OCTOBER, 2019

02  Election Commission, 10:00 a.m., Clerk’s Office
07  City Council Workshop, 5:30 p.m., Admin Conference Room ❖
07  City Council, 7:00 p.m., Council Chamber ◆
08  Tax Increment Finance Authority Informational Meeting, 4:00 p.m.,
    Admin Conference Room ❖
08  Tax Increment Finance Authority, Immediately following the Information
    Meeting Admin Conference Room ❖
10  Zoning Board of Appeals, 7:00 p.m., Council Chamber ◆  CANCELED
14  Library Board, 7:00 p.m., Auburn Hills Public Library ❖
15  Brownfield Redevelopment Authority, 6:00 p.m., Admin Conference Room ❖
16  Planning Commission, 7:00 p.m., Council Chamber ◆
16  Beautification Advisory Commission, 6:00 p.m., Council Conference Room ◆
21  City Council, 7:00 p.m., Council Chamber ◆

◆  City Council Chamber (Conf. Rm.) – 1827 N. Squirrel Road
❖  Administrative Conference Room – 1827 N. Squirrel Road
▲  Public Safety Building – 1899 N. Squirrel Road
❖  Community Center – 1827 N. Squirrel Road
●  Department of Public Works (DPW) – 1500 Brown Road
❖  Fieldstone Golf Course - 1984 Taylor Road
❖  Library - 3400 Seyburn Drive
❖  Downtown Chamber Offices – 3395 Auburn Road, Suite A
❖  University Center, 3350 Auburn Road, Main Floor, Classroom AHUC-02

NOTE: Anyone planning to attend the meeting who has need of special assistance under the American’s with Disabilities Act (ADA) is asked to contact the City Clerk’s Office at 248.370.9402 or the City Manager’s Office at 248.370.9440 48 hours prior to the meeting. Staff will be please to make the necessary arrangements.
NOVEMBER, 2019

02  City Clerk’s Office will be open to accept & issue absentee ballots and for voter registration purposes, 9:00 AM – 5:00 PM

04  City Council Workshop, 5:30 p.m., Admin Conference Room ❖
04  City Council, 7:00 p.m., Council Chamber ◆

05  Election Day, Polls will be open 7:00 AM – 8:00 PM

11  Downtown Development Authority, 5:30 p.m., Admin Conference Room ❖
12  Tax Increment Finance Authority, 4:00 p.m., Admin Conference Room ❖
13  Planning Commission, 7:00 p.m., Council Chamber ◆
14  Zoning Board of Appeals, 7:00 p.m., Council Chamber ◆
18  Library Board, 7:00 p.m., Auburn Hills Public Library 📚
18  City Council, 7:00 p.m., Council Chamber ◆
19  Brownfield Redevelopment Authority, 6:00 p.m., Admin Conference Room -

◆  City Council Chamber (Conf. Rm.) – 1827 N. Squirrel Road
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1. MEETING CALLED TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL OF COUNCIL
4. APPROVAL OF MINUTES
   4a. City Council Workshop Minutes, October 7, 2019
   4b. City Council Minutes, October 7, 2019
5. APPOINTMENTS AND PRESENTATIONS
   5a. Library Strategic Plan, presented by Lawrence Marble, Director & Christina Bowers, Marketing Coordinator
6. PUBLIC COMMENT
7. CONSENT AGENDA
   7a. Board and Commission Minutes
      7a1. Zoning Board of Appeals, September 12, 2019
      7a2. Election Commission, October 2, 2019
      7a3. Tax Increment Finance Authority Informational Meeting, October 8, 2019
      7a4. Tax Increment Finance Authority, October 8, 2019
8. OLD BUSINESS
9. NEW BUSINESS
   9a. Motion – To adopt Resolution No. 1 to proceed with preparation of plans, specifications, and cost estimates for proposed West Entrance Drive Special Assessment District.
   9b. Motion – To adopt Resolution No. 1 to proceed with preparation of plans, specifications, and cost estimates for proposed Atlantic Boulevard Special Assessment District.
   9c. Motion – To award Scope of Engineering Design Services for 2020 Special Assessment Districts to OHM Advisors.
   9d. Motion - To award a three year professional services agreement to BNE Services, LLC for masonry services.
   9e. Motion – To approve a Cost Participation Agreement for a multi-community Traffic Study.
10. COMMENTS AND MOTIONS FROM COUNCIL
11. CITY ATTORNEY REPORT
12. CITY MANAGER REPORT
13. ADJOURNMENT

City Council meeting minutes are on file in the City Clerk’s Office. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk’s Office at 248.370.9402 or the City Manager’s Office at 248.370.9440 48 hours prior to the meeting. Staff will be pleased to make the necessary arrangements.
CALL TO ORDER: Mayor McDaniel at 5:40 PM
LOCATION: Admin Conference Room, 1827 N. Squirrel Road, Auburn Hills, MI 48326
Present: Mayor McDaniel, Council Members Burmeister, Hammond, Kittle, Knight, Moniz, Verbeke
Absent: None
Also Present: City Manager Tanghe, Assistant City Manager Grice, City Attorney Roberts, City Clerk Pierce, Finance Director/Treasurer Schulz, Deputy Finance Director/Deputy Treasurer Farmer, Director of Public Works Melchert, Mgr of Municipal Properties Torres, Fire Chief Taylor, Police Chief Baker, Recreation Director Hegdal, Director of Authorities Skopek, Engineer Juidici, City Assessor Griffin, City Planner Keenan, Senior Program & Volunteer Coordinator Stasyk, Administrative Assistant Weber, Management Intern Hagge

Presentation of Lodge Color Rendering and Interior Design Amenities
Mr. Grice reviewed the location, floor plans, and materials for the proposed new lodge at Hawk Woods. He explained that future amenities include a restroom facility that is closer to the cabins.

Council members expressed concern with the cost of the fireplace design, the individual rooms, added technology, and the scale of the lodge. Mr. Tanghe explained that the idea was to combine the two uses, nature center and lodge, with additional technology options for enhanced training opportunities. Mr. Grice explained that it is anticipated there will be corporate trainings at this location. He noted that the biggest request from groups who used the existing lodge was for WiFi. He noted that the additional room uses will depend on the type of programming offered.

Mr. Tanghe noted that this is just a basic building with some extras. He explained that funding has been allocated in the General Fund from the tree fund. Mr. Knight noted that the tree fund can be used because it is a nature related project.

Council members noted that if it is going to be built, it should be built using good quality materials and the space should be flexible enough to do many things. It was noted that it is always nice to have the breakout rooms. It was also noted that there should be an office space. Mr. Grice confirmed that the patio will be concrete.
Several council members commented that they should have been consulted on the floor plan options.

**Discussion of Future Millage Needs**

Mr. Tanghe shared material from other communities in regards to an income tax. He noted that there are about two dozen cities with an income tax being collected.

Discussion ensued regarding the potential gas tax and where it would be reallocated, the impact of an August, 2020 millage election and amount of revenue generated, and speculation on the amount that would be collected with an income tax. Mr. Beckerleg noted that an income tax would have to be voted on by the residents.

Mr. Tanghe noted that a millage election has less of an impact for recruiting efforts. He pointed out a study where Auburn Hills appeared in the top ten on three data points for being one of the most business friendly communities in the country.

The meeting adjourned at 6:55 PM.

_____________________________  ______________________________
Kevin R. McDaniel, Mayor       Laura M. Pierce, City Clerk
CALL TO ORDER: Mayor McDaniel at 7:05 p.m.

LOCATION: City Council Chamber, 1827 N. Squirrel Road, Auburn Hills, MI 48326

Present: Mayor McDaniel, Council Members Burmeister, Hammond, Kittle, Knight, Moniz and Verbeke

Absent: None

Also Present: City Manager Tanghe, City Attorney Beckerleg, Assistant City Manager Grice, City Clerk Pierce, Fire Chief Taylor, Police Chief Baker, Recreation Director Hegdal, City Planner Keenan, DPW Director Melchert, Mgr of Municipal Properties Torres, Finance Director Schulz, Deputy Finance Director/Deputy Treasurer Farmer, City Assessor Griffin, Director of Authorities Skopek, City Engineer Juidici, Recreation Coordinator Mullins, Senior Program Coordinator Stasyk, Accounts Receivable Manager Culver, DPW Administrative Assistant Lent

5 Guests

4. APPROVAL OF MINUTES

4a. City Council Minutes, September 23, 2019

Moved by Hammond, Seconded by Verbeke.

RESOLVED: To approve the City Council Minutes of September 23, 2019 as presented.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke

No: None

Resolution No. 19.10.141 Motion Carried (7 - 0)

5. APPOINTMENTS AND PRESENTATIONS

5a. Motion – To appoint Valeria Eloby-Slade to the Board of Review.

Ms. Valeria Eloby-Slade shared that she is honored to be able to serve on the Board of Review.

Moved by Verbeke, Seconded by Moniz.

RESOLVED: To confirm the appointment of to the Valeria Eloby-Slade to the Board of Review for a term ending December 31, 2021.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke

No: None

Resolution No. 19.10.142 Motion Carried (7 - 0)
5b. Motion – To appoint Valeria Eloby-Slade to the Beautification Advisory Commission.
Ms. Valeria Eloby-Slade shared that she is honored to be able to serve on the Beautification Advisory Commission.

Moved by Hammond, Seconded by Knight.
RESOLVED: To confirm the appointment of Valeria Eloby-Slade to the Beautification Advisory Commission for a term ending December 31, 2021.
VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke
No: None
Resolution No. 19.10.143 Motion Carried (7 - 0)

5c. Recognition of Mandy Mullins achievement of her Certified Park and Recreation Professional Certificate.
Ms. Hegdal recognized the Recreation Coordinator, Many Mullins, for her completion of the Certified Park and Recreation Professional Certificate. It was explained that this is a national standard to those that are wanting to be at the forefront of the profession.

6. PUBLIC COMMENT
Mr. Ryan Paloski, owner of Build-A-Burger, located at 2016 Opdyke Rd. shared that this is a new business in the community and that there will be a Grand Opening on October 26, 2019 with an expanded menu and hours.

7. CONSENT AGENDA
The following items were removed from the Consent Agenda
- Item 7c (Dark Fiber Contract) by Mayor McDaniel
- Item 7d (123Net Contract Modification) by Mayor McDaniel
- Item 7b (2020 City Council Meeting Schedule) by Ms. Verbeke

7a. Board and Commission Minutes
7a1. Tax Increment Finance Authority, September 10, 2019
7a2. Brownfield Redevelopment Authority, September 17, 2019
RESOLVED: To receive and file the Board and Commission Minutes.

7e. Motion – To approve the delinquent tax transfer to 2019 winter tax bills.
RESOLVED: To accept the transfer of the delinquent special assessments in the amount of $729,090.04 for collection on the 2019 City of Auburn Hills Winter Tax Bills, in accordance with Ordinance #634 Resolution No. 74-108, 74-143, and MCL 211.44(3)(4) and (7).

Moved by Verbeke, Seconded by Kittle.
RESOLVED: To approve the Consent Agenda Items 7a1, 7a2, 7e.
VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke
No: None
Resolution No. 19.10.144 Motion Carried (7 - 0)

7b. Motion – To approve the 2020 City Council Meeting Schedule.
It was discussed by City Council members to remove December 21st from the schedule due to the busyness of that time of year.

Moved by Verbeke, Seconded by Kittle.
RESOLVED: To approve the 2020 City Council Meeting Schedule with the adjustment of December 21st being removed and a workshop being added, as a second meeting, to the 7th of December.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke
No: None

Resolution No. 19.10.145
Motion Carried (7 - 0)

7d. Motion – To approve the contract modification for 123Net.
Mayor McDaniel stated that this item was pulled to ask further questions of IT regarding speed and price. Mr. Purdy explained that the increase from 100Mbps to 5Gbps will have a positive effect on the City Campus with the addition of the dark fiber line. This will also help with the effectiveness of the computers at the DPW building and the other outstation buildings.

Moved by Knight, Seconded by Burmeister.
RESOLVED: To authorize the City Manager to sign a five (5) year contract amendment increasing the City’s 123Net internet connection contract from 100Mbps to 5Gbps. Contract amendment will cost an additional $940 per month, for a total contract increase of $56,400, over five years. Funds are available in the IT budget, GL #101-883-814.000.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke
No: None

Resolution No. 19.10.146
Motion Carried (7 - 0)

7c. Motion – To approve a five year Dark Fiber Contract with Crown Castle.
This item was removed from the consent agenda to discuss if what is being proposed is really what is needed at Fire Stations 1 and 3 as well as Fieldstone Golf Course. Discussion took place as to what are the specific needs of those departments. Mayor McDaniel stated that, with the server in the area, he is not certain that is an ideal decision to be made at this time. He questioned if something different could be done at that location instead.

Chief Taylor stated that she has specific needs for the Fire Stations which include a direct connection to the County, without interruptions with security, reliable and consistent connections so that there is a direct connection to the County dispatch center, and also to start station alert toning.

Chief Taylor stated that she needs a direct connection to Fire Station 2, not only for internal purposes, but also to get involved in a regional training program and to connect to the InterOp centers in order to participate in the trainings. It was discussed that what is being proposed can be done at a fraction of the price by using other methods of technology.

Mr. Purdy clarified that the proposal is based on the pricing from the 2018 dark fiber bid. Consideration was given to other methods of technology and it was discussed that Comcast limits the upload speed. When discussing the proposal, the camera and improvements at the Knight Amphitheater were taken into consideration. He stated that not only does Fire Station 1 use the current server but the University Center, Den and downtown WiFi, are all running off the connection there. Mr. Purdy stated that he could get an engineer to look at the issues that are taking place.
NO ACTION TAKEN.

8. OLD BUSINESS

8a. Motion - To approve construction of Hawk Woods Nature Center.

Mr. Grice stated that the purpose of the design is to build a multi-use facility for businesses and residents. The bids that were submitted came in higher than expected so a deduction list of changes was created to help bring down the cost of construction.

Council shared their desire to ensure that the facility would fully support the original function, as well as meet the needs of the community. It was shared that this project has a high cost but it is believed that it will be completed correctly.

Moved by Knight, Seconded by Moniz.

RESOLVED: To award construction of the Hawk Woods Lodge to Vesta Homes Inc., of 31400 Kendall, Ste. A, Fraser, MI, in the amount of $544,881.55. In addition, increase the construction project budget to $700,000 to cover the purchase of furniture for the facility and which includes a 10% contingency for any unanticipated project costs. Funds are available in account #101-000-671.000.

