DECEMBER, 2019

02  City Council Workshop, 5:30 p.m., Admin Conference Room ❖
02  City Council, 7:00 p.m., Council Chamber ◆
09  Downtown Development Authority Informational Meeting, 5:30 p.m., Admin Conference Room ★
09  Downtown Development Authority Meeting, following DDA Informational Meeting, Admin Conference Room ★
09  Library Board, 7:00 p.m., Auburn Hills Public Library 📚
10  Board of Review, 11:00 a.m., Admin Conference Room ❖
10  Tax Increment Finance Authority Informational Meeting, 4:00 p.m., Admin Conference Room ❖
10  Tax Increment Finance Authority, following the Informational Meeting, Admin Conference Room
11  Pension Board, 3:00 p.m., Admin Conference Room ❖
11  Retiree Health Care, 3:00 p.m., Admin Conference Room ❖
11  Planning Commission, 7:00 p.m., Public Safety Room LOCATION CHANGE ▲
12  Zoning Board of Appeals, 7:00 p.m., Council Chamber ◆ CANCELED
16  City Council, 7:00 p.m., Council Chamber ◆
17  Brownfield Redevelopment Authority, 6:00 p.m., Admin Conference Room ❖

◆ City Council Chamber (Conf. Rm.) – 1827 N. Squirrel Road
❖ Administrative Conference Room – 1827 N. Squirrel Road
▲ Public Safety Building – 1899 N. Squirrel Road
❖ Community Center – 1827 N. Squirrel Road
● Department of Public Works (DPW) – 1500 Brown Road
様々 Fieldstone Golf Course - 1984 Taylor Road
📚 Library - 3400 Seyburn Drive
🔍 Downtown Chamber Offices – 3395 Auburn Road, Suite A
✉️ University Center, 3350 Auburn Road, Main Floor, Classroom AHUC-02

NOTE: Anyone planning to attend the meeting who has need of special assistance under the American's with Disabilities Act (ADA) is asked to contact the City Clerk’s Office at 248.370.9402 or the City Manager’s Office at 248.370.9440 48 hours prior to the meeting. Staff will be please to make the necessary arrangements.
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<th>DAY</th>
<th>TITLE</th>
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<td>6</td>
<td>City Council Workshop</td>
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<td>Planning Commission</td>
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<td>Zoning Board of Appeals</td>
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<td>Downtown Development Authority</td>
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<td>Beautification Advisory Commission</td>
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<td>21</td>
<td>Brownfield Redevelopment Authority</td>
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<td>28</td>
<td>Library Board</td>
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<td>3400 Seyburn Drive</td>
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<td>28</td>
<td>Public Safety Advisory Commission</td>
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Workshop Topic:
- Charter Review

1. MEETING CALLED TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL OF COUNCIL
4. APPROVAL OF MINUTES
   4a. City Council Minutes, November 18, 2019
5. APPOINTMENTS AND PRESENTATIONS
   5a. Morning Optimist Club Presentations:
       - Civilian Person of the Year
       - Fire Person of the Year
       - Police Person of the Year
   5b. Motion – To confirm the reappointment of members to the Election Commission.
   5c. 2020 Insurance Renewal, presentation by Jim Huttenlocher
   5d. Motion – To confirm the appointment of City Council Members to Boards and Commissions
6. PUBLIC COMMENT
7. CONSENT AGENDA
   All items listed are considered to be routine by the City council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
   7a. Board and Commission Minutes
      7a1. Tax Increment Finance Authority, November 12, 2019
      7a2. Brownfield Redevelopment Authority, November 19, 2019
   7b. Motion - To approve the 2020 insurance policy renewal with MTPP
   7c. Motion – To appoint an alternate member representative to the North Oakland Water Authority Board of Directors.
   7d. Motion – To approve 2019 and 2020 Amendments to the departments of the General Fund and other Funds of the City budget.
   7e. Motion – To approve Fireworks Display Permit for TopGolf
8. OLD BUSINESS
9. NEW BUSINESS
   9a. Motion – To adopt the 80/20 Cost Sharing Resolution for Employee Contribution to Healthcare (P.A. 152 Resolution).
   9b. Motion – To adopt the resolution to reduce Employee Contribution Cost Share for Medical and Prescription Drug Plan Coverage for Calendar Year 2020.
10. COMMENTS AND MOTIONS FROM COUNCIL
11. CITY ATTORNEY REPORT
12. CITY MANAGER REPORT
13. ADJOURNMENT

City Council meeting minutes are on file in the City Clerk’s Office. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk’s Office at 248.370.9402 or the City Manager’s Office at 248.370.9440 48 hours prior to the meeting. Staff will be pleased to make the necessary arrangements.
CALL TO ORDER: Mayor McDaniel at 7:00 p.m.

LOCATION: City Council Chamber, 1827 N. Squirrel Road, Auburn Hills, MI 48326

Present: Mayor McDaniel, Council Members Burmeister, Hammond, Kittle, Knight, Moniz and Verbeke

Absent: None

Also Present: City Manager Tanghe, Assistant City Manager Grice, City Attorney Beckerleg, City Clerk Pierce, Fire Chief Taylor, Police Lieutenant Gagnon, Community Development Director Cohen, Recreation Director Hegdal, Senior Services Director Adcock, Finance Director/Treasurer Schulz, DPW Director Melchert, Deputy DPW Director Stahly, Director of Authorities Skopek, Deputy Clerk Klassen, Mgr of Business Development Carroll, City Engineer Juidici, Management Intern Hagge

30 Guests

4. APPROVAL OF MINUTES

4a. City Council Workshop Minutes, November 4, 2019

Moved by Hammond, Seconded by Knight.

RESOLVED: To approve the City Council Workshop Minutes of November 4, 2019 as presented.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke

No: None

Resolution No. 19.11.170 Motion Carried (7 - 0)

4b. City Council Minutes, November 4, 2019

Moved by Kittle, Seconded by Verbeke.

RESOLVED: To approve the City Council Minutes of November 4, 2019 as presented.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke

No: None

Resolution No. 19.11.171 Motion Carried (7 - 0)

5. APPOINTMENTS AND PRESENTATIONS

5a. Presentation of Proclamation to Neighborhood House

Mayor McDaniel commended Neighborhood House for its dedication and the positive impact it is having on the residents of Auburn Hills. Neighborhood House is considered a charity of choice for the work it does and for giving back to the community it serves.

