AUGUST, 2018

08  Beautification Advisory Commission, 6:00 p.m., Council Conference Room ◆
09  Zoning Board of Appeals, 7:00 p.m., Council Chamber ◆ CANCELED
13  City Council Workshop, 5:30 p.m., Admin Conference Room ▼
13  City Council, 7:00 p.m., Council Chamber ◆
14  Tax Increment Finance Authority, 4:00 p.m., Admin Conference Room ▼
15  Planning Commission, 7:00 p.m., Council Chamber ◆ CANCELED
20  Downtown Development Authority, 5:30 p.m., Admin Conference Room ▼
21  Brownfield Redevelopment Authority, 6:00 p.m., Admin Conference Room ▼
22  Beautification Advisory Commission, 6:00 p.m., Council Conference Room ◆
23  Library Board, 7:00 p.m., Auburn Hills Public Library 📚
27  City Council, 7:00 p.m., Council Chamber ◆

◆ City Council Chamber (Conf. Rm.) – 1827 N. Squirrel Road
▼ Administrative Conference Room – 1827 N. Squirrel Road
▲ Public Safety Building – 1899 N. Squirrel Road
◆ Community Center – 1827 N. Squirrel Road
● Department of Public Works (DPW) – 1500 Brown Road
'fieldstone' Fieldstone Golf Course - 1984 Taylor Road
Library - 3400 Seyburn Drive
Downtown Chamber Offices – 3395 Auburn Road, Suite A
University Center, 3350 Auburn Road, Main Floor, Classroom AHUC-02
SEPTEMBER, 2018

10  City Council Workshop, 5:30 p.m., Admin Conference Room ❖
10  City Council, 7:00 p.m., Council Chamber ◆
11  Tax Increment Finance Authority, 4:00 p.m., Admin Conference Room ❖
12  Pension Board, 3:00 p.m., Admin Conference Room ❖
12  Retiree Health Care, 3:00 p.m., Admin Conference Room ❖
12  Planning Commission, 7:00 p.m., Council Chamber ◆
13  Zoning Board of Appeals, 7:00 p.m., Council Chamber ◆
18  Brownfield Redevelopment Authority, 6:00 p.m., Admin Conference Room ❖
19  Beautification Advisory Commission, 6:00 p.m., Council Conference Room ◆
24  City Council, 7:00 p.m., Council Chamber ◆
25  Public Safety Advisory Committee, 6:00 p.m., Public Safety Building ▲
27  Library Board, 7:00 p.m., Auburn Hills Public Library ▬

◆ City Council Chamber (Conf. Rm.) – 1827 N. Squirrel Road
❖ Administrative Conference Room – 1827 N. Squirrel Road
▲ Public Safety Building – 1899 N. Squirrel Road
❖ Community Center – 1827 N. Squirrel Road
● Department of Public Works (DPW) – 1500 Brown Road
❖ Fieldstone Golf Course - 1984 Taylor Road
❖ Library - 3400 Seyburn Drive
❖ Downtown Chamber Offices – 3395 Auburn Road, Suite A
❖ University Center, 3350 Auburn Road, Main Floor, Classroom AHUC-02
Workshop Subject: Budget Review

1. MEETING CALLED TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL OF COUNCIL
4. APPOINTMENTS AND PRESENTATIONS
   4a. Swearing-in Ceremony of Fire Chief Ellen S. Taylor
5. APPROVAL OF MINUTES
   5a. Regular City Council Minutes – July 23, 2018
6. PUBLIC COMMENT
7. CONSENT AGENDA
   All items listed are considered to be routine by the City council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
   7a. Board and Commission Minutes
      7a1. Downtown Development Authority Special Meeting – July 9, 2018
      7a2. Tax Increment Finance Authority – July 10, 2018
      7a3. Beautification Advisory Commission – July 18, 2018
      7a4. Election Commission – July 30, 2018
    7b. Motion – To approve the Termination of the Easements / Gongos, Inc
    7c. Motion – To approve 2018 HIDTA sub-recipient agreement with Oakland County
    7d. Motion - To approve the resolution in support of the Giddings Road Improvements
8. OLD BUSINESS
9. NEW BUSINESS
   9a. Motion – To adopt the Oakland County Hazard Mitigation Plan
   9b. Motion – To purchase of four Thermal Imaging Cameras
   9c. Motion – To purchase Self-Contained Breathing Apparatus, Face Mask, Air Bottles, RIT Packs, Prescription Lens Kits
10. COMMENTS AND MOTIONS FROM COUNCIL
11. CITY ATTORNEY’S REPORT
12. CITY MANAGER’S REPORT
13. ADJOURNMENT

City Council meeting minutes are on file in the City Clerk’s Office. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk’s Office at 248.370.9402 or the City Manager’s Office at 248.370.9440 48 hours prior to the meeting. Staff will be pleased to make the necessary arrangements.
CALL TO ORDER: Mayor McDaniel at 7:00 p.m.
LOCATION: City Council Chamber, 1827 N. Squirrel Road, Auburn Hills, MI 48326
Present: Mayor McDaniel, Council Members Burmeister, Hammond, Kittle, Knight, Moniz, and Verbeke
Absent: None
Also Present: City Manager Tanghe, City Attorney Hill, Assistant City Manager Grice, City Clerk Pierce, Police Chief Baker, Deputy DPW Director Stahly, Director of Community Development Cohen, City Engineer Juidici, Management Assistant Intern Benoit

20 Guests

4. APPROVAL OF MINUTES
4a. Regular City Council Minutes – July 9, 2018
Moved by Hammond, Seconded by Moniz.
RESOLVED: To approve the City Council Minutes of July 9, 2018.
VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke
No: None
Resolution No. 18.07.102 Motion Carried (7 - 0)

5. APPOINTMENTS AND PRESENTATIONS
5a. Presentations of scholarships by Helping Hands, Presented by Dan Wahl
Dan Wahl presented scholarships to three deserving students, two from the Avondale High School and one student from the Lake Orion High School.

5b. Motion – To confirm the reappointment of Planning Commission members:
Mayor requested the reappointment of the Planning Commission members.
   5b1. Greg Ouellette
   5b2. Chauncey Hitchcock
   5b3. Eric Mendieta
Moved by Burmeister, Seconded by Knight.
RESOLVED: To confirm the reappointments of Greg Ouellette, Chauncey Hitchcock, and Eric Mendieta to the Planning Commission, each for an additional three-year term ending on July 31, 2021.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke
No: None

Resolution No. 18.07.103 Motion Carried (7 - 0)

5c. Motion – To confirm the reappointment of Zoning Board of Appeals members:
Mayor requested the reappointment of the Zoning Board of Appeals members.

5c1. Greg Ouellette
5c2. Trina Burrell

Moved by Moniz, Seconded by Verbeke.

RESOLVED: To confirm the reappointments of Greg Ouellette and Trina Burrell to the Zoning Board of Appeals, each for an additional three-year term ending on July 31, 2021.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke
No: None

Resolution No. 18.07.104 Motion Carried (7 - 0)

6. PUBLIC COMMENT
Mr. Bowman shared that he is running for office in the 29th District. He encouraged everyone to exercise their democratic right to vote.

7. CONSENT AGENDA
All items listed are considered to be routine by the City council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

7a. Board and Commission Minutes
7a1. Beautification Advisory Commission – June 20, 2018
7a2. Planning Commission – July 11, 2018

RESOLVED: To receive and file the Board minutes.

7b. Motion – To approve a resolution in support of the Giddings Road Improvements

RESOLVED: To approve the Resolution in support of Giddings Road improvements. (Attachment A)

Moved by Verbeke, Seconded by Hammond.

RESOLVED: To approve the Consent Agenda Items 7a and 7b.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke
No: None

Resolution No. 18.07.105 Motion Carried (7 - 0)

7c. Motion – To approve the incentive for Robertson Brothers' Riverside Townes Project
Ms. Hammond voiced her concern regarding the appearance of businesses wanting to receive incentives since they do not qualify for abatements. She wants to ensure that a precedence is not set.

Mr. Knight questioned the percentage of the entire investment and shared Ms. Hammond’s concerns regarding setting a precedent moving forward with new businesses. He shared the observation that if the
percentage is under 3% then it might be worth supporting, but he is also concerned that the City could be setting themselves off in the wrong direction.

Mr. Jim Clark of Roberson Homes, 6905 Telegraph, Bloomfield Hills, MI shared the total investment of this project is $3,814,000.00 for brand new condominiums in the downtown area. The goal would be to close within the next 30 days and to start work this year.

Mayor McDaniel shared that the payment of this project has a quick payback and this project helpx to put more residents in the downtown area.

Mr. Tanghe shared that incentives are not being shared with all developers. This reduction was presented to this developer to help reduce the water and sewer connection by 50% in order to have an owner occupied development in the downtown area. This needs to be seen as a residential investment in the downtown area.

Moved by Knight, Seconded by Burmeister.

RESOLVED: To authorize the DPW to reduce the water and sewer capital fees by 50% for the Riverside Townes project located at 3321 Squirrel Court. The current estimated total of the charges is $42,000 as defined in the chart herein, with a $21,000 credit being given at the time of permit application for the work to be performed. Furthermore, this is not a cash incentive or payment to Robertson Brothers Homes but a reduction given as a credit against water and sewer fees.

VOTE: Yes: Burmeister, Kittle, Knight, McDaniel, Moniz, Verbeke
No: Hammond

Resolution No. 18.07.106 Motion Carried (6 - 1)

8. OLD BUSINESS
9. NEW BUSINESS
9a. Motion – To approve the Site Plan and Tree Removal Permit / Alps Electric, Inc.

Mr. Cohen presented the request for a 12,215 square foot addition with 221 parking spaces for an expansion at 1500 Atlantic Blvd. Upon approval the construction would begin in the Fall of 2018 with completion of the project Fall of 2019.

Jim Bulter the President of PEA was present to answer any questions.

Moved by Moniz, Seconded by Hammond.

RESOLVED: To accept the Planning Commission’s recommendation and approve the Site Plan and Tree Removal Permit for Alps Electric subject to the conditions of the administrative review team.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke
No: None

Resolution No. 18.07.107 Motion Carried (7 - 0)

9b. Motion - To approve the Site Plan, Special Land Use Permits, and Tree Removal Permit / FANUC America Corporation

Mr. Cohen presented a 461,525 square foot light industrial project. If approved, this project will be the third largest industrial building in Auburn Hills. Due to the fact that this property is heavily wooded, 420 replacement trees will be planted on site and 76 trees are being planted off site. For the trees that cannot be replaced due to space issues, $487,420 being paid to the City’s tree fund.
Bruce Brickman General Development Company was present to answer any questions.

Mr. Moniz shared a concern from a resident that questioned the condition of the road from the new construction of the project. Mr. Brickman and Mr. Cohen confirmed that the contractor would take care of the condition of the road and upgrade the road from a Class B to a Class A once the road is reconstructed in 2020.

Moved by Hammond, Seconded by Verbeke.

RESOLVED: To accept the Planning Commission’s recommendation and approve the Site Plan, Tree Removal Permit, and Special Land Use Permits for landbank parking and light industrial use for FANUC America Corporation subject to the conditions of the administrative review team.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke
No: None

Resolution No. 18.07.108 Motion Carried (7 - 0)

9c. Motion – To approve the Mass Grading and Tree Removal Permit / JB Donaldson Company

Mr. Cohen presented the repair of a useable building pad on 10.49 acres. It is expected that no outside fill will be used to level the site, however if bad soil is found during the process it was be removed properly and new soil will be brought in. There will be 711 replacement trees on site or funding put into the City’s tree fund.

Ms. Verbeke sought clarification regarding the removal of all the trees or certain area. Mr. Cohen clarified that the entire site has to be mass graded to create a level pad, due to the significant grade.

Moved by Moniz, Seconded by Knight.

RESOLVED: To accept the Planning Commission’s recommendation and approve the Mass Grading and Tree Removal Permit for JB Donaldson Company subject to the conditions of the administrative review team.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke
No: None

Resolution No. 18.07.109 Motion Carried (7 - 0)

9d. Motion – To approve the Mobilite Small Cell License Agreement

Mr. Grice presented the small cell transmitter agreement in the City rights of way. This agreement would allow the installation of the small cell transmitters, two on a new pole installation and one to be attached to an existing DTE pole.

A representative from Mobilite was available to answer any questions.

There was discussion regarding the locations, clarification of the process and if multiple companies can use the same transmitters. These issues were clarified by Mr. Grice and the representative from Mobilite with specific clarification to the issue that other carries are not allowed to use the small cell tower but if a larger cell was to be installed then other companies could share.

Moved by Burmeister, Seconded by Knight.
RESOLVED: To approve the Small Cell License Agreement between the City of Auburn Hills and Mobilitee, LLC., and authorize staff to begin the permitting process for the proposed small cell installations.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke
No: None

Resolution No. 18.07.110 Motion Carried (7 - 0)

10. COMMENTS AND MOTIONS FROM COUNCIL

Ms. Hammond –
- Reminded everyone that the Concert in the park series is still happening
- Shared National Night out is August 7th as well as it being Election Day.

Mr. Knight
- Shared that there will be pavement at the bank soon.
- Invited Council and their families to the Optimist Club annual picnic on the 2nd Friday night, located by the Den and Fieldstone buildings.

Mr. Kittle
- Stated that he would like to see a motion made to not allow letters to be sent to residents without the approval of City Manager or City Administration. He shared that another letter was received regarding the backflow issue. He shared that there needs to be better consistency when communication is sent out to the residents regarding issues of property values, water service and other services provided by the City. Mayor McDaniel commented that he had not seen the letter and sought clarification as to the fact of this needing to be a policy issue. Mr. Tanghe stated that he only recently heard about the issue and was understanding that the letter was a reminder to those that had had not yet reported the results of the testing. Mr. Tanghe shared his concern regarding creating a policy that states he has to read all the communications sent from the 12 departments within the City. Mayor McDaniel stated that it is a sensitive issue, however he is not wanting to take quick action on a policy issue over one concern. He stated that the City Manager should have time to address the issue appropriately before a policy is implemented. Mr. Tanghe would like to address this issue without creating a policy quickly, policy should be well thought out. He stated that he would like to work with the department heads and indicate the importance of how communications are sent out for those issues that are sensitive to residents. Mr. Kittle stated that he wants to create an awareness of the communication issue and the need to make it better.
- Shared that in the future he will be recommending that the backflow issue be outsourced so that it is not a task by the DPW. He shared that the task is a requirement by the MDEQ, and is a burden to local government.

Ms. Verbeke
- Shared her concern with the flow of traffic once Top Golf opens on December 22.

Mr. Burmeister
- Shared that Pontiac road is looking great.

Mayor McDaniel
- Shared the activities of National Night Out.
- Commented that the Police department has partnered with Families against Narcotics, to join the Hope not Handcuffs Program. He shared that this program success is completed by volunteers that are referred to as angels. A training will be held, Tuesday August 21st, 6:30-8:30 at the Police Department. www.familiesagainstnarcotics.org
- Reminded people that the Primary Election is August 7th.
11. CITY ATTORNEY’S REPORT
12. CITY MANAGER’S REPORT
Mr. Tanghe
• Shared the new Rental Home registration packet going out and highlighted the schedule of when the program will be rolled out to the public. He stated that staff has reviewed the document and made changes to ensure that the communication was clear as well as the expectation within the new ordinance. The City attorney will review the packet before it is sent to the public.

13. ADJOURNMENT

Hearing no objections, the Mayor adjourned the meeting at 8:20PM

______________________________  ________________________________
Kevin R. McDaniel, Mayor         Laura M. Pierce, City Clerk
ATTACHMENT A

Resolution

Be it resolved that

CONTRACT No. 18-5260, Control Section STU 63000, Job Number 202835A

By and between the

MICHIGAN DEPARTMENT OF TRANSPORTATION

and the

CITY OF AUBURN HILLS

is hereby accepted.

The following Officials are authorized to sign the said contract:

Thomas A. Tanghe, City Manager
Ronald J. Melchert, DPW Director

Moved by: Council Member Verbeke
Supported by: Council Member Hammond

ADOPTED: AYES: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke
NAYES: None
ABSENT: None

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at a regular meeting of the Auburn Hills City Council, on the 23rd day of July, 2018.

Signed ____________________________
Laura M. Pierce, City Clerk
City of Auburn Hills
Not yet approved

CITY OF AUBURN HILLS
DOWNTOWN DEVELOPMENT AUTHORITY MEETING

July 9, 2018

LOCATION: Auburn Hills City Hall, Administrative Conference Room, 1827 N. Squirrel Road, Auburn Hills, MI 48326

CALL TO ORDER: Chairman Young called the meeting to order at 5:36 PM.

ROLL CALL

Present: Gliniecki, Jernigan, McDaniel, Spurlin, Travnikar, Wise, Volk (5:39 PM), Young

Absent: none

Also Present: Samantha Seimer, Director of Authorities; Thomas Tanghe, City Manager; David Benoit, Management Assistant

Guests: Tim Loughrin and Paul Robertson, Robertson Homes

PERSONS WISHING TO BE HEARD

None.

NEW BUSINESS

A. Resolution – Agreement by and Between the Auburn Hills Tax Increment Finance Authority & the Auburn Hills Downtown Development Authority

Ms. Seimer presented a memo dated July 3, 2018 for the consideration of a resolution between the Tax Increment Finance Authority and the Downtown Development Authority. She reviewed the inherent legislative goal of both the DDA and TIFA is to encourage economic development and neighborhood revitalization. Excerpts of the legislation of each board was included in the memo.

It was noted that over the last several years, many projects have been approved within both the DDA and TIF districts, but have struggled with the economic feasibility of the project. Ms. Seimer introduced City Manager Tanghe. Mr. Tanghe spoke about a proposed development next to Riverside Park in Downtown. The current financial gap was identified as approximately $20,000 per unit, or $280,000 total. Mr. Tanghe included a memo for the DDA Board in their packet.

Mr. Loughrin and Mr. Robertson reviewed their project and excitement for building in downtown. They are currently building a similar product in Ferndale, which will serve as a model for the Auburn Hills project. They provided data about the cost of construction for such a small site, and showed their passion for all of the work that has happened and is happening in Downtown Auburn Hills.

The request before the DDA Board is consideration of a loan from the Tax Increment Finance Authority District B to the DDA in the amount of $160,000 to be paid back by the DDA over four years at 3% interest. Ms. Seimer added that the DDA currently has a cash balance of $139,947. The loan will be granted to Robertson Brothers only after the first building is framed. Mr. Tanghe made a recommendation to change the motion and resolution to reflect a payback period of 2020 through 2023, instead of 2019 through 2022. The Board and representatives from Robertson Brothers agreed that timeframe is more realistic given the time it will take to begin construction.