VOTE: Yes: Burmeister, Hammond, Knight, McDaniel, Moniz, Verbeke

No: Kittle

Resolution No. 19.10.147 Motion Carried (6 - 1)

9. NEW BUSINESS

9a. Public Hearing/Motion – To adopt the 2020 Budget and 2019 Millage Rates.

Ms. Schulz presented highlights of the 2020 budget and the 2019 Millage rates.

1. Cash outlay of $11.9 million for road improvements and maintenance, $3.8 million water/sewer improvements, $1.5 million for additional legacy costs and $2.8 million in general building, equipment and city wide utilities.
2. Personal property tax reimbursements are expected from the state but it will be less than 2019.
3. Expect to see an increase in property tax revenue due to increased values from new developments and a stronger 2019 economy.
4. This year the increase in water purchased and in sewer treatment will be absorbed by the City.
5. There will be no increase in water rates and 1% increase for sewer rates.

She shared the following projections.

1. An average 2.3% CPI annual increase over the 5 year span of 2020-2024 which will increase future property tax revenues, growth is expected to decline since the City is at near capacity for new development.
2. Road funding was driven by the directive to maintain a PACER level of 6 which averages a little over $4 million for the years between 2021-2024.
3. State funding is uncertain for the roads and is anticipated to decline from current funding levels after 2021.
4. No additional taxes imposed or mileages have been increased. It is assumed there will be no personal property tax reimbursement after 2022.
5. Additional legacy costs through the year 2022.

In the future, the City will need to rely on the General Fund reserves as is evidenced by the decline of the Fund Balance. The current plan will have to change. The City has been successful in reprioritizing spending and putting off some improvements when able. If any changes deviate from the budget plan it will be brought before Council for approval.
Mayor McDaniel opened the Public Hearing at 8:16PM. Hearing no comment, he closed the Public Hearing at 8:17PM.

Moved by Knight, Seconded by Burmeister.
RESOLVED: To accept and adopt the proposed 2020 budget for the City and to approve the proposed millage rates for the City and Library for the 2019 tax year.
VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke
No: None
Resolution No. 19.10.148 Motion Carried (7 - 0)

9b. Motion - To award an agreement for Horticulture & Landscape Services.
Mr. Torres presented the agreement with Miller Landscape for horticulture and landscaping services in the downtown. He explained that the same plantings will be supplied as in the past with the exception of the tulip bed which no longer exists. Mr. Grice stated that historically the tulips have been removed once they had “yellowed out”, which made it easier to work around the beds for the other seasons. Mr. Jeremy Miller of Miller Landscape explained that there will be a 3 season turnover and with the massive turnover it will be in the best interest of the downtown area to remove and replace the tulip bulbs.

Moved by Moniz, Seconded by Hammond.
RESOLVED: To award a three year agreement for horticulture and landscaping services to Miller Landscape, Inc. Funding for these services is contingent upon the respective adopted Annual City Budget and Tax Increment Finance Authority Budget.
VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke
No: None
Resolution No. 19.10.149 Motion Carried (7 - 0)

9c. Motion – To amend the TSP Services, Inc. contract for construction services for the Galloway Creek Wetland Restoration Project.
Mr. Keenan presented that this project began in 2017 with the goal of completion in 2017. The project was stopped due to harmful chemicals found. Proper disposal of these chemicals needed to take place. Mr. Keenan explained the breakdown of the fees and explained that the Brownfield Redevelopment Authority and the EPA provided funds to help with the restoration project but due to the delay there has been a project cost increase. Clarification was provided regarding the 10% contingency of the TSP Services amount not the total cost of the project and is only in place in the case of an unforeseen expense.

Moved by Kittle, Seconded by Knight.
RESOLVED: To amend the contract with TSP Services, Inc. of Redford, Michigan, for Construction Services, for the Galloway Wetland Restoration Project to include the cost for soil disposal in the amount $135,000.00 and the cost associated with increased construction cost in the amount of $47,192.00 and also authorize the City Manager to approve up to a 10% contingency for any unanticipated project costs. The total amount awarded to TSP Services, Inc. for project completion is $560,172.00.
VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke
No: None
Resolution No. 19.10.150 Motion Carried (7 - 0)
9d. Motion – To approve the 2020 Fee Schedule.
Ms. Pierce presented the 2020 Fee Schedule and the increases from various departments. It was discussed that the Summer Camp Fees have not been on the fee schedule for the past several years due to the changes from program to program and the negotiations that are made with different providers. It was difficult to keep the numbers consistent with what was on the printed fee schedule. Ms. Hegdal is looking at the rates of other communities and will adjust them accordingly. If amendments are needed, it will be brought back before Council.

Moved by Hammond, Seconded by Knight.
RESOLVED: To adopt the 2020 City of Auburn Hills Fee Schedule as submitted.
VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke
No: None
Resolution No. 19.10.151
Motion Carried (7 - 0)

10. COMMENTS AND MOTIONS FROM COUNCIL
Ms. Hammond – Shared the Fall Festival in the Woods event, will be held on October 12, 2019 from 11:00AM-3:00PM. She shared her appreciation of Mr. Keenan and his efforts for the Clinton River Clean Up.

Mr. Knight – Shared his gratitude for the striping on the roads in the downtown area. He commented that asphalt will be placed on S. Squirrel Rd. He shared his frustration of the dust from the rock crushing plant on Auburn Rd. He would like to see better maintenance from the plant to keep the dust off the roads.

Ms. Verbeke – Thanked Mr. Melchert and his staff for the care that was given to a tree removal in local neighborhoods. She questioned the road construction on Baldwin Road and if it will be done by the holiday time. Mr. Melchert shared that construction will probably continue through October and into November, but the goal is to not have construction taking place during Thanksgiving.

Mr. Moniz – Questioned why the handicapped parking spots are painted white in certain areas. Mr. Juidici shared that on-street parking lines are painted white as well as the symbols and that reflective tape is not made in blue.

11. CITY ATTORNEY REPORT
12. CITY MANAGER REPORT
Mr. Tanghe – Shared that the DDA hosted the movie Hocus Pocus in the park with approximately 125 people in attendance with freshly made popcorn and stuffed toys to the children. The City hopes to provide more events like this in the future.

13. ADJOURNMENT
Hearing no objections, the Mayor adjourned the meeting at 9:04PM

Kevin R. McDaniel, Mayor
Laura M. Pierce, City Clerk
1. **CALL TO ORDER**: Chairperson Burrell called the meeting to order at 7:09 p.m.

2. **ROLL CALL**:
   - Present: Chairperson Burrell, Buster, Kittle, Ouellette
   - Absent: Boelter
   - Also Present: Building Official Jeffrey Spencer
   - Guests: 13

The Zoning Board of Appeals is authorized by State law to grant variances when the strict or literal application of the Zoning Ordinance would cause a “practical difficulty” for the applicant.

3. **PERSONS WISHING TO BE HEARD** - None

4. **APPROVAL OF MINUTES** – December 13, 2018

Moved by Ouellette to approve the minutes of December 13, 2018.
Second by Buster.

VOTE: Yes: Buster, Kittle, Ouellette, Burrell
No: None

Motion Passed (4-0)

5. **PETITIONERS**

5a. **Public Hearing – ZBA 190001 Fadi Nassar-Amson Nassar Development, LLC – Harmon Road Development**
South side of Harmon Road between Automation Avenue and Giddings Road, Parcel 14-03-401-008 Request for variance from Zoning Ord. 372, Section 1202, Required Conditions: #7 Off-Street Loading – Petitioner seeks approval to allow loading/unloading in a front yard.

Mr. Buster read into the minutes the supplemental application for item 5a.

**Variance**
Zoning Ordinance 372:

Section 1202 Required Conditions: #7, Street loading shall be located in the *rear or side yards*.

The Petitioner proposes to locate the loading/unloading in a *front* yard.

**Characteristics/Site Information**
The subject property is approximately 12.4 acres. The property is zoned T&R, which is conducive for this development.

As indicated, a variance is requested to allow loading/unloading in a front yard.

Mr. Spencer shared the history of this location. Public notices were mailed on 08/28/19 to property owners within
1,000 feet of petition property lines and utilities. There were no responses received in support or opposition to this petition from the sent mailings.

Mr. Fadi Nassar, Amson Nassar Development, LLC, 2388 Cole Street, Suite 100, Birmingham, MI, Mr. Kevin Biddison, AIA, Biddison Architecture + Design, 320 Martin Street, Suite LL-10, Birmingham, MI and Mr. Dan LeClair, GreenTech Engineering, Inc., 51147 Pontiac Trail, Wixom, MI were available to answer any questions.

Mr. LeClair gave a brief overview of the variance request.

Mr. Kittle asked whether a tenant has been secured for the building or if it would be a spec building. Mr. Nassar explained that they have engaged in talks with a number of tenants, but at present it is intended to be built as a spec.

Mr. Kittle asked for a further explanation of the grade. Mr. LeClair explained that there is a drop in grade of approximately 60'-70' from Harmon Road to the south end of the property.

Mr. Kittle asked whether the setbacks will be met for the development. Mr. Spencer confirmed that the setbacks will be met.

Mr. Ouellette asked whether the driveway would run level to Harmon Road. Mr. LeClair explained that they will lowering the grade from Harmon Road and raising the grade from the south end to meet in an attempt to reduce the drop. Mr. Ouellette asked whether this will be a safe grade for trucks. Mr. LeClair confirmed that it will be a safe grade for trucks.

Mr. Ouellette asked how the building will be split into warehouse space and office space. Mr. LeClair stated that would be left flexible until a tenant is secured. There are several interior layout options, but the unloading/loading zone will be there regardless of the interior layout.

Mr. Kittle asked whether the elevation of the building on the south side is parallel to I-75. Mr. LeClair confirmed that the warehouse level would not be visible from I-75, but everything from the second floor up would be visible from I-75.

Chairperson Burrell opened the public hearing at 7:44 p.m.

Joel Nosanchuk, 1335 Trowbridge Road, Bloomfield Hills, MI stated that he owns the two nearby properties – the one at Harmon Road and Giddings Road, and the Joyson building. After looking at the petitioner’s plans, he stated that he has no issue with the loading/unloading area in the front of the building as long as it is properly screened.

Hearing no further comments, Chairperson Burrell closed the public hearing at 7:47 p.m.

Motion made by Ouellette in the matter of ZBA190001, Harmon Road Development, south side of Harmon Road between Automation Ave. and Giddings Rd., Parcel 14-03-401-008, one variance described as:

To allow loading/unloading in a front yard.

Be granted because the petitioner did demonstrate that practical difficulties exist in this case in that the petitioner did set forth facts which show that:

1. Strict compliance with ordinance standards would unreasonably prevent the petitioner from using the property for a permitted purpose or would render conformity with the ordinance unnecessarily burdensome because of the topography of the site and the dropping of the property of at least 60 feet from Harmon Road, with the intention that they would landscape the property so that the truck wells are not visible from Harmon Road.
2. The request is the minimum relief needed to grant fairness to the applicant in a manner that is consistent with the level enjoyed by other property owners in the zoning district because the adjoining properties have endured the same type of drop off, and therefore the granting of the variance will not harm adjoining property owners.

3. The problem is due to the unique circumstances of the property because, per the Ordinance, the petitioner did what they could to conform to the ordinance and the adjustments made to the plan are suitable to still enhance the beauty of the property.

4. The problem is not self-created because the requested variance is in keeping with the intent of the Zoning Ordinance to protect the health, welfare and safety of the general community

Seconded by Kittle.

VOTE: Yes: Kittle, Buster, Ouellette, Burrell
No: None

Motion Passed (4-0)

5b. Public Hearing – ZBA 190002 Jacob Miller, Speedway, LLC – Speedway Gas Station #2208, 2100 N. University Drive, Parcel 14-23-127-015, Request for Variance from Zoning Ord. 372, Section 902 Special Land Uses Permitted, #19-E-Petitioner seeks to create a screened outdoor area to maintain existing sales of ice and propane on the side of the structure.

Mr. Buster read into the minutes the supplemental application for item 5b.

Variance
Zoning Ordinance 372:

Section 902, 19-E Gasoline service stations, subject to the following: All storage of material, merchandise and equipment shall be within the building.

The current Speedway is being torn down and a new gas station and convenience store developed. The gas station is asking for a variance to allow outside storage of merchandise, which is not permitted.

The Petitioner proposes to allow the outside storage.

Characteristics/Site Information
The 4,608 SF gas station and convenience store is being proposed. The subject property is approximately 13.8 acres. The property is zoned B-2, which is conducive for the gas station and convenience store.

Mr. Spencer shared the history of this location. Public notices were mailed on 08/28/19 to property owners within 1,000 feet of petition property lines and utilities. There were no responses received in support or opposition to this petition from the sent mailings.

Ms. Mandy Gauss, P.E., CESO, 13060 Old US 27, Suite D, Dewitt, MI gave a brief overview of the variance request. She also pointed out that the Speedway Development is actually on approximately 4 acres of the site. The remaining 10 acres is owned by Marathon.

Mr. Kittle asked whether the enclosure for outside sales is actually attached to the building as it appears on the elevation drawing. Ms. Gauss stated that it is not attached to the building and the sidewalk does continue in between the enclosure and the building.

Mr. Kittle asked whether the enclosure would contain racks for the propane tanks and a freezer for the ice. Ms. Gauss confirmed this.
Mr. Kittle asked if there would be additional pumps installed with the rebuild. Ms. Gauss explained that there are currently 6 pumps, and the rebuild would include 8 pumps. Mr. Kittle also asked about the condition of the existing underground tanks. Ms. Gauss explained that while there are no known issues, the existing tanks will be removed and new underground tanks installed.

Mr. Kittle asked when the project is schedule to begin. Ms. Gauss stated that the project should begin in the spring of 2020.

Mr. Ouellette asked whether the square footage of the building would be the same. Ms. Gauss stated that it would be a little larger.

Mr. Ouellette asked how much of the petitioner’s revenue is from sales of propane and ice. The available representative from Speedway, Inc. stated that it varies from store to store, but it is vital to the business. Mr. Ouellette further requested confirmation that any outside items would be in the enclosure and not stacked in front of the building or between the pumps like other stations. Ms. Gauss stated that any seasonal items would be stored behind the enclosure (propane tanks, ice, and other seasonal items such as washer fluid).