5b. Recognition of Council Member Hammond

Mayor McDaniel presented Member Hammond a plaque commemorating her 14 years of distinguished service to the City of Auburn Hills through her service on City Council and her dedication to the City.

Ms. Hammond thanked her family, friends, City Staff and employees for making her part of being on City Council a pleasure and joy. She shared that she plans to volunteer in many ways and stated that she is honored that people have put their trust and faith in her for 14 years.
6. **RECESS TO RECEPTION**
The meeting recessed at 7:09 PM.

7. **OATH OF OFFICE TO NEWLY ELECTED CITY COUNCIL MEMBERS AT 8:00 PM**
The City Clerk administered the Oath of Office to the newly elected Council Members.

8. **RECONVENE & MEETING CALLED TO ORDER**
The meeting reconvened at 8:01 PM.

9. **ROLL CALL OF COUNCIL**
   Present:   Mayor McDaniel, Council Members Burmeister, Kittle, Knight, Marzolf, Moniz and Verbeke
   Absent:   None

10. **ELECTION OF MAYOR**
    Moved by Knight.
    RESOLVED: To nominate Kevin McDaniel for Mayor.

    Moved by Knight Seconded by Verbeke.
    RESOLVED: To close the nominations for the position of Mayor.
    VOTE: Yes:  Burmeister, Kittle, Knight, Marzolf, McDaniel, Moniz, Verbeke
    No:       None
    Resolution No. 19.11.172

    ROLL CALL VOTE FOR KEVIN MCDANIEL FOR MAYOR:
    VOTE: Yes:  Burmeister, Kittle, Knight, Marzolf, McDaniel, Moniz, Verbeke
    No:       None
    Resolution No. 19.11.173

11. **ELECTION OF MAYOR PRO TEM**
    Moved by Moniz.
    RESOLVED: To nominate John Burmeister for Mayor Pro Tem.

    Moved by Kittle, Seconded by Verbeke.
    RESOLVED: To close the nominations for the position of Mayor Pro Tem.
    VOTE: Yes:  Burmeister, Kittle, Knight, Marzolf, McDaniel, Moniz, Verbeke
    No:       None
    Resolution No. 19.11.174

    ROLL CALL VOTE FOR JOHN BURMEISTER FOR MAYOR PRO TEM:
    VOTE: Yes:  Burmeister, Kittle, Knight, Marzolf, McDaniel, Moniz, Verbeke
    No:       None
    Resolution No. 19.11.175

12. **PUBLIC COMMENT**

13. **CONSENT AGENDA**
    Mr. Knight removed Item 13b (2020 Day Camp Fee Schedule) from the Consent Agenda.
13a. Board and Commission Minutes

13a1. Planning Commission, October 16, 2019

RESOLVED: To receive and file the Board and Commission Minutes.

Moved by Verbeke, Seconded by Moniz.

RESOLVED: To approve the Consent Agenda Item 13a1.

VOTE: Yes: Burmeister, Kittle, Knight, Marzolf, McDaniel, Moniz, Verbeke

No: None

Resolution No. 19.11.176       Motion Carried (7 - 0)

13b. Motion – To approve the 2020 Day Camp fee structure.

Ms. Hegdal presented the Day Camp fee structure for the upcoming 2020 year, sharing that there is an increase in the fees. She stated that this increase will help the programs be more financially responsible. Mr. Knight shared his concern with the fees being increased for residents and not for nonresidents. He also shared that lower fees are a benefit to those that live in the community. Ms. Hegdal shared that $12,000 was being subsidized by the City. She shared that the nonresident rate was increased several years ago and that the fees are consistent with other communities in the area. Ms. Hegdal clarified that there is still help families that have a financial need. Mr. Marzolf stated that he would like to see the program stay more affordable.

Mr. Tanghe stated the City will still be subsidizing the program with the slight increase.

Moved by Kittle, Seconded by Knight.

RESOLVED: To approve the day camp fee structure at:

<table>
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<th>Residents:</th>
<th>Regular:</th>
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<tr>
<td>$30/week – half day (AM/PM Camp)</td>
<td>$77/week – half day (AM/PM Camp)</td>
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<td>$20/week – Lunch Buddies</td>
<td>$20/week - Lunch Buddies</td>
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<tr>
<td>$32/week – before care/after care</td>
<td>$32 – before care/after care</td>
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<tr>
<td>$80/week – full day + before/after care</td>
<td>$174/week – full day + before/after care</td>
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VOTE: Yes: Burmeister, Kittle, Knight, McDaniel, Moniz, Verbeke

No: Marzolf

Resolution No. 19.11.177       Motion Carried (6 - 1)

Ms. Verbeke left the meeting at 8:18 PM.

14. OLD BUSINESS

14a. Motion – To adopt a resolution declaring tentative necessity and tentative intent to proceed with project and setting Public Hearing (Resolution No. 2) for the proposed West Entrance Drive Special Assessment District.

Mr. Stahly presented Resolution No. 2 for the Special Assessment District (SAD) proposed at West Entrance Drive. He shared that adoption of this resolution will schedule an upcoming public hearing.

Mr. Jason Charest, business partner of 1597 Atlantic Blvd, Auburn Hills was present. He submitted a petition protesting the SAD.

Moved by Kittle, Seconded by Knight.
RESOLVED: To approve Resolution No. 2, a resolution declaring tentative necessity and tentative intent to proceed with the project and setting the public hearing for January 20, 2020 at 7:00 p.m. in City Hall at 1827 North Squirrel Road, Auburn Hills, MI 48326, for the purpose of hearing statements and objections to the proposed Special Assessment District No. 7 regarding the repair of and improvements to West Entrance Drive. (Appendix A)

VOTE: Yes: Burmeister, Kittle, Knight, Marzolf, McDaniel, Moniz
No: None

Resolution No. 19.11.178

14b. Motion – To adopt a resolution declaring tentative necessity and tentative intent to proceed with project and setting Public Hearing (Resolution No. 2) for the proposed Atlantic Boulevard Special Assessment District.

Mr. Stahly presented Resolution No. 2 for the Special Assessment District (SAD) proposed at Atlantic Boulevard. He shared that adoption of this resolution will schedule an upcoming public hearing.

Moved by Kittle, Seconded by Knight.