Ms. Seimer added that the resolution has been reviewed by the City attorney and recommends approval of the attached resolution.

Moved by Ms. Jernigan to adopt the attached Resolution Agreement by and Between the Auburn Hills Tax Increment Finance Authority & the Auburn Hills Downtown Development Authority for a Loan from TIF District B in the amount of $160,000 to the Downtown Development Authority to be provided to Robertson Bros. Builders as a cash grant incentive for fourteen townhomes located within the DDA District of the City of Auburn Hills. The Loan is to be paid back beginning the first quarter of 2019 through 2022 at a 3% interest rate for a total payback of $169,992. Furthermore, recommend resolution to the Tax Increment Finance Authority.

Supported by Mr. Gliniecki.
Yes: Gliniecki, Jernigan, McDaniel, Spurlin, Travnikar, Wise, Volk, Young
No: None

Motion carried

BOARD MEMBER COMMENTS
None

ANNOUNCEMENT OF NEXT MEETING – The next Downtown Development Authority Board of Directors will be Monday, August 20, 2018, at 5:30 PM at City Hall in the Administrative Conference Room.

ADJOURNMENT
There being no objections, the meeting was adjourned at 6:19 p.m.

Respectfully submitted,

Samantha R. Seimer
Executive Director
CITY OF AUBURN HILLS
TAX INCREMENT FINANCE AUTHORITY MEETING

July 10, 2018

CALL TO ORDER:
Chairman Hassett called the meeting to order at 4:00 PM.

ROLL CALL:
Present: Dolly, Goodhall, Hassett, Kneffel, Molnar, Price, Roberts, Waltenspiel
Absent: Thornton
Also Present: Samantha Seimer, Director of Authorities; Don Grice, Assistant City Manager; Aaron Stahly, Deputy Director of Public Works; Ron Melchert, Director of Public Works; Tim Juidici, OHM Advisors
Guests: none

LOCATION: City Hall Administrative Conference Room, 1827 N. Squirrel Road, Auburn Hills, Michigan 48326

PERSONS WISHING TO BE HEARD
None.

CORRESPONDENCE AND PRESENTATIONS
A. From 5176
Ms. Seimer presented the Board with the annual Form 5176 Request for State Reimbursement of Tax Increment Finance Authority Personal Property TIF Loss. She reminded the Board that these reports are submitted to the state annually to help the state calculate how much the TIFA has lost in personal property tax revenue over the last year. Ms. Seimer cautioned that the calculation the state uses does not always directly correlate to the actual amount of reimbursement received. In 2017, some districts received less than predicted while others received more than indicated in the original reimbursement spreadsheet. Ms. Seimer indicated that when finance and she go through the budget process, typically we reduce the anticipated amount for each district by 25% to be conservative in our calculations. Here is the breakdown for the following districts per the 5176 Report:
TIF District A (Avondale and Pontiac School Districts combined): $157,936
TIF District B (Pontiac School District): $144,984
TIF District D (Pontiac School District): $317,864

APPROVAL OF MINUTES
A. Regular Meeting Minutes – June 12, 2018
In addition to the presentation of the meeting minutes, Ms. Seimer added that at the July 9th City Council Meeting, the Council approved the installation of the art piece by Mr. Gorges at Riverside Park. Chairman Hassett added that he thinks that a large boulder would be a good choice for a base to secure the artwork. It would deter people from climbing as well as fit with the natural elements of the Park. He asked Mr. Melchert how large of a rock DPW might be able to move. Mr. Melchert stated that he was not sure, but DPW would be able to help find the proper mechanism to secure the artwork.

Moved by to Mr. Goodhall approve the Regular TIFA Minutes from June 12, 2018 as presented.
Supported by Mr. Molnar.

Yes: Dolly, Goodhall, Hassett, Kneffel, Molnar, Price, Roberts, Waltenspiel
No: none

Motion carried

FINANCIAL REPORT
A. Period ending June 30, 2018
Ms. Seimer presented the financial report for period ending June 30, 2018. She reviewed the investment accounts stating that district A has $1.58 million cash and $1.2 million invested between three separate accounts including Investment Pooling, Cutwater and MiClass, District B has $2.22 million cash, and $7.85 million invested with Cutwater and District D has $883,500 cash on hand and $1.29 million invested with Cutwater.

TIF A has received 64% of its budgeted property tax revenue and utilized 29% of its expenditures. TIF B has received 66% of its budgeted property tax revenue and has only utilized 2% of its anticipated expenditures. TIF D has received 17% of the budgeted interest revenue for investments and utilized 24% of its budgeted expenditures, which is a 6% increase over the last month.

Ms. Seimer added that as of the time the financial report was produced, it did not include water payments, making the utility expenditures look low. Large increases are expected as billing for peak summer hours will take place in the next several months.

There was no additional discussion about the financial report.

| TIFA 85-A | $26,924,098 | Available Cash (TIF-A) | $2,808,086 |
| TIFA 85-B | $18,616,877 | Available Cash (TIF-B) | $10,069,928 |
| TIFA 86-D | $27,212,331 | Available Cash (TIF-D) | $2,173,568 |
|          | $72,692,113 |                      | $15,051,582 |

Moved by Molnar to receive and file the financial report for period ending June 30, 2018.
Supported by Ms. Roberts.

Yes: Dolly, Goodhall, Hassett, Knellf, Molnar, Price, Roberts, Waltenspiel
No: none

Motion carried

OLD BUSINESS

A. Alleyway Easement Agreement
Ms. Seimer presented a memo dated July 5, 2018 for the approval of an Alleyway Easement Agreement between Capri Investments, Astoria Park and the Tax Increment Finance Authority. Ms. Seimer reviewed that in early 2018, the TIFA Board initiated a project to improve the alleyway between Astoria Park and Birmingham ballroom with the goal of drawing pedestrians from the park to Auburn Road through a uniquely improved alleyway. Since that time, OHM Advisors, and our Attorney have been working to draft the legal easement agreement and update land survey descriptions.

As of July 5, the document has been executed by Capri investments and Astoria Park Homeowners Association had preliminarily reviewed the document. At the meeting, Ms. Seimer added that Astoria Park HOA would like to include a release of liability for the improvement. Ms. Seimer stated that she ran this past attorney Beckerleg and he though the change was fine from a legal standpoint.

Moved by Ms. Price Move to approve the Easement Agreement between Capri Investments, Astoria Park Homeowners Association and the Auburn Hills Tax Increment Finance Authority and authorize Chairman Hassett to execute Easement Agreement. Authorize executive director to record fully executed Agreement with the Oakland County Register of Deeds.
Supported by Dr. Dolly.

Yes: Dolly, Goodhall, Hassett, Knellf, Molnar, Price, Roberts, Waltenspiel
No: none

Motion carried

B. Pedestrian Alleyway Final Design and Construction estimates
Ms. Seimer presented a memo dated July 5, 2018 with support from OHM Advisors. She reviewed two items in the packet are specific to the pedestrian alleyway project; builders plans specific to the items requested by the TIFA Board in April, and estimated costs associated with the project. Mr. Juidici and Mr. Seimer stated that the goal of the project is to have the improvements made coincide with the Auburn Road construction project in order to experience some anticipated savings
by using the existing unit pricing and crews already familiar with downtown. Pamar, the general contractor downtown plans to move to the third phase of construction by mid-August and work on the alleyway improvements around the same time. At this time, Astoria Park residents and business owners will be able to access the building with the new sidewalk along North Squirrel.

Mr. Juidici added that Pamar is responsible for obtaining pricing on the gateway. The shop drawings are not finalized, or indicative of the final design of the gateway feature. The TIFA Board will be able to have input of the alleyway’s aesthetic elements. Mr. Juidici stated that the gateway feature will take time to fabricate, and may not be installed until later in the fall.

Ms. Seimer stated that in order to facilitate a timely execution of the Pedestrian Alleyway project, staff is asking that the TIFA Board approve the final design and authorize up to $150,000 for the project. Therefore, when the contractor is ready for a change order, it can be executed immediately.

Moved by Mr. Molnar to approve Pedestrian Alleyway design and authorize executive director to authorize associated Change Order and final contract costs to Pamar Enterprises for Auburn Road Construction in the not-to-exceed amount of $150,000.

Supported by Mr. Kneffel.

Yes: Dolly, Goodhall, Hassett, Kneffel, Molnar, Price, Roberts, Waltenspiel
No: none

Motion carried

NEW BUSINESS

A. University Center Emergency Maintenance

Mr. Stahly presented a memo dated July 10, 2018 for urgent maintenance required on the second story of the University Center. He provided a sample of the floor where there were recent complaints concerning soft spots in the floor that the DPW found upon inspection. The subfloor was made of particle board, the weakest type of fiberboard, which is not typically used for subfloors. The subfloor appears to be original, predating TIFA’s ownership of the building.

Mr. Stahly added that DPW is seeking to get the floors fixed before the school year begins and have the room functional towards the end of August. A not-to-exceed amount of $24,000 is being requested which included demolition of the second story floor, installation of a new subfloor and carpet.

Mr. Molnar stated that it is important that the building is structurally sound. The Board suggested authorizing more money in the instance the extent of the damage is worse than anticipated. Ultimately, the consensus was to wait, and if more funding is necessary due to a different structural deficit, that project will come back before the Board.

Moved by Ms. Roberts to authorize funding in the not-to-exceed amount of $24,000 to perform all-inclusive flooring maintenance on the second level of the University Center

Supported by Mr. Waltenspiel.

Yes: Dolly, Goodhall, Hassett, Kneffel, Molnar, Price, Roberts, Waltenspiel
No: none

Motion carried

B. Resolution – Agreement by an Between the auburn Hills Tax Increment Finance Authority & The Auburn Hills Downtown Development Authority

Ms. Seimer reviewed a memo dated July 3, 2018 for a resolution agreement between the Auburn Hills Tax Increment Finance Authority and the Auburn Hills Downtown Development Authority for a developer incentive. Ms. Seimer added that Mr. Tanghe attended the June Board meeting to talk about the opportunity for a loan incentive to be paid from TIF-B to the DDA for a new for-sale product in downtown.

Ms. Seimer stated that it is a legislative goal of both the DDA and TIFA to encourage economic development and neighborhood revitalization. Over the last several years, many projects slated to occur in downtown have been halted due to the difficulty of the economic feasibility of the project. Ms. Seimer stated that the DDA Board reviewed and approved the document on July 9. The loan agreement has been reviewed by staff and city attorney for controlling legislation and
recommends approval of the attached resolution. Ms. Seimer stated that there needs to be one change to the motion, 2019 should be 2020 and 2022 should be 2023.

Moved by Ms. Price to adopt the attached Resolution Agreement by and Between the Auburn Hills Tax Increment Finance Authority & the Auburn Hills Downtown Development Authority for a Loan from TIF District B in the amount of $160,000 to the Downtown Development Authority to be provided to Robertson Bros. Builders as a cash grant incentive for fourteen townhomes located within the DDA District of the City of Auburn Hills. The Loan is to be paid back beginning the first quarter of 2020 through 2023 at a 3% interest rate for a total payback of $169,992.

Supported by Mr. Molnar.

Yes: Dolly, Goodhall, Hassett, Kneffel, Molnar, Price, Roberts, Waltenspiel
No: none

Motion carried

DIRECTOR UPDATES

A. Dream Vacation Sweepstakes Update as of July 5, 2018
Ms. Seimer provided the Board with an update as to registrants for the Dream Vacation Sweepstakes as of July 5, as well as current marketing and promotional initiatives. She stated that as of July 5, there were 778 registrants, 1,361 entries, 606 people have opted into future marketing which represents 52.6% of entries. Upon speaking with Exposure Marketing, they typically see an opt-in rate of 20-30%, stating that we are reaching our goal of obtaining email lists for ourselves and the merchants.

Ms. Seimer stated that the July Save on which includes a ballot entry will be in mailboxes next week. The Board discussed a variety of ways to increase engagement in the sweepstakes. It was decided to brighten up the marketing materials by utilizing the orange background, bigger font, the picture of the girl scuba diving and adding $5,000 to all materials. Additionally, it was decided that all the banners should be moved around downtown where traffic backs up during rush hour. The Board authorized a $500 budget for facebook promotional advertising, which Ms. Seimer will work on with Ms. Mathes of marketing and communications. Mr. Waltenspiel spoke to some of the parameters that can be set for marketing and promotional audience reach and budgeting.

BOARD MEMBER COMMENTS
None.

ANNOUNCEMENT OF NEXT MEETING
The next regularly scheduled TIFA Board of Directors meeting is Tuesday, August 14, 2018 at 4:00 PM at Fieldstone Golf Club Board Room, 1983 Taylor Road, Auburn Hills, MI 48326.

ADJOURNMENT
There being no objections, the TIFA Board of Directors meeting adjourned at 5:32.

Respectfully submitted,

Steve Goodhall
Secretary of the Board

Samantha Seimer
Executive Director
CALL TO ORDER
Ms. Ingram called the meeting to order at 6:08pm

ROLL CALL
Present: Carla Withers, Karen Lewis, Ilene Ingram and Maureen Hammond and LaKesia Robinson

Also Present: Elizabeth Brennan, Community Development Executive Assistant

Absent: Rich Foster, Carla Withers

Guests: None

LOCATION
Council Conference Room, 2nd Floor, City Administration Building
1827 N. Squirrel Rd., Auburn Hills, MI 48326

PERSONS WISHING TO BE HEARD – None

CORRESPONDENCE – None

APPROVAL OF MINUTES - Ms. Hammond moved to approve the minutes of June 20, 2018 as presented. Supported by Ms. Lewis.

Vote: Yes: Hammond, Lewis, Ingram, Robinson
No: None

Motion Carried (4-0)

OLD BUSINESS

Budget Review
Ms. Brennan reviewed BAC purchases to date and new balance.

By-Laws Revision Update

Beautification Advisory Commission By-Laws Amended in 2006 were the starting point for revisions in 2018. The most current revisions were added to a new draft for review. Ms. Brennan explained that if all revisions are accepted, the draft will be sent to the City Attorney for review.

Ms. Robinson pointed out the Election of Officers section should specify that elections will be held at the “first scheduled meeting of the year” instead of “the January meeting”.
Ms. Robinson asked about the “Amendments” page that was proposed last month, which would become attached permanently to the by-laws and track amendments with signature lines for the Chair, Secretary, Clerk and Mayor. Ms. Brennan reported, after checking with the Clerk’s office, that they prefer to eliminate the signatures for the Clerk and the Mayor as City Council acceptance of new by-laws is permanently on file with the Clerk’s office. The group decided instead to add language requiring a review of the BAC bylaws, at a minimum, once every three years or at the discretion of the committee members.

NEW BUSINESS

The Beautification Awards - Planning

The awards banquet is scheduled for Thursday, September 27th at 6:00 pm and will be held in the Community Center’s Seyburn Room. Ms. Brennan asked the group if any of the members would like to work on planning items including a theme, catering details or invitations. Ms. Hammond offered to work on the catering and the group decided to work with Alfoccino’s. The menu will be selected at the August meeting.

Ms. Ingram inquired about the awards for 2018. She felt the garden markers last year were smaller and not colorful as they have been in past years. She would like to go back to the garden marker we used in the past. Ms. Brennan indicated that they are more expensive than the ones purchased in recent years. Pricing could be investigated – but other options should be considered. Ms. Lewis mentioned garden flags could be an alternative.

OPEN DISCUSSION –

None

Confirm Next Meeting

The next meeting is scheduled for August 15, 2018 at 6:00pm

Ms. Robinson moved to adjourn. Supported by Ms. Lewis.

Vote: Yes: Lewis, Ingram, Hammond, Robinson
No: None

Motion Carried (4-0)

Meeting adjourned at 7:35pm

Respectfully Submitted, Elizabeth Brennan,
BAC City Staff Liaison
City of Auburn Hills Community Development
1. Call to Order
   The Clerk called the meeting to order at 10:00 AM.

2. Roll Call
   Present: Jack Brocklebank
   Terry Carpenter
   Laura Pierce
   Absent: None

3. New Business
   3a. Public Accuracy Test
   The Election Commission conducted the Public Accuracy Test in accordance with Michigan Election Law.

4. Adjournment
   The meeting adjourned at 11:00 AM.

Laura M. Pierce, City Clerk
To: Mayor and City Council
From: Thomas A. Tanghe, City Manager, Ronald J. Melchert, Director of Public Works, and Shawn Keenan, City Planner
Submitted: August 8, 2018
Subject: Motion – Approve the Termination of the Easements / Gongos, Inc.

INTRODUCTION
The City was contacted by a Mr. Kevin Kohls, representative for Gongos, Inc., seeking information related to six unoccupied utility easements (two water main and four sanitary sewer) that exist on Gongos property, located at 2365 Pontiac Road. Gongos has requested that the City terminate and vacate the water main and sanitary sewer easements if it is determined by the City that they are no longer needed.

The City’s Engineers researched the utility easements on the site and determined that the six unoccupied utility easements are no longer needed to service the property. The structures within said easements were also partially or totally removed when the Gongos site was developed.

The existing building is now serviced by new water and sanitary sewer lines that were installed when the building was constructed in 2006. All the remaining utility easements that are necessary to properly service the site are in place and will remain.

STAFF RECOMMENDATION
Please be advised that this request and the Termination of the Easements documents have been reviewed by City Staff and the City Attorney and has received a recommendation for approval.

MOTION
“Move to approve the Termination of the Easements document with respect to the Gongos’ property and authorize the Mayor and City Clerk to sign the Termination of Easements document for legal execution of the subject easement vacation.”

I CONCUR:
THOMAS A. TANGHE, CITY MANAGER
August 8, 2018

Community Development Department
CITY OF AUBURN HILLS
1827 Squirrel Road
Auburn Hills, Michigan 48326

Regarding: Gongos Vacating Easement

To Whom It May Concern:

We have completed the review for the above referenced project with respect to City of Auburn Hills Ordinance No. 806. The site is located on Pontiac Road west of I-75. Prior to the development circa 2005, numerous utility easements for sanitary sewer and water main crossed the site. When Gongos was built (site approved as “Pontiac Road Equity Development”) the existing utilities in these easements were removed, and a new public water main installed. The following easements no longer contain public utilities:

- Sewer Easement L 5614, P 279
- Sewer Easement L 5615, P 248
- Sewer Easement L 5616, P 247
- Sewer Easement L 5635 P 130
- Water Main Easement L 4714 P 181
- Water Main Easement L 4714 P 182

Therefore we recommend the above listed easements be vacated at this time.