Mr. Ouellette stated that while he was initially hesitant about the petitioner’s request, this design for outside storage may have set a new standard.

Chairperson Burrell opened the public hearing at 8:16 p.m.

Hearing no comments, Chairperson Burrell closed the public hearing at 8:17 p.m.

Motion made by Kittle in the matter of ZBA190002, Speedway Gas Station, 2100 University Rd., Parcel 14-23-127-015, one variance described as:

To allow screened outside storage of merchandise on east side of building. Merchandise is to be defined as propane, ice and seasonal items such as windshield washer fluid.

Be granted because the petitioner did demonstrate that practical difficulties exist in this case in that the petitioner did set forth facts which show that:

1. Strict compliance with ordinance standards would unreasonably prevent the applicant from using the property for a permitted purpose or would render conformity with the ordinance unnecessarily burdensome because propane sales are not permitted indoors and square footage loss due to requiring inside ice storage would be detrimental to retail success.

2. The request is the minimum relief needed to grant fairness to the applicant in a manner that is consistent with the level enjoyed by other property owners in the zoning district because it allows the petitioner to improve the facility in line with the neighboring competition.

3. The problem is due to the unique circumstances of the property because without outside storage, the petitioner would be unable to sell ice and propane.

4. The problem is not self-created because the law prohibiting inside storage of flammable and explosive materials is a law not written by the petitioner.

Supported by Buster.

VOTE: Yes: Ouellette, Buster, Kittle, Burrell
No: None

Motion Passed (4-0)

Mr. Buster read into the minutes the supplemental application for item 5b.

**Variance**

Zoning Ordinance 372:

Section 1808, #3 Frontage Landscaping and Greenbelt Requirements Footnote “B” states: a minimum fifteen (15) foot landscaped greenbelt area shall be provided along any public or private road on the site.

The Petitioner requests variances to omit five (5) feet of the greenbelt along Baldwin Road and to omit seven (7) feet along Collier Road.

**Characteristics/Site Information**

The subject property is approximately 6.3 acres. The property is zoned R-1.

Mr. Spencer shared the history of this location. Public notices were mailed on 08/28/19 to property owners within 1,000 feet of petition property lines and utilities. Three responses received regarding this petition from the sent mailings.

Mr. Buster reading correspondence into the record from the following individuals, a copy of which is attached and incorporated as a part of these minutes:

1. Letter dated 09/09/19 from Gretchen H. Hurlbert, 2305 N. Lake Angelus Road., W., Lake Angelus, MI
2. Letter dated 09/05/19 from Dennis Mitchell, Mayor, Lake Angelus
3. E-mail dated 09/04/19 from Brian McGinnity, 2210 Lake Angelus Shores, Lake Angelus, MI
4. Mr. Ghassan Abdelnour, GAV & Associates, 24001 Orchard Lake Road, Suite 180A, Farmington, MI and Mr. John Thompson, PEA, Inc., 2430 Rochester Ct Suite 100, Troy, MI were available to answer any questions.

Mr. Abdelnour gave a brief overview of the variance request.

The Board discussed the purpose of the greenbelt and the number and type of trees to be planted.

Mr. Kittle asked whether it was actually possible that the ordinance could be met with minor adjustments. Mr. Spencer explained that this parcel has a lot of areas of wetlands. Because of the public right-of-way, it will appear that there is more green space.

Mr. Buster asked whether the fire marshal was concerned with the ingress/egress. Mr. Abdelnour stated that the fire marshal was happy that the site would have two entrances for access.

Mr. Buster asked about the retaining walls. Mr. Abdelnour explained that the purpose of the retaining walls is to reduce the impact to the wetlands.

Mr. Kittle asked whether the petitioner had made the building smaller after meeting with the fire department. Mr. Abdelnour confirmed this.

Chairperson Burrell opened the public hearing at 8:49 p.m.

Barnaby Jacob, 3455 Old Baldwin Road, Lake Angelus, MI stated that his property is 100’ from Collier and Baldwin Roads. He stated that this is a very busy intersection with large trucks turning in and out of Collier Road. He feels the City has done a good job maintaining beautiful greenbelts and he is opposed to this variance because the petitioner was aware of the ordinances when they purchased the property. He further stated that he does not feel there is a valid reason to grant a variance.
Mr. Buster asked if Mr. Jacob had any alternative suggestions. Mr. Jacob stated that the petitioner should meet the standards of the ordinance.

William Hudson, Auburn Hills, MI stated that he and his wife, Theresa Hudson, recently moved to Auburn Hills. He stated that he does not agree with Mr. Jacob. He stated that he feels that the traffic may not be severely impacted because most traffic will be generated on Sundays when the large waste and recycling trucks are not on the roads. He also did not feel that the daycare would have a significant impact on traffic. He stated that while he is concerned with the appearance of the area, the board should also consider what is reasonable for the petitioner.

Michele Gordon, Delevan Street, Auburn Hills, MI expressed concern with reducing the greenbelt and adding trees. She felt that adding trees and landscaping would further reduce the sight distance when turning right off of Collier onto Baldwin. She felt that the exit from the property onto Baldwin Road will be dangerous and the reduced sight lines will create a safety issue.

The Board discussed current traffic patterns and any visibility issues with the landscaping at the site.

Mr. Ouellette asked the petitioner whether a variance at the back of the site had been discussed. Mr. Abdelnour explained that there had been discussions with the City’s planning department, but there is an easement at the back of the property for sanitary sewer.

Mr. Kittle stated that he believes that the church is a beautiful development and he appreciates the petitioner’s attempt to make the building work with this site. He stated that he does not feel there will be sight line issues, given the green space will still have the additional space of the right-of-way.

Hearing no further comments, Chairperson Burrell closed the public hearing at 9:12 p.m.

Motion made by Buster in the matter of ZBA190003, Church of God in Christ, Parcel 14-05-378-028, one variance described as:

To allow a 5-foot greenbelt reduction on Baldwin Road and a 7-foot greenbelt reduction on Collier Road.

Be granted because the petitioner did demonstrate that practical difficulties exist in this case in that the petitioner did set forth facts which show that:

1. Strict compliance with ordinance standards would unreasonably prevent the applicant from using the property for a permitted purpose or would render conformity with the ordinance unnecessarily burdensome because in this case it appears that they have worked strenuously with the City and they have pushed the building back as far as they can. The 7-foot and 5-foot variances will not have a huge impact on sight distance for drivers nor will it diminish the beautification of the site.

2. The request is the minimum relief needed to grant fairness to the applicant in a manner that is consistent with the level enjoyed by other property owners in the zoning district because the petitioner is asking for a 7-foot and 5-foot variance and will substantially improve the beauty of the site and residents will continue the enjoy the nature of the site.

3. The problem is due to the unique circumstances of the property because there are wetland issues which could cause damage to the wetlands by moving the building closer and there is an existing utility easement for sanitary sewer at the rear of the property.

4. The problem is not self-created because the land has existed this way and the property has been for sale for approximately 20 years and the petitioner recognizes that the land has potential for development.
Supported by Ouellette.

VOTE:  
Yes:  Buster, Kittle, Ouellette, Burrell  
No:  None  

Motion Passed (4-0)

6. **OLD BUSINESS** – None

7. **NEW BUSINESS** - None

8. **COMMUNICATIONS** - None

9. **NEXT SCHEDULED MEETING** - The next scheduled meeting is on Wednesday, October 10, 2019 at 7:00 p.m. in the City Council Chamber.

10. **ADJOURNMENT** – 9:20 p.m.

Submitted by:  
Susan McCullough, CMC, CMMC  
Recording Secretary
DRAFT MINUTES

1. CALL TO ORDER
The Clerk called the meeting to order at 10:00 AM.

2. ROLL CALL
Present: Jack Brocklebank
       Terry Carpenter
       Laura Pierce
Absent: None

3. APPROVAL OF THE MINUTES
3a. Minutes of August 21, 2019
MOTION: Motion by Brocklebank, seconded by Carpenter:
       RESOLVED: To approve the minutes of August 21, 2019 as presented.
VOTE: Yes: All
       No: None
       MOTION CARRIED

4. NEW BUSINESS
4a. Review List of Election Inspectors
MOTION: Motion by Carpenter, seconded by Brocklebank:
       RESOLVED: To approve the list of election inspectors, chairpersons, absentee voter
               counting board inspectors, and receiving board members for the November 5, 2019 City
               Election pursuant to MCL 168.674(1) and to authorize the City Clerk to make revisions
               as needed.
VOTE: Yes: All
       No: None
       MOTION CARRIED

4b. Review of Ballots
MOTION: Motion by Brocklebank, seconded by Carpenter:
       MOTION: To approve the ballot styles for Precincts 1/9, 2/5, 3, 4, 6/8, and 7 for the
November 5, 2019 City Election.

VOTE: Yes: All
No: None MOTION CARRIED

4c. Public Accuracy Test
The Election Commission conducted the Public Accuracy Test in accordance with Michigan Election Law.

5. OTHER ITEMS
6. ADJOURNMENT
The meeting adjourned at 11:24 AM.

Laura M. Pierce, City Clerk
CALL TO ORDER: Chairman Hassett called the meeting to order at 4:00 PM.

ROLL CALL: Present: Hassett, Kneffel, Goodhall, Thornton, Dolly, Roberts
Absent: Klemanski, Waltenspiel, Price
Also Present: Brandon Skopek, Director of Authorities
Guests: None

LOCATION: Auburn Hills City Hall, Administrative Conference Room, 1827 N. Squirrel Road, Auburn Hills, MI 48326

PERSONS WISHING TO BE HEARD

None.

REVIEW OF PROJECTS COMPLETED OVER THE LAST YEAR

Mr. Skopek reviewed for the Board Public Act 57 of 2018. Public Act 57 of 2018 requires tax increment financing authorities to hold two informational meetings per calendar year. Informational meetings are for the purpose of informing the public of the goals and direction of the authority, including projects to be undertaken in the coming year. The informational meetings are not for the purpose of voting on policy, budgets, or other operational matters.

Mr. Skopek stated that the Board has participated in multiple projects and initiatives throughout 2019. He broke down the projects by each TIF District.

**TIF-A**
- Completion of the Knight Amphitheater and Splash Pad
- Acquisition of 3346 Auburn Road
- Installation of new “Public Parking” sign for downtown parking structure
- Purchase of speed radar signs for downtown
- Downtown events and marketing
- Maintenance and landscaping services
- Irrigation for planted areas

**TIF-B**
- Opdyke Road water and sewer upgrades
- Maintenance and landscaping services
- Irrigation for planted areas

**TIF-D**
- Purchase of fitness equipment for Public Safety Building
- Oakland University/City of Auburn Hills streetscape banners
- Maintenance and landscaping services
- Irrigation for planted areas
FISCAL YEAR 2020 PLANS

Mr. Skopek reviewed the projects for fiscal year 2020. He broke down the projects by each TIF District.

TIF-A
- Riverside Park play structure replacement
- Riverside Park bank stabilization project
- Riverside Park light pole painting
- Installation of seating at the splash pad
- Squirrel Court building façade enhancements
- Downtown events
- Pathway maintenance and landscaping services
- Provide irrigation for planted areas

TIF-B
- Strategic property purchases
- Pathway maintenance and landscaping services
- Provide irrigation for planted areas

TIF-D
- Community Center kitchen renovation project
- Pathway maintenance and landscaping services
- Provide irrigation for planted areas

ANNOUNCEMENT OF NEXT MEETING

The next Tax Increment Finance Authority Informational Meeting is scheduled for Tuesday, December 10, 2019 at Auburn Hills City Hall Administrative Conference Room, 1827 N. Squirrel Road, Auburn Hills, Michigan 48326.

ADJOURNMENT

Moved by Mr. Goodhall to adjourn the TIFA Informational Meeting.

Supported by Ms. Roberts

Yes: Hassett, Kneffel, Goodhall, Thornton, Dolly, Roberts
No: none

Motion carried

The TIFA Board of Directors Informational Meeting adjourned at 4:21 p.m.

Respectfully submitted,

Steve Goodhall  Brandon Skopek
Secretary of the Board  Executive Director
CALL TO ORDER: Chairman Hassett called the meeting to order at 4:22 PM.

ROLL CALL: Present: Hassett, Kneffel, Goodhall, Thornton, Dolly, Roberts, Price (Arrived at 4:33 p.m.)
Absent: Klemanski, Waltenspiel
Also Present: Brandon Skopek, Director of Authorities
Guests: None

LOCATION: Auburn Hills City Hall, Administrative Conference Room, 1827 N. Squirrel Road, Auburn Hills, MI 48326

PERSONS WISHING TO BE HEARD
None.

CORRESPONDENCE AND PRESENTATIONS
None.

APPROVAL OF MINUTES

A. Regular Meeting Minutes – September 10, 2019

Dr. Dolly noted she was present for the meeting.

Moved by Mr. Goodhall to approve the Regular TIFA Minutes from September 10, 2019 as amended.
Supported by Ms. Thornton

Yes: Hassett, Kneffel, Goodhall, Thornton, Dolly, Roberts
No: none

Motion carried

FINANCIAL REPORT

A. FY 2019 Adopted Budget and YTD Summary – September 30, 2019

Mr. Skopek stated the 2019 budget has been amended and was approved by City Council on October 7. The financial report has been updated with amended budget numbers for fiscal year 2019.

Moved by Mr. Kneffel to receive and file the financial report for period ending September 30, 2019.
Supported by Ms. Thornton

Yes: Hassett, Kneffel, Goodhall, Thornton, Dolly, Roberts
No: none
OLD BUSINESS

None.

NEW BUSINESS

A. Adoption of 2020 Meeting Dates

Mr. Skopek stated the proposed meeting dates for 2020 will take place on the second Tuesday of the month at 4:00 p.m. in the City Hall Administrative Conference Room. He added that the required Informational Meetings will be scheduled at a later date.

Moved by Mr. Goodhall to approve the 2020 Auburn Hills Tax Increment Finance Authority Board of Directors meeting schedule as the second Tuesday of each month at 4:00 p.m. in the City Hall Administrative Conference Room.

Supported by Ms. Thornton

Yes: Hassett, Kneffel, Goodhall, Thornton, Dolly, Roberts

No: none

BOARD MEMBER COMMENTS

Vice-Chairman Kneffel presented a copy of Oakland County Prosper magazine. He stated that all the Oakland County cities are in it, but Auburn Hills is not.