RESOLVED: To approve Resolution No. 2, a resolution declaring tentative necessity and tentative intent to proceed with the project and setting the public hearing for January 20, 2020 at 7:00 p.m. in City Hall at 1827 North Squirrel Road, Auburn Hills, MI 48326, for the purpose of hearing statements and objections to the proposed Special Assessment District No. 6 regarding the repair of and improvements to Atlantic Boulevard. (Appendix B)

VOTE: Yes: Burmeister, Kittle, Knight, Marzolf, McDaniel, Moniz
No: None

Resolution No. 19.11.179

Motion Carried (6 - 0)

15. NEW BUSINESS

15a. Motion/Public Hearing - To approve the Community Development Block Grant Funding Allocation for Program Year 2020.

Ms. Adcock presented the annual public hearing for Community Development Block Grant funding allocation. The program is designed to provide funds for those in need. She clarified that this meeting was not intended to approve vendors to complete the awarded contracts but, to approve receipt of the funding.

Mayor McDaniel opened the Public Hearing at 8:29 PM.
Ms. Kathy Losinski of Neighborhood House was present and spoke in favor of funding for transportation purposes and that it has helped people obtain consistent work.
The Mayor closed the Public Hearing at 8:32 PM.

Moved by Knight, Seconded by Marzolf.

RESOLVED: To accept the Conflict of Interest Resolution as part of the CDBG application and to authorize the City Mayor to sign the application and submit documents to Oakland County.

VOTE: Yes: Burmeister, Kittle, Knight, Marzolf, McDaniel, Moniz
No: None

Resolution No. 19.11.180

Motion Carried (6 - 0)

Moved by Moniz, Seconded by Knight.
RESOLVED: To accept the Community Development Block Grant (CDBG) application budget line item: Minor Home Repair in the amount of $57,701 as part of the approximate amount of $82,430 and authorize the City Mayor to sign the application and submit the documents to Oakland County.

VOTE: Yes: Burmeister, Kittle, Knight, Marzolf, McDaniel, Moniz
No: None

Resolution No. 19.11.181  Motion Carried (6 - 0)

Moved by Burmeister, Seconded by Moniz.

RESOLVED: To accept the Community Development Block Grant (CDBG) application budget line item: Yard Services in the amount of $17,729 as part of the approximate amount of $82,430 and authorize the City Mayor to sign the application and submit the documents to Oakland County.

VOTE: Yes: Burmeister, Kittle, Knight, Marzolf, McDaniel, Moniz
No: None

Resolution No. 19.11.182  Motion Carried (6 - 0)

Moved by Kittle, Seconded by Marzolf.

RESOLVED: To accept the Community Development Block Grant (CDBG) application budget line item: Transportation Services in the amount of $7,000 as part of the approximate amount of $82,430 and authorize the City Mayor to sign the application and submit the documents to Oakland County.

VOTE: Yes: Burmeister, Kittle, Knight, Marzolf, McDaniel, Moniz
No: None

Resolution No. 19.11.183  Motion Carried (6 - 0)

15b. Motion – To approve the Site Plan for the North Squirrel Apartments.

Mr. Cohen presented the new development of a 45 unit multi-family residential district. Construction is expected to begin in April, 2020.

Mr. Knight shared that he is in support of this project because it is properly zoned for this use.

Mr. Kittle shared that he is not in support of this due to the price point and would like to see a price point on apartments that are for the demographic of the City.

Moved by Moniz, Seconded by Marzolf.

RESOLVED: To accept the Planning Commission’s recommendation and approve the Site Plan for North Squirrel Apartments subject to the conditions of the City’s Administrative Review Team.

VOTE: Yes: Burmeister, Knight, Marzolf, McDaniel, Moniz
No: Kittle

Resolution No. 19.11.184  Motion Carried (5 - 1)

15c. Motion – To approve a three year IT service contract.

Mr. Grice presented that the current IT service contract is expiring at the end of 2019, so the City went to bid a new IT service provider. It was discussed that there would be a transition time of one month for the current IT company to pass information on to the new IT company.
Moved by Kittle, Seconded by Knight.
RESOLVED: To award the City’s Information Technology Managed Services Contract to Enertron LLC., of Clinton Township, Michigan, in the amount of $196,500 per year, for a period of three years. Additionally, authorize staff to work with the City Attorney to compose and execute an acceptable services agreement authorizing the City Manager’s approval upon signature. Funding is budgeted in the approved 2020-2023 Information Services budget - account # 101-883-814.000.

VOTE: Yes: Burmeister, Kittle, Knight, Marzolf, McDaniel, Moniz
No: None
Resolution No. 19.11.185

Motion Carried (6 - 0)

15d. Motion – To approve installation of new playground at Riverside Park.

Ms. Hegdal presented the plan to replace the existing equipment at Riverside Park. A grant was received to help fund new playground equipment. The features of this equipment includes sensory play, inclusive play, themes, open play and multigenerational play. The equipment that is being removed will be looked at to see if it can be recycled.

Moved by Knight, Seconded by Marzolf.
RESOLVED: To approve installation of new playground equipment at Riverside Park.

VOTE: Yes: Burmeister, Kittle, Knight, Marzolf, McDaniel, Moniz
No: None
Resolution No. 19.11.186

Motion Carried (6 - 0)

15e. Motion – To approve the purchase of Munetrix Subscription.

Mr. Hagge presented the transparency tool that is required per the Michigan Department of Technology, Management and Budget to be on the website. For transparency purposes it was disclosed that Councilmember Kittle is president and Co-owner of Munetrix and will abstain from this item.

Moved by Knight, Seconded by Burmeister.
RESOLVED: For Mr. Kittle to abstain from this item.

VOTE: Yes: Burmeister, Kittle, Knight, Marzolf, McDaniel, Moniz
No: None
Resolution No. 19.11.187

Motion Carried (6 - 0)

Moved by Knight, Seconded by Moniz.
RESOLVED: To purchase a one-year subscription of the Premium Edition of the Munetrix Subscription for Y2020, along with the first-year implementation fee, in the amount of $6,386.

VOTE: Yes: Burmeister, Knight, Marzolf, McDaniel, Moniz
No: None
Abstention: Kittle
Resolution No. 19.11.188

Motion Carried (5 - 0)

15f. Motion – To approve the Combined PUD Step One – Concept Plan and PUD Step Two – Site Plan / The Avant at Five Points.