Please contact Andrew Cousino (andrew.cousino@ohm-advisors.com) at this office if you have any questions or require additional information.

Sincerely,

OHM Advisors

Andrew Cousino, P.E.

cc: Shawn Keenan, City Planner (via e-mail)
    File
    P:\0101_0125\0120180230_2018_Comm_Dev_Misc_Support\Civil\Gongos Easements\GongosEasements.docx
TERMINATION OF EASEMENTS

This Termination of Easements (“Termination of Easements”) is made on _____________, 2018, by the City of Auburn Hills, a Michigan municipal corporation, whose address is 1827 N Squirrel Road, Auburn Hills, Michigan 48326 (“City”) and Pontiac Road Equity Partners, LLC, a Michigan limited liability company, whose address is 2365 Pontiac Road, Auburn Hills, Michigan 48326 (“Gongos”).

BACKGROUND

This Termination of Easements is based on the following:

A. Gongos owns real estate in the City of Auburn Hills, Oakland County, Michigan legally described on Exhibit A (the “Gongos Property”). The Gongos Property is commonly known as 2365 Pontiac Road, Auburn Hills, Michigan and has been assigned tax parcel identification nos. 14-14-177-004 and 14-14-176-010.

B. Gongos acquired the Gongos Property subject to the following recorded easements (the “Water Main and Sanitary Sewer Easements”):

   Easement for sanitary sewer recorded in Liber 5615, Page 247 and Liber 5635, Page 130, Oakland County Records.
   Easement for water main recorded in Liber 4714, Page 181, Oakland County Records.
   Easement for water main recorded in Liber 4714, Page 182, Oakland County Records.
   Easement for sanitary sewer recorded in Liber 5614, Page 279 and Liber 5615, Page 248, Oakland County Records.

C. The City is the successor grantee by assignment to the Water Main and Sanitary Sewer Easements.

D. The sewer and water main structures located in the Water Main and Sanitary Sewer Easements on the Gongos Property were partially or totally removed when the building on the Gongos property was constructed.

E. Gongos has requested that the City terminate and vacate the Water Main and Sanitary Sewer Easements and the City has agreed to do so.
TERMINATION

1. **Termination.** The City and Gongos hereby consent and agree to the termination and vacation of the Water Main and Sanitary Sewer Easements as they pertain to the Gongos Property. On execution and recording of this Termination of Easements, the Water Main and Sanitary Sewer Easements as they pertain to the Gongos Property shall be of no force and effect.

2. **Notice.** By recording this is Termination of Easements, notice is hereby given that the Water Main and Sanitary Sewer Easements are terminated as they pertain to the Gongos Property.

3. **Successors and Assigns.** This Termination of Easements shall run with the Gongos Property described in Exhibit A and shall be binding upon and inure to the benefit of Gongos, the City, and their respective successors, transferees, grantees and assigns.

**GONGOS:**

PONTIAC ROAD EQUITY PARTNERS, LLC
A Michigan Limited Liability Company

By: ____________________________
Print Name: ____________________
Its: ____________________________

**CITY:**

CITY OF AUBURN HILLS
A Michigan Municipal Corporation

By: ____________________________
      Kevin McDaniel, its Mayor

By: ____________________________
      Laura Pierce, its Clerk

[Notarial Acknowledgments on Next Page]
STATE OF MICHIGAN )
) ss.
COUNTY OF OAKLAND )

The foregoing was acknowledged before me this ___ day of __________, 2018, by ________________, who is the __________________________ of PONTIAC ROAD EQUITY PARTNERS, LLC, a Michigan limited liability company, on behalf of the limited liability company.

______________________________, Notary Public
Notary Public, _______ County, MI
My Commission Expires: _____________
Acting in _________ County, MI

STATE OF MICHIGAN )
) ss.
COUNTY OF OAKLAND )

The foregoing was acknowledged before me this ___ day of __________, 2018, by Kevin McDaniel, who is the Mayor of the CITY OF AUBURN HILLS, a Michigan municipal corporation, on behalf of the City.

______________________________, Notary Public
Notary Public, _______ County, MI
My Commission Expires: _____________
Acting in Oakland County, MI

STATE OF MICHIGAN )
) ss.
COUNTY OF OAKLAND )

The foregoing was acknowledged before me this ___ day of __________, 2018, by Laura Pierce, who is the City Clerk of the CITY OF AUBURN HILLS, a Michigan municipal corporation, on behalf of the City.

______________________________, Notary Public
Notary Public, _______ County, MI
My Commission Expires: _____________
Acting in Oakland County, MI

Drafted by and when recorded return to:
Kevin Kohls (P38706)
Kevin Kohls PLC
P.O. Box 216
Novi, Michigan 48376-0216
(248) 921-9223
EXHIBIT A
TO
TERMINATION OF EASEMENTS

Legal Description of Gongos Property

Parcel 1: Part of the Southeast 1/4 of the Northwest 1/4 of Section 14, Town 3 North, Range 10 East, described as: Beginning at a point on the East and West 1/4 line of said Section (which line is also the North line of SUPERVISOR'S PLAT NO. 3) said point of beginning being distant North 86 degrees, 44 minutes West 820.5 feet from the center of said Section; thence running North 86 degrees, 44 minutes, West 100.00 feet along said ¼ line to a point; thence North 03 degrees, 16 minutes, East 419.87 feet to a point; thence South 89 degrees, 04 minutes East 100.08 feet to a point; thence South 03 degrees, 16 minutes West 419.87 feet to the point of beginning.

Tax parcel identification no. 14-14-177-004.

Parcel 2: Part of the Northwest 1/4, Section 14, Town 3 North, Range 10 East, described as: Beginning at a point distant North 86 degrees, 44 minutes, 00 seconds West 700.50 feet from center of Section; thence North 86 degrees, 44 minutes, 00 seconds West 120 feet; thence North 03 degrees, 16 minutes, 00 seconds East 419.87 feet; thence South 89 degrees, 04 minutes, 70 seconds East 120 feet; thence South 03 degrees, 16 minutes, 00 seconds East 424.75 feet to the point of beginning.

Tax parcel identification no. 14-14-177-004 (same as Parcel 1).

Parcel 3: Part of the Southeast 1/4 of the Northwest 1/4, Town 3 North, Range 10 East, Section 14, beginning at a point distant North 86 degrees, 51 minutes, 07 seconds East 1850.20 feet and North 03 degrees, 16 minutes, 00 seconds East 339.19 feet from the West 1/4 corner, thence North 89 degrees, 04 minutes, 00 seconds West 305.96 feet; thence North 00 degrees, 56 minutes, 00 seconds East 74.94 feet; thence South 89 degrees, 04 minutes, 00 seconds East 309.01 feet; thence South 03 degrees, 16 minutes, 00 seconds 75 feet, to the point of beginning.

Parcel 3 parcel identification no.: 14-14-176-010.
To: Mayor and City Council  
From: Thomas A. Tanghe, City Manager and Jeffrey Baker, Chief of Police 
Submitted: August 9, 2018  
Subject: Motion: Approving 2018 HIDTA sub-recipient agreement with Oakland County

INTRODUCTION AND HISTORY

In 2014, City Council approved an inter-local agreement to enter the Oakland County Narcotics Enforcement Team. This team is largely supported by federal and state grants and forfeiture dollars derived from the proceeds of criminal enterprises. Part of the funding is a federal grant known as High Intensity Drug Trafficking Area (HIDTA). HIDTA was created by Congress with the Anti-Drug Abuse Act of 1988, and provides assistance to Federal, state, local, and tribal law enforcement agencies operating in areas determined to be critical drug-trafficking regions of the United States. This grant program is administered by the Office of National Drug Control Policy (ONDCP). There are currently 28 HIDTAs, which include approximately 16 percent of all counties in the United States and 60 percent of the U.S. population. HIDTA-designated counties are located in 46 states, as well as in Puerto Rico, the U.S. Virgin Islands, and the District of Columbia. The DEA plays a very active role and has 589 authorized special agent positions dedicated to the program. At the local level, the HIDTAs are directed and guided by Executive Boards composed of an equal number of regional Federal and non-Federal (state, local, and tribal) law enforcement leaders.

The purpose of the HIDTA program is to reduce drug trafficking and production in the United States by:

• Facilitating cooperation among Federal, state, local, and tribal law enforcement agencies to share information and implement coordinated enforcement activities;
• Enhancing law enforcement intelligence sharing among Federal, state, local, and tribal law enforcement agencies;
• Providing reliable law enforcement intelligence to law enforcement agencies to facilitate the design of effective enforcement strategies and operations; and
• Supporting coordinated law enforcement strategies that make the most of available resources to reduce the supply of illegal drugs in designated areas of the United States and in the Nation as a whole.

HIDTA requires an agreement for the purpose of delineating the relationship and responsibilities regarding the County’s uses of grant funds to reimburse municipalities for overtime expenses that are incurred related to its participation in the Oakland County Narcotic Enforcement Team (“N.E.T.”)

Oakland County submitted an Initiative Description and Budget Proposal to the Executive Board for Michigan HIDTA requesting the United States Office of National Drug Control Policy to grant N.E.T an award of $105,000.00 for the 2018 program year to reimburse N.E.T. participating agencies for eligible law enforcement overtime costs.

The City of Auburn Hills is a sub recipient and therefore must enter into the attached sub agreement with Oakland County.

The attached inter-local agreement has been reviewed by City Attorney, Mr. Derk Beckerleg and found to be satisfactory from a legal standpoint.

STAFF RECOMMENDATION

Staff recommends the 2018 HIDTA Agreement between Oakland County and the City of Auburn Hills be approved.

MOTION

Move to approve the 2018 HIDTA Agreement between Oakland County and the City of Auburn Hills and authorize the Chief of Police to sign the agreement on behalf of the City.
I CONCUR:

THOMAS A. TANGHE, CITY MANAGER
This Agreement is made between Oakland County, a Constitutional Corporation, 1200 North Telegraph, Pontiac, Michigan 48341 ("County") and City of Auburn Hills, 1827 N Squirrel Rd, Auburn Hills, MI 40220, a Michigan Municipal Corporation ("Municipality"). The County and Municipality shall be collectively referred to as the “Parties.”

**PURPOSE OF AGREEMENT.**

The Parties enter into this Agreement for the purpose of delineating their relationship and responsibilities regarding the County’s use of Grant funds to reimburse the Municipality for overtime expenses that it incurred related to its participation in the Oakland County Narcotic Enforcement Team ("N.E.T.") , a multijurisdictional drug enforcement task force under the direction and supervision of the Oakland County Sheriff’s Office ("O.C.S.O.").

Under the Parties’ separate N.E.T. agreement, the Municipality is responsible for providing a full-time employee for participation in N.E.T. and for all costs associated with that employment, including overtime.

The County, as the legal entity that administers N.E.T., submitted an Initiative Description and Budget Proposal (Exhibit A) to the Executive Board for Michigan HIDTA requesting the United States Office of National Drug Control Policy ("ONDCP") to grant N.E.T an award of $105,000.00 for program year (PY) 2018 to reimburse N.E.T. participating agencies for eligible law enforcement officer overtime costs. PY 2018 begins January 1, 2018 and ends December 31, 2018.

If ONDCP grants N.E.T. an award for PY 2018, the ONDCP disburses the HIDTA grant funds ("Grant funds") to the Michigan State Police ("MSP"). To receive the Grant funds, N.E.T. must submit requests for reimbursement with the required supporting documentation to Michigan HIDTA. If Michigan HIDTA approves the N.E.T. overtime reimbursement requests, the MSP should distribute the Grant funds to County on behalf of N.E.T. The County has the authority to allocate a portion of the Grant funds to reimburse the Municipality for qualifying overtime costs subject to the terms and conditions of this Agreement.

In consideration of the mutual promises, obligations, representations, and assurances in this Agreement, the Parties agree to the following:

1. **DEFINITIONS.** The following terms, whether used in the singular or plural, within or without quotation marks, or possessive or nonpossessive, shall be defined, read, and interpreted as follows.
1.1. **Claim** means any alleged loss, claim, complaint, demand for relief or damages, cause of action, proceeding, judgment, deficiency, liability, penalty, fine, litigation, costs, and/or expenses, including, but not limited to, reimbursement for attorney fees, witness fees, court costs, investigation expenses, litigation expenses, and amounts paid in settlement, which are imposed on, incurred by, or asserted against the County or Municipality, or the County’s or Municipality’s agents or employees, whether such claim is brought in law or equity, tort, contract, or otherwise.

1.2. **Grant funds** mean the funds that may be awarded to the County and the other participating agencies in N.E.T. pursuant to Michigan HIDTA Initiative Description and Budget Proposal Version 2018 (Exhibit A) submitted to Michigan HIDTA by County on behalf of itself and the other participating agencies in N.E.T.

2. **EXHIBITS.** The Exhibits listed below are incorporated and are part of this Agreement.


   2.2. **Exhibit B** - Template Request for HIDTA Overtime Reimbursement (Locals to County).

   2.3. **Exhibit C** – Sample letter regarding notification of current overtime pay rate.

   2.4. **Exhibit D** – Sample overtime slip, signed by the officer’s supervisor that supports each Request for HIDTA Overtime Reimbursement.

   2.5. **Exhibit E** – Sample paystub or payroll report that supports each Request for HIDTA Overtime Reimbursement.

   2.6. **Exhibit F** – HIDTA Grant Agreement between ONDCP and MSP.

3. **FEDERAL AWARD PROJECT DESCRIPTION.**

   3.1. Catalog of Federal Domestic Assistance (“CFDA”) #: 95.001


   3.3. Program: High Intensity Drug Trafficking Areas (HIDTA)

      3.3.1. HIDTA Objective: To reduce drug trafficking and drug production in the United States by: (A) facilitating cooperation among Federal, State, local, and tribal law enforcement agencies to share information and implement coordinated enforcement activities; (B) enhancing law enforcement intelligence sharing among Federal, State, local, and tribal law enforcement agencies; (C) providing reliable law enforcement intelligence to law enforcement agencies needed to design effective enforcement strategies and operations; and (D) supporting coordinated law enforcement strategies which maximize use of available
resources to reduce the supply of illegal drugs in designated areas and in the United States as a whole.


3.5. Federal Award Identification Number (FAIN) provided in the Grant Agreement between ONDCP and MSP (Exhibit F): [G18SM0002A]

4. **USE OF HIDTA FUNDS.**

4.1. The total amount of the federal award committed to the Municipality and obligated by this action by the County to the Municipality is not to exceed **$4,200.00** for each participating law enforcement officer. That amount is based on the number of N.E.T participating agencies and eligible law enforcement officers at the time this Agreement was executed by both Parties. If the number of N.E.T participating agencies and/or eligible law enforcement officers changes during the term of this Agreement, the total amount of the federal award committed to the Municipality and obligated by this action by the County to the Municipality amount may change as funds are available on a pro rata basis. Such commitment and obligation is contingent upon the ONDCP awarding the grant funds to N.E.T and the MSP reimbursing the County.

4.2. The County will reimburse the Municipality up to **$4,200.00** for each participating law enforcement officer for qualifying N.E.T.-related overtime. That amount is based on the number of N.E.T participating agencies and eligible law enforcement officers at the time this Agreement was executed by both Parties. If the number of N.E.T participating agencies and/or eligible law enforcement officers changes during the term of this Agreement, the maximum reimbursement amount may change as funds are available on a pro rata basis. Such reimbursement shall only be made after the supporting documentation is submitted by the Municipality and approved by the County, as described in Paragraph 5.1. Such reimbursement is contingent upon the ONDCP awarding the grant funds to N.E.T and the MSP reimbursing the County.

4.2.1. HIDTA funds shall be used to pay overtime only if the overtime was performed in support of a HIDTA-designated Enforcement initiative or Intelligence and information Sharing Initiative. HIDTA funds shall not be used to pay overtime related to training attendance, financial management, drug treatment, drug demand reduction or prevention, or non-investigative related administrative work.

4.2.2. No HIDTA funds shall be used to supplant the Municipality’s funds that would otherwise be made available for the same purposes.

4.3. There is no research and development performed pursuant to this Agreement.

4.4. No indirect costs shall be charged or reimbursed under performance of this Agreement.

5. **REIMBURSEMENT OF ELIGIBLE NET OVERTIME.**
5.1. To request reimbursement, the Municipality shall submit to the County the documentation described in the following subparagraphs no later than thirty (30) days after PY 2018 has expired. If the County, in its sole discretion, determines that the documentation submitted by the Municipality does not reconcile, then the Municipality shall provide any additional documentation requested by the County in order to process payment.

5.1.1. A fully completed and signed Request for HIDTA Overtime Reimbursement attached as Exhibit B.

5.1.2. A letter substantively similar to the sample letter regarding notification of current overtime pay rate attached as Exhibit C.

5.1.3. Overtime slips, signed by the officer’s supervisor, that support each Request for HIDTA Overtime Reimbursement. The overtime slips shall be substantively similar to the sample overtime slip attached as Exhibit D.

5.1.4. The paystub or payroll report that supports each Request for HIDTA Overtime Reimbursement. The paystub or payroll report shall be substantively similar to the sample paystub attached as Exhibit E.

5.2. The County will only reimburse the Municipality for approved overtime costs after the County has received the Grant funds from MSP for that particular reimbursement request.

6. GENERAL COMPLIANCE.


6.3. The Municipality shall perform all activities in accordance with The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200 (the “Part 200 Uniform Requirements”), as adopted and implemented by the Office of National Drug Control Policy (ONDCP) in 2 C.F.R. Part 3603. For this award, the Part 200 Uniform Requirements supersede, among other things, the provisions of 28 C.F.R. Parts 66 and 70, as well as those of 2 C.F.R. Parts 215, 220, 225, and 230.

6.4. The Municipality shall comply with ONDCP’s HIDTA Program Policy and Budget Guidance, all other applicable Federal, state, and local laws and regulations, and the terms and conditions contained in this Agreement.

6.5. The Municipality shall comply with all applicable requirements for subrecipients that are provided in the HIDTA Grant Agreement between ONDCP and MSP (Exhibit F).
6.6. As specified in the HIDTA Program Policy and Budget Guidance, the Municipality must:

6.6.1. Establish and maintain effective internal controls over the Federal award that provides reasonable assurance that Federal award funds are managed in compliance with Federal statutes, regulations and award terms and conditions. These internal controls should be in compliance with the guidance in “Standards for Internal Control in the Federal Government,” issued by the Comptroller General of the United States and the “Internal Control Integrated Framework,” issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).