Mr. Skopek stated he would look into it with other staff.

Ms. Roberts stated that downtown Auburn Hills does not appear on Google or Apple maps, but downtown Rochester is a populated location. She asked how downtown Auburn Hills can be made to appear the same way.

Secretary Goodhall stated Google Maps receives a majority of their data from municipal GIS mapping data. Individual business data is gathered from directories and news information. Sometimes Google needs to receive a request to add data.

Mr. Skopek stated he could explore options with Google Maps.

Ms. Price arrived at 4:33 p.m.

DIRECTOR UPDATES

Mr. Skopek provided an update on the pedestrian alley downtown. He stated that he and OHM met with the new alleyway contractor and an artist to discuss the alleyway project. He stated the amphitheater contractor would be taking over the project and they are in the process of gathering quantities and pricing on the outstanding items for the alley. The plan is to complete the columns for the archway this fall, as well as, installing the lighting elements. Previous discussions with the Board prompted staff to reach out to an artist for the creation of the archway for the alley. The artist will need the columns to be installed in order to receive accurate dimensions for the creation of the archway. Once the columns are installed, the artist anticipates the fabrication of the archway to take approximately three weeks. The new columns will contain stonework and decorative lighting. Staff will bring lighting options to the next Board meeting.

Mr. Skopek provided the Board with an update on the SeptemBEERfest event held by the Downtown Development Authority. He stated that the attendance goal was reached and a majority of attendees were from outside of Auburn Hills and throughout metro
Detroit and beyond. Staff sent a follow-up survey to event attendees for feedback on the event and a majority of responses have been positive. Staff anticipates making this an annual event.

Chairman Hassett asked for a status update on Residences at Thirty-Two 50.

Mr. Skopek stated that City Council approved an amendment to the development agreement with conditions. The developer will need to show proof of financing by December 1, 2019 and that construction of the project will need to be substantially underway by June 30, 2020.

Chairman Hassett asked for a status update on the interior demolition of the TIFA owned building at 3346 Auburn Road.

Mr. Skopek stated that staff is in the process of removing furniture from the building. Next steps are to go out to bid for the interior demolition.

Mr. Skopek informed the Board that the Recreation Department is in the process of drafting a grant application for a dollar-for-dollar matching grant for the replacement of the Riverside Park play structure. There is currently funding in the 2020 TIFA budget for the replacement of the structure, but there may be an opportunity to complete the work this year with cost savings. The application is due by the end of October and staff will provide the Board with an update on the status of the application.

**ANNOUNCEMENT OF NEXT MEETING**

The next regularly scheduled TIFA Board of Directors meeting is scheduled for Tuesday, November 12, 2019 at 4:00 PM at Auburn Hills City Hall Administrative Conference Room, 1827 N. Squirrel Road, Auburn Hills, Michigan 48326.

**ADJOURNMENT**

Moved by Ms. Thornton to adjourn the TIFA Board meeting.
Supported by Mr. Goodhall

Yes: Hassett, Kneffel, Goodhall, Thornton, Dolly, Roberts, Price
No: none

Motion carried

The TIFA Board of Directors meeting adjourned at 5:02 p.m.

Respectfully submitted,

Steve Goodhall		Brandon Skopek
Secretary of the Board		Executive Director
Meeting Date: October 21, 2019

Agenda Item No. 9A.

Department of Public Works

To: Mayor and City Council

From: Thomas A. Tanghe, City Manager; Aaron Stahly, Deputy Public Works Director

Submitted: October 16, 2019

Subject: Motion – Adopt Resolution No. 1 to Proceed with Preparation of Plans, Specifications, and Cost Estimates for Proposed West Entrance Drive Special Assessment District.

Introduction and History

The 2020 Annual Budget that was adopted by City Council on October 7th, 2019 includes road improvements for West Entrance Drive stemming from the City’s Capital Plan. The proposed work includes removal of the existing pavement cross section (asphalt and base), removal and replacement of curb and gutter as needed, repair/replacement of existing storm structures as needed and installation of underdrain, replacement of drive approaches in the right-of-way as needed, placement of 8-inches of new aggregate base, and paving the road with full depth 9-inch asphalt. Note that the road is being upgraded from a Class B road to a Class A road to accommodate truck traffic at FANUC Robotics as part of their expansion and that portion of the project is being paid for by FANUC Robotics as part of their Development Agreement with the City. Note too that the asphalt millings from West Entrance Drive are intended to be placed on Butler Road, followed then by a sealant application, doing away with the last City owned dirt road.

In April of 2016, City Council adopted a Special Assessment District (SAD) Assignment Policy. City Council also approved an amendment to the Auburn Hills Code of Ordinances, Chapter 58, Special Assessments. The ordinance amendment allows the City Council to assign up to 50% of the cost of a SAD project to the City at large. After the City’s assigned share is deducted from the total cost for the public improvement, the remaining balance may be shared among the property owners who benefit directly from the improvement. With that, the preliminary cost estimate to complete the project is depicted in the table below. Note that the City’s costs will be offset by $300,000 as a result of a Michigan Transportation Economic Development Fund grant program.

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated Construction Cost</td>
<td>$2,410,000.00</td>
</tr>
<tr>
<td>Fanuc Contribution for Road Class Upgrade</td>
<td>$710,000.00</td>
</tr>
<tr>
<td>Design Services</td>
<td>$136,000.00</td>
</tr>
<tr>
<td>Construction Engineering/Construction Administration</td>
<td>$204,000.00</td>
</tr>
<tr>
<td>Geotechnical Testing</td>
<td>$34,000.00</td>
</tr>
<tr>
<td>Special Assessment District Administration</td>
<td>$15,000.00</td>
</tr>
<tr>
<td><strong>Total Estimate of Cost</strong></td>
<td><strong>$2,089,000.00</strong></td>
</tr>
<tr>
<td>City Contribution</td>
<td><strong>$1,044,500.00</strong></td>
</tr>
<tr>
<td>Total Estimate of SAD Cost</td>
<td><strong>$1,044,500.00</strong></td>
</tr>
<tr>
<td>Total Number of Units</td>
<td>10</td>
</tr>
<tr>
<td><strong>Cost Share Per Unit</strong></td>
<td><strong>$104,450.00</strong></td>
</tr>
</tbody>
</table>

With that, over that past several months, City staff has been engaged with the property owner’s representatives (beneficiaries) along West Entrance Drive. Notices have been sent to introduce the anticipated SAD road project plan. An informational meeting was also held with the property owner’s representatives (beneficiaries) on August 30th, 2019. Additional information was provided to the beneficiaries, including the proposed road work, preliminary project cost estimate, the division of total cost share per property assessed, and the City’s anticipated cost share. As a result of this documented due diligence the basic preliminary proceedings of a SAD assignment have been recognized.

Finally, provided in the packet is Resolution No. 1. Adoption of the resolution will provide direction to the City Manager to begin the proceedings of the SAD process. The City will then be able to proceed with the preparation of plans, specifications, and cost estimates for the proposed West Entrance Drive SAD. An estimate of the life of the project, description of the
proposed SAD, number of installments to be paid by the beneficiaries, and other pertinent information will be determined and provided to the City Council as the SAD proceedings move forward.

**STAFF RECOMMENDATION**

Staff recommends approval of the resolution provided regarding the proposed SAD for road improvements to West Entrance Drive.

**MOTION**

Move to approve Resolution No. 1 to proceed with preparation of plans, specifications, and cost estimates for proposed Special Assessment District regarding the repair of and improvements to West Entrance Drive.

I CONCUR: 

[Signature]

THOMAS A. TANGHE, CITY MANAGER

**ATTACHMENT**

Exhibit 1 – Resolution
CITY OF AUBURN HILLS

RESOLUTION TO PROCEED WITH PREPARATION OF PLANS,
SPECIFICATIONS AND COST ESTIMATES FOR A
PROPOSED SPECIAL ASSESSMENT DISTRICT (RESOLUTION NO. 1)

At a regular meeting of the City Council of the City of Auburn Hills, Oakland County, Michigan, held in the Council Chambers at 1827 N. Squirrel Road, Auburn Hills, Michigan 48326, at 7:00 p.m. on the 21st day of October, 2019, the following resolution was offered by Councilperson____________________ and supported by Councilperson____________________:

WHEREAS, the City is considering the construction of the proposed improvement described below, and the establishment of a special assessment district to defray the cost of such improvement by special assessment against the benefited properties; and

WHEREAS, the proposed improvement (“the project”) is the repair of and improvements to West Entrance Drive; and

WHEREAS, the City Council desires to proceed to the next step of having cost estimates and project description plans and specifications prepared for the project.

NOW, THEREFORE, it is hereby resolved as follows:

1. The City Manager shall direct OHM Advisors, the City’s registered professional engineers, to prepare plans and specifications for the project, an estimate of the life of the project, description of the proposed special assessment district, the number of installments in which assessments may be paid and other pertinent information that will permit the City Council to determine the estimated costs, extent and necessity of the project, including the portions to be paid by special assessments upon the properties that are specially benefited by the project and the portion, if any, to be paid by the City. Such information once prepared by OHM Advisors shall be filed with the City Clerk, along with the City Manager’s recommendations with respect to the project.

2. No contract or expenditure, except for the cost of preparing the necessary profiles, plans, designs, specifications and estimates of costs described above, shall be made for the project, nor shall any improvements be commenced until the City Council affirms the special assessment roll to defray the costs of the project.

AYES:
NAYES:
ABSENT:
ABSTENTIONS:
I, Laura Pierce, the duly qualified and appointed City Clerk of the City of Auburn Hills, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted at a regular meeting of the Auburn Hills City Council held on the 21st day of October, 2019, the original of which is on file in my office.

In witness whereof, I have hereunto affixed my official signature on this_____day of _____________, 2019.

Laura Pierce
City Clerk
To: Mayor and City Council  
From: Thomas A. Tanghe, City Manager; Aaron Stahly, Deputy Public Works Director  
Submitted: October 15, 2019  
Subject: Motion – Adopt Resolution No. 1 to Proceed with Preparation of Plans, Specifications, and Cost Estimates for Proposed Atlantic Boulevard Special Assessment District.

INTRODUCTION AND HISTORY
The 2020 Annual Budget that was adopted by City Council on October 7th, 2019 includes road improvements for Atlantic Boulevard stemming from the City’s Capital Plan. The proposed work which will occur on Atlantic Boulevard from Harmon Road to Giddings Road includes removal of the existing asphalt and underlying concrete pavements, removal and replacement of the curb and gutter due to reduced width of the road, placement of new aggregate base throughout the road, replacement/extension of drive approaches as needed, paving the road with full depth 9-inch asphalt, drainage structure repairs/relocates, and the installation of new pathway connecting Harmon to Giddings in accordance with the City’s Pathway Master Plan.

In April of 2016, City Council adopted a Special Assessment District (SAD) Assignment Policy. City Council also approved an amendment to the Auburn Hills Code of Ordinances, Chapter 58, Special Assessments. The ordinance amendment allows the City Council to assign up to 50% of the cost of an SAD project to the City at large. After the City’s assigned share is deducted from the total cost for the public improvement, the remaining balance may be shared among the property owners who benefit directly from the improvement. With that, the preliminary cost estimate to complete the project is depicted in the table below.

| Estimated Construction Cost | $2,500,000.00 |
| Design Services | $200,000.00 |
| Construction Engineering/Construction Administration | $300,000.00 |
| Geotechnical Testing | $50,000.00 |
| Special Assessment District Administration | $15,000.00 |
| **Total Estimate of Cost** | **$3,065,000.00** |
| **City Contribution** | **$1,532,500.00** |
| **Total Estimate of SAD Cost** | **$1,532,500.00** |
| **Total Number of Units** | **13** |
| **Cost Share Per Unit** | **$117,884.62** |

Note that the cost of the pathway cannot be added to the SAD assignment without the consent of the property owners at an estimated cost of $150,000-$300,000 depending on scope. As such, without unanimous concurrence of the property owners to assist in the cost of a new pathway along the roadway, the total cost would then be the responsibility of the City. This aligns with State of Michigan Act 51 Michigan Transportation Fund requirements to dedicate 1% of annual allocations to pathway improvements. At this time the property owners who attended the informational meeting were in agreement that a new pathway for their employees to walk safely would be beneficial to add to the project. Staff will seek a formal agreement as part of the preliminary proceedings process.

With that, over that past several months, City staff has been engaged with the property owner’s representatives (beneficiaries) along Atlantic Boulevard. Notices have been sent to introduce the anticipated SAD road project plan. An informational meeting was also held with the property owner’s representatives (beneficiaries) on August 29th, 2019. Additional information was provided to the beneficiaries, including the proposed road work with new pathway construction, preliminary project cost estimate, the division of total cost share per property assessed, and the City’s anticipated cost...
share. As a result of this documented due diligence the basic preliminary proceedings of a SAD assignment have been recognized.

Finally, provided in the packet is Resolution No. 1. Adoption of the resolution will provide direction to the City Manager to begin the proceedings of the SAD process. The City will then be able to proceed with the preparation of plans, specifications, and cost estimates for the proposed Atlantic Boulevard SAD. An estimate of the life of the project, description of the proposed SAD, number of installments to be paid by the beneficiaries, and other pertinent information will be determined and provided to the City Council as the SAD proceedings move forward.

**STAFF RECOMMENDATION**
Staff recommends approval of the resolution provided regarding the proposed SAD for road improvements to Atlantic Boulevard.

**MOTION**
Move to approve Resolution No. 1 to Proceed with Preparation of Plans, Specifications, and Cost Estimates for proposed Special Assessment District regarding the repair of and improvements to Atlantic Boulevard.

I CONCUR:  
Thomas A. Tanghe, City Manager

**ATTACHMENT**
Exhibit 1 – Resolution
RESOLUTION TO PROCEED WITH PREPARATION OF PLANS, SPECIFICATIONS AND COST ESTIMATES FOR A PROPOSED SPECIAL ASSESSMENT DISTRICT (RESOLUTION NO. 1)

At a regular meeting of the City Council of the City of Auburn Hills, Oakland County, Michigan, held in the Council Chambers at 1827 N. Squirrel Road, Auburn Hills, Michigan 48326, at 7:00 p.m. on the 21st day of October, 2019, the following resolution was offered by Councilperson and supported by Councilperson:

WHEREAS, the City is considering the construction of the proposed improvement described below, and the establishment of a special assessment district to defray the cost of such improvement by special assessment against the benefited properties; and

WHEREAS, the proposed improvement (“the project”) is the repair of and improvements to Atlantic Boulevard; and

WHEREAS, the City Council desires to proceed to the next step of having cost estimates and project description plans and specifications prepared for the project.

NOW, THEREFORE, it is hereby resolved as follows:

1. The City Manager shall direct OHM Advisors, the City’s registered professional engineers, to prepare plans and specifications for the project, a cost estimate for the project, an estimate of the life of the project, description of the proposed special assessment district, the number of installments in which assessments may be paid and other pertinent information that will permit the City Council to determine the estimated costs, extent and necessity of the project, including the portions to be paid by special assessments upon the properties that are specially benefited by the project and the portion, if any, to be paid by the City. Such information once prepared by OHM shall be filed with the City Clerk, along with the City Manager’s recommendations with respect to the project.

2. No contract or expenditure, except for the cost of preparing the necessary profiles, plans, designs, specifications and estimates of costs described above, shall be made for the project, nor shall any improvements be commenced until the City Council affirms the special assessment roll to defray the costs of the project.

AYES:
NAYES:
ABSENT:
ABSTENTIONS:
STATE OF MICHIGAN   )
COUNTY OF OAKLAND   ) ss

I, Laura Pierce, the duly qualified and appointed City Clerk of the City of Auburn Hills, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted at a regular meeting of the Auburn Hills City Council held on the 21st day of October, 2019, the original of which is on file in my office.

In witness whereof, I have hereunto affixed my official signature on this______day of ________________, 2019.

________________________________________
Laura Pierce
City Clerk
To: Mayor and City Council

From: Thomas A. Tanghe, City Manager; Aaron Stahly, Deputy Public Works Director

Submitted: October 16, 2019

Subject: Motion – Award Scope of Engineering Design Services for 2020 Special Assessment Districts.

INTRODUCTION AND HISTORY

Related to two other items on the City Council agenda this evening, and stemming from the 2019 and 2020 Adopted Annual Budgets, the City intends to proceed with implementing special assessment districts for Atlantic Boulevard and West Entrance Drive. This item then is for the needed engineering design services to proceed with the project.

The scope of services (Exhibit 1) will include project initiation and obtaining information, preliminary plan development, and final design and preparation of contract documents by a State Certified Professional Engineer. As it relates to schedule, staff expects the construction to begin in later April/early May 2020. Finally, the estimated costs for these services and funding sources is provided in the table below. While over the line item budgeted, funding for these services is available in the Local and Major Roads Fund.

<table>
<thead>
<tr>
<th>Atlantic Boulevard</th>
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<tbody>
<tr>
<td>Engineering Design Services</td>
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<tr>
<td>Materials Testing</td>
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<table>
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<tr>
<th>West Entrance Drive</th>
</tr>
</thead>
<tbody>
<tr>
<td>Engineering Design Services</td>
</tr>
<tr>
<td>Materials Testing</td>
</tr>
</tbody>
</table>

Note that due to an oversite that the funds for the Atlantic Boulevard project do need to be moved from the Local Road Fund to the Major Road Fund as budgeted for and approved as part of the 2019 and 2020 Adopted Annual Budgets respectively as Atlantic Boulevard is a major road. The total budgeted is $3,104,000. Language to this effect is reflected in the Motion.

STAFF RECOMMENDATION

Staff recommends awarding the scope of engineering design services to OHM Advisors for 2020 Special Assessment Districts as they serve as the City’s Engineer and have performed similar work for the City in the past.

MOTION

Move to award scope of engineering design services to OHM Advisors for 2020 Special Assessment Districts and amend the 2019 and 2020 Adopted Annual Budgets respectively, moving $3,104,000 from Local Road Fund 203-453-973.000 to Major Road Fund 202-453-973.000.

I CONCUR:

THOMAS A. TANGHE, CITY MANAGER

ATTACHMENT

Exhibit 1 – Scope of Services
October 16, 2019

Mr. Ronald Melchert  
Director of Public Works  
City of Auburn Hills  
1500 Brown Road  
Auburn Hills, Michigan 48326

RE: 2020 Special Assessment Districts (Atlantic & West Entrance)  
Scope of Engineering Design Services

Dear Mr. Melchert:

Thank you for this opportunity to provide professional engineering services for the above referenced project. We have prepared the following project understanding and scope of services to be provided by OHM Advisors based on our previous discussions.

PROJECT UNDERSTANDING

It is our understanding that the City wishes to proceed with its policy of implementing special assessment districts for some of its industrial local roads. The projects consist of roadway rehabilitation and improvements along Atlantic Boulevard and West Entrance Drive. The work on Atlantic will be a full reconstruction with a reduction in the road width. This will lower the long-term maintenance burden upon the City. Installation of pathway will be considered on both sides of Atlantic in conjunction with the City’s master pathway plan if direction is given by City Council and may be considered part of the assessment at the consent of the property owners.

West Entrance Drive is currently not a class A road. This project will upgrade the pavement section of West Entrance to a class A road to adequately handle the increased truck traffic as the park has fully developed, especially with the addition of Fanuc America’s new facility. Curb and gutter will be preserved where possible on West Entrance to save on construction costs. We understand that the City would like the pavement surface to be asphalt for ease of future maintenance and visibility of pavement markings.

It is our understanding that the City will be receiving approximately $300,000 from the Michigan Transportation Economic Development Fund (TEDF) for the project. These funds will be awarded to the City via a “direct grant” and therefore the project will be bid through the City’s normal process.

SCOPE OF SERVICES

Task 1 – Project Initiation and Obtain Information
Under this task, we will initiate the project and obtain necessary information to proceed with the design. Specific work efforts include:

- Organize and attend a kickoff meeting with City staff to review project objectives, prepare design criteria, and establish a specific delivery schedule.
- Prepare MDOT Programming Application for submission to Office of Economic Development (OED).
- Review existing utility information and record drawings for the project area.
- Perform a site review to identify elements that are sensitive to project, i.e. driveway locations and other access issues, utility facilities in the area, geometric deficiencies, landscape/aesthetic features and drainage items.
• Obtain specific topographic survey information for the project. Detailed ground topography will be used to supplement the existing aerial topography of the downtown area obtained during the SAW grant project. It is anticipated the topographic survey information would be collected along the existing curb lines to facilitate detailed grading design. Information will also be collected for existing utilities and along building access points to assist with design efforts.

• Notify known utility agencies of the proposed work and verify locations of existing known utilities, including both public and private, within the project limits for conflicts and coordinate relocations if necessary.

• Coordinate with a Geotechnical Engineer to obtain soil borings and pavement cores along the project route.

• Collect traffic volume and turning movement counts at the intersection of N. Squirrel and Squirrel Court to assist with design of the roundabout.

• Arrange and attend a meeting with City staff, Council subcommittee, and other stakeholders to review project concepts, alternatives, and constraints. The goal of this meeting is to gain concurrence on critical elements such as parking configuration, geometrics, pedestrian facilities, aesthetics, landscaping, etc. in order to proceed with detailed design efforts.

Task 2 – Preliminary Plan Development
Under this task, we will undertake the preparation of roadway plans and specifications for the project and apply for the necessary permits. Specific work efforts include:

• Review field information collected to identify any deficient areas in the existing geometrics.

• Prepare typical roadway cross-sections for the project.

• Determine preliminary geometrics for the curb realignment areas, and road reconstruction sections.

• Coordinate with the Geotechnical Engineer and assist in developing pavement cross-sections for the proposed reconstruction and rehabilitation areas.

• Evaluate sidewalk ramps to be upgraded to current ADA requirements throughout the project area.

• Develop road plans in accordance with current AASHTO standards based on comments received from the City on base plans. Plans will be prepared using a scale of 1"=40' (profile scale 1"=4').

• Develop drainage and storm sewer plans in accordance with City standards.

• Prepare technical specifications and method of payment entailing materials, equipment, and labor necessary to perform the work.

• Compute preliminary quantities and prepare a preliminary Engineer’s Opinion of Probable Construction Cost.

• Prepare a Maintenance of Traffic (MOT) plan. We anticipate the MOT plan will be developed in coordination with City staff and input from project stakeholders.

• Develop pavement marking and signing plans within the affected influence of the project in accordance with MMUTCD requirements.

• Evaluate grading and ROW impacts associated with the proposed work and determine construction limits.

• Prepare proposed preliminary schedule for work including the construction start, substantial completion, and final completion dates.

• Prepare documents to obtain Oakland County Water Resources Commission (OCWRC) soil erosion permit. If required, a maximum of two (2) submittals will be completed.

• Conduct public meetings with City staff and project stakeholders to review the project and identify concerns.

• Arrange and attend a meeting with City staff to review the preliminary plans and specifications.

• Attend/conduct additional public meetings as needed (up to 5) for the purpose of assisting in the SAD processes and ensuring the requirements for Resolutions 1-5 are met in the plan preparation and bidding process.

• Assist as needed in the Michigan Transportation Economic Development Fund (TEDF) grant process.

Task 3 – Final Design and Contract Documents
Based on comments received on the preliminary plans, final construction documents will be created and advertised for bidding. Specific work efforts include:

• Finalize design plans based on comments obtained.
• Complete construction details.
• Finalize detailed grading.
• Finalize grading easement limits and locations (if required), and prepare up to four grading easements.
• Prepare a bid sheet entailing all items of work and associated quantities.
• Prepare a final engineer’s opinion of probable cost.
• Prepare and place an advertisement for bid. The job will be advertised for four (4) weeks with MITA & CAM. An invoice for advertisement, if applicable, will be provided to the Clerk for payment.
• Prepare schedule for proposed work, including construction start, substantial completion, and final completion dates.
• Produce two (2) copies of contract documents for the DPW, if requested.
• Attend and plan one (1) meeting with the City to review contract documents prior to distribution for bid, if requested.
• Attend the bid opening.
• Prepare and evaluate a project bid tab. The bid tab shall include bidding contractors’ total project bid and unit price breakdown.
• Check references for the three lowest bidding contractors.
• Provide a recommendation of award.
• OHM will assist in executing the Contract books including the following
  i. Create and mail out a Notice of Award letter to the awarded Contractor.
  ii. Coordinate the execution of six (6) copies of contract book.
  iii. Produce two (2) executed copies of contract documents for the City. One copy will be delivered to the City Clerk and one copy will be delivered to the DPW.
• If the City Council does not award the contract, then OHM will communicate that information to the appropriate Contractors.

SCHEDULE
The project will commence upon authorization to proceed. It is our understanding that the City desires the project to be bid and awarded before the end of this year to align with the bond-financing schedule. We anticipate that the project could be bid for a presentation to City Council in November/December. If the project is approved, construction could commence in late April/early May 2020. This schedule is based upon an authorization to proceed given by October 21, 2019 and successful completion of require special assessment milestones.

COMPENSATION
The services outlined above will be performed on an hourly basis for the not-to-exceed amount of two hundred ninety-nine thousand dollars ($299,000.00). This amount is based on the assumptions listed below. The City will be invoiced for services on a monthly basis. The estimated budget breakdown is as follows:

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>West Entrance Dr- Local Road/Capital Improvement Fund</td>
<td>$114,000</td>
</tr>
<tr>
<td>Atlantic Blvd - Major Road/Capital Improvement Fund</td>
<td>$185,000</td>
</tr>
<tr>
<td>Total</td>
<td>$299,000</td>
</tr>
<tr>
<td>Geotechnical Services - approximate (G2)</td>
<td>$15,000</td>
</tr>
</tbody>
</table>

FURTHER CLARIFICATIONS AND ASSUMPTIONS
The above-listed scope of services was prepared with the following assumptions:
• The City will be responsible for all permit application fees and permit fees.
• Geotechnical Services will be provided by G2 under a separate contract and are not included in this scope of services. The estimated amount for this service is indicated above.
• No permanent right-of-way is anticipated. City will obtain water main temporary and grading easements, if
• OHM will be pleased to provide any additional services for this project on an hourly basis. Services not included in this proposal:
  a. Construction phase services such as, but not limited to, construction management, construction engineering, construction administration, construction observation and/or construction layout.
  b. Relocation design services for sanitary sewer, if required.
  c. Relocation design services for water main, if required.
  d. Wetland delineation and survey, mitigation, and permitting.
  e. Environmental assessments or reports, drainage studies, or other environmental evaluations associated with potential contaminated soils.
  f. Traffic signalization design.
  g. Preparation of plans for landscaping and ornamental features.
  h. Location of private utilities, other than requesting as-built information from private utility owners.

Should you find this agreement acceptable, please execute both copies and return one copy to us for our files. We look forward to providing professional services on this project. If you have any questions, please contact us.

Sincerely,

OHM ADVISORS

__________________________________________
Andrew Cousino, P.E.
Project Manager

cc: Aaron Stahly, Deputy Director of Public Works
    Mark Michling, Manager of Fleet & Roads
    File

City of Auburn Hills
2020 Special Assessment Districts
Engineering Design Services

Accepted By: __________________________________________________________

Printed Name: _________________________________________________________

Title: _________________________________________________________________

Date: __________________________________________________________________
To: Mayor and City Council  
From: Thomas A. Tanghe, City Manager; Aaron Stahly, Deputy Public Works Director  
Submitted: October 16, 2019  
Subject: Motion – Award Three Year Professional Services Agreement for Masonry Services.

INTRODUCTION AND HISTORY

The City of Auburn Hills has various masonry assets that from time to time require maintenance and/or repair. This being a service that the Department is generally not in a position to provide, coupled with current supply and demand issues as it relates to construction services in the State of Michigan, the City went out to bid seeking a qualified vendor to enter into a three year professional services agreement to provide masonry services on an as needed basis. The Invitation to Bid closed on October 4th and two bids were received.

BNE Services, LLC was the least expensive qualified vendor. BNE is located in Livonia Michigan and often working in the Auburn Hills area. Likewise, BNE has previously completed projects for the City.

Lastly, note that if awarded this agreement, the first assignment BNE would be given is to restore the damaged planter boxes within the downtown. The results of the bid are as follows:

<table>
<thead>
<tr>
<th>COMPANY NAME</th>
<th>ADDRESS</th>
<th>Hourly Rate</th>
<th>Overhead %</th>
</tr>
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<tr>
<td>BnE Services</td>
<td>33050 Industrial, Livonia</td>
<td>$82.23</td>
<td>15%</td>
</tr>
<tr>
<td>BRI - Bornor Restoration, Inc</td>
<td>525 Filley St, Lansing</td>
<td>$86.89</td>
<td>15%</td>
</tr>
</tbody>
</table>

STAFF RECOMMENDATION

Staff recommends award of the three year professional services agreement to BNE Services, LLC for masonry service.

MOTION

Move to award a three year professional services agreement to BNE Services, LLC for masonry services.

I CONCUR:

THOMAS A. TANGHE, CITY MANAGER

ATTACHMENTS

Exhibit 1 – RFP
Exhibit 2 – Bid Tab
INVITATION TO BID

BID ID: ITB-CAH-09-20-2019-001
BID NAME: CITY OF AUBURN HILLS MASONRY SERVICES
ITEM: MASONRY MAINTENANCE & REPAIR SERVICES
DUE DATE: OCTOBER 4TH, 2019

The City of Auburn Hills is seeking bids from qualified vendors for as needed masonry maintenance and repair services. The agreement will be for a period of three (3) years. The City reserves the right to exercise an option to renew for two additional two-year periods.

Bids to receive consideration shall be received prior to the specified time of opening as designated on the bid form. No late bids will be accepted. Bids are considered received when received and date stamped by the Office of the City Clerk.

Any questions regarding this bid should be directed to Aaron Stahly, Deputy Public Works Director, City of Auburn Hills. Phone: (248) 364-6933 Email: astahly@auburnhills.org.

Bid Submission Instructions:

1. Envelope sealed, clearly marked: City of Auburn Hills Masonry Services Sealed Bid along with Bid ID on the sealed envelope.
2. Must be received by City Clerk’s Office, 1827 N. Squirrel Rd., Auburn Hills, MI 48326 no later than bid due date of 1PM EST, October 4th, 2019.
3. Include copy of Bid Submission (final page of the bid document).

The City reserves the right to reject any or all bids or waive any irregularities which it deems in the best interest of the City.

In case of a discrepancy in computing the amount of the bid, the unit price bid will govern.

The bidding contractor is responsible for all costs associated with the research and preparation of their bidding document.
SERVICE SPECIFICATIONS

The City of Auburn Hills has various masonry assets that from time to time require maintenance and/or repair. As such the City is seeking a qualified vendor to enter into a three year professional services agreement to provide masonry services on an as needed basis. Quality workmanship and materials are expected.

Service requests must be fulfilled within 45 calendar days from the date of the original request. The awarded qualified vendor will be paid at an agreed upon hourly rate, plus an agreed upon profit markup for overhead and materials.

MINIMUM QUALIFICATIONS

Bidders will be rejected and deemed non-responsive if they, as a business, do not meet the following qualifications:

- The bidder must be duly licensed by the appropriate authorities to provide the masonry services required.
- The bidder must provide three business references where similar contracted services have been completed in the past year.
- The bidder shall maintain a local office in the State of Michigan.

SELECTION CRITERIA

Bids will be evaluated and ranked. The contractor selected for the award will be chosen on the basis of the greatest benefit to the City, in the complete and sole discretion of the City. Factors which may be considered when evaluating bids are price, experience, and completeness of the proposal.

The City’s acceptance of a bid shall not constitute a formed contract, and the acceptance of a bid and award shall be contingent and conditioned upon the parties’ entry into an agreement acceptable to the City.

CONTRACTOR’S USE OF SITE AND PREMISES

The contractor shall confine their equipment, apparatus, the storage of materials, and operations of their employees to the limit indicated by law, ordinances, permits, or directions of the City and shall not unnecessarily encumber the premises with their materials or equipment. Contractor shall store their materials, supplies, and equipment in a neat and orderly manner so as not to unduly interfere with the progress of their work, the work of other contractors, or the operation of City business.

Contractor shall remove all rubbish and debris from City property and legally dispose of it. Upon completion of any work, the work areas shall be cleaned of all refuse caused by work performed under this agreement. The contractor shall not allow waste material, or rubbish, caused by their employees to accumulate in or about the premises, but shall have it promptly removed.
The contractor shall take all necessary measures to prevent damage to other areas of buildings, grounds, and utilities adjacent to their work. The contractor shall be responsible for damage to the City’s premises that may be caused by their work. Should damage occur as a result of the contractor’s work, the contractor is responsible for the repair and/or replacement of the damaged area at their own expense. Otherwise, the City shall repair and/or replace the damaged area and charge the contractor or deduct the amount from the contractor’s payment.

All work shall be performed in a professional manner using quality equipment and materials, all of which must be maintained and operated with the highest standards as well as meeting all Michigan Occupational Safety Health Administration (MIOSHA) regulations.

Contractor is advised that their employees must act in a polite and professional manner at all times and refer any questions, complaints, or concerns received from the public to a representative of the City.

The City reserves the right to require the contractor to replace any employee the City deems to have performed in a non-professional, or discourteous manner toward the public or any City representative.

All employees of the awarded firm assigned to this project shall carry proper company identification and be dressed in a company uniform so as to present a professional appearance.

Use of tobacco products while providing services to the City is strongly discouraged.

WARRANTY

The successful proposer will provide the City with a minimum of one year parts warranty, or the manufacturer’s warranty, whichever is greater, and a minimum of one year warranty on all labor. Contractor shall warrant that all services and repair work performed under this agreement shall be free from defects in workpersonship and all manufactured equipment supplied hereunder shall, at the time of installation to be free from defects in material and workpersonship.

The successful proposer will promptly correct all work rejected by the City as faulty, defective or failing to conform to this specification whether observed before or after substantial completion of the work, and whether or not fabricated, installed or completed. The successful proposer will bear all costs of correcting such rejected work and perform such work within the timeline as agreed between the City and the selected proposer.

SPECIAL INCLUSIONS

Payments for service will be made in compliance with Michigan Legislature – Act 279 of 1984 unless otherwise agreed upon between the City and contractor.

Both parties agree that this agreement is not transferable or assignable. Direct employees of the contractor shall perform all work. To ensure accountability, no subcontractors will be allowed without express written approval by the City.
The City of Auburn Hills may terminate this agreement at any time by giving 30 days written notice.

**INSURANCE REQUIREMENTS FOR WORK ON OR WITHIN CITY PROPERTY/FACILITIES**

**Liability Insurance**

An ACORD certificate of insurance, or its equivalent, shall be furnished to the City of Auburn Hills at 1827 North Squirrel Road, Auburn Hills, Michigan 48326 evidencing insurance in force for the duration of and applicable to this contract with an insurance company acceptable to the City of Auburn Hills with a minimum A.M. BEST rating of “A”, and the following minimum requirements:

a. **General Liability** (affording coverage not less than ISO Commercial General Liability coverage form):

   I. Check mark indicating occurrence as opposed to claims made form
   II. Limits of Liability:
       $2,000,000 each occurrence
       $4,000,000 general and products-completed operations aggregates
   III. Personal Injury
       $2,000,000 aggregate

b. **Automobile Liability:**

   I. Check mark indicating coverage as to any automobile
   II. Certificate must reflect Michigan “No Fault” PIP and PPI statutory coverages are also afforded
   III. Limits of Liability: $2,000,000 combined single limit

c. Acceptable alternate limits are combinations of primary and excess or umbrella limits to equal not less than those shown in (a) and (b) above.

d. Description section of ACORD form is to read: *It is understood and agreed that the following shall be additional insured: The City of Auburn Hills, including all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities, including but not limited to the Tax Increment Finance Authority, Brownfield Redevelopment Authority and the Building Authority, and their employees, representatives and volunteers. The coverage shall be primary to the additional insured and not contributing with any other insurance or similar protection available to the additional insured. This shall not apply to the contractor’s required worker’s compensation/employer’s liability.*

e. The Description of Operation section of the Certificate shall also name or describe the project and/or event for which coverage is provided.
Owner’s and Contractor’s Protective Liability

The Contractor shall procure and maintain during the life of the contract Owner’s and Contractor’s Protective Liability and Insurance in the name of the City of Auburn Hills, in an amount not less than $2,000,000 per occurrence, and $4,000,000 aggregate for injuries, including death, to persons and property damage including loss of use thereof. This insurance shall be in an insurance company acceptable to the City of Auburn Hills.

Workers Compensation

The Contractor shall procure and maintain during the life of the contract, statutory Michigan Workers Compensation and Employers Liability Insurance for all employees employed at or in the vicinity of the Contractor’s property, or any property used in connection with the Contractor’s operation or in carrying out any work related to this contract.

Michigan Workers Compensation and Employers Liability Insurance shall be procured and maintained with the following limits of liability:

- $100,000 E.L. each accident
- $100,000 E.L. each disease – each employee
- $500,000 E.L. Disease – Policy Limit

This insurance shall comply with all applicable rules and regulations of the State of Michigan, and shall be in an insurance company acceptable to the City of Auburn Hills.

Certificate of Insurance

The Contractor agrees that he/she will file all required Certificates of Insurance satisfactory to the City of Auburn Hills with the City of Auburn Hills simultaneously with or prior to the execution of this contract indicating that the insurance required herein has been issued and is in full force and effect.

Further, the Contractor will provide updated certificates annually prior to the policies expiration dates, to indicate that the policies and conditions required hereunder are in full force and effect during the life of this contract.

PERFORMANCE BOND

A performance bond in the amount of $10,000 is required if awarded the contract. Should the contractor fail to either execute the agreement or provide the required performance, the bond will be called upon.
**BID SUBMISSION**

<table>
<thead>
<tr>
<th>Classification</th>
<th>Hourly Rate</th>
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**Maximum Materials Profit Markup (percentage):**

*A final percentage will be negotiated between the City and awarded contractor.*

The undersigned does hereby submit a bid to the City of Auburn Hills for the above stated services.

Company: ______________________________________________________

Address: ______________________________________________________

Telephone: ____________________________________________________

Email: ________________________________________________________

____________________________________  _________________________
Authorized Signature  Title

____________________________________  _________________________
Printed Name  Date

**Approval**

____________________________________  _________________________
City Representative  Title
<table>
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To: Mayor and City Council

From: Thomas A. Tanghe, City Manager; Aaron Stahly, Deputy Public Works Director

Submitted: October 16, 2019

Subject: Motion – Approve Cost Participation Agreement for Multi-community Traffic Study.

INTRODUCTION AND HISTORY

The Charter Township of Orion, with support from the City of Auburn Hills, the Road Commission for Oakland County (RCOC), and the Michigan Department of Transportation (MDOT), has been granted funding from the Southeast Michigan Council of Governments (SEMCOG) to complete a multi-community traffic study. The scope of the study includes the Baldwin Road/Brown Road/Joslyn Road/Great Lakes Crossing Drive/I-75 corridor to evaluate the safety and mobility issues in the vicinity of the I-75 interchanges with Baldwin and Joslyn Roads, and the road network connections including Brown Road and Great Lakes Crossing Drive. More information concerning the scope is provided as Exhibit 1.

The City, along with RCOC and MDOT, provided a letter of support (Exhibit 2) for this initiative because of the focus on increasing safety and mobility in this highly utilized and rapidly developing area. We have seen increased development and the resulting traffic safety and congestion concerns within the study area. This traffic study will allow us to take the necessary steps in identifying the tangible improvement options needed for this area, and at the same time, allow us and the other partner agencies to effectively plan for the identified improvement needs once the study has concluded.

The estimated project cost is $200,000. Auburn Hills is responsible for a 21% match for the project, estimated in the amount of $35,310.44. The remaining cost will be paid proportionally by Orion Township, RCOC, and MDOT.

STAFF RECOMMENDATION

In keeping with our organizational values, specifically attentive service, excellence, fiscal responsibility and safety, staff recommends approval of the cost participation agreement.

MOTION

Move to approve the Cost Participation Agreement for a multi-community traffic study within the vicinity of I-75 interchanges with Baldwin Road and Joslyn Road.

I CONCUR: THOMAS A. TANGHE, CITY MANAGER

ATTACHMENTS

Exhibit 1 – Traffic Study Summary
Exhibit 2 – Letter of Support
Exhibit 3 – Cost Participation Agreement
memorandum

Date: March 6, 2019

To: Jim Stevens
cc: Steve Dearing

From: Baldwin / Brown / Joslyn Traffic Study
Proposed Scope of Work

As requested, here is a draft outline for a scope of work to evaluate the safety and mobility issues in the vicinity of the I-75 interchanges with Baldwin and Joslyn Roads, and the road network connections including Brown and Great Lake Crossing. This is not a final scope; it is intended to illicit comments and corrections from the agency staff with MDOT and ROCO.

- Study area:
  - Up to 30 discrete intersections:
    - Baldwin (SB) at Morgan
    - Baldwin (NB) at Jordan
    - Baldwin at Baldwin Commons
    - Baldwin at Brown
    - Baldwin (NB) at I-75 NB Off Ramp
    - Baldwin (SB) at I-75 NB Off Ramp
    - Baldwin (SB) at I-75 NB On Ramp
    - Baldwin (SB) at I-75 SB On Ramp
    - Baldwin (SB) at I-75 SB Off Ramp
    - Baldwin (NB) at I-75 NB On Ramp
    - Baldwin (NB) at Great Lakes SC North Drive
    - Baldwin (SB) at crossover #1 (north of Chili's)
    - Baldwin (NB) at Great Lakes SC South Drive
    - Baldwin (NB) at Great Lakes Drive
    - Brown at Costco / Menards
    - Brown at Target
    - Brown at Meijer
    - Brown at Joslyn
    - Brown (EB) at Joslyn Connection
    - Brown (EB) at Sams Club
    - Brown (WB) at Jamm
    - Joslyn at Brown Connection
    - Joslyn at Home Depot
    - Joslyn at Harmon / I-75 NB On Ramp
    - Joslyn at I-75 On/Off Ramp
    - Joslyn (SB) at I-75 SB Off Ramp
    - Joslyn (NB) at I-75 SB Off Ramp
    - Joslyn at Great Lakes Crossing Drive
    - Joslyn (NB) at I-75 SB On Ramp
    - Joslyn at Pacific

- Data Collection
  - Turning movement counts
    - Via SCATS (if discrete turning movements have dedicated turn lanes), if not
    - Via video data capture
    - Total 6 hrs. of data per location (2 hrs. each for a.m., p.m. peaks and midday)
  - Intersection inventories & other field data for building Synchro/SimTraffic models
  - Signal timing permits
  - Crash data?

- Travel demand forecasting
  - Determine appropriate horizon year
  - Query SEMCOG for projected growth
    - Determine if it accounts for proposed new development in study area.
- If not, estimate trip generation/distribution for proposed new development.
  - Arrive at horizon year forecast volumes and turning movements.
- Modeling the roadway network (Synchro/SimTraffic v10)
  - Build modes for:
    - Existing conditions, existing volumes for a.m. and p.m. peaks
    - Existing conditions, future volumes for a.m. and p.m. peaks
- Analyze the existing conditions for deficiencies & congestion issues
  - MOE's include LOS, Avg. Delay, Queueing
- Develop scenarios for improvements
  - Model scenarios for a.m. and p.m. peaks
  - Develop cost estimates for improvements
- Meetings and Reporting
  - Kickoff meeting
  - Progress meeting
    - Reporting out existing conditions under existing & future traffic volumes
    - Brainstorming for improvement scenarios
  - Reporting cut improvement options for future traffic volumes
June 7, 2019

Chris Barnett, Township Supervisor
Charter Township of Orion
2525 Joslyn Road
Lake Orion, MI 48360

Dear Supervisor Barnett:

I write on behalf of the City of Auburn Hills in support of the Charter Township of Orion’s proposal to the Southeast Michigan Council of Government’s (SEMCOG) grant to fund the multi-community traffic study for the Baldwin Road/Brown Road/Joslyn Road/Great Lakes Crossing Drive/I-75 corridor to evaluate the safety and mobility issues in the vicinity of the I-75 interchanges with Baldwin and Joslyn Roads, and the road network connections including Brown Road and Great Lakes Crossing Drive. We strongly support this grant application and the focus on increasing safety and mobility in this highly utilized and rapidly developing area in Orion Township and the City of Auburn Hills.

As neighboring communities, we have both seen increased development producing traffic safety and congestion concerns within the study area that have come along with it. As a result, we have been aware of and involved in numerous discussions on identifying opportunities to address the congestion and safety challenges. This traffic study will allow us to take the necessary steps in identifying the tangible improvement options needed for this area, and at the same time, allow us and the other partner agencies to effectively plan for the identified improvement needs once the study has concluded.

We look forward to working with you on this multi-community traffic study to increase the safety and mobility of the area.

Best regards,

Thomas A. Tanghe
City Manager
COST PARTICIPATION AGREEMENT

Traffic Study: Baldwin Road
Baldwin/Brown/Joslyn/Great Lakes Crossing

This Agreement, made and entered into this _____day of ________________, 2019, by and between the City of Auburn Hills (“Auburn Hills”), and the Charter Township of Orion, (the “Township”) provides as follows:

WHEREAS, Auburn Hills and the Township, in cooperation with the Southeast Michigan Council of Government (“SEMCOG”), Road Commission for Oakland County (“RCOC”), and the Michigan Department of Transportation (“MDOT”), have agreed to provide a contribution to conduct a traffic study to evaluate the safety and mobility issues of 30 intersections within the vicinity of the I-75 interchanges with Baldwin and Joslyn Road (the “Project”), as described in the attached Narrative (Exhibit “A”);

WHEREAS, the estimated total cost of the Project is $200,000.00 and the estimated total funds contributed to the project by the Township, RCOC, MDOT, and Auburn Hills is $167,260.00, hereinafter referred to as the “Local Share;”

WHEREAS, the Township has entered into an Agreement with SEMCOG, under which SEMCOG will provide partial funding of the Project by providing a grant award in the amount of $32,740.00;

WHEREAS, the Township, as the requesting party therein, will be the party responsible for managing the funds contributed to the local share; and,

WHEREAS, all the parties hereto have reached a mutual understanding regarding the cost sharing for the Local Share and wish to commit that understanding to writing in this Agreement.
NOW, THEREFORE, in consideration of the mutual covenants set forth herein and in conformity with applicable law, it is hereby agreed between the Township and the City of Auburn Hills that:

1. Auburn Hills approves of the Project, declares its public necessity, and authorizes the Township to perform or cause to be performed, and complete the Project along with all administration in reference thereto.

2. Auburn Hills shall be responsible for the 21% match for the Project, estimated in the amount of $35,310.44.

3. The remaining Local Share of $131,949.56 shall be shared by the Township, MDOT, and RCOC, respectively (See Exhibit “B”).

4. Should the cost of the project exceed $200,000.00, the parties shall share the additional costs in proportion to the total percentage of the local share contributed by each party.

5. Upon execution of this Agreement, the Township shall submit an invoice to Auburn Hills in the amount of $17,655.22 (being 50% of Auburn Hill’s estimated contribution to the Project).

6. Upon conclusion of the Project, which shall be upon submittal of the final study and final invoice, the Township shall submit an invoice to Auburn Hills in the amount of $17,655.22 (being the remaining 50% owed of Auburn Hill’s estimated contribution to the Project).

7. The total actual Local Share will be determined from the records of the Township upon completion of an audit performed by an independent accounting firm that conforms to the regulations and procedures established by the Federal Office of Management and Budget as set forth in 49 CFR Part 18, as amended, 2 CFR Part 200, as amended, and such other regulations and
procedures established under state or federal law, and a final determination of the total funds used for the Project. Final adjustments in the financial obligations of the parties hereto will be made upon completion of the required audits.

8. Upon receipt of said invoice(s), Auburn Hills shall pay to the Township the full amount thereof, within thirty (30) days of such receipt.

IN WITNESS WHEREOF, this Agreement has been duly executed and shall become effective on the date of the last signature stated below.

CHARTER TOWNSHIP OF ORION

By: _____________________________
Its: Township Supervisor
Dated: _________________________

CITY OF AUBURN HILLS

By: _____________________________
Its: ____________________________
Dated: _________________________

CHARTER TOWNSHIP OF ORION

By: _____________________________
Its: Township Clerk
Dated: _________________________
memorandum

Date: March 6, 2019

To: Jim Stevens
cc: Steve Dearing

Re: Baldwin / Brown / Joslyn Traffic Study
Proposed Scope of Work

As requested, here is a draft outline for a scope of work to evaluate the safety and mobility issues in the vicinity of the I-75 interchanges with Baldwin and Joslyn Roads, and the road network connections including Brown and Great Lake Crossing. This is not a final scope; it is intended to illicit comments and corrections from the agency staff with MDOT and RCOC.

- Study area:
  - Up to 30 discrete intersections:
    - Baldwin (SB) at Morgan
    - Baldwin (NB) at Jordan
    - Baldwin at Baldwin Commons
    - Baldwin at Brown
    - Baldwin (NB) at I-75 NB Off Ramp
    - Baldwin (SB) at I-75 NB Off Ramp
    - Baldwin (SB) at I-75 NB On Ramp
    - Baldwin (SB) at I-75 SB On Ramp
    - Baldwin (SB) at I-75 SB Off Ramp
    - Baldwin (NB) at I-75 NB On Ramp
    - Baldwin (NB) at Great Lakes SC North Drive
    - Baldwin (SB) at crossover #1 (north of Chili’s)
    - Baldwin (NB) at Great Lakes SC South Drive
    - Baldwin (NB) at Great Lakes Drive
    - Brown at Costco / Menards
    - Brown at Target
    - Brown at Meijer
    - Brown at Joslyn
    - Brown (EB) at Joslyn Connection
    - Brown (EB) at Sams Club
    - Brown (WB) at Jamm
    - Joslyn at Brown Connection
    - Joslyn at Home Depot
    - Joslyn at Harmon / I-75 NB On Ramp
    - Joslyn at I-75 On/Off Ramp
    - Joslyn (SB) at I-75 SB Off Ramp
    - Joslyn (NB) at I-75 SB Off Ramp
    - Joslyn at Great Lakes Crossing Drive
    - Joslyn (NB) at I-75 SB On Ramp
    - Joslyn at Pacific

- Data Collection
  - Turning movement counts
    - Via SCATS (if discrete turning movements have dedicated turn lanes), if not
    - Via video data capture
    - Total 6 hrs. of data per location (2 hrs. each for a.m., p.m. peaks and midday)
  - Intersection inventories & other field data for building Synchro/SimTraffic models
  - Signal timing permits
  - Crash data?

- Travel demand forecasting
  - Determine appropriate horizon year
  - Query SEMCOG for projected growth
  - Determine if it accounts for proposed new development in study area.
• If not, estimate trip generation/distribution for proposed new development.
  ➤ Arrive at horizon year forecast volumes and turning movements.
• Modeling the roadway network (Synchro/SimTraffic v10)
  ➤ Build modes for:
    ▪ Existing conditions, existing volumes for a.m. and p.m. peaks
    ▪ Existing conditions, future volumes for a.m. and p.m. peaks
• Analyze the existing conditions for deficiencies & congestion issues
  ➤ MOE's include LOS, Avg. Delay, Queuing
• Develop scenarios for improvements
  ➤ Model scenarios for a.m. and p.m. peaks
  ➤ Develop cost estimates for improvements
• Meetings and Reporting
  ➤ Kickoff meeting
  ➤ Progress meeting
    ▪ Reporting out existing conditions under existing & future traffic volumes
    ▪ Brainstorming for improvement scenarios
  ➤ Reporting cut improvement options for future traffic volumes
### SEMCOG Planning Assistance Program
Multi-Community Planning – Per Partner Agency Cost Participation

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<td><strong>$200,000.00</strong></td>
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Auburn Hills manufacturing company opens Singapore facility
By Kathy Blake kblake@medianewsgroup.com; @kathyblake1 on Twitter Oct 7, 2019 Updated 15 hrs ago

Auburn Hills-based Acme Manufacturing Company has opened a new research and development center in Singapore. It is the company's first location outside the United States. The new facility will focus on creating customized robotics systems for the company’s customers in Southeast Asia, the company announced in a press release.

Acme designs and manufactures integrated robotic automation systems, primarily robotic finishing systems for manufactured metal parts.

"The establishment of Acme Singapore reflects our commitment to bring our state-of-the-art innovations closer to customers in Southeast Asia," said Fritz Carlson, III, president and CEO of Acme Manufacturing, who was present at the grand opening of the company’s Singapore facility.

For more information, visit acmemfg.com.
Students from Oakland Schools Technical Campus in Pontiac attend a National Manufacturing Day event at GKN Driveline North America Inc., 220 N. Opdyke Road, in Auburn Hills on Friday, Oct. 4, 2019.
Mark Cavitt/The Oakland Press

Rochester High School senior Caterina Gonzalez said it's a great opportunity to learn about what the work environment looks like in real-life.

Gonzalez was one of over 1,300 Oakland County students that attended tours at more than 50 manufacturing companies as part of National Manufacturing Day, which was established in 2014. The annual program gives advanced manufacturing companies the opportunity to open their doors to students from across the region to ask questions of industry professionals, learn about careers in manufacturing, and participate in hands-on learning activities.

The high school senior joined some of her classmates at the GKN Driveline North America Inc., facility in Auburn Hills. The global automotive supplier specializes in manufacturing all-wheel drive and electrified drive systems for companies including General Motors, Ford, and Fiat Chrysler.

Gonzalez, who has a career interest in computer programming, said she could see herself working at GKN and sees a lot of opportunity there.

"It's very different from what I'm learning in school," she said. "This day will allow me to see how I can apply my skills in a real working environment. This is my second Manufacturing Day experience. I wish I would have asked more questions. I really want to ask questions this year and be really into it."
According to the Michigan Manufacturers Association, the state's manufacturing industry is responsible for over $96.22 billion in annual output and exports totaling $56.77 billion. The U.S. Census Bureau said manufacturing is the fifth largest employer in the nation with 11.6 million employees.

After receiving a company overview from Tamika Roy, director of engineering operations, and Heather Hustek, human resources business partner, the students headed out onto the assembly floor and even gained access to some restricted areas where parts were being manufactured and research was being conducted.

The students also had ample opportunities to participate in hands-on activities, many of which are included in the day-to-day operations of the facility such as putting together some of the vehicle parts.

Akif Haque, a junior at Stoney Creek High School, isn't too sure about his career aspirations yet, but did say that he's interested in hands-on mechanical jobs.

"This is right up my alley," he said. "At least I think it is. It might change. I think Manufacturing Day is a good opportunity. It gives students who aren't really sure what they want to do, which I'm sure is a lot of students, insight about the business they may want to eventually get into."

Roy said the importance of hosting a Manufacturing Day is to connect with the community and help students understand what future opportunities are out there for them. She said many company positions have been modified so there are more opportunities to grow and advance in the company from entry-level to managerial-level.

"This event is for students who are driven to go to college or not," she said. "We are really struggling to find hands-on, maybe more apprentice-type and non-university driven team members. At least with my own kids, they think you have to have all this experience first and it shies them away from doing a job like this because it's intimidating. The students need to understand that they can come and try. It's really all about work ethic and the desire to learn."
Two people broke into a building holding a computer that ran the digital display for a billboard along I-75 in Auburn Hills, changing the display to a pornographic video, the city’s police report.

Now, police investigators want to identify the pair who broke into the building at 10:49 p.m. Saturday, Sept. 28.

"The suspects were inside the building for approximately 15 minutes before leaving," police said in a statement. The suspects appear to be young white males, wearing hoodies and both wearing glasses. The camera had a night vision function on it, so it is unknown what color clothing the suspects were wearing."

A pornographic video was broadcasted on both sides of an electronic billboard on I-75 Saturday night.

The billboard on the east side of the freeway near M-59 in Auburn Hills played the graphic video for a minimum of 15 to 20 minutes, according to Auburn Hills police Lt. Ryan Gagnon. Police started receiving calls about the billboard around 11 p.m. and arrived on the scene a short time later to confirm the incident.

“We immediately contacted our emergency contact to shut it down at that time,” Gagnon said. “We know it was displayed for 15 to 20 minutes but it could have been longer.”
The building is underneath the digital billboard, and it is secured by a six-foot-high fence. The pair forced entry into the building, police said.

Police are still investigating who is behind the pornographic display and how the video was able to be broadcasted. The billboard is owned and operated by Triple Communications, which is currently cooperating with investigators according to police.

Triple Investment Group, the parent company of Triple Communications, also owns the old Pontiac Silverdome property that’s slated to become an Amazon distribution center.

“It is a crime, we have local ordinances associated with the display of pornographic materials.” Gagnon said. “We are currently trying to determine how this happened, if it was internal, a mistake or if someone was able to hack into the system.”

Promoting and disseminating pornographic materials to the public or minors comes with a possible 90 days in jail and/or a $500 fine in Auburn Hills. Police also noted the criminal charges could also include burglary offenses, a felony.

"We are requesting the public’s assistance in trying to identify the suspects responsible for this crime," police said. "If you have any information related to this case, we ask that you please contact the Auburn Hills Police Department at 248-364-9460."
Eleven individuals -- including a Macomb County resident and seven Oakland County health care providers -- have been named in federal indictments accused of pocketing tens of millions of dollars in unrelated Medicare fraud schemes.

The charges announced Friday were the result of investigations conducted by the Health Care Fraud Unit of the Criminal Division's Fraud Section in conjunction with its Medicare Fraud Strike Force partners, a collaboration among the U.S. Attorney's Office, the FBI, and U.S. Health and Human Services-Office of the Inspector General.

The charges aggressively targeted schemes billing Medicare, Medicaid, and private insurance companies for medical procedures that were not needed or never provided, and prescription medications that often were never purchased or distributed to beneficiaries, officials said in a news release.

"These offenders stole American taxpayers' hard-earned money to line their own pockets," Special Agent in Charge Steve D'Antuono of the FBI's Detroit Field Office, said in the release.

The individuals charged include:

• Regina Black, 50, of Shelby Township, owner of Rehabilitative Counseling and Behavior Services of America of Clinton Township, faces five counts of health care fraud and three counts of wire fraud.

The charges stem from Black’s alleged role in a $4.9 million health care fraud scheme, where she advertised and offered services, such as dancing, field trips and other social activities for Medicare enrollees at senior residential buildings. Using the enrollees’ Medicare numbers, she allegedly caused Medicare to be billed for individual and group psychotherapy services that were not medically necessary, not rendered and/or not otherwise eligible for reimbursement through Medicare.

• Robert Cornfield, D.P.M., 55, of Rochester a podiatrist and owner of Robert H. Cornfield, DPM PC, was charged with five counts of health care fraud. The charges are related to Cornfield’s alleged role in a $1.7 million health care fraud scheme in which he submitted the submission of claims to Medicare for podiatric services he never provided.
He allegedly defrauded Medicare by submitting claims for nail avulsions without actually performing the service. From January 2010 through July 2019, Cornfield allegedly billed Medicare for more than 17,000 nail avulsion procedures, ranking him among the highest in the country for that procedure.

- Anthony Weinert, D.P.M., 48, of Oakland, owner of Anthony Weinert DPM P.C. in Warren, and Troy Surgicare in Troy, was indicted on eight counts of health care fraud.

Weinert is accused in a $1.7 million health care fraud scheme, in which he submitted claims to Medicare for podiatric services he did not provide. Investigators say Weinert defrauded Medicare by submitting claims for nail avulsions, capsulotomies and mass removals without actually providing the services.

- Sharon King, 66, of Bloomfield Hills, was charged in a superseding indictment accusing him of three counts of conspiracy to pay and receive health care kickbacks. One of the counts alleges that King engaged in these acts while on supervised release.

These charges come in addition to her original charge for conspiracy to commit health care fraud, which was originally filed in June 2018 and is still pending. The charges stem from King’s alleged role in a scheme to fraudulently bill Medicare in excess of $2.5 million for physician and home health services that were medically unnecessary, never provided and induced by kickbacks.

As part of the scheme, King allegedly provided kickbacks, including prescriptions for controlled substances, to Medicare beneficiaries who agreed to accept physician services from Thomas Mays, M.D. and referrals for home health services provided by Personal Touch, Inij Home Healthcare and other home health agencies. These purported home health and physician services were allegedly often medically unnecessary, not actually provided and/or induced by health care kickbacks.

- Farzana Haris, 59, of Canton, owner and operator of Inij Home Health Care, was charged in an information with one count of conspiracy to commit health care fraud. The charge stems from Haris’ alleged role in a scheme with co-conspirators Sharon King and Dr. Thomas Mays, M.D. to fraudulently bill Medicare approximately $1.1 million for home health services that were medically unnecessary, never provided and induced by kickbacks.

- Charles Hobson Sr., 78 of Southfield, co-owner and operator of Personal Touch Home Health Care, and Charles Hobson, Jr., 50, of Lathrup Village, co-owner and operator of Personal Touch Home Health Care were charged in an information with one count of conspiracy to pay and receive kickbacks and bribes in connection with a federal health care program. The charge stems from the Hobsons’ alleged role in a scheme with co-
conspirator Sharon King, in which the Hobsons paid kickbacks to King and other patient recruiters in exchange for recruiting Medicare beneficiaries to Personal Touch.

• Mohamed Gomaa, 28, of Dearborn Heights, a licensed pharmacist and owner of MedlifeRx Pharmacy of Auburn Hills, was charged in an indictment with four counts of mail fraud. The charges stem from his alleged role in a $3.48 million scheme that dispensed expensive and medically unnecessary medications, using forged or fraudulent prescriptions, and sent them by mail to Medicare, Medicaid, BCBS and other private insurance beneficiaries who did not want or need them. Gomaa then allegedly billed Medicare and the other various insurance programs and insurers for the high-cost drugs.

• Kenneth Mitchell, D.P.M., 57, of Southfield, a licensed podiatrist and minority owner of Urban Health Care Group LLC of Southfield, was charged in a superseding indictment with one count of falsification of records in a federal investigation. These charges come in addition to Mitchell’s original charges filed Sept. 17 consisting of one count of conspiracy to commit health care fraud and wire fraud and three counts of health care fraud. The charges stem from Mitchell’s alleged role in a $1.8 million scheme by which he and co-conspirators submitted false and fraudulent claims for medically unnecessary podiatry and other services on behalf of Urban Health Care Group LLC.

In total, the feds charged 53 individuals in the health care fraud enforcement action in Detroit, Chicago, and Minnesota, that resulted in $250 million in losses.
Driver drug testing pilot program underway across state
By Aileen Wingblad awingblad@medianewsgroup.com; @awingblad on Twitter  Oct 2, 2019

Phase 2 of the state’s roadside drug testing pilot program is underway, with Drug Recognition Experts participating in every county throughout Michigan.

Drivers suspected of being impaired by drugs could be subjected to the preliminary oral fluid test, which uses a mouth swab conducted by a specially-trained DRE. The test will be administered along with the DRE’s drug recognition 12-step evaluation.

The test detects the presence of amphetamines, benzodiazepines, cannabis (delta 9 THC), cocaine, methamphetamines and opiates.

Michigan State Police conducted Phase 1 of the pilot program for one year in five counties — Berrien, Delta, Kent, St. Clair and Washtenaw — concluding last November. It was determined that valuable data was obtained from the fluid tests, coupled with observations of driver behavior by law enforcement and standardized field sobriety tests, but the overall sample size was too small to draw definitive conclusions on the tool’s usefulness for police, according to MSP.

In its February 2019 report, the Oral Fluid Roadside Analysis Pilot Program Committee recommended expansion of the pilot for another year to include all DREs in the state, allowing for a greater number of police departments to participate and to increase the sample size. Phase 2 started Oct. 1.

“This additional, statewide data will help to determine the usefulness of this tool for law enforcement, as we work to get drug-impaired drivers off Michigan’s roads,” Lt. Col. Richard Arnold, commander of MSP’s Field Operations Bureau, stated in a news release. “Roadside oral fluid testing continues to show promise and by expanding this pilot, we’ll have a larger body of results by which to determine the tool’s effectiveness.”
Refusal to submit to a preliminary oral fluid analysis upon lawful demand of a police officer is a civil infraction.

According to MSP, the state has seen a steady increase in fatal crashes involving drug-impaired drivers. In 2018, Michigan had 247 drug-involved traffic fatalities.

DREs are police officers specifically trained to identify drivers impaired by drugs. The pilot program is organized and managed by MSP, but also involves DREs employed by county, township and municipal police departments. In the Oakland-Macomb-Wayne county area, participating law enforcement agencies include Auburn Hills, Bloomfield Township, Clawson, Novi, Southfield, Troy, Dearborn and Canton police departments, the Macomb County Sheriff’s Office and MSP.
October 2, 2019

Ms. Laura Pierce, Clerk
City of Auburn Hills
1827 N. Squirrel
Auburn Hills, MI 48326

Re: Xfinity TV Channel Updates

Dear Ms. Pierce:

We are committed to keeping you and our customers informed with Xfinity TV changes and enhancements. Below we share details regarding new programming that we are launching and the drop of a channel from our line-up.

**New Channel Effective October 29, 2019**

For our customers who subscribe to the Xfinity Latino package, on October 29 we will begin offering a new Spanish-language channel, Kanal D Drama. Kanal D Drama is a Spanish-language network featuring telenovelas and series. We are communicating this change to our affected customers through a bill message.

**Loss of Channel Effective December 5, 2019**

We also wanted to inform you that MVStv will be dropped from Xfinity Latino on December 5. We are communicating this change to our affected customers through a bill message.

We are excited about the addition to our robust entertainment offerings and for the opportunity to continue enhancing our Xfinity TV product.

Please feel free to contact me at 734-359-2079 if you have any questions.

Sincerely,

Leslie A. Brogan
Senior Director, Government Affairs
Comcast, Heartland Region
1401 E. Miller Rd.
Lansing, MI 48911
October 15, 2019

Ms. Laura Pierce, Clerk
City of Auburn Hills
1827 N. Squirrel
Auburn Hills, MI 48326

Re: Xfinity TV Channel Updates

Dear Ms. Pierce:

We are committed to keeping you and our customers informed about changes to Xfinity TV services.

Effective December 10, 2019, Comcast will no longer carry Starz Edge, Starz in Black, Starz Comedy, Starz Cinema and Starz Kids & Family. For more information about this change, visit xfinity.com/StarzChanges.

Effective December 10, 2019, we’re adding Epix to certain packages. Starz will no longer be available with those packages. With Epix and its associated content you’ll get unlimited access to hit films, critically acclaimed original series, documentaries and more, uncut and commercial-free. For more information about this change, visit xfinity.com/EpixChanges.

Effective December 10, 2019, Comcast will no longer carry RetroPlex, IndiePlex, Encore Classic, Encore Suspense, Encore Family and Encore Español. For more information about this change, visit xfinity.com/EncoreChanges.

Additionally, pursuant to P.A. 480 of 2006, Section 9 (4), Comcast Cable’s local operating entity hereby reports that Comcast does not deny access to services to any group of potential residential subscribers because of the race or income of the residents in the local area. A similar report will be filed with the Michigan Public Service Commission.

Please feel free to contact me at 734-359-2079 if you have any questions.

Sincerely,

[Signature]

Leslie A. Brogan
Senior Director, Government Affairs
Comcast, Heartland Region
1401 E. Miller Rd.
Lansing, MI 48911
STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE ELECTRIC AND GAS CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-20372


- The information below describes how a person may participate in this case.

- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.

- A pre-hearing will be held:

  DATE/TIME: Wednesday, October 2, 2019, at 9:00 AM BEFORE:

  Administrative Law Judge Sally Wallace

  LOCATION: Michigan Public Service Commission
  7109 West Saginaw Highway Lansing, Michigan 48917

  PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission’s Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company’s (Consumers Energy) August 1, 2019 application requesting the Commission to approve: 1) Consumers Energy’s proposed 2020-2023 Energy Waste Reduction (EWR) Plan proposing for electric: approximately $137.3 million in 2020, $157.2 million in 2021, $161.5 million in 2022, and $164.4 million in 2023, and for natural gas: approximately $67.1 million in 2020, $66.4 million in 2021, $67.7 million in 2022, and $69.2 million in 2023; 2) the requested 2020-2023 EWR Plan natural gas and electric surcharges; 3) the requested accounting authority described to roll forward any unspent funds into future approved EWR plans. and to pull back up to 5% of the following year’s total electric and gas budget to be invested in the then-current year, if needed; 4) issuance of the tariff sheets; 5) Consumers Energy’s EWR incentive proposal; and 6) other relief.
All documents filed in this case shall be submitted electronically through the Commission’s E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by September 25, 2019. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company’s Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission’s website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy Company’s application may be reviewed on the Commission’s website at: michigan.gov/mpscedockets, and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.


[THE MICHIGAN PUBLIC SERVICE COMMISSION MAY APPROVE, REJECT, OR AMEND PROPOSALS MADE BY CONSUMERS ENERGY.]
STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE GAS CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-20618

- Consumers Energy Company requests Michigan Public Service Commission for a Certificate of Public Convenience and Necessity to Construct and Operate the 36-inch Mid-Michigan Pipeline between Ovid Township in Clinton County and the Chelsea Interchange Sylvan Township in Washtenaw County, Michigan.

- The information below describes how a person may participate in this case.

- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.

- A pre-hearing will be held:

  DATE/TIME: Friday, October 11, 2019, at 9:30 AM

  BEFORE: Administrative Law Judge Sharon Feldman

  LOCATION: Michigan Public Service Commission
             7109 West Saginaw Highway
             Lansing, Michigan 48917

  PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

  The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company’s (Consumers Energy) August 23, 2019 application requesting the Commission to approve the following: 1) authority to construct and operate a 36-inch outside diameter pipeline to replace the existing Line 100A Pipeline between Consumers Energy’s Ovid Valve Site in Section 16, T7N, R1W, Ovid Township in Clinton County, and the Chelsea Interchange in Section 24, T2S, R3E, Sylvan Township in Washtenaw County (Mid-Michigan Pipeline). The Mid-Michigan Pipeline will be approximately 55.8 miles in length; 2) determine that the proposed Mid-Michigan Pipeline when constructed and in operation will serve the convenience and necessities of the public and issue an appropriate order authorizing Consumers Energy to construct and operate the proposed Mid-Michigan Pipeline; 3) the route of the proposed Mid-Michigan Pipeline and map showing the route, subject, however, to such changes in location as Consumers Energy may find necessary upon actual construction; 4) the type of construction proposed by Consumers Energy for the proposed Mid-Michigan Pipeline; and 5) other relief.

  All documents filed in this case shall be submitted electronically through the Commission’s
E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by October 4, 2019. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company’s Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission’s website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy Company’s application may be reviewed on the Commission’s website at: michigan.gov/mpscedockets, and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.


[THE MICHIGAN PUBLIC SERVICE COMMISSION MAY APPROVE, REJECT, OR AMEND PROPOSALS MADE BY CONSUMERS ENERGY.]

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