



# Mechanical Permit Application

Minimum Permit Fee \$103.00 plus Contractor Registration \$16 (if needed)

PERMIT# PM \_\_\_\_\_

Community Development Department  
 1827 N. Squirrel Rd., Auburn Hills, MI 48326  
 Phone: 248.364.6900 Fax: 248.364.6939

**Inspection Line: 248.364.6949 – Inspections must be called in by 4 p.m. for next day inspections.**

Location (Address) \_\_\_\_\_ Date \_\_\_\_\_

Lot/Bldg./Suite No. \_\_\_\_\_ Project Name \_\_\_\_\_

Bldr./Owner \_\_\_\_\_ Address \_\_\_\_\_

Contractor/Installer \_\_\_\_\_ Address \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Fed ID# \_\_\_\_\_ MESC Employer ID# \_\_\_\_\_ Workers Comp. Ins. Carrier \_\_\_\_\_

**PLAN REVIEW REQUIRED**

Have plans been submitted? (See below for plan review requirements before completing this section.) Yes \_\_\_ No \_\_\_ Not Required \_\_\_

Plans are not required for the following:

1. One-and-two-family dwelling when the total building heating/cooling system input rating is 374,000 BTU's or less.
2. Alterations and repair work determined by the mechanical official to be of a minor nature.
3. Business, Mercantile, and Storage buildings having HVAC equipment only, with one fire area and not more than 3,500SF
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

If work being performed is described above, answer this section as "Not Required".

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 229 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal. Plans must be submitted before a permit can be issued.

**CONTRACTORS / LICENSEES AND HOMEOWNERS:**

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or residential structure. Violators of Section 23a are subjected to civil fines.

\_\_\_\_\_  
 Signature of Licensee or Homeowner (Homeowner signature indicates compliance with Homeowner Affidavit below). Date: \_\_\_\_\_

Homeowner Affidavit: I hereby certify the mechanical work described on this permit application shall **be installed by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the Mechanical code and **shall not be enclosed, covered up, or put into operation** until it has been inspected and approved by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

**RESIDENTIAL NEW HOME/UNIT CONSTRUCTION - \$155.00 min. Application fee applies**

**PAGE TWO - Indicate work items for new home**

**Fees determined by square footage – not individual work items**

\_\_\_\_\_ @ .16 per SF up to 4,000 SF \_\_\_\_\_  
 \_\_\_\_\_ @ \$57.00 above 4,001 SF \_\_\_\_\_

- \_\_\_\_\_ \$31 Application Fee (non-refundable)
  - \_\_\_\_\_ \$16 Mechanical License Registration
  - \_\_\_\_\_ \$57 Special Inspection Fee
  - \_\_\_\_\_ \$34 **Additional Inspections** - Type/ Number Required: U/G \_\_\_\_\_ Rough \_\_\_\_\_ Final \_\_\_\_\_
- Note: one U/G, one Rough and one Final are included with each permit

- \_\_\_\_\_ @ \$28 \_\_\_\_\_ Air Cleaners
- \_\_\_\_\_ @ \$18 \_\_\_\_\_ Bath Fan (first one)
- \_\_\_\_\_ @ \$9 \_\_\_\_\_ Each Additional Bath Fan
- \_\_\_\_\_ @ \$28 \_\_\_\_\_ Blower/Fan under 10,000 C.F.M.
- \_\_\_\_\_ @ \$45 \_\_\_\_\_ Blower/Fan over 10,000 C.F.M.
- \_\_\_\_\_ @ \$52 \_\_\_\_\_ Chiller
- \_\_\_\_\_ @ \$34 \_\_\_\_\_ Chimney Liner/Pre-Fab Chimney
- \_\_\_\_\_ @ \$28 \_\_\_\_\_ Clothes Dryer (first one)
- \_\_\_\_\_ @ \$13 \_\_\_\_\_ Each Additional Clothes Dryer
- \_\_\_\_\_ @ \$18 \_\_\_\_\_ Duct Smoke Detector
- \_\_\_\_\_ @ \$9 \_\_\_\_\_ Each Additional Detector
- \_\_\_\_\_ @ \$34 \_\_\_\_\_ Duct or Radiation Alteration
- \_\_\_\_\_ @ \$40 \_\_\_\_\_ Duct or Radiation System
- \_\_\_\_\_ @ \$23 \_\_\_\_\_ Fire Dampers (first one)
- \_\_\_\_\_ @ \$13 \_\_\_\_\_ Each Additional Fire Damper
- \_\_\_\_\_ @ \$45 \_\_\_\_\_ Fireplace
- \_\_\_\_\_ @ \$51 \_\_\_\_\_ Heater/Furnace/Boiler – New – 0 to 400,000 BTU\* Model # \_\_\_\_\_
- \_\_\_\_\_ @ \$45 \_\_\_\_\_ Furnace/Boiler – Replacement – 0 to 400,000 BTU\* BTU Input \_\_\_\_\_
- \_\_\_\_\_ @ \$28 \_\_\_\_\_ Gas Piping (first 100’ or part thereof) # of Units \_\_\_\_\_
- \_\_\_\_\_ @ \$13 \_\_\_\_\_ Gas Piping (Ea. add’l 50’ or part thereof)
- \_\_\_\_\_ @ \$28 \_\_\_\_\_ Humidifiers
- \_\_\_\_\_ @ \$18 \_\_\_\_\_ Make-up air
- \_\_\_\_\_ @ \$23 \_\_\_\_\_ Miscellaneous Items (not listed)
- \_\_\_\_\_ @ \$28 \_\_\_\_\_ Range Hoods
- \_\_\_\_\_ @ \$40 \_\_\_\_\_ Refrigerator 1 to 5 H.P. Each Unit Model # \_\_\_\_\_
- \_\_\_\_\_ @ \$65 \_\_\_\_\_ Refrigeration 5 H.P. and Over Name of Unit \_\_\_\_\_
- \_\_\_\_\_ @ \$67 \_\_\_\_\_ Remote Systems / A.C. – 0 to 120,000 BTU (0-10 tons) BTU Input \_\_\_\_\_
- \_\_\_\_\_ @ \$90 \_\_\_\_\_ Remote Systems / A.C. – 120,000 to 200,000 BTU (10+ tons & up) # of Units \_\_\_\_\_
- \*\$7.00 for each additional 200,000 B.T.U. or fraction thereof
- \_\_\_\_\_ @ \$57 \_\_\_\_\_ Self-Contained Unit – 0 to 60,000 BTU (0 – 5 Tons) Model# \_\_\_\_\_
- \_\_\_\_\_ @ \$85 \_\_\_\_\_ Self-Contained Unit – 60,001 to 1,500,000 BTU\* Name of Unit \_\_\_\_\_
- \_\_\_\_\_ @ \$51 \_\_\_\_\_ Tank – 0 to 5,000 Gallons BTU Input \_\_\_\_\_
- \_\_\_\_\_ @ \$67 \_\_\_\_\_ Tank – 5,001 to 50,000 Gallons # of Units \_\_\_\_\_
- \_\_\_\_\_ @ \$90 \_\_\_\_\_ Tank – 50,001 Gallons and Over
- \_\_\_\_\_ @ \$34 \_\_\_\_\_ V.A.V. Boxes (first one)
- \_\_\_\_\_ @ \$18 \_\_\_\_\_ Each Additional V.A.V. box
- \_\_\_\_\_ @ \$18 \_\_\_\_\_ Water Heater

Minimum Permit Fee \$103.00 plus Contractor Registration \$16 (if needed)

Total Permit Fees \$ \_\_\_\_\_  
 Please make checks payable to  
 “City of Auburn Hills”