Mr. Cohen presented the new development of a 61 unit, low-rise multi-family residential district through the PUD option. He stated that this is the best use of the land for this area and has less of an impact on the surrounding residential areas then the current zoning for a B-2 district.
Mr. Peter Stuhleyer, of Designhaus and Mr. Fred Hadid and Mr. Motaz Kaakari of OYK Engineering, LLC were present to answer any questions. Mr. Stuhleyer shared that this area is ideal for this project. He shared that the designers have worked hard to meet all the recommendations that have been asked of them by staff. This site will have underground parking and surface parking which makes this property unique. When designing the property all the setbacks have been followed to make this property fall into full compliance with the ordinance. The storm water will be maintained in an underground detention facility, eliminating standing water. Mr. Stuhleyer shared that there will be interior trash and mail rooms, small gym and the building will have high security with key fobs, cameras and onsite management. The site will also have four electronic charging stations. Mr. Kaakari stated that City Staff expected high standards thought out the process and they have worked diligently to obtain that.

Mr. Knight shared that the Joswick street residents are concerned about the wetlands being taken away. Mr. Juidici clarified that the wetland area on this site is only 1.05 acre. He stated that this is a “pocket” wetland and there is an outlet from this wetland that runs to the existing Hobart drain which is owned by the County and runs close to Joswick road. This wetland area is not regulated under the DEQ since it is less than 5 acres in size and is not near an inland lake or stream. It is also not regulated by the City wetland ordinance because it is under two acres and is not within 500 feet of a lake or stream nor is it critical to the protection of State resources. Mr. Juidici shared that the developer’s proposal is to fill the wetland area that is on the site. He stated that the wetlands to the north of this site are not contiguous with this site and that it is isolated as its own pocket which outlets to the drain to the west. He stated that the intent is to drain towards the drain and then have the water carried away so that there is no standing water. Mr. Juidici stated that any issues with standing water for the residents on Joswick is a different matter. Mr. Moniz shared the concern regarding draining the detention pond by the YMCA. Mr. Juidici shared that there is possible wetland area nearby and that there is an existing detention pond that is part of the storm water management system for the YMCA.

Mr. Kittle questioned the need for pumps for the underground storm water storage. Mr. Stuhleyer stated that the underground storage, which collects from property to property, does not require pumps. He did share that the basement parking may require some type of sump pump to lift water to the storage area and then allow it to gravity drain into the storm sewer main. It was stated that the water on the site is standing water and not spring fed.

Mr. Burmeister shared his concerns regarding the traffic flow in the area, that there is no access to Joswick from the back of the development. He is concerned with traffic flow on Squirrel Road during rush hour and having backups on the surrounding streets. Lieutenant Gagnon stated that vehicles cannot be prohibited from utilizing city streets but he will look at prohibited turns onto Five Points Drive.

Mr. Knight and Mr. Kittle shared their thoughts regarding converting these apartments to condominiums. Mr. Knight wondered if this was a trend anymore with construction companies. Mr. Stuhleyer stated that it was an option that was presented to them but they do not intend to construct condominiums at this time. Mr. Kittle stated that he would love to see units that were for sale due to the City needing more home ownership. Mr. Stuhleyer stated that the provision of underground parking, could make these apartments convert to condominiums.

Mayor McDaniel provided time for residents to speak on the topic but clarified that this was not a public hearing.

Ms. Antonia Flores, 2379 Joswick Rd was present to share her opposition with this project. She spoke on the water pressure issues she has with her property. She is concerned that she could have sinkholes that might develop on her property due to this construction.
Mr. Mario DiBartolomeo, 2401 Joswick was present to share his opposition with this project. He stated that he is concerned that the thinking is the two wetlands are not connected. He stated that the wetlands are important and does feel that they are covered under the wetland articles in the City Ordinance.

Mr. Patrick Hassett, 2471 Joswick was present to share his opposition with this project. He stated that his concern is for the high density of people in this area.

Mr. Marzolf questioned the possibility of an open retention pond. Mr. Stuhleyer stated that it was discussed but not opted for because of the trees it would effect. The retention pond would not allow for the berm. If the retention pond were to be placed to the front of the property it would push the building too far back onto the property. It was discussed that the berm would be roughly five feet in height with plantings on top of that. The design was created to avoid headlights from being a nuisance to the residents on Joswick. Mr. Burmeister stated that he is hoping the trees that are on the property will continue to be a shield to the nearby residents.

Mr. Moniz stated that he originally voted no on this project at the Planning Commission meeting because he wanted to take a closer look at the issues and concerns of the residents. He stated that after taking time to review and walk the property that he is hoping this project will be good neighbors to the residents on Joswick.

Mr. Knight stated that he was not in support of this project until he saw that the PUD would bring about the best use of the property.

Mayor McDaniel stated that he wouldn't want the property to stay vacant or have something else built that would not be pleasant to the surrounding residents.

Moved by Knight, Seconded by Kittle.
RESOLVED: To accept the Planning Commission’s recommendation and to approve the combined PUD Step One – Qualification / Step Two – Site Plan for The Avant at Five Points subject to the conditions of the City’s Administrative Review Team.

VOTE: Yes: Burmeister, Kittle, Knight, McDaniel, Moniz
No: Marzolf

Resolution No. 19.11.189 Motion Carried (5 - 1)

16. COMMENTS AND MOTIONS FROM COUNCIL

Mr. Marzolf – Thanked the residents for the support on his election to City Council.

Mr. Knight – Shared his concern regarding the access to Bald Mountain Road and would like to see a road from North Squirrel or from Lapeer to Bald Mountain to open up the area. He also stated that he would like to see future discussion with the Planning Commission regarding underground parking or a garage for each unit to offer secured parking for the renters.

Mr. Moniz – Shared that he would like to have future discussion for a park area for the aging. He suggested holding a workshop regarding apartments in the City.

Mr. Burmeister – Encouraged everyone to attend the Tree Lighting on December 6, 2019 at 6PM.
Mayor McDaniel – Thanked Council for the support to Mr. Burmeister and himself for the positions of Mayor and Mayor Pro Tem. He stated that with a new committee comes new committee assignments and he will do his best to accommodate those that wish to be on a specific committee.