6.6.2. Comply with Federal statutes, regulations, and the terms and conditions of the Federal awards.

6.6.3. Evaluate and monitor compliance with applicable statute and regulations, and the terms and conditions of the Federal award.

6.6.4. Take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings.

6.6.5. Take reasonable measures to safeguard protected personally identified information (PII) and other information ONDCP or the Municipality designates consistent with applicable Federal, state, and local laws regarding privacy and obligations of confidentiality.

7. FINANCIAL ACCOUNTABILITY AND AUDIT REQUIREMENTS.


7.2. The Municipality shall comply with audit requirements contained in 2 C.F.R. Part 200, Subpart F, which requires the Municipality to have an annual audit conducted within nine (9) months of the end of their fiscal year, if the Municipality has an aggregate expenditure of more than $750,000 in federal funds in a fiscal year. Any deficiencies noted in audit reports must be fully cleared by the Municipality within thirty (30) days after receipt of same. The County shall have the right to review and audit all records of the Municipality pertaining to any payment by the County.

8. CONFLICT OF INTEREST.

8.1. The Municipality shall comply with the following ONDCP conflict of interest policies:

8.1.1. As a non-Federal entity, you must maintain written standards of conduct covering conflicts of interest and governing the performance of your employees engaged in the selection, award, and administration of subawards and contracts.

8.1.2. None of your employees may participate in the selection, award, or administration of a subaward or contract supported by a Federal award if he or she has a real or apparent
conflict of interest. Such a conflict of interest would arise when the employee, officer, or
agent, any member of his or her immediate family, his or her partner, or an organization
which employs or is about to employ any of the parties indicated herein, has a financial or
other interest in or a tangible personal benefit from an organization considered for a sub-
award or contract. The officers, employees, and agents of the non-Federal entity must
neither solicit nor accept gratuities, favors, or anything of monetary value from
subrecipients or contractors or parties to subawards or contracts.

8.1.3. If you have a parent, affiliate, or subsidiary organization that is not a State, local
government, or Indian tribe, you must also maintain written standards of conduct covering
organizational conflicts of interest. Organizational conflicts of interest means that because
of relationships with a parent company, affiliate, or subsidiary organization, you are unable
or appear to be unable to be impartial in conducting a sub-award or procurement action
involving a related organization.

9. MANDATORY DISCLOSURE.

9.1. As a non-Federal entity, the Municipality must disclose, in a timely manner, in writing to
ONDCP all violations of Federal criminal law involving fraud, bribery or gratuity violations
potentially affecting the Federal award. Non-Federal entities that have received a Federal
award that includes the term and condition outlined in 200 CFR Part 200, Appendix XII
“Award Term and Condition for Recipient Integrity and Performance Matters,” are required
to report certain civil, criminal, or administrative proceedings to System for Award
Management (SAM). Failure to make required disclosures can result in remedies such as:
temporary withholding of payments pending correction of the deficiency, disallowance of all
or part of the costs associated with noncompliance, suspension, termination of award,
derbarment, or other legally available remedies outlined in 2 CFR 200.338 “Remedies for
Noncompliance”.

10. RECORD RETENTION.

10.1. The Municipality shall comply with the record retention provisions of 2 C.F.R. 200.333
(Retention requirements for records).

10.2. The Municipality should, whenever practicable, collect, transmit, and store Federal award-
related information in open and machine readable formats rather than in closed formats or on
paper in accordance with 2 C.F.R. 200.335 (Methods for collection, transmission and storage
of information).

11. ACCESS TO RECORDS.

11.1. The Federal awarding agency, Inspectors General, the Comptroller General of the United
States, and the County, or any of their authorized representatives, have the right of access to
any documents, papers, or other records of the Municipal entity which are pertinent to the
Federal award, in order to make audits, examinations, excerpts, and transcripts. The right also
includes timely and reasonable access to the Municipality's personnel for the purpose of interview and discussion related to such documents. The right of access to the Municipality’s records is not limited to the required retention period but last as long as the records are retained.

11.2. The Municipality shall permit the County and auditors to have access to the Municipality’s records and financial statements as necessary for the County to meet the requirements of 2 C.F.R. Part 200.

12. TERM.

12.1. This Agreement and any amendments hereto shall be effective when executed by both Parties with concurrent resolutions passed by the governing bodies of each Party, and when the Agreement is filed according to MCL 124.510. The approval and terms of this Agreement and any amendments hereto shall be entered in the official minutes of the governing bodies of each Party. This Agreement shall end on December 31, 2018.

13. ASSURANCES.

13.1. Each Party shall be responsible for its own acts and the acts of its employees and agents, the costs associated with those acts, and the defense of those acts.

13.2. The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement. The persons signing this Agreement on behalf of each Party have legal authority to sign this Agreement and bind the Parties to the terms and conditions contained herein.

13.3. Each Party shall comply with all federal, state, and local ordinances, regulations, administrative rules, laws, and requirements applicable to its activities performed under this Agreement.

14. TERMINATION OF AGREEMENT.

14.1. This Agreement may be terminated in whole or in part as follows:

14.1.1. by the County, if the Municipality fails to comply with the terms and conditions of this Agreement;

14.1.2. by the County for cause;

14.1.3. by the County with the consent of the Municipality, in which case the two parties must agree upon the termination conditions, including the effective date and, in the case of partial termination, the portion to be terminated;

14.1.4. by the Municipality upon sending to the County written notification setting forth the reasons for such termination, the effective date, and, in the case of partial termination, the
portion to be terminated. However, if the County determines in the case of partial termination that the reduced or modified portion of the subaward will not accomplish the purpose for which this Agreement was made, the County may terminate the Agreement in its entirety.

14.2. The County must provide to the Municipality a notice of termination. Written suspension or notice of termination will be sent to the Municipality’s business address. If this Agreement is terminated or partially terminated, both the County and the Municipality remain responsible for compliance with the requirements at 2 CFR 200.343 Closeout and 2 CFR 200.344 Post-closeout Adjustments and Continuing Responsibilities.

15. **CLOSEOUT.**

15.1. The County shall close-out this Agreement when it determines that all applicable administrative actions and all required work under this Agreement have been completed by Municipality.

15.2. The Municipality shall comply with the closeout provisions of 2 C.F.R. 200.343 (Closeout).

16. **POST-CLOSEOUT ADJUSTMENTS AND CONTINUING RESPONSIBILITIES.**

16.1. The closeout of this Agreement does not affect any of the following:

16.1.1. The right of County to disallow costs and recover funds on the basis of a later audit or other review. The County must make any cost disallowance determination and notify the Municipality within the record retention period;

16.1.2. The obligation of the Municipality to return any funds due as a result of later refunds, corrections, or other transactions including final indirect cost rate adjustments;


16.1.4. Records retention as required in Subpart D—Post Federal Award Requirements of this part, §200.333 Retention requirements for records through §200.337 Restrictions on public access to records.

17. **REMEDIES FOR NONCOMPLIANCE.**

17.1. If the Municipality fails to comply with federal statutes, regulations, or the terms and conditions of this Agreement, the County may impose additional conditions, as described in 2 CFR §200.207 Specific Conditions. If the County determines that noncompliance cannot be remedied by imposing additional conditions, the County may take one or more of the following actions, as appropriate in the circumstances:

17.1.1. temporarily withhold cash payments pending correction of the deficiency by the Municipality or more severe enforcement action by the County;
17.1.2. disallow (that is, deny both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance;

17.1.3. wholly or partly suspend or terminate the Agreement;

17.1.4. recommend that the Federal awarding agency initiate suspension or debarment proceedings as authorized under 2 CFR Part 180 and Federal awarding agency regulations;

17.1.5. withhold further funds for the project or program;

17.1.6. take other remedies that may be legally available.

18. **NO THIRD PARTY BENEFICIARIES.** Except as provided for the benefit of the Parties, this Agreement does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to indemnification, right to subrogation, and/or any other right, in favor of any other person or entity.

19. **DISCRIMINATION.** The Parties shall not discriminate against their employees, agents, applicants for employment, or another persons or entities with respect to hire, tenure, terms, conditions, and privileges of employment, or any matter directly or indirectly related to employment in violation of any federal, state or local law.

20. **PERMITS AND LICENSES.** Each Party shall be responsible for obtaining and maintaining, throughout the term of this Agreement, all licenses, permits, certificates, and governmental authorizations necessary to carry out its obligations and duties pursuant to this Agreement.

21. **RESERVATION OF RIGHTS.** This Agreement does not, and is not intended to waive, impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the Parties.

22. **DELEGATION/SUBCONTRACT/ASSIGNMENT.** Neither Party shall delegate, subcontract, and/or assign any obligations or rights under this Agreement without the prior written consent of the other Party.

23. **NO IMPLIED WAIVER.** Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.

24. **SEVERABILITY.** If a court of competent jurisdiction finds a term, or condition, of this Agreement to be illegal or invalid, then the term, or condition, shall be deemed severed from this Agreement. All other terms, conditions, and provisions of this Agreement shall remain in full force.
25. **CAPTIONS.** The section and subsection numbers and captions in this Agreement are intended for the convenience of the reader and are not intended to have any substantive meaning. The numbers and captions shall not be interpreted or be considered as part of this Agreement. Any use of the singular or plural number, any reference to the male, female, or neuter genders, and any possessive or nonpossessive use in this Agreement shall be deemed the appropriate plurality, gender or possession as the context requires.

26. **NOTICES.** Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first class U.S. mail postage prepaid, and addressed to the person listed below. Notice will be deemed given on the date when one of the following first occur: (1) the date of actual receipt; (2) the next business day when notice is sent express delivery service or personal delivery; or (3) three days after mailing first class or certified U.S. mail.

   26.1. If Notice is sent to the County, it shall be addressed and sent to: Oakland County Board of Commissioners Chairperson, 1200 North Telegraph, Pontiac, Michigan 48341, with a copy to Oakland County Sheriff’s Office, Business Manager, 1200 N. Telegraph, Bldg. 38E, Pontiac, Michigan 48341.

   26.2. If Notice is sent to the Political Subdivision, it shall be addressed to: City of Auburn Hills

   26.3. Either Party may change the address and/or individual to which Notice is sent by notifying the other Party in writing of the change.

27. **CONTACT INFORMATION.**

<table>
<thead>
<tr>
<th>County of Oakland</th>
<th>City of Auburn Hills</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lieutenant Brent Miles</td>
<td></td>
</tr>
<tr>
<td>Investigative &amp; Forensic Services Division</td>
<td></td>
</tr>
<tr>
<td>Narcotics Enforcement Team</td>
<td></td>
</tr>
<tr>
<td>Office: 248-858-1722</td>
<td></td>
</tr>
<tr>
<td>Fax: 248-858-1754</td>
<td></td>
</tr>
<tr>
<td>Email: <a href="mailto:milesbr@oakgov.com">milesbr@oakgov.com</a></td>
<td></td>
</tr>
</tbody>
</table>

28. **GOVERNING LAW.** This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan, without regard to Michigan’s conflict of laws provisions.

29. **AGREEMENT MODIFICATIONS OR AMENDMENTS.** Any modifications, amendments, rescissions, waivers, or releases to this Agreement must be in writing and executed by both Parties.

30. **ENTIRE AGREEMENT.** This Agreement represents the entire agreement and understanding between the Parties. This Agreement supersedes all other oral or written agreements between the
Parties. The language of this Agreement shall be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

IN WITNESS WHEREOF, Michael Gingell, Chairperson, Oakland County Board of Commissioners, acknowledges that he has been authorized by a resolution of the Oakland County Board of Commissioners, a certified copy of which is attached, to execute this Agreement, and hereby accepts and binds the County to the terms and conditions of this Agreement.

EXECUTED: _______________________________ DATE: ______________
Michael Gingell, Chairperson
Oakland County Board of Commissioners

WITNESSED: _______________________________ DATE: ______________
Printed Name: 
Title: 

IN WITNESS WHEREOF, ________________________, acknowledges that he/she has been authorized by a resolution of the Municipality’s governing body, a certified copy of which is attached, to execute this Agreement, and hereby accepts and binds the Municipality to the terms and conditions of this Agreement.

EXECUTED: _______________________________ DATE: ______________
Printed Name: 
Title: 

WITNESSED: _______________________________ DATE: ______________
Printed Name: 
Title:
Michigan HIDTA

Initiative Description and Budget Proposal

All Initiatives which seek HIDTA funding must complete this proposal and return to Michigan HIDTA via e-mail by the announced deadline. Completion of all sections of this proposal is required. The Office of National Drug Control Policy examines these submissions very closely. Your proposal must be clear, concise and complete. A complete proposal consists of this form AND the Michigan HIDTA FMS Budget Sheet.

Program Year: 2018

Initiative Title: **NET - Oakland County Narcotics Enforcement Team**

Submitter’s Rank/Name: D/Lt. Brent Miles

Submitter’s Telephone #: 248-858-1722

Submitter’s E-mail Address: milesbr@oakgov.com

**SECTION 1: INITIATIVES**

Level of Activity - Check all that apply

- [x] Local DTO Focus
- [ ] Multi-State DTO Focus
- [ ] International DTO Focus
- [ ] Interdiction Focus

Does this Initiative Routinely Provide Information to the HIDTA Investigative Support Center (ISDC)?

- [x] YES
- [ ] NO

**SECTION 2: PROFILE**

Initiative Description

Enter Lead Agency: **Oakland County Sheriff**

Enter Location of Initiative (City): **Pontiac MI, Oakland County**

Check All That Apply

- [ ] Initiative is Collocated with other HIDTA Initiatives
- [x] Initiative is Staffed with Full-Time Federal and Full-Time State/Local Personnel
- [ ] Full-Time Members of Initiative are Collocated and Commingled with Federal and State/Local Personnel

Revised January 2017
Enter your initiative description and budget detail in the text box on the following page. The text box is not character limited, nor is it limited to the visible field on the page. It works best to compose the narrative in Word and copy into the text field on the following page. Please use narrative only to complete this section. The PMP software will not accept graphs, tables, charts, images, etc.

The narrative section is intended to describe the mission and proposed activities for your initiative (dismantling DTOs, meth labs, interdicting drugs/money, apprehending fugitives, etc.) and detail your initiative’s funding request. This description should indicate when the initiative was first funded by HIDTA.

Your narrative must be clear, concise and complete. Do not include a long narrative detailing the history or accomplishments of your initiative. Please limit your initiative description to several short paragraphs.

The first paragraph should clearly identify the threat (drug problem, violent crime, money laundering) in your area. ONDCP expects detailed information regarding the threat in the HIDTA county/counties which your initiative serves. Describe the types of drugs being trafficked, the presence/activities of gangs and drug-related violent crime. Include information on DTOs and MLOs operating in your area. DO NOT use specific names/addresses for any organizations or provide any information which is law enforcement sensitive or classified. Referring to the Michigan HIDTA Annual Threat Assessment/Drug Market Analysis is essential when describing the threat in your region.

In the next paragraph discuss your plan to attack the threat in your region. Describe your initiative and detail your plan to address the specific threats/problems in your area and achieve your performance targets. If your initiative consists of multiple teams, explain how each team’s activities attack the drug threat in your HIDTA county. Detail how you will work more efficiently and effectively by conducting intelligence-driven investigations and sharing information (leads).

The next paragraph(s) should present your budget request. Remember that HIDTA funding is added-value funding and cannot be used to supplant normal operating budget items. Each budget line item (overtime, equipment, supplies, vehicles, phones, services, etc.) must be detailed in narrative form, specifying the amount requested and how each line item amount will be utilized. It is important to relate why each line item is needed and how it fits into your plan to attack the threat in your region and attain your performance targets. Provide a clear, concise and complete explanation of all items in your budget request. The budget narrative will be reviewed by the Michigan HIDTA Steering Committee and Executive Board before being sent to ONDCP for review and approval.

ONDCP closely examines vehicle expenditures. Lease costs and other vehicle-related expenses must be detailed. Ensure the number of vehicles and expenses match the number of eligible officers in your initiative. Examples: “6 vehicles @ $500/month x 12 months = $36,000; Gasoline Expense, 6 officers @ $200/month x 12 months = $14,400.

ONDCP also scrutinizes overtime expenses. Ensure these expenses line-up with eligible officers in your initiative. ONDCP caps overtime for individual officers at $9,500 annually. The Michigan HIDTA limits the cap to $6,500 per officer annually. Each initiative is required to maintain documentation/spreadsheet to ensure these limits are not exceeded. Example: 10 task force officers x $3,000/annually = $30,000 annual overtime.

PLEASE NOTE: Equipment vs. Supplies - There has been a change in how these items are categorized. All items purchased for $5,000 or more per item are categorized as Equipment. All items purchased for $4,999 or less per item are categorized as Supplies.

Equipment expenses must be detailed. Provide specifics for what will be purchased, the cost, and how it relates to your plan to address the threat. Example: 10 ballistic shields @ $6,000 each = $60,000.

Supplies expenses must be detailed. Provide specifics for what will be purchased, the cost, and how it relates to your plan to address the threat. Example: 12 laptop computers @ $1,000 each = $12,000.

Service expenses must also be detailed. Example: Monthly cell phone service for 12 officers @ $100/monthly x 12 months = $14,400.

The total of all items must match the total entered in the “Total Dollar Amount Requested” field at the top of the next page.

A complete proposal consists of this form AND the Michigan HIDTA FMS Budget Sheet.
The Oakland County Narcotic Enforcement Team (NET) is a multi-jurisdictional task force which is designed to integrate federal law enforcement agencies for the purpose of identifying, investigating, and prosecuting violators of state and federal narcotic laws. The task force NET was formed in 1971 and is currently directed by the Oakland County Sheriff’s Office.

NET is now comprised of fifteen local police departments, and is partnered with the DEA, Oakland County Prosecutors Office and IRS. NET drives its mission by dividing its resources into four investigative teams. Three of the teams are considered street level crews that make undercover cases against street level dealers. These crews are loosely divided up by four quadrants of Oakland County. These teams make the majority of arrests and seizures of street level dealers throughout Oakland County. The fourth team is dedicated to interdiction style cases and street level prescription pill cases. NET also commits full time officers to the DEA, Group 19 and Group 9. It is NET’s belief that the interchanging of task force officers results in a highly efficient exchange of intelligence and maximum efforts applied to DTO prosecutions.

Oakland County is a highly diversified county in that it has urban areas like the city of Pontiac and several cities that border the 8 Mile corridor. The city of Pontiac has a population of 59,515 and it has a crime index of seven, 100 being the safest. If you lived in Michigan you would have a 1 in 203 chance of becoming a victim of crime and if you lived in Pontiac, Michigan you would have a 1 in 53 chance of becoming a victim of violent crimes. For every one thousand residents there are 53 that will be a victim of crime. Pontiac has one of the highest crime rates in America when you compare it with other communities of similar size. Oakland County also consists of a high concentration of suburbs and rural northern areas. The population of Oakland County is about 1,200,000 with a very wide range of medium family incomes. Oakland County’s drug threat appears to be a mirror image of the Michigan HIDTA’s drug threat assessment. Illegal prescription drugs are hitting the street at a very alarming rate and heroin / fentanyl usage is on the rise at an alarming rate. Heroin and fentanyl are the leading cause of over dose related deaths. Cocaine and crack are still readily available anywhere throughout the County, although the street level price appears to be increasing. Marijuana appears to be the number one available drug throughout the County.

Oakland County borders the city of Detroit and is directly south of the city of Flint with I-75 being the major freeway connecting the three cities. Detroit and Flint once again led the state in violent crime in 2014, with Flint topping the list and Detroit at No. 2, according to preliminary annual FBI statistics released this week for cities of over 100,000 people. With 2,337 violent crimes per 100,000 people, Flint residents by far reported the most incidents per capita. Detroit had 2,137 violent crimes for every 100,000 residents.

Large scale DTO’s commute between these three cities on a regular basis not being restricted by borders or geographic locations. It is a common practice for drug traffickers to distribute narcotics using I-75, I-96 and I-94 as gateways to our communities. Oakland County appears to be made up of several local DTO’s and criminal groups that distribute illegal drugs to users. These criminal groups are supplied by interstate and international DTO’s.

The Oakland County NET task force is responding to these evolving drug trends by committing resources to a specialized street crew for prescription pill violations. These include doctors and pain clinics selling directly to users. This crew works very closely with Blue Cross/Blue Shield in identifying targets and fraudulent prescriptions. The Oakland County NET task force also has street crews that initiate investigations into low level and mid level Criminal Groups and DTOs. The investigators utilize informants to make hand to hand purchases from these organizations. This type of case is highly successful in prosecution. The investigators also use informants to conduct drug buys and to provide intelligence information that results in the identification,
### Agency Positions

Summarize the staffing levels you confidently expect to be part of your initiative for the Program Year selected. The *HIDTA Funded* box should be marked Yes ONLY when HIDTA funding covers the salary/wages for the listed position.

<table>
<thead>
<tr>
<th>Position Title</th>
<th>Agency</th>
<th>Number of Positions</th>
<th>HIDTA Funded (Yes/No)</th>
<th>Collocated (Yes/No)</th>
<th>Full Time or Part Time</th>
<th>Notes</th>
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</thead>
<tbody>
<tr>
<td>Lieutenant</td>
<td>Oakland County Sheriff</td>
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<td>Sergeants</td>
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<td>Deputies</td>
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<td>Clerical</td>
<td>Oakland County Sheriff</td>
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<td>Auditor</td>
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<td>Property Tech</td>
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<td>Sergeant</td>
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<td>Agent</td>
<td>Drug Enforcement Admin</td>
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<td>Hazel Park Police Dept</td>
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<tr>
<td>Officer</td>
<td>Madison Heights Police Dept</td>
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<td>Full</td>
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</tr>
<tr>
<td>Officer</td>
<td>Rochester Police Dept</td>
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<td>Full</td>
<td></td>
</tr>
<tr>
<td>Officer</td>
<td>Royal Oak Police Dept</td>
<td>1</td>
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<td>Full</td>
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<tr>
<td>Officer</td>
<td>Southfield Police Dept</td>
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<td>Officer</td>
<td>Troy Police Dept</td>
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<td>Officer</td>
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<tr>
<td>Officer</td>
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<td></td>
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<tr>
<td>Investigator</td>
<td>Oakland County Prosecutor</td>
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<td>No</td>
<td>Yes</td>
<td>Full</td>
<td></td>
</tr>
</tbody>
</table>
**SECTION 3: DTOs**

**DTO Expected Outputs:**

Predict the number of DTOs and MLOs you expect to disrupt and/or dismantle during the Program Year. Your performance targets should be aggressive but reasonably attainable, considering expected staffing and funding. Remember that your initiative's performance is compared to how successfully it attained its predicted totals. Please note Initiative's performance is not compared to the performance of other initiatives. Include pertinent notes in the Notes/Additional Information box.

- **DISRUPTED** Defined
- **DISMANTLED** Defined

Enter Number of **DTOs** Expected to be Disrupted or Dismantled This Program Year: 5

Notes/Additional Information:

Enter Number of **MLOs** Expected to be Disrupted or Dismantled This Program Year: 0

Notes/Additional Information:

**SECTION 4: CLANDESTINE LABS**

Predict the number of each of the following items which you expect to seize during the Program Year. Include pertinent notes in the Notes/Additional Information box.

- Enter the Number of Lab Dump Sites Expected to be Seized: 0
- Enter the Number of Chemical/Glassware/Equipment Expected to be Seized: 0
- Enter the Number of Children Expected to be Affected: 0
- Enter the Number of **Meth Labs** Expected to be Dismantled: 0
- Enter the Number of **Other Clan Labs** (Production/Conversion) Expected to be Dismantled: 0

Notes/Additional Information:
SECTION 5: ACTIVITIES

Predict the number of each of the following items for the Program Year. Include pertinent notes in the Notes/Additional Information box.

**New HIDTA Cases:**

Enter the Number of New HIDTA Initiative Cases Expected to be Opened This Program Year: 640

Notes/Additional Information:

**Case Support:**

Enter the Number of Cases Expected to be Provided Analytical Support This Program Year: 5

Refer to definition of Analytical Support (AS). Project only number of cases which will receive AS from an analyst embedded with your TF or the DSEMIIC/MIOC. Do not include cases which will receive AS from an analyst seated at the HIDTA. A case can be reported receiving AS only **ONCE IN A CALENDAR YEAR** but can be counted each calendar year it receives AS. Project the number of separate cases to receive AS in the year, not the number of times AS is received on all cases. **Important: Remember to submit a completed survey with your quarterly report for each case receiving AS.**

Enter the Number of Event Deconflictions Expected to be Submitted This Program Year: 950

Enter the Number of Case Matching Requests Expected to be Submitted This Program Year: 450

Notes/Additional Information:

SECTION 6: FUGITIVES

Predict the number of fugitives you expect to apprehend for the Program Year. A Fugitive is defined as an apprehension made pursuant to some type of court-issued pick-up order, such as an arrest warrant, a writ, etc. An Arrest is defined as any apprehension made absent any type of court-issued pick-up order, primarily arrests made on probable cause. Initiative plans to make Arrests during the year are indicated by selecting Arrests from the Other Outputs pick list in Section 7.

Enter the Number of Fugitives Expected to be Arrested This Program Year: 25

Notes/Additional Information:
## SECTION 7: OTHER OUTPUTS

### ENTRY OF MANDATORY OUTPUTS

**FORENSIC ENHANCEMENT - MSP TECHNICAL SUPPORT UNIT - REDRUM**

Continue to report Other Outputs contained in the pick list boxes below. Other Output information provided will be maintained internally at the HIDTA but will not be reported in PMP.

### ALL OTHER HIDTA INITIATIVES

Report **ONLY** the four Other Outputs **ARRESTS, CRIMINAL GROUPS, FIREARMS SEIZED** and **T-III WIRETAPS**. This information will be reported in PMP.

### FUGITIVES VS. ARRESTS

**Fugitives:** Provide a projection of how many fugitives your task force will arrest for the year in Section 6: Fugitives. A fugitive is defined as an apprehension made pursuant to some type of court-issued pick-up order, such as an arrest warrant, a writ, etc.

**Arrests:** No projection of how many arrests your task force will make for the year is required. An arrest is defined as any apprehension made absent any type of court-issued pick-up order; primarily arrests made on probable cause. Indicate your task force’s intentions to make arrests during the year by selecting/loading ARRESTS into one of the Other Output boxes below.

---

**Definition of Wiretap**

A wiretap is a form of electronic monitoring where a Federal or state court order authorizes law enforcement to surreptitiously listen to phone calls or intercept wireless electronic text messages or video communications. Indicate your plan to utilize wiretaps by selecting T-III WIRETAPS in one Other Output box to the right.

**Reporting Wiretaps**

No projection regarding the number of wiretaps to be utilized is required. The actual number of wiretaps is reported each quarter on the Task Force Quarterly Report. Report only the number of lines (telephone numbers) for which a court order authorized eavesdropping. Do not report an extension of a court order for the same telephone line (number) unless the extension is spanning the calendar year being reported. Note: Dialed number recorders (Pen Registers) are not considered a wiretap for PMP reporting purposes.

Select the Other Outputs your initiative plans to utilize in the pick list boxes below.

<table>
<thead>
<tr>
<th>Other Output</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Other Output:</td>
<td>ARRESTS</td>
</tr>
<tr>
<td>Other Output:</td>
<td>CRIMINAL GROUPS</td>
</tr>
<tr>
<td>Other Output:</td>
<td>FIREARMS SEIZED</td>
</tr>
<tr>
<td>Other Output:</td>
<td>T-III WIRETAPS</td>
</tr>
<tr>
<td>Other Output:</td>
<td></td>
</tr>
<tr>
<td>Other Output:</td>
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<tr>
<td>Other Output:</td>
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</tr>
<tr>
<td>Other Output:</td>
<td></td>
</tr>
<tr>
<td>Other Output:</td>
<td></td>
</tr>
</tbody>
</table>
Michigan HIDTA
Request for HIDTA Overtime Reimbursement
ONE FORM PER OFFICER

REGULAR OVERTIME

<table>
<thead>
<tr>
<th>ITEM #</th>
<th>COMPLAINT #</th>
<th>DATE OT WORKED</th>
<th># OT HOURS WORKED</th>
<th>OT HOURLY RATE</th>
<th>TOTAL ENTRY COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$0.0000</td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$0.0000</td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$0.0000</td>
</tr>
<tr>
<td>4</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$0.0000</td>
</tr>
<tr>
<td>5</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$0.0000</td>
</tr>
</tbody>
</table>

LOCATION: Address, City/Township/County

REQUESTING OFFICER IS REQUIRED TO TYPE HIS/HER NAME IN THE BLUE BORDERED BOX BELOW. By typing my name in the box below, I certify that this overtime was incurred pursuant to HIDTA-related investigations on the dates and in the amounts listed.

APPROVING TASK FORCE COMMANDER IS REQUIRED TO TYPE HIS/HER NAME IN THE RED-BORDERED BELOW BOX: By typing my name in the box below, I certify that I received this overtime request from the Requesting Officer, and have reviewed and approved it after determining it to be in compliance with ONDCP Program Policy as previously provided to me.

PROVIDE A BRIEF DETAIL OF THE CORRESPONDING ITEM # FROM THE TABLE ABOVE.

THIS INFORMATION IS CONFIDENTIAL. DISCLOSURE OF CONFIDENTIAL INFORMATION IS PROTECTED BY THE FEDERAL PRIVACY ACT.

Revised January 2017
January 17, 2018

Director Craig Summers
Michigan HIDTA
28 W. Adams
Suite 400
Detroit, MI 48226

Dear Director Summers:

Please accept this correspondence as notification of the current pay rate for the listed ADD YOUR AGENCY NAME police officer assigned to the Oakland County Narcotic Enforcement Team (NET). The rate became effective July 1, 2017.

Parent Agency: ADD YOUR AGENCY NAME
Employee Name/Rank: ADD OFFICER'S NAME AND RANK
Regular Pay Rate: OFFICER'S REGULAR HOURLY RATE
Overtime Pay Rate: OFFICER'S OVERTIME HOURLY RATE

As requested, the overtime rate listed does not include any fringe benefits, such as retirement, FICA, etc. Please contact my office if additional information is required.

Sincerely,
Please Note: This document is used for illustrative purposes only and the required documentation does not have to be the same, but must contain the same elements.

Required: Overtime slip signed by officer's supervisor. This item should include name, date, and overtime hours associated with HIDTA. The overtime rate should also be included unless provided in the paystub or payroll report.

<table>
<thead>
<tr>
<th>DATE</th>
<th>HOURS</th>
<th>OVERTIME</th>
<th>NET#</th>
</tr>
</thead>
<tbody>
<tr>
<td>07/11/2016</td>
<td>08:30-16:30</td>
<td></td>
<td></td>
</tr>
<tr>
<td>07/12/2016</td>
<td>08:30-16:30</td>
<td></td>
<td></td>
</tr>
<tr>
<td>07/13/2016</td>
<td>08:30-16:30</td>
<td></td>
<td></td>
</tr>
<tr>
<td>07/14/2016</td>
<td>08:30-16:30</td>
<td></td>
<td></td>
</tr>
<tr>
<td>07/15/2016</td>
<td>08:30-16:30</td>
<td></td>
<td></td>
</tr>
<tr>
<td>08/01/2016</td>
<td>15:00-23:00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>08/02/2016</td>
<td>15:00-23:00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>08/03/2016</td>
<td>14:00-00:00</td>
<td>2 hour</td>
<td>16-net-419</td>
</tr>
<tr>
<td>08/04/2016</td>
<td>14:00-23:00</td>
<td>1 hour</td>
<td>IR-16-263</td>
</tr>
<tr>
<td>08/05/2016</td>
<td>03:00-07:00</td>
<td>4 hour</td>
<td>IR-16-264</td>
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<td>08/05/2016</td>
<td>15:00-23:00</td>
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<td></td>
</tr>
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</table>

APPROVING SIGNATURE: [Signature]

OVERTIME IN RED HAS BEEN TAKEN AS NET TIME (COMP)
OVERTIME IN GREEN HAS BEEN SUBMITTED FOR MJ OT GRAMP

Please sign and return.
Please Note: This document is used for illustrative purposes only and the required documentation does not have to be the same, but must contain the same elements.

Required: Pay stub or payroll report containing the same information as pay stub. If the paystub does not indicate the overtime rate of pay, then please include with the overtime slip.

Pay Period Ending On: 08/07/2016
Check #: 
Check Date: 08/12/2016
Primary Rate: 31.2962
Withholding Rate: 00
Federal Allowances: 0

<table>
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<th>PAYCODE ID</th>
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<th>OT-HOURS</th>
<th>GROSS</th>
<th>YTD</th>
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<tr>
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<td>PS SICK GAP</td>
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**TOTALS**: 80.00 7.00 2,947.69 49,931.76

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<thead>
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<tbody>
<tr>
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<td>STW</td>
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<td>SOCSEC EE</td>
<td>176.69</td>
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<td>MEDICARE EE</td>
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<td>ICMA_PONT</td>
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<td>FLEX_PLAN</td>
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**TOTALS**: 2,947.69 49,922.60

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<th>HOURS LOST</th>
<th>HOURS TAKEN</th>
<th>NEW_BALANCE</th>
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<td>F/Y SICK PAYCUT</td>
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<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>PS KELLY BANK</td>
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<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
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<td>0.00</td>
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<td>96.00</td>
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<tr>
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**NET PAY THIS PERIOD**: 1,797.59
<table>
<thead>
<tr>
<th>Executive Office of the President</th>
<th>Grant Agreement</th>
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</thead>
<tbody>
<tr>
<td>Office of National Drug Control Policy</td>
<td>4. Award Number (FAIN): G18SM0002A</td>
</tr>
<tr>
<td>1. Recipient Name and Address</td>
<td>5. Period of Performance:</td>
</tr>
<tr>
<td>Douglas J. Spitzley</td>
<td>From 01/01/2018 to 12/31/2019</td>
</tr>
<tr>
<td>Michigan State Police</td>
<td>6. Federal Award Date:</td>
</tr>
<tr>
<td>333 S. Grand Avenue PO Box 30634</td>
<td>February 26, 2018</td>
</tr>
<tr>
<td>Lansing, MI 48909-0634</td>
<td>7. Action: Initial</td>
</tr>
<tr>
<td>2. Total Amount of the Federal Funds Obligated:</td>
<td>8. Supplement Number</td>
</tr>
<tr>
<td>$619,104</td>
<td>9. Previous Award Amount:</td>
</tr>
<tr>
<td>2A. Budget Approved by the Federal Awarding Agency</td>
<td>10. Amount of Federal Funds Obligated by this Action:</td>
</tr>
<tr>
<td>$619,104</td>
<td>$619,104</td>
</tr>
<tr>
<td>3. CFDA Name and Number:</td>
<td>11. Total Amount of Federal Award:</td>
</tr>
<tr>
<td>High Intensity Drug Trafficking Areas Program - 95.001</td>
<td>$619,104</td>
</tr>
<tr>
<td>3A. Project Description</td>
<td>12. Consistent with P.L. 115-120, the Extension of Continuing Appropriations Act, 2018, this document provides a total budget and spending ceiling as reflected in Block 10 of the Grant Award document, which represents funding at a rate of 35% of the fiscal year 2017 funding level. Accordingly, the sum of all budgets cannot exceed the award amount reflected in Block 10 of the Grant Award document. The Office of National Drug Control Policy acknowledges that the aforementioned funding level is below the stated budget requirements; however, additional funding cannot be made available until enacted through public law.</td>
</tr>
<tr>
<td>High Intensity Drug Trafficking Areas (HIDTA) Program</td>
<td>13. Statutory Authority for Grant: Public Law 115-120</td>
</tr>
<tr>
<td>14. Typed Name and Title of Approving Official</td>
<td>15. Typed Name and Title of Authorized Official</td>
</tr>
<tr>
<td>Michael K. Gottlieb</td>
<td>Chief Accountant Douglas J. Spitzley</td>
</tr>
<tr>
<td>Associate Director</td>
<td>Michigan State Police</td>
</tr>
<tr>
<td>17. Signature of Authorized Recipient/Date</td>
<td></td>
</tr>
<tr>
<td>18. Accounting Classification Code</td>
<td>19. HIDTA AWARD</td>
</tr>
<tr>
<td>DUNS: 805340247</td>
<td>OND1070DB1819XX OND6113</td>
</tr>
<tr>
<td>EIN: 1386000134K1</td>
<td>OND2000000000 OC 410001</td>
</tr>
</tbody>
</table>
February 26, 2018

Mr. Douglas J. Spitzley  
Michigan State Police  
333 S. Grand Avenue, PO Box 30634  
Lansing, MI 48909-0634

Dear Mr. Spitzley:

We are pleased to inform you that your request for funding from the High Intensity Drug Trafficking Areas (HIDTA) Program has been approved, and a grant (Grant Number G18SM0002A) has been awarded in the amount of $619,104. This grant will support initiatives designed to implement the Strategy proposed by the Executive Board of the Michigan HIDTA and approved by the Office of National Drug Control Policy (ONDCP).

The original Grant Agreement, including certain Special Conditions, is enclosed. By accepting this grant, you assume the administrative and financial responsibilities outlined in the enclosed Grant Conditions, including the timely submission of all financial and programmatic reports, the resolution of audit findings, and the maintenance of a minimum level of cash-on-hand. Should your organization not adhere to these terms and conditions, ONDCP may terminate the grant for cause or take other administrative action.

If you accept this award, please sign both the Grant Agreement and the Grant Conditions and return a copy to:

Finance Unit  
National HIDTA Assistance Center  
11200 NW 20th Street, Suite 100  
Miami, FL 33172  
(305) 715-7600  
Or via email to your respective NHAC accountant.

Please keep the original copy of the Grant Agreement and Grant Conditions for your file. If you have any questions pertaining to this grant award, please contact Shannon Kelly at (202) 395-5872.

Sincerely,

Michael K. Gottlieb  
Associate Director
GRANT CONDITIONS

A. General Terms and Conditions

1. This award is subject to The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200 (the “Part 200 Uniform Requirements”), as adopted and implemented by the Office of National Drug Control Policy (ONDCP) in 2 C.F.R. Part 3603. For this award, the Part 200 Uniform Requirements supersede, among other things, the provisions of 28 C.F.R. Parts 66 and 70, as well as those of 2 C.F.R. Parts 215, 220, 225, and 230.

For more information on the Part 200 Uniform Requirements, see https://cfo.gov/cofar/. For specific, award-related questions, recipients should contact ONDCP promptly for clarification.

2. This award is subject to the following additional regulations and requirements:
   - Conflict of Interest and Mandatory Disclosure Requirements, set out in paragraph 7 of these terms and conditions
   - Non-profit Certifications (when applicable)

3. Audits conducted pursuant to 2 CFR Part 200, Subpart F, “Audit Requirements” must be submitted no later than nine months after the close of the grantee’s audited fiscal year to the Federal Audit Clearinghouse at https://harvester.census.gov/facweb/.

4. Grantees are required to submit Federal Financial Reports (FFR) to the Department of Health and Human Services, Division of Payment Management (HHS/DPM). Federal Financial Report is required to be submitted quarterly and within 90 days after the grant is closed out.

5. The recipient gives the awarding agency or the Government Accountability Office, through any authorized representative, access to, and the right to examine, all paper or electronic records related to the grant.

6. Recipients of HIDTA funds are not agents of ONDCP. Accordingly, the grantee, its fiscal agent(s), employees, contractors, as well as state, local, and Federal participants, either on a collective basis or on a personal level, shall not hold themselves out as being part of, or representing, the Executive Office of the President or ONDCP.

These general terms and conditions, as well as archives of previous versions of the general terms and conditions, are available online at www.whitehouse.gov/ondcp/grants.

7. Conflict of Interest and Mandatory Disclosures
   A. Conflict of Interest Requirements
As a non-Federal entity, you must follow ONDCP’s conflict of interest policies for Federal awards. Recipients must disclose in writing any potential conflict of interest to an ONDCP Program Officer; recipients that are pass-through entities must require disclosure from subrecipients or contractors. This disclosure must take place immediately whether you are an applicant or have an active ONDCP award.

The ONDCP conflict of interest policies apply to sub-awards as well as contracts, and are as follows:

i. As a non-Federal entity, you must maintain written standards of conduct covering conflicts of interest and governing the performance of your employees engaged in the selection, award, and administration of subawards and contracts.

ii. None of your employees may participate in the selection, award, or administration of a subaward or contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from an organization considered for a subaward or contract. The officers, employees, and agents of the non-Federal entity must neither solicit nor accept gratuities, favors, or anything of monetary value from subrecipients or contractors or parties to subawards or contracts.

iii. If you have a parent, affiliate, or subsidiary organization that is not a state, local government, or Native American tribe, you must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, you are unable or appear to be unable to be impartial in conducting a sub-award or procurement action involving a related organization.

B. Mandatory Disclosure Requirement

As a non-Federal entity, you must disclose, in a timely manner, in writing to ONDCP all violations of Federal criminal law involving fraud, bribery or gratuity violations potentially affecting the Federal award. Non-Federal entities that have received a Federal award that includes the term and condition outlined in 200 CFR Part 200, Appendix XII “Award Term and Condition for Recipient Integrity and Performance Matters,” are required to report certain civil, criminal, or administrative proceedings to System for Award Management (SAM). Failure to make required disclosures can result in remedies such as: temporary withholding of payments pending correction of the deficiency, disallowance of all or part of the costs associated with noncompliance, suspension, termination of award, debarment, or other legally available remedies outlined in 2 CFR 200.338 “Remedies for Noncompliance”.

8. Federal Funding Accountability and Transparency (FFATA) / Digital Accountability and Transparency Act (DATA Act). Each applicant is required to (i) Be registered in SAM before submitting its application; (ii) provide a valid DUNS number in its application; (iii) continue to maintain an active System for Award Management registration with current information at all times during which it has an active Federal award; and (iv) provide all relevant grantee information required for ONDCP to collect for reporting related to FFATA and DATA Act requirements.

9. Subawards are authorized under this grant award. Subawards must be monitored by the award recipient as outlined in 2 CFR 200.331.
10. Recipients must comply with the Government-wide Suspension and Debarment provision set forth at 2 CFR Part 180, dealing with all sub-awards and contracts issued under the grant.

11. As specified in the HIDTA Program Policy and Budget Guidance, recipient must:

   a) Establish and maintain effective internal controls over the Federal award that provides reasonable assurance that Federal award funds are managed in compliance with Federal statutes, regulations and award terms and conditions. These internal controls should be in compliance with the guidance in “Standards for Internal Control in the Federal Government,” issued by the Comptroller General of the United States and the “Internal Control Integrated Framework,” issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).

   b) Comply with Federal statutes, regulations, and the terms and conditions of the Federal awards.

   c) Evaluate and monitor compliance with applicable statute and regulations, and the terms and conditions of the Federal award.

   d) Take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings.

   e) Take reasonable measures to safeguard protected PII and other information ONDCP or the recipient designates consistent with applicable Federal, state, and local laws regarding privacy and obligations of confidentiality.

B. Recipient Integrity and Performance Matters

Reporting of Matters Related to Recipient Integrity and Performance

1. General Reporting Requirement

   If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds $10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain and report current information to the SAM that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings described in paragraph 2 of this award term and condition (below). This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

2. Proceedings About Which You Must Report

   Submit the information required about each proceeding that:

   a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government;

   b. Reached its final disposition during the most recent 5 year period; and

   c. Is one of the following:
(1) A criminal proceeding that resulted in a conviction, as defined in paragraph 5 of this award term and condition (below);

(2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of $5,000 or more;

(3) An administrative proceeding, as defined in paragraph 5 of this award term and condition, that resulted in a finding of fault and liability and your payment of either a monetary fine or penalty of $5,000 or more or reimbursement, restitution, or damages in excess of $100,000; or

(4) Any other criminal, civil, or administrative proceeding if:
   (i) It could have led to an outcome described in paragraph 2.c.(1), (2), or (3) of this award term and condition;
   (ii) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on your part; and
   (iii) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.

3. Reporting Procedures

Enter in the SAM Entity Management area the information that SAM requires about each proceeding described in paragraph 2 of this award term and condition. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM because you were required to do so under Federal procurement contracts that you were awarded.

4. Reporting Frequency

During any period of time when you are subject to the requirement in paragraph 1 of this award term and condition, you must report proceedings information through SAM for the most recent 5 year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report. Recipients that have Federal contract, grant, and cooperative agreement awards with a cumulative total value greater than $10,000,000 must disclose semiannually any information about the criminal, civil, and administrative proceedings.

5. Definitions

For purposes of this award term and condition:

a. Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the Federal and state level, but only in connection with performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.

b. Conviction, for purposes of this award term and condition, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.

c. Total value of currently active grants, cooperative agreements, and procurement contracts includes—
   (1) Only the Federal share of the funding under any Federal award with a recipient cost share or match; and
(2) The value of all expected funding increments under a Federal award and options, even if not yet exercised.

C. Program Specific Terms and Conditions

The following special conditions are incorporated into each award document.

1. This grant is awarded for above program. Variation from the description of activities approved by ONDCP and/or from the budget attached to this letter must comply with the reprogramming requirements as set forth in ONDCP’s HIDTA Program Policy and Budget Guidance (PPBG).

2. This award is subject to the requirements in ONDCP’s HIDTA PPBG.

3. No HIDTA funds shall be used to supplant state or local funds that would otherwise be made available for the same purposes.

4. The requirements of 28 CFR Part 23, which pertain to information collection and management of criminal intelligence systems, shall apply to any such systems supported by this award.

5. Special accounting and control procedures must govern the use and handling of HIDTA Program funds for confidential expenditures; i.e., the purchase of information, evidence, and services for undercover operations. Those procedures are described in Section 6 of the HIDTA Program Policy and Budget Guidance.

6. Property acquired with these HIDTA grant funds is to be used for activities of the Michigan HIDTA. If your agency acquires property with these funds and then ceases to participate in the HIDTA, this equipment must be made available to the HIDTA’s Executive Board for use by other HIDTA participants.

7. All law enforcement entities that receive funds from this grant must report all methamphetamine laboratory seizure data to the National Clandestine Laboratory Database/National Seizure System at the El Paso Intelligence Center.

D. Federal Award Performance Goals

1. All entities that receive funds from this award are responsible for achieving performance goals established in the HIDTA Performance Management Process (PMP) and approved by the HIDTA’s Executive Board and ONDCP.

2. All entities that receive funds from this award must report progress in achieving performance goals at least quarterly using the PMP.

   See also Section A. 4 regarding Federal Financial Reports.

E. Payment Basis

1. A request for Advance or Reimbursement shall be made using the HHS/DPM system (www.dpm.psc.gov).

2. The grantee, must utilize the object classes specified within the initial grant application each time they submit a disbursement request to ONDCP. Requests for payment in the DPM system will not be approved unless the required disbursements have been entered using the corresponding object class designations. Payments will be made via Electronic Fund Transfer to the award recipient’s bank account. The bank must be Federal Deposit Insurance Corporation (FDIC) insured. The account must be interest bearing.
3. Except for interest earned on advances of funds exempt under the Intergovernmental Cooperation Act (31 U.S.C. 6501 et seq.) and the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450), awardees and sub-awardees shall promptly, but at least annually, remit interest earned on advances to HHS/DPM using the remittance instructions provided below.

Remittance Instructions - Remittances must include pertinent information of the payee and nature of payment in the memo area (often referred to as “addenda records” by Financial Institutions) as that will assist in the timely posting of interest earned on Federal funds. Pertinent details include the Payee Account Number (PAN), reason for check (remittance of interest earned on advance payments), check number (if applicable), awardee name, award number, interest period covered, and contact name and number. The remittance must be submitted as follows:

Through an electronic medium using either Automated Clearing House (ACH) network or a Fedwire Funds Service payment.

(i) For ACH Returns:

Routing Number: 051036706
Account number: 303000
Bank Name and Location: Credit Gateway—ACH Receiver St. Paul, MN

(ii) For Fedwire Returns*:

Routing Number: 021030004
Account number: 75010501
Bank Name and Location: Federal Reserve Bank Treas NYC/Funds Transfer Division New York, NY

(* Please note organization initiating payment is likely to incur a charge from your Financial Institution for this type of payment)

For recipients that do not have electronic remittance capability, please make check** payable to: “The Department of Health and Human Services.”

Mail Check to Treasury approved lockbox:
HHS Program Support Center, P.O. Box 530231, Atlanta, GA 30353-0231

(** Please allow 4-6 weeks for processing of a payment by check to be applied to the appropriate PMS account)

Any additional information/instructions may be found on the PMS Web site at http://www.dpm.psc.gov/.

4. The grantee or subgrantee may keep interest amounts up to $500 per year for administrative purposes.
RECIPIENT ACCEPTANCE OF GRANT CONDITIONS

__________________________________________

Date: ________________

Douglas J. Spitzley
Michigan State Police
## Budget Detail

**2018 - Michigan**

**Initiative - Oakland County Narcotics Enforcement Team (NET)**

**Award Recipient - Michigan State Police (G18SM0002A)**

**Resource Recipient - Michigan State Police**

*Indirect Cost: 0.0%*

**Awarded Budget (as approved by ONDCP)**

<table>
<thead>
<tr>
<th>Overtime</th>
<th>Quantity</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Investigative - Law Enforcement Officer</td>
<td>24</td>
<td>$105,000.00</td>
</tr>
</tbody>
</table>

**Total Overtime**

$105,000.00

<table>
<thead>
<tr>
<th>Services</th>
<th>Quantity</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communications - mobile phones &amp; pagers</td>
<td></td>
<td>$25,000.00</td>
</tr>
</tbody>
</table>

**Total Services**

$25,000.00

**Total Budget**

$130,000.00
# Executive Office of the President
Office of National Drug Control Policy

<table>
<thead>
<tr>
<th>AWARD Grant</th>
<th>Page 1 of 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Recipient Name and Address</td>
<td></td>
</tr>
<tr>
<td>Chief Accountant Douglas J. Spitzley</td>
<td></td>
</tr>
<tr>
<td>Michigan State Police</td>
<td></td>
</tr>
<tr>
<td>333 S. Grand Avenue PO Box 30634</td>
<td></td>
</tr>
<tr>
<td>Lansing, MI 48909-0634</td>
<td></td>
</tr>
<tr>
<td>2. Total Amount of the Federal Funds Obligated: $1,768,868</td>
<td></td>
</tr>
<tr>
<td>2A. Budget Approved by the Federal Awarding Agency $1,768,868</td>
<td></td>
</tr>
<tr>
<td>3. CFDA Name and Number:</td>
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<tr>
<td>High Intensity Drug Trafficking Areas Program - 95.001</td>
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</tr>
<tr>
<td>3A. Project Description</td>
<td></td>
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<tr>
<td>High Intensity Drug Trafficking Areas (HIDTA) Program</td>
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<td>4. Award Number: G18SM0002A</td>
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<td>5. Grant Period: From 01/01/2018 to 12/31/2019</td>
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<td>6. Federal Award Date: 5/29/2018</td>
<td></td>
</tr>
<tr>
<td>7. Action</td>
<td></td>
</tr>
<tr>
<td>8. Supplement Number 1 Initial</td>
<td></td>
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<tr>
<td>X Supplemental</td>
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</tr>
<tr>
<td>9. Previous Award Amount: $619,104.00</td>
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</tr>
<tr>
<td>10. Amount of Federal Funds Obligated by this Action: $1,149,764.00</td>
<td></td>
</tr>
<tr>
<td>11. Total Amount of Federal Award: $1,768,868.00</td>
<td></td>
</tr>
<tr>
<td>12. The above grant is approved subject to such conditions or limitation as are set forth in the original Grant. Consistent with P.L. 115-141 / H.R. 1625, Consolidated Appropriations Act, 2018, this Grant Award document provides additional funding in the amount indicated in Block 10. This amount, together with the amount equivalent to 35% of the fiscal year 2017 funding level previously made available, as indicated in Block 9, represent the total FY 2018 budget and spending ceiling for this grant, as indicated in Block 11.</td>
<td></td>
</tr>
<tr>
<td>13. Statutory Authority for Grant: Public Law:115-141</td>
<td></td>
</tr>
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</table>

### AGENCY APPROVAL

<table>
<thead>
<tr>
<th>AGENCY USE ONLY</th>
</tr>
</thead>
<tbody>
<tr>
<td>14. Typed Name and Title of Approving Official</td>
</tr>
<tr>
<td>Michael K. Gottlieb</td>
</tr>
<tr>
<td>Associate Director</td>
</tr>
<tr>
<td>Office of National Drug Control Policy</td>
</tr>
<tr>
<td>Signature of Approving ONDCP Official</td>
</tr>
<tr>
<td>Michael K. Gottlieb</td>
</tr>
<tr>
<td>15. Typed Name and Title of Authorized Official</td>
</tr>
<tr>
<td>Douglas J. Spitzley</td>
</tr>
<tr>
<td>Michigan State Police</td>
</tr>
<tr>
<td>Signature of Authorized Recipient/Date</td>
</tr>
<tr>
<td>Douglas J. Spitzley 6/5/18</td>
</tr>
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</table>

### RECIPIENT ACCEPTANCE

<table>
<thead>
<tr>
<th>AGENCY USE ONLY</th>
</tr>
</thead>
<tbody>
<tr>
<td>16. Accounting Classification Code</td>
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<tr>
<td>DUNS: 805340247</td>
</tr>
<tr>
<td>EIN: 13860000134K1</td>
</tr>
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<td>17. Signature of Authorized Recipient/Date</td>
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<tr>
<td>19. HIDTA AWARD</td>
</tr>
<tr>
<td>OND1070DB1819XX OND6113</td>
</tr>
<tr>
<td>OND200000000 OC 410001</td>
</tr>
</tbody>
</table>
May 29, 2018

Chief Accountant Douglas J. Spitzley
Michigan State Police
333 S. Grand Avenue, PO Box 30634
Lansing, MI 48909-0634

Dear Mr. Spitzley:

Grant number G18SM0002A has been increased and now totals $1,768,868.00.

The original of Modification 1 is enclosed. If you accept this Modification, sign the Modification and return a copy to the Assistance Center in Miami. Keep the original Modification for your file.

All terms and conditions of the original award apply to the Modification. If you have any questions pertaining to this grant award, please contact Shannon Kelly at (202) 395-5872.

Sincerely,

Michael K. Gottlieb
Associate Director
# Budget Detail

**2018 - Michigan**

Initiative - Oakland County Narcotics Enforcement Team (NET)  
Award Recipient - Michigan State Police (G18SM0002A)  
Resource Recipient - Michigan State Police

*Indirect Cost: 0.0%*

<table>
<thead>
<tr>
<th>Current Budget (net of reprogrammed funds)</th>
<th>$1,768,868.00</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Overtime</th>
<th>Quantity</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Investigative - Law Enforcement Officer</td>
<td>24</td>
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</tr>
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</table>

**Total Overtime**  
$105,000.00

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<tbody>
<tr>
<td>Communications - mobile phones &amp; pagers</td>
<td></td>
<td>$25,000.00</td>
</tr>
</tbody>
</table>

**Total Services**  
$25,000.00

**Total Budget**  
$130,000.00
MEETING DATE: AUGUST 13, 2018

DEPARTMENT OF PUBLIC WORKS

To: Mayor and City Council
From: Thomas A. Tanghe, City Manager; Ron Melchert, Director of Public Works
Submitted: August 7, 2018
Subject: Motion to Approve Resolution in Support of Giddings Road Improvements

INTRODUCTION AND HISTORY
Giddings Road improvements include asphalt resurfacing along Giddings Road from the south City limits north to Brown Road. Work also includes drainage improvements, pavement repair, concrete driveway, miscellaneous concrete curb and gutter, concrete sidewalk ramp, guardrail upgrade, pedestrian signal installation, and irrigation. Work began in July and substantial completion is anticipated to occur October.

On June 6, 2018, the City Council approved a contract and funding associated with Giddings Road improvements. The cover memo from that action is attached as Exhibit 1. On July 30, 2018, the City Council approved a resolution in support of Giddings Road improvements as required by the Michigan Department of Transportation (MDOT) to aid with project administration. The cover memo and resolution from that action are attached as Exhibit 2. Historically the City Manager and Public Works Director are listed as officials authorized to sign project contracts in the template resolution required by MDOT. However, because the Mayor signed the contract for this project in June, MDOT has requested that an updated resolution be submitted to them that also includes the Mayor as an official authorized to sign the contract. To that end, going forward staff will work to present the City Council with both the contract documents and resolution as required by MDOT for their projects to provide for a more streamlined practice.

STAFF RECOMMENDATION
Staff recommends approval of the attached Resolution as required by MDOT and in support of Giddings Road improvements.

MOTION
Move to approve the Resolution in support of Giddings Road improvements.

EXHIBIT
Exhibit 1 – June 6 2018 Cover Memo
Exhibit 2 – July 30 2018 Cover Memo
Exhibit 3 – Resolution

I CONCUR:

THOMAS A. TANGHE, CITY MANAGER
To: Mayor and City Council
From: Thomas A. Tanghe, City Manager; Aaron Stahly, Deputy Public Works Director
Submitted: June 6, 2018
Subject: Motion to Approve Contract and Funding Associated with Giddings Road Improvements.

INTRODUCTION AND HISTORY
The City of Auburn Hills (City) is to receive a $920,541.25 financial contribution from the United States Department of Transportation, Federal Highway Administration (FHWA), as administered by the Michigan Department of Transportation (MDOT), to offset the costs associated with needed Giddings Road improvements. A cost participation contract (CPC) is included in the packet for your review and subsequent approval (Exhibit 1). Also, the City is to receive $46,934.00 from the Oakland County Board of Commissioners (OCBC) under the 2018 Pilot Local Road Improvement Program (LRIP).

The proposed work will include asphalt resurfacing along Giddings Road from the south City limits north to Brown Road. Work will also include drainage improvements, pavement repair, concrete driveway, miscellaneous concrete curb and gutter, concrete sidewalk ramp, guardrail upgrade, pedestrian signal installation, and irrigation. Work is anticipated to begin in July with substantial completion in October. As the CPC was drafted in May 2018 with a breakdown in cost estimates that total $1,238,500.00, a bid letting took place on June 1, 2018 with a slight increase of 0.83% to $1,248,176.62 with the actual cost bid (Exhibit 2). For reference, the 2018 project cost and funding breakdown is as follows:

<table>
<thead>
<tr>
<th>Giddings Road</th>
<th>CPC Cost Estimate</th>
<th>CPC Cost Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost Total</td>
<td>$1,238,500.00</td>
<td>$1,248,176.62</td>
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<tr>
<td>FHWA Cost</td>
<td>$920,541.25</td>
<td>$920,541.25</td>
</tr>
<tr>
<td>*City Cost</td>
<td>$317,958.75</td>
<td>$327,635.37</td>
</tr>
<tr>
<td>Available City Funding</td>
<td></td>
<td></td>
</tr>
<tr>
<td>OCBC LRIP Funding</td>
<td>$46,934.00</td>
<td></td>
</tr>
<tr>
<td>2018 Approved Budget</td>
<td>$300,000.00</td>
<td></td>
</tr>
<tr>
<td>*Budget Surplus</td>
<td>$19,298.63</td>
<td></td>
</tr>
</tbody>
</table>

*Does not include $160,000 OHM Scope of Construction Services Cost

STAFF RECOMMENDATION
Staff recommends approval of the contract with the Michigan Department of Transportation (MDOT) and funding associated with Giddings Road improvements. The funding available in the 2018 Approved Budget, account #202-452-935.00 to cover the City’s portion of the funding responsibility demonstrates a surplus of $19,298.63. However, when adding the OHM Scope of Construction Services Cost of $160,000.00 to the City cost, we experience an estimated budget shortfall of $140,701.37. This shortfall will be included in the 2018 Budget Amendment at a later date for City Council approval if necessary.

MOTION
Move to approve the contract and funding associated with Giddings Road improvements. Services provided to be paid with budgeted funds from account #202-452-935.00 to cover the City’s portion of the funding responsibility.

EXHIBIT
Exhibit 1 – Contract
Exhibit 2 – Bid Tabulation

I CONCUR: THOMAS A. TANGHE, CITY MANAGER

\o:\CITY COUNCIL PACKET\JUNE 11\DPW - Giddings Road Project\Council Memo Giddings Road.Docx
MEETING DATE: JULY 23, 2018

AGENDA ITEM NO. 7B.
DEPARTMENT OF PUBLIC WORKS

To: Mayor and City Council
From: Thomas A. Tanghe, City Manager; Ron Melchert, Director of Public Works
Submitted: July 18, 2018
Subject: Motion to Approve Resolution in Support of Giddings Road Improvements

INTRODUCTION AND HISTORY
On June 6, 2018, the City Council approved a contract and funding associated with Giddings Road improvements. The cover memo from that action is attached as Exhibit 1. The Michigan Department of Transportation (MDOT) is administering the project and requires the City Council’s approval of the attached Resolution to aid with project administration (Exhibit 2). In extension of the project contract, approval of the Resolution then allows MDOT to act as an Executor on the City’s behalf to carry out various project administration related tasks, i.e. authorize work, process pay applications, etc.

For reference, the work includes asphalt resurfacing along Giddings Road from the south City limits north to Brown Road. Work also includes drainage improvements, pavement repair, concrete driveway, miscellaneous concrete curb and gutter, concrete sidewalk ramp, guardrail upgrade, pedestrian signal installation, and irrigation. Work began in July and substantial completion is anticipated to occur October.

STAFF RECOMMENDATION
Staff recommends approval of the attached Resolution as required by MDOT and in support of Giddings Road improvements.

MOTION
Move to approve the Resolution in support of Giddings Road improvements.

EXHIBIT
Exhibit 1 – June 6 2018 Cover Memo
Exhibit 2 – Resolution

I CONCUR: Donald K. Grice

Donald K. Grice, Assistant City Manager
Resolution

Be it resolved that

CONTRACT No. 18-5260, Control Section STU 63000, Job Number 202835A

By and between the

MICHIGAN DEPARTMENT OF TRANSPORTATION

and the

CITY OF AUBURN HILLS

is hereby accepted.

The following Officials are authorized to sign the said contract:

Thomas A. Tanghe, City Manager
Ronald J. Melchert, DPW Director

Moved by:
Supported by:

ADOPTED:  AYES:

NAYES:
Absent:

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at a regular meeting of the Auburn Hills City Council, on the _____ day of _____, 2018.

Signed______________________________

Laura Pierce, City Clerk,

City of Auburn Hills
Resolution

Be it resolved that

CONTRACT No. 18-5260, Control Section STU 63000, Job Number 202835A

By and between the

MICHIGAN DEPARTMENT OF TRANSPORTATION

and the

CITY OF AUBURN HILLS

is hereby accepted.

The following Officials are authorized to sign the said contract:

Kevin McDaniel, Mayor
Thomas A. Tanghe, City Manager
Ronald J. Melchert, DPW Director

Moved by:
Supported by:

ADOPTED: AYES:

NAYES:
Absent:

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at a regular meeting of the Auburn Hills City Council, on the _____ day of ______, 2018.

Signed____________________________________

Laura Pierce, City Clerk,
City of Auburn Hills
To: Mayor and City Council  
From: Thomas A. Tanghe, City Manager; Antonio Macias, Assistant Chief  
Submitted: August 9, 2018  
Subject: Motion – Adopt Oakland County Hazard Mitigation Plan (HMP)

**INTRODUCTION AND HISTORY**

In 2017, the Oakland County Homeland Security Division in conjunction with Integrated Solutions Incorporated, the Oakland County Local Emergency Planning Committee, and representatives from each community drafted a new Oakland County Hazard Mitigation Plan which was submitted to FEMA.

On April 2, 2018, the Federal Emergency Management Agency (FEMA) approved the new Hazard Mitigation Plan. FEMA approval, however, is contingent upon adoption by each municipality. Communities must adopt the Plan to maintain eligibility for FEMA hazard mitigation grant funding.

**STAFF RECOMMENDATION**

Staff recommends that the City of Auburn Hills adopts the new Oakland County Hazard Mitigation Plan in order to remain eligible for FEMA funding in case such a need is to arise.

**MOTION**

Move to adopt the new Oakland County Hazard Mitigation Plan (HMP)

I CONCUR:  
THOMAS A. TANGHE, CITY MANAGER
ADOPTION OF THE OAKLAND COUNTY HAZARD MITIGATION PLAN

WHEREAS, the mission of the City of Auburn Hills includes the charge to protect the health, safety, and general welfare of the people of the City of Auburn Hills; and

WHEREAS, the City of Auburn Hills, Michigan is subject to flooding, tornadoes, winter storms, and other natural, technological, and human hazards; and

WHEREAS, the Oakland County Homeland Security Division and the Oakland County Local Emergency Planning Committee, comprised of representatives from the County, municipalities, and stakeholder organizations, have prepared a recommended Hazard Mitigation Plan that reviews the options to protect people and reduce damage from these hazards; and

WHEREAS, the City of Auburn Hills has participated in the planning process for development of this Plan, providing information specific to local hazard priorities, encouraging public participation, identifying desired hazard mitigation strategies, and reviewing the draft Plan; and

WHEREAS, the Oakland County Homeland Security Division (HSD), with the Oakland County Local Emergency Planning Committee (LEPC), has developed the OAKLAND COUNTY HAZARD MITIGATION PLAN (the “Plan”) as an official document of the County and establishing a County Hazard Mitigation Coordinating Committee, pursuant to the Disaster Mitigation Act of 2000 (PL-106-390) and associated regulations (44 CFR 210.6); and

WHEREAS, the Plan has been widely circulated for review by the County’s residents, municipal officials, and state, federal, and local review agencies and has been revised to reflect their concerns; and

NOW THEREFORE BE IT RESOLVED by the City of Auburn Hills and City Council that:

1. The Oakland County Hazard Mitigation Plan (or section(s) of the Plan specific to the affected community) is/are hereby adopted as an official plan of the City of Auburn Hills.
2. The Fire Chief is charged with supervising the implementation of the Plan’s recommendations, as they pertain to the City of Auburn Hills and within the funding limitations as provided by the City of Auburn Hills City Council or other sources.

Passed by the City of Auburn Hills and City Council on August 13, 2018.
April 2, 2018

Mr. Matt Schnepp  
State Hazard Mitigation Officer  
Michigan State Police  
Emergency Management and Homeland Security Division  
P.O. Box 30634  
Lansing, MI 48909

Dear Mr. Schnepp:

Thank you for submitting the Oakland County Hazard Mitigation Plan for our review. The plan was reviewed based on the local plan criteria contained in 44 CFR Part 201, as authorized by the Disaster Mitigation Act of 2000. Oakland County met the required criteria for a multi-jurisdiction hazard mitigation plan. Formal approval of this plan is contingent upon the adoption of the plan by the jurisdictions. Once FEMA Region V receives documentation of adoption we will send a letter of official approval to your office.

We look forward to receiving the adoption documentation and completing the approval process for the Oakland County Hazard Mitigation Plan.

If you or the community has any questions, please contact Christine Meissner at (312) 408-4460 or christine.meissner@fema.dhs.gov.

Sincerely,

Melissa A. Janssen  
Chief, Risk Analysis Branch  
Mitigation Division

Attachment: Local Plan Review Sheets
**To:** Mayor and City Council  
**From:** Thomas A. Tanghe, City Manager; Antonio Macias, Assistant Chief  
**Submitted:** August 9, 2018  
**Subject:** Motion – Purchase of four (4) Thermal Imaging Cameras (TIC)

**INTRODUCTION AND HISTORY**

The Fire Department currently has three (3) working thermal imaging cameras (TIC’s) and one (1) out of service.  
Thermal imaging cameras allow firefighters to see areas of heat through smoke, darkness, or heat permeable barriers.  
TIC’s are used to locate fires, search & rescue, navigate structures, and during hazardous materials incidents.  
Thermal imaging cameras are vital to operating safely in any high hazard atmosphere.  
These cameras reduce risk significantly by registering heat differences otherwise not visible.  
The current age of our TIC’s is seven years and older.  
Parts, repair cost, and advances in technology have made this purchase recommendation necessary.

On Monday, January 22, 2018, a request for proposals to purchase a minimum of three (3) Thermal Imaging Cameras was posted on the Michigan Inter-governmental Trade Network (MITN).  
This request went out to more than twenty (20) companies.  
On Thursday, February 22, 2018, we received a total of four bids.  
The first bid was from Dinges Fire in the amount of $19,566.  
The second bid was from Douglas Safety in the amount of $16,140.  
The third bid was from First Due Fire Supply in the amount of $18,151.92.  
The fourth bid was from Apollo Fire in the amount of $19,557 (without warranty cost).  
The purchase of four (4) thermal imaging cameras will enable the Fire Department to equip the frontline fire apparatus, including one ambulance, with the overall goal to equip the other two ambulances next year.  
After reviewing the bids we contacted all companies to confirm every option.  
The difference between retail cost quotes provided by participating companies and submitted bids has allowed the fire department to replace the forth camera currently out of service and remain under budget.

<table>
<thead>
<tr>
<th>Thermal Imagers Actual Bid</th>
<th>Unit Cost</th>
<th>Extended Cost (4) Total</th>
<th>Full service parts\labor warranty</th>
<th>Pixels</th>
<th>Hrz/ Speed</th>
<th>Repair time</th>
<th>Loner TIC Available</th>
<th>Overall Tester Rating (1-10) Scale</th>
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<tbody>
<tr>
<td>Flir K55</td>
<td>$5,380</td>
<td>$21,520</td>
<td>5</td>
<td>240x180</td>
<td>50</td>
<td>5-10 days</td>
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<td>7</td>
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<tr>
<td>Argus MI-TIC 320 S</td>
<td>$6,050.64</td>
<td>$24,502.56</td>
<td>5</td>
<td>320x240</td>
<td>30</td>
<td>2 weeks</td>
<td>Yes</td>
<td>6</td>
</tr>
<tr>
<td>MSA Evolution 6000</td>
<td>$10,269</td>
<td>$41,076</td>
<td>5</td>
<td>320x240</td>
<td>60</td>
<td>Based on Repair</td>
<td>Yes</td>
<td>7</td>
</tr>
<tr>
<td>Bullard LDX</td>
<td>$6,522</td>
<td>$26,088</td>
<td>5</td>
<td>320x240</td>
<td>60</td>
<td>48 HRS</td>
<td>Yes</td>
<td>9</td>
</tr>
</tbody>
</table>
Fire Personnel completed an 18 point evaluation form on each camera listed in the spreadsheet grading the Bullard LDX an average score of nine (9) on a 1-10 scale with 10 being highest. The proposal from Dinges Fire for the Bullard LDX camera meets the bid specifications and provides a five (5) year warranty.

The fire budget has sufficient funds to purchase four (4) thermal imaging cameras in the amount of $26,088 from Dinges Fire and remain under budget.

**PSAC Recommendation**

On Tuesday, July 31, 2018, Assistant Chief Macias presented this purchase recommendation to the Public Safety Advisory Committee. All five committee members were in attendance for the presentation. The PSAC voted unanimously to recommend the purchase of four (4) Bullard LDX thermal imaging cameras in the amount of $26,088 from Dinges Fire.

**STAFF RECOMMENDATION**

Approve the purchase of four (4) Bullard LDX thermal imaging cameras in the amount of $26,088 from Dinges Fire due to the camera’s performance throughout the 18 point evaluation of the product, the screen resolution, and the refresh rate. Chief Taylor has been consulted and supports this recommendation.

**MOTION**

Move to approve the purchase of four (4) Bullard LDX thermal imaging cameras in the amount of $26,088 from Dinges Fire for the Fire Department.

I CONCUR: 
THOMAS A. TANGHE, CITY MANAGER
To: Mayor and City Council
From: Thomas A. Tanghe, City Manager; Antonio Macias, Assistant Chief
Submitted: August 9, 2018
Subject: Motion – Purchase of thirty-eight (38) Self-Contained Breathing Apparatus, fifty (50) Face Mask, seventy-six (76) Air Bottles, four (4) RIT Packs, ten (10) Prescription Lens Kits

INTRODUCTION AND HISTORY

The Fire Department currently has forty-five (45) self-contained breathing apparatus (SCBA), sixty-nine (69) face masks, four (4) RIT packs, and ninety-one (91) air bottles that are 10 years old. A self-Contained breathing apparatus is a device worn by firefighters to provide breathable air in an immediately dangerous to life or health (IDLH) atmosphere. OSHA requires SCBA’s to be worn in any contaminated or oxygen deficient atmosphere. SCBA’s allow firefighters to work in areas such as: structure fires, gas leaks, and hazardous materials situations. Age, repair cost, and advances in safety have made this purchase recommendation necessary.

On Tuesday, January 23, 2018, a request for proposals to purchase a minimum of thirty-two (32) SCBA’s, fifty (50) Face Masks, four (4) RIT Packs, and ten (10) Prescription Lens Kits was posted on the Michigan Inter-governmental Trade Network (MITN). This posting went out to more than twenty (20) companies. On Thursday, February 22, 2018, we received a total of three (3) bids. The first bid was from Premier Safety in the amount of $181,280. The second bid was from Apollo Fire in the amount of $156,256. The third bid was from Douglas Safety Systems in the amount of $158,586.24. These totals only represent the basic self-contained breathing apparatus: SCBA back frame, (1) bottle, and a face mask. All other required equipment was itemized in their submitted bids due to vendor packaging differences. After reviewing the bids we contacted all companies to confirm every option and our current needs. It was determined that thirty-eight (38) SCBA’s, fifty (50) face masks, seventy-six (76) air bottles, four (4) RIT packs, and ten (10) prescription lens kits for face mask were needed. These amounts reflect a reduction of (16%-SCBA's/back frame), (28%-face mask), and (16%-air bottles) aligning our needs with current staffing and response model.

Fire Personnel completed an in-depth six (6) page evaluation form on each SCBA covering: ergonomics, donning & doffing, performing firefighting tasks, and safety/survival. The Avon Deltair SCBA supplied by Douglas Safety Systems was the recommended choice for purchase. The proposal from Douglas Safety Systems meets bid specifications and provides a fifteen (15) year warranty. Douglas Safety Systems is the fire department’s current SCBA supplier providing quality equipment and service to the Auburn Hills Fire Department for over twenty (20) years.
The fire budget has sufficient funds to purchase thirty-eight (38) SCBA’s, fifty (50) face masks, seventy-six (76) air bottles, four (4) RIT packs, and ten (10) prescription lens kits for $213,668.72 from Douglas Safety Systems.

**PSAC Recommendation**

On Tuesday, July 31, 2018, Assistant Chief Macias presented this purchase recommendation to the Public Safety Advisory Committee. All five committee members were in attendance for the presentation. The PSAC voted unanimously to recommend the purchase of the Avon Deltair SCBA’s and required equipment from Douglas Safety Systems.

**STAFF RECOMMENDATION**

Approve the purchase of thirty-eight (38) Avon Deltair SCBA’s, fifty (50) face masks, seventy-six (76) air bottles, four (4) RIT packs, and ten (10) prescription lens kits for $213,668.72 from Douglas Safety Systems. Chief Taylor has been consulted and supports this recommendation.

**MOTION**

Move to approve the purchase of thirty-eight (38) Avon Deltair SCBA’s, fifty (50) face masks, seventy-six (76) air bottles, four (4) RIT packs, and ten (10) prescription lens kits for $213,668.72 from Douglas Safety Systems for the Fire Department.

I CONCUR: 

THOMAS A. TANGHE, CITY MANAGER
The Auburn Hills Police Department is now accepting applications for its annual Citizen Police Academy. Twenty will be accepted into the program, which gives a look into how the department handles its day to day operations. Students will go on a ride-along with an officer for at least four hours during the course, learning the what, where, why and how of certain areas in law enforcement such as:

- Evidence collection
- Crash investigations
- Drug investigations
- Alcohol awareness
- Identity theft
- Firearms

Participants must be at least 17-years old with no prior felony convictions, a valid driver’s license and must either live, work or attend school in Auburn Hills. A background investigation will also be run on each participant.

The course runs for two weeks, meeting once a week from 6:30 to 9 p.m. on Thursdays from September to November. Applications can be found at auburnhills.org under the police department page.
AUBURN HILLS Police join Hope Not Handcuffs

By Natalie Broda
nbroda@digitalfirstmedia.com

The Auburn Hills Police Department has announced it will join the Hope Not Handcuffs Initiative. The program, launched in 2017 in Macomb County, brings volunteers and police departments together to place those struggling with drug use into treatment within 24-hours of requesting assistance at a local department. Those volunteers, known as “angels,” are called to the police department once someone requests assistance through the program, usually within 15 to 20 minutes. The volunteers help place that person into treatment immediately and assist in finding emergency shelter if needed.

To launch Hope Not Handcuffs in Auburn Hills, the police department has put the call out for volunteer “angels” to be trained to help run the program. A free training for those interested in joining the program as volunteers will be held from 6:30 to 8:30 p.m. on Tuesday, Aug. 21 at the Auburn Hills Police Department, 1899 North Squirrel Road. Registration can be found at familiesagainstnarcotics.org/hopenothandcuffs-angel.

In February, Linda Davis, 41B District Court Judge and founder of Families Against Narcotics, the parent organization of Hope not Handcuffs, spoke to a group of 20 police chiefs to garner support for the program. Since that time, a swath of Oakland County police departments have joined the initiative, including:

• Troy
• Holly
• Ferndale
• South Lyon
• Waterford
• Farmington Hills
• Farmington Public Safety
• Bloomfield Township • Clawson
• Huntington Woods Public Safety
• Madison Heights
• Royal Oak
• Southfield
• West Bloomfield
• White Lake Township
• Wixom
Autoliv plans headquarters, technical center expansion in Auburn Hills

By Natalie Broda nbroda@digitalfirstmedia.com;

A rendering of the proposed addition looking south from I-75

A site plan shows the expansion, blue sections, for the facility.
Automotive safety supplier Autoliv is looking to expand its North American headquarters and technical center in Auburn Hills.

Located at 1320 Pacific Drive, the new three-story, 71,000 square-foot addition would be an approximately 18 to 19 month build, according to the city’s development blog. Currently, Autoliv employees 550 in Auburn Hills.

A final cost of construction could not be disclosed due to continuing discussions with contractors, builders and architects on the project, according to Tom Hajkus, spokesperson for Autoliv.

The final size of the facility would be 58,798 square-feet with occupancy expected by the fall of 2020.

The proposal will be discussed at an upcoming planning commission meeting at 7 p.m. on Wednesday, Aug. 15. A final decision is expected from city council on Monday, Aug. 27.
Oakland University Police are warning the public about a robbery suspect at large.

At approximately 1:15 p.m. on Thursday, July 26, the suspect committed a robbery at the Cornerstone Community Financial Credit Union at 2955 University Drive, implying he had a weapon, according to University police.

The suspect then escaped on foot, going west toward I-75. He’s described as a white male in his late 20’s or early 30s’ wearing blue jeans and a black shirt with black hair, a beard and sleeve tattoos on his arms.

Auburn Hills Police Department is currently investigating the incident.
Donations needed for Avondale back to school supply drive

The Gift of Giving is holding a back to school supply drive for the Avondale School District. It's the third year the nonprofit has hosted the drive. Both physical donations and financial donations will be accepted from Monday, July 23 to Friday, Aug. 24. Donations can be made online at giftofgiving-mi.org/donate.

Supplies being requested include:

- Colored pencils
- Washable Crayola markers, broad and thin
- Paper Mate Flair Felt Tip Pens, in medium point with black ink
- Mead Notebooks
- Low-odor dry erase markers in black
- 1-inch binders
- Glue sticks
- Fiskars scissors
- Post-it notes

Donations can be dropped off at one of four locations: The Auburn Hills Community Center, the Auburn Hills Public Library, Serenity Hair Salon and Rochester Hills City Hall.
Global supplier of industrial robots FANUC America Corporation has announced it will build a new $51 million facility in Auburn Hills.

The 461,525 square-foot industrial facility is an expansion of the company’s Americas headquarters campus in Auburn Hills and Rochester Hills, according to the city’s development blog. A subsidiary of FANUC Corp. in Japan, FANUC America houses around 1,400 employees in North and South America.

The new facility is expected to create about 100 jobs, according to the Michigan Economic Development Corporation. The company received a $1 million performance-based grant from the Michigan Businesses Development Program and a $3.5 million property tax abatement from the city of Auburn Hills.

“Robotics and automation are key drivers of manufacturing competitiveness,” Mike Cicco, president and CEO of FANUC America said. “We’re looking forward to expanding our facilities here in Oakland County to keep pace with the growing demand for automation.”

The Auburn Hills site, 24.43 acres located on the south and east side of West Entrance Drive, was chosen over a competing site in Illinois. The company plans to consolidate operations from its other metro Detroit locations to the Auburn Hills location.

The new headquarters will house product development, engineering, manufacturing and assembly of add-on components for robots and warehouse operations.

Once completed, the facility will be the third largest industrial building in Auburn Hills, just behind the FCA US headquarters and technical center and ABB’s North American robotics headquarters.

“We are honored that FANUC has chosen to invest in Auburn Hills. We appreciate their confidence and investment in our community. Our staff has worked diligently to support the project, as their deep experience in robotics and software meets our goal of diversifying our local economy and that of Oakland County and the State of Michigan,” Auburn Hills Mayor Kevin McDaniel said.

Construction is scheduled to begin on Wednesday, Aug. 1 and wrap up in November of next year.
Sergio Marchionne, CEO of Fiat Chrysler. FILE PHOTO

POSTED: 07/21/18

Mike Manley talks about the 2017 Jeep Compass at Los Angeles Auto Show in 2016 as head of the Jeep brand. Manley on Saturday was named Fiat Chrysler CEO to replace Sergio Marchionne. AP FILE PHOTO

Sergio Marchionne will leave Fiat Chrysler Automobiles earlier than planned due to health concerns, according to FCA.

Marchionne, 66, a native of Chieti, Italy, won’t return to the Italian-American automaker or at race car manufacturer Ferrari NV after he has been out for several weeks for a health matter, FCA says.

FAC said in a statement that the company “communicates with profound sorrow that during the course of this week unexpected complications arose while Mr. Marchionne was recovering from surgery and that these have worsened significantly in recent hours. As a consequence, Mr. Marchionne will be unable to return to work.”

Marchionne’s last public appearance was June 26, and the company said July 5 he underwent surgery on his right shoulder and was expected to require “a short period of convalescence.”

The automaker announced Saturday that Mike Manley, formerly head of the Jeep and Ram brands, will take over as CEO effective immediately, according to a report on detnews.com.

Chairman John Elkann, heir of the founding Agnelli family, said in a statement he is “profoundly saddened” to learn about Marchionne's condition.

“It is a situation that was unthinkable until a few hours ago, and one that leaves us all with a real sense of injustice,” he said in a statement. “My first thoughts go to Sergio and his family.”

Candice Miller, Macomb County public works commissioner and former Republican congresswoman from Harrison Township, said she is “sorry to hear” Marchionne is stepping down.

“We worked closely together during the crafting of the auto bridge loans and Sergio was always focused on doing what was best for Chrysler and its employees,” Miller said in a written statement. “He was directly involved in the conversations to keep the Sterling Heights Assembly Plant not only open, but viable long into the future, protecting good jobs for American families.

She said her “fondest memory of Sergio” is his visit to Sterling Heights Dodge “to give his personal accolades to Tony Viviano,” the dealership owner,

The development speeded up the timeline for a succession decision by early next year that was already seen as a crossroads for the company. Marchionne turned around an ailing Fiat when he took over a more than a decade ago, and he’s been closely tied to the company’s success, the report says.

In addition to Manley, Chief Financial Officer Richard Palmer, Europe chief Alfredo Altavilla was a leading candidate, according to people familiar with the matter, according to a report by Bloomberg. Meetings took place in Turin on Friday to choose his successor, sources said.

Marchionne, known for his rumpled sweaters and nonstop work habits, is one of the longest serving CEOs in the auto industry. He was appointed in 2004 as the fifth Fiat chief in a two-year period. He returned the carmaker, which had lost more than 6 billion euros in 2003, to profit in 2005 by cutting costs and laying off workers, and then looked for a partner, according to the Bloomberg report.
With the acquisition of Chrysler in 2014, completing a five-year process, he placed Fiat on the global stage. Still, as the world’s seventh-largest automaker, the company may lack the size it needs to compete in an industry being reinvented by the emergence of autonomous driving and electrification, the report added.
The historic Cobblestone Manor Bed and Breakfast in Auburn Hills will soon be home to a group of honors students from Oakland University.

In a new partnership with the university, Auburn Hills-based home builder and developer Moceri Companies will transition the old bed and breakfast into the Frances M. Moceri Scholar House. Top students from Oakland University’s Honors College will have a chance to live in the old manor, hosting academic discussions and events both there and on campus as Moceri Scholars.

The Moceri family bought the manor for an undisclosed price, according to Dominic Moceri, partner at Moceri Companies. It’s named after the matriarch of the family, Frances Moceri, who has a long-held passion for education.

The bed and breakfast closed in July of this year as the old owners moved their operations to Grayling. When the Moceri’s were approached about buying the building and turning into an office space, Moceri said the family wanted to find a way to preserve the structure instead.

“A part of our mission is to pay reverence to the past as we move forward to the future. Now these students residing in this home will be the ones to carry the torch,” Moceri said.

The space will be co-ed for about eight junior and senior students, who will compete through an application process to live there. A student mentor will also reside at the 6,166 square-foot house. The students are expected to move in this fall.
The site for a proposed industrial building pad on the northeast corner of Pinnacle Court and Harmon Road. Submitted Photo - Courtesy of the Auburn Hills Development Blog

A Farmington Hills-based development and construction company has submitted a mass grading and tree removal proposal for a property in Auburn Hills, according to the city’s development blog.

The JB Donaldson Company is looking to create a useable industrial building pad on the northeast corner of Pinnacle Court and Harmon Road. The property is about 10.49 acres. The city’s planning commission recently passed the proposal. A final decision is expected from Auburn Hills City Council at an upcoming meeting on Monday, July 23.

If approved, the project would be completed by the end of September, bringing about 36,000-cubic yards of material onto the site to build the pad.

JB Donaldson is also working on two other builds in the city:

- At 1850 Taylor Road, a 14,350 square-foot headquarters and technical center for Matrix Engineered Systems.
- At 1000 Brown Road, a 125,000 square-foot office and technical center for Esys Automation.
Guests attend the National Night Out event last year in Auburn Hills. Submitted Photo - Courtesy of the city of Auburn Hills

By Natalie Broda

POSTED: 07/18/18,

Guests attend the National Night Out event last year in Auburn Hills. On Tuesday, Aug. 7, 38 million neighborhoods around the country are expected to take part in this year’s National Night Out - including those of Auburn Hills. Hosted by the National Association of Town Watch, the event aims to promote partnerships between law enforcement and the communities they serve through block parties, youth events, festivals, cookouts, seminars and safety demonstrations.

The Auburn Hills Police department is a co-sponsor of the event this year. To show support of the campaign, those participating are asked to turn on their front porch lights that evening. Prevention tools on active shooter response situations, for both kids and adults, is the primary focus of the Auburn Hills National Night Out.

Officer Brian Miller is the coordinator of the event, which takes place from 6 to 8 p.m. at the Auburn Hills Community Center, 1827 North Squirrel Road. For more information, contact Miller at 248-364-6887.
Rezoning of Featherstone properties to be considered

AUBURN HILLS

By Natalie Broda

The city of Auburn Hills is considering rezoning applications for two properties on Featherstone Road, according to the city's development blog. The WMU-Cooley Law School land parcels, 2630 Featherstone Road and the Oakland Community College land parcels, 2900 Featherstone Road, could soon see rezoning from special purpose and office districts to technology and research and light industrial districts.

The potential rezoning of the parcels is part of a proactive plan by the city council to prepare underutilized properties for future redevelopment, according to the blog. In a similar move in June of last year, Auburn Hills City Council approved a rezoning of the parcels which make up the Palace of Auburn Hills site, from a general industrial district to a technology and research district. The city has been in discussion with Oakland Community College and the WMU-Cooley Law School about transforming the land and empty parking lots into a high-tech business park over the last few years, according to Steve Cohen, director of community development for Auburn Hills.

“Due to significant demand for high-tech land in Auburn Hills that could accommodate corporate headquarters and R&D facilities, it was agreed by all parties that it would be prudent to conduct this rezoning,” Cohen said on the city’s development blog. “The rezoning will allow additional land use flexibility in the redevelopment of the property, if so desired by Oakland Community College and WMU Cooley Law School in the future.”

The plan includes:

• Rezoning the WMU Cooley Law School property from a special purpose district to a technology and research district
• Rezoning the Oakland Community College property from a special purpose district and office district to a technology and research district as well as a light industrial district If approved, the rezoning would also allow the construction of a new digital billboard sign on I-75 — approved by the city council in January of 2016 — to be built on Oakland Community College’s CREST Center property near M-59.

The proposal will be discussed at an upcoming planning commission meeting scheduled for 7 p.m. on Wednesday, Aug. 15 at City Hall. A final decision on the proposals is expected to be made by the council Monday, Aug. 27.
The Oakland Community College property on Featherstone Road in Auburn Hills could see a rezoning from a special purpose and office district to a technology and research and light industrial district.

The city’s rezoning plan for the Oakland Community College property and the WMU-Cooley Law School property.

A rendering of a proposed billboard sign on I-75 adjacent to M-59, previously approved for the area by city council.
The city of Auburn Hills is considering rezoning applications for two properties on Featherstone Road, according to the city’s development blog.

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Toughen laws for distracted driving

Teenagers and cellphones go hand in hand, unfortunately true when behind the wheel. According to the Centers for Disease Control and Prevention (CDC) drivers under the age of 20 represent the largest percentage of fatal car accidents caused by driving while distracted. As a trauma nurse, the tragic consequences of distraction are witnessed first-hand and are life changing, if not life ending, for those involved.

Distracted driving is 100 percent preventable and avoidable and there have been interventions with increased presence of law enforcement, PR campaigns, ghost officers monitoring for distraction, and so on. The problem is that the message does not seem to be received or taken seriously by young drivers. The CDC shows that death rates have been on the rise since distracted driving data began collection in 2010.

Efforts to control or enforce laws against distracted driving needs an overhaul. Deaths by text are senseless and never worth the message that couldn’t wait. The State of Michigan tracks many graduated driver rules but perhaps is lacking and hasn’t adapted to technology and the consequences of new drivers and the hazards they pose to themselves and others while on the streets. With the rising death rate from distraction and the correlation to those under 20 years of age, more education needs to be offered to young drivers with stiffer fines, penalties, suspensions, and/or revocation of licenses for offenders to ensure the safety of everyone on the road.

Is sending a text really worth risking your life?

— Chris Lopez

Auburn Hills
Two global robotics companies invest combined $63 million in Oakland County

By Mark Cavitt mcavitt@digitalfirstmedia.com; @MarkCavitt on Twitter

Nachi Robotic Systems, Inc., plans to invest $12 million and create 36 jobs by moving out of its current Novi facility, 42775 W. 9 Mile Road, and into a larger one within the City.

Two investments totaling $63 million are coming to Oakland County.

Global robotics companies, FANUC American Corporation and Nachi Robotic Systems, will invest $51 million and $12 million respectively.

FANUC American Corporation, based in Rochester Hills, plans to construct a new, 475,000 square-foot facility in Auburn Hills, which will create 100 jobs.

"Robotics and automation are key drivers of manufacturing competitiveness," said Mike Cicco, president and CEO of FANUC America. "We're looking forward to expanding our facilities in Oakland County to keep pace with the growing demand for automation."

Nachi Robotic Systems, based in Greenwood, Indiana, plans to move out of its current building along 9 Mile Road in Novi and into a larger facility within the city along 12 Mile Road that will house its office, shop, laboratory and warehouse.

The investment will create 36 jobs.

"The North American headquarters for Nachi Robotics has seen success in Novi since 1989, so we are thrilled that we'll maintain residency in this city," said company CEO and Chairman Akira Nozaki.