17. CITY ATTORNEY REPORT
18. CITY MANAGER REPORT
Mr. Tanghe – Clarified that the IT services contract is for 2020-2022, it is a 3 year contract. Thanked Mr. Grice for all the City services that he has taken the lead role on and he appreciates this dedication. He shared that the redevelopment of the old Silverdome site is causing trips in and out of the site that funnel onto Opdyke Road. An informational meeting will be held to inform the citizens and businesses of the proposed plan. He shared that the Auburn Hills Community Foundation held a board meeting and awarded grants to Blessings in a Back Pack and Neighborhood House. He took a moment to congratulate Mr. Bacall for the ground breaking on his new development. He shared that he has signed an emergency demolition order for the party store 392 S. Squirrel Road. He also congratulation Michael and Kim McMillian for their new business, 2 Gather. He also congratulated Robertson Homes for the opening on Riverside Towns in the downtown area.

19. ADJOURNMENT
Hearing no objections, the Mayor adjourned the meeting at 10:27 PM.
APPENDIX A
WEST ENTRANCE DRIVE

CITY OF AUBURN HILLS

RESOLUTION DECLARING TENTATIVE NECESSITY AND TENTATIVE INTENT TO PROCEED WITH PROJECT AND SETTING PUBLIC HEARING
(RESOLUTION NO. 2)

At a regular meeting of the City Council of the City of Auburn Hills, Oakland County, Michigan, held in the Council Chambers at 1827 N. Squirrel Road, Auburn Hills, Michigan 48326, at 7:00 p.m. on the 18th day of November 2019, the following resolution was offered by Councilperson Kittle and supported by Councilperson Knight:

WHEREAS, the City is considering the construction of the proposed improvement described below, and the establishment of a special assessment district to defray a portion of the cost of such improvement by special assessment against the benefited properties; and

WHEREAS, the proposed improvement ("the project") is the repair of and improvements to West Entrance Drive; and

WHEREAS, plans, specifications and cost estimates have been prepared by the City's engineers, OHM Advisors, and have been submitted to the City and filed with the City Clerk, for construction of the project and the City is tentatively considering the establishment of a special assessment district to finance and defray a portion of the costs of the project and the City Manager has recommended that the City Council proceed with the project; and

WHEREAS, the project is designed and intended to specially benefit all of the properties in the proposed special assessment district by repairing and improving West Entrance Drive, thereby allowing said property owners better and safer access and travel on said roads, preserving property values and protecting said property owners' and their invitees' and customers' vehicles, among other things.

NOW, THEREFORE, it is hereby resolved as follows:

1. The City Council tentatively determines that the project is necessary and that it tentatively intends to proceed with the project and to establish the special assessment district to defray a portion of the costs of the project.

2. The City's engineers, OHM Advisors, who are registered professional engineers, have prepared plans describing the project and a preliminary estimate of the cost of the project in the amount of $2,089,000 has now been determined, of which $2,089,000 amount it is estimated that approximately $1,044,500 will be defrayed by special assessments against the properties in the special assessment district. Such plans and cost estimates have been filed with the City Clerk and the City Manager recommends proceeding with the project.

3. The City Council tentatively designates all of the properties on the list attached to this Resolution as the special assessment district against which a portion of the costs of the project is to be assessed and which will be identified as Special Assessment District No. 7 (the "district").
4. The City Clerk shall give notice that the City Council shall conduct a public hearing on January 20, 2020 at 7:00 p.m. in the City Hall at 1827 N. Squirrel Road, Auburn Hills, Michigan 48326, for the purpose of hearing statements and objections to the project and to the tentatively established district. Notice of the public hearing shall be published twice in a newspaper published and/or circulated in the City, with the first publication being at least ten (10) days before the January 20, 2020 hearing and notice shall also be sent by first class mail to each record owner or party in interest in whose name the land in the district is to be assessed as shown on the City’s last preceding tax assessment roll for ad valorem tax purposes, with said notices to be mailed at least ten (10) days before the date of the hearing. The notices to be published and mailed by first class mail shall include the following:

(a) The date, time and place of the public hearing;

(b) A statement that the report, plan and estimate and the City Manager’s recommendation is on file with the City Clerk for public examination.

(c) A statement that appearance and protest at the hearing is required in order to appeal the matters to be considered at the hearing to the Michigan Tax Tribunal and that an owner and/or party in interest, or their agent, may appear in person at the hearing to protest, or they may appear by filing their appearance or protest by letter, which shall then not require their personal appearance provided that said letter is received by the City Clerk prior to and/or at the January 20, 2020 hearing.

AYES: 6
NAYES: None
ABSENT: 1 (Verbeke)
ABSTENTIONS: None

STATE OF MICHIGAN  

COUNTY OF OAKLAND  

I, LAURA M. PIERCE, the duly qualified and appointed City Clerk of the City of Auburn Hills, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted at a regular meeting of the Auburn Hills City Council held on the 18th day of November, 2019, the original of which is on file in my office.

In witness whereof, I have hereunto affixed my official signature on this______day of
______________, 2019.

_____________________________
LAURA M. PIERCE
City Clerk
<table>
<thead>
<tr>
<th>Parcel ID</th>
<th>Address</th>
<th>Owner Name</th>
<th>Street Address</th>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 14-25-201-005</td>
<td>3501 Hamlin Road</td>
<td>Comerica Properties</td>
<td>3501 Hamlin Road</td>
<td>Auburn Hills</td>
<td>MI</td>
<td>48326</td>
</tr>
<tr>
<td>2 14-25-201-004</td>
<td>3551 Hamlin Road</td>
<td>Comerica Properties</td>
<td>3501 Hamlin Road</td>
<td>Auburn Hills</td>
<td>MI</td>
<td>48326</td>
</tr>
<tr>
<td>3 14-25-226-001</td>
<td>3701 Hamlin Road</td>
<td>Comerica Properties</td>
<td>3501 Hamlin Road</td>
<td>Auburn Hills</td>
<td>MI</td>
<td>48326</td>
</tr>
<tr>
<td>4 14-24-476-024</td>
<td>1100 W Entrance Dr</td>
<td>Fanuc America Corp.</td>
<td>3900 W Hamlin Rd</td>
<td>Rochester Hills</td>
<td>MI</td>
<td>48309</td>
</tr>
<tr>
<td>5 14-24-476-022</td>
<td>1035 W Entrance Dr</td>
<td>FCA US LLC</td>
<td>800 Chrysler Drive, CIMS 482-60-03</td>
<td>Auburn Hills</td>
<td>MI</td>
<td>48326</td>
</tr>
<tr>
<td>6 14-24-476-006</td>
<td>885 W Entrance Dr</td>
<td>DXC Technology</td>
<td>1840 Oak Avenue Suite 300</td>
<td>Evanston</td>
<td>IL</td>
<td>60201</td>
</tr>
<tr>
<td>7 14-24-476-009</td>
<td>985 W Entrance Dr</td>
<td>Valley View LLC</td>
<td>26711 Northwestern Hwy., STE 125</td>
<td>Southfield</td>
<td>MI</td>
<td>48033</td>
</tr>
</tbody>
</table>
APPENDIX B

ATLANTIC BOULEVARD

CITY OF AUBURN HILLS

RESOLUTION DECLARING TENTATIVE NECESSITY AND TENTATIVE
INTENT TO PROCEED WITH PROJECT AND SETTING PUBLIC HEARING
(RESOLUTION NO. 2)

At a regular meeting of the City Council of the City of Auburn Hills, Oakland County, Michigan, held in the Council Chambers at 1827 N. Squirrel Road, Auburn Hills, Michigan 48326, at 7:00 p.m. on the 18th day of November 2019, the following resolution was offered by Councilperson Kittle and supported by Councilperson Knight:

WHEREAS, the City is considering the construction of the proposed improvement described below, and the establishment of a special assessment district to defray a portion of the cost of such improvement by special assessment against the benefitted properties; and

WHEREAS, the proposed improvement (“the project”) is the repair of and improvements to Atlantic Boulevard; and

WHEREAS, plans, specifications and cost estimates have been prepared by the City’s engineers, OHM Advisors, and have been submitted to the City and filed with the City Clerk, for construction of the project and the City is tentatively considering the establishment of a special assessment district to finance and defray a portion of the costs of the project and the City Manager has recommended that the City Council proceed with the project; and

WHEREAS, the project is designed and intended to specially benefit all of the properties in the proposed special assessment district by repairing and improving Atlantic Boulevard, thereby allowing said property owners better and safer access and travel on said roads, preserving property values and protecting said property owners’ and their invitees’ and customers’ vehicles, among other things.

NOW, THEREFORE, it is hereby resolved as follows:

1. The City Council tentatively determines that the project is necessary and that it tentatively intends to proceed with the project and to establish the special assessment district to defray a portion of the costs of the project.

2. The City’s engineers, OHM Advisors, who are registered professional engineers, have prepared plans describing the project and a preliminary estimate of the cost of the project in the amount of $3,065,000 has now been determined, of which $3,065,000 amount it is estimated that approximately $1,532,500 will be defrayed by special assessments against the properties in the special assessment district. Such plans and cost estimates have been filed with the City Clerk and the City Manager recommends proceeding with the project.

3. The City Council tentatively designates all of the properties on the list attached to this Resolution as the special assessment district against which a portion of the costs of the project is to be assessed and which will be identified as Special Assessment District No. 6 (the “district”).
4. The City Clerk shall give notice that the City Council shall conduct a public hearing on January 20, 2020 at 7:00 p.m. in the City Hall at 1827 N. Squirrel Road, Auburn Hills, Michigan 48326, for the purpose of hearing statements and objections to the project and to the tentatively established district. Notice of the public hearing shall be published twice in a newspaper published and/or circulated in the City, with the first publication being at least ten (10) days before the January 20, 2020 hearing and notice shall also be sent by first class mail to each record owner or party in interest in whose name the land in the district is to be assessed as shown on the City’s last preceding tax assessment roll for ad valorem tax purposes, with said notices to be mailed at least ten (10) days before the date of the hearing. The notices to be published and mailed by first class mail shall include the following:

(a) The date, time and place of the public hearing;

(b) A statement that the report, plan and estimate and the City Manager’s recommendation is on file with the City Clerk for public examination.

(c) A statement that appearance and protest at the hearing is required in order to appeal the matters to be considered at the hearing to the Michigan Tax Tribunal and that an owner and/or party in interest, or their agent, may appear in person at the hearing to protest, or they may appear by filing their appearance or protest by letter, which shall then not require their personal appearance provided that said letter is received by the City Clerk prior to and/or at the January 20, 2020 hearing.

AYES: 6
NAYES: None
ABSENT: 1 (Verbeke)
ABSTENTIONS: None

STATE OF MICHIGAN )
COUNTY OF OAKLAND )ss

I, LAURA M. PIERCE, the duly qualified and appointed City Clerk of the City of Auburn Hills, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted at a regular meeting of the Auburn Hills City Council held on the 18th day of November, 2019, the original of which is on file in my office.

In witness whereof, I have hereunto affixed my official signature on this______day of ______________, 2019.

---

LAURA M. PIERCE
City Clerk
<table>
<thead>
<tr>
<th>Parcel ID</th>
<th>Address</th>
<th>Owner Name</th>
<th>Street Address</th>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>14-03-301-020</td>
<td>Alps Electric USA Inc.</td>
<td>1500 Atlantic Blvd.</td>
<td>Auburn Hills</td>
<td>MI</td>
<td>48326</td>
</tr>
<tr>
<td>2</td>
<td>14-03-327-010</td>
<td>Core BKG 1700 Atlantic, LLC</td>
<td>30100 Telegraph Rd., STE 366</td>
<td>Bingham Farms</td>
<td>MI</td>
<td>48025</td>
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<tr>
<td>3</td>
<td>14-03-326-033</td>
<td>Glenn Charest, LLC</td>
<td>1597 Atlantic Blvd.</td>
<td>Auburn Hills</td>
<td>MI</td>
<td>48326</td>
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<tr>
<td>4</td>
<td>14-03-327-009</td>
<td>Kasper Machine Company</td>
<td>1551 Academy St.</td>
<td>Ferndale</td>
<td>MI</td>
<td>48220</td>
</tr>
<tr>
<td>5</td>
<td>14-03-326-029</td>
<td>Kemp &amp; Sherman Company</td>
<td>1000 E. Mandoline Ave.</td>
<td>Madison Heights</td>
<td>MI</td>
<td>48071</td>
</tr>
<tr>
<td>6</td>
<td>14-03-326-030</td>
<td>Kemp &amp; Sherman Company</td>
<td>1000 E. Mandoline Ave.</td>
<td>Madison Heights</td>
<td>MI</td>
<td>48071</td>
</tr>
<tr>
<td>7</td>
<td>14-03-301-021</td>
<td>R2 Land Holdings</td>
<td>1388 Atlantic Blvd.</td>
<td>Auburn Hills</td>
<td>MI</td>
<td>48326</td>
</tr>
<tr>
<td>8</td>
<td>14-03-301-022</td>
<td>R2 Land Holdings</td>
<td>1388 Atlantic Blvd.</td>
<td>Auburn Hills</td>
<td>MI</td>
<td>48326</td>
</tr>
<tr>
<td>9</td>
<td>14-03-301-016</td>
<td>RDB Atlantic, LLC</td>
<td>1925 Taylor Road</td>
<td>Auburn Hills</td>
<td>MI</td>
<td>48326</td>
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<tr>
<td>10</td>
<td>14-03-326-032</td>
<td>Recticel North America, Inc.</td>
<td>1653 Atlantic Blvd.</td>
<td>Auburn Hills</td>
<td>MI</td>
<td>48326</td>
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<tr>
<td>11</td>
<td>14-03-302-003</td>
<td>Ridgeline Investment Group II, LLC</td>
<td>PO Box 536</td>
<td>Oxford</td>
<td>MI</td>
<td>48371</td>
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<tr>
<td>12</td>
<td>14-03-302-002</td>
<td>RIM Properties LP</td>
<td>1377 Atlantic Blvd.</td>
<td>Auburn Hills</td>
<td>MI</td>
<td>48326</td>
</tr>
<tr>
<td>13</td>
<td>14-03-302-004</td>
<td>What About Me LLC</td>
<td>PO Box 259</td>
<td>Lake Orion</td>
<td>MI</td>
<td>48361</td>
</tr>
</tbody>
</table>
To: City Council
From: Kevin R. McDaniel, Mayor; Laura M. Pierce, City Clerk
Submitted: November 26, 2019
Subject: Motion – To confirm the reappointment of members to the Election Commission.

INTRODUCTION AND HISTORY
Please consider confirming the following reappointments to fulfill four-year terms.

<table>
<thead>
<tr>
<th>Name</th>
<th>Board</th>
<th>Term Ending Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jack Brocklebank</td>
<td>Election Commission</td>
<td>December 31, 2023</td>
</tr>
<tr>
<td>Terry Carpenter</td>
<td>Election Commission</td>
<td>December 31, 2023</td>
</tr>
</tbody>
</table>

MOTION
Move to confirm the reappointments of Jack Brocklebank and Terry Carpenter to the Election Commission for a term ending December 31, 2023.
APPLICATION FOR APPOINTMENT TO
BOARDS AND COMMISSIONS

NAME: Brocklebank Jack
(Please Print) (Last) (First) (Middle Initial)

HOME ADDRESS: 3066 Margaret 48320 248 852 4796
(Number/Street) (City/Zip) (Phone)

EMAIL ADDRESS: Brockleb @ y a h o o . com

HOW LONG HAVE YOU LIVED IN AUBURN HILLS? 55
ARE YOU A U.S. CITIZEN: YES

DO YOU WORK IN AUBURN HILLS? NO
LENGTH OF TIME EMPLOYED IN AUBURN HILLS: 2 yrs

If you work in Auburn Hills, please list the name and address of the business:

(Business Name) (Number/Street) (Phone)

PLEASE LIST WHICH BOARD/COMMISSION YOU ARE INTERESTED IN:
Exe ct n Cmm

WHAT SPECIALTIES/EXPERIENCE/EDUCATION DO YOU BRING TO THIS BOARD/COMMISSION:
(Attach additional sheet if necessary)
Active 20 yrs

LIST ANY CIVIC/COMMUNITY ACTIVITIES THAT ARE YOU INVOLVED IN:
(Attach additional sheet if necessary)

Please return this form to the City Clerk’s Office at the above address for processing. This information will be provided to the City Council, on a public agenda, for the use in making appointment to the various Boards and Commissions at the City Council Meeting.

I HEREBY CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

(Signature) (Date)
APPLICATION FOR APPOINTMENT TO
BOARDS AND COMMISSIONS

NAME: Carpenter Terry W
(Please Print) (Last) (First) (Middle Initial)

HOME ADDRESS: 684 Hamlet Road Auburn Hills 48326 248-752-8431
(Number/Street) (City/Zip) (Phone)

EMAIL ADDRESS: tcarpentercrocomcast.net

HOW LONG HAVE YOU LIVED IN AUBURN HILLS? 35
ARE YOU A U.S. CITIZEN? Yes

DO YOU WORK IN AUBURN HILLS? Yes
LENGTH OF TIME EMPLOYED IN AUBURN HILLS: 40
If you work in Auburn Hills, please list the name and address of the business:
Meadow Brook Theatre 378 Meadow Brook Road 248-377-3340
(Business Name) (Number/Street) Rochester, MI 48309 (Phone)

PLEASE LIST WHICH BOARD/COMMISSION YOU ARE INTERESTED IN: Election Commission

WHAT SPECIALTIES/EXPERIENCE/EDUCATION DO YOU BRING TO THIS BOARD/COMMISSION:
(Attach additional sheet if necessary)

long term service

LIST ANY CIVIC/COMMUNITY ACTIVITIES THAT ARE YOU INVOLVED IN:
(Attach additional sheet if necessary)


Please return this form to the City Clerk’s Office at the above address for processing. This information will be provided to
the City Council, on a public agenda, for the use in making appointment to the various Boards and Commissions at the City
Council Meeting.

I HEREBY CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND ACCURATE TO THE BEST OF MY
KNOWLEDGE.

(Signature) (Date)

8/21/19
To: City Council  
From: Kevin R. McDaniel, Mayor; Laura M. Pierce City Clerk  
Submitted: November 26, 2019  
Subject: Motion – To confirm the appointment of City Council Members to Boards and Commissions

**INTRODUCTION AND HISTORY**

With each new term of City Council Members, the Mayor, with discussion with each Council Member, assigns them to a committee or commission for the current term. Please consider confirming the following appointments to fulfill Council assignments to Boards, Committees and Commissions.

**Recommended appointments of City Council Members to Boards/Committees:**

<table>
<thead>
<tr>
<th>Council Member</th>
<th>Board/Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor McDaniel</td>
<td>Pension Board, Retiree Health Care Board, Downtown Development Authority.</td>
</tr>
<tr>
<td>Mayor Pro Tem Burmeister</td>
<td>Pension Board, Retiree Health Care Board</td>
</tr>
<tr>
<td>Mr. Kittle</td>
<td>Zoning Board of Appeals, Sister Communities Committee</td>
</tr>
<tr>
<td>Mr. Knight</td>
<td>Brownfield Redevelopment Authority, Sister Communities Committee</td>
</tr>
<tr>
<td>Mr. Marzolf</td>
<td>Planning Commission</td>
</tr>
<tr>
<td>Mr. Moniz</td>
<td>Public Safety Advisory Committee</td>
</tr>
<tr>
<td>Ms. Verbeke</td>
<td>Beautification Advisory Commission, Sister Communities Committee</td>
</tr>
</tbody>
</table>

**MOTION**

To appoint the City Council Members to the following boards and committees:

<table>
<thead>
<tr>
<th>Council Member</th>
<th>Board/Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor McDaniel</td>
<td>Pension Board, Retiree Health Care Board, Downtown Development Authority.</td>
</tr>
<tr>
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<td>Mr. Kittle</td>
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</tr>
<tr>
<td>Mr. Marzolf</td>
<td>Planning Commission</td>
</tr>
<tr>
<td>Name</td>
<td>Committee</td>
</tr>
<tr>
<td>--------------</td>
<td>----------------------------------</td>
</tr>
<tr>
<td>Mr. Moniz</td>
<td>Public Safety Advisory Committee</td>
</tr>
<tr>
<td>Ms. Verbeke</td>
<td>Beautification Advisory Commission</td>
</tr>
<tr>
<td></td>
<td>Sister Communities Committee</td>
</tr>
</tbody>
</table>
CALL TO ORDER: Chairman Hassett called the meeting to order at 4:00 PM.

ROLL CALL: 


Absent: None

Also Present: Brandon Skopek, Director of Authorities; Aaron Stahly, DPW Deputy Director; Sage Hegdal, Recreation Director

Guests: None

LOCATION: Auburn Hills City Hall, Administrative Conference Room, 1827 N. Squirrel Road, Auburn Hills, MI 48326

PERSONS WISHING TO BE HEARD

Mr. Skopek introduced Ms. Hegdal to the Board.

CORRESPONDENCE AND PRESENTATIONS

None.

APPROVAL OF MINUTES

A. TIFA Informational Meeting Minutes – October 8, 2019

Moved by Mr. Goodhall to approve the TIFA Informational Meeting minutes from October 8, 2019 as presented. Supported by Ms. Price

Yes: Hassett, Kneffel, Goodhall, Thornton, Roberts, Price, Klemanski
No: none

Motion carried

B. TIFA Regular Meeting Minutes

Moved by Mr. Goodhall to approve the TIFA Informational Meeting minutes from October 8, 2019 as presented. Supported by Ms. Price

Yes: Hassett, Kneffel, Goodhall, Thornton, Roberts, Price, Klemanski
No: none

Motion carried

FINANCIAL REPORT

A. FY 2019 Adopted Budget and YTD Summary – October 31, 2019
Mr. Skopek stated the TIFA has received reimbursement for Personal Property Tax and that has been reflected in the financial report.  

**Moved by Ms. Price to receive and file the financial report for period ending October 31, 2019.**

**Supported by Ms. Roberts**

| Yes: | Hassett, Kneffel, Goodhall, Thornton, Roberts, Price, Klemanski |
| No: | none |

Motion carried

**OLD BUSINESS**

**A. Downtown Pedestrian Alleyway Archway Design**

Mr. Waltenspiel arrived at 4:04 p.m.

Mr. Skopek provided a brief history for the Board on the Downtown Pedestrian Alleyway project and progress made to date on the archway. He stated that staff and the City Engineer had met with artist Tom Hoyt to discuss the pedestrian alleyway project and the archway specifically. Included in the Board’s packet is the archway design submitted by Mr. Hoyt. Mr. Hoyt has quoted $14,500 for the completion of the archways and the City Engineer believes the project can be substantially completed before the end of the year, however, the current weather may change that timeline. He concluded by stating the project will be a change order to the amphitheater project as the amphitheater contractor is taking over the alleyway project. Staff proposes to bring a change order to the Board at the December meeting for consideration.

Chairman Hassett stated that he was not fond of the design and contacted Mr. Hoyt requesting a new design. He added that Mr. Hoyt reached out to Mr. Skopek stating he would not be at the meeting this afternoon to present the design. Chairman Hassett recommended allowing Mr. Hoyt to come up with another design for the archway.

Ms. Roberts asked what direction was given to Mr. Hoyt.

Dr. Dolly arrived at 4:07 p.m.

Chairman Hassett stated that he gave Mr. Hoyt direction to remove the centerpiece of the archway and to have the archway come off the top of the pillars rather than the side. Chairman Hassett displayed a photo of an updated design which depicted the direction given to Mr. Hoyt.

Mr. Skopek added that he received an email from Mr. Hoyt this afternoon stating that he would be absent from the meeting and was not content with the design. Mr. Hoyt thanked the Board for the opportunity. Mr. Skopek stated he has unsure if Mr. Hoyt was pulling out from the project entirely, or just from this design. Mr. Hoyt could not be reached before the meeting for clarification.

Dr. Klemanski asked Chairman Hassett’s impression on Mr. Hoyt’s communication.

Chairman Hassett stated his impression was that Mr. Hoyt needs further direction on a design. Chairman Hassett’s preferred direction is to work more closely with Mr. Hoyt.

Ms. Roberts recommended more leaves than flowers in the archway design and would like to see more of a focal point in the center of the design.

The Board discussed organic features sought on the archway design.

Mr. Skopek recommended forming a sub-committee of three to four Board members to meet with Mr. Hoyt and give him direction on a design. He added that the committee could then make a recommendation to the full Board once a design has been chosen by the committee.

Ms. Roberts offered to be part of the archway design cub-committee.
Dr. Klemanski recommended placing Ms. Roberts and Chairman Hassett on the sub-committee and asked if there were other volunteers.

Secretary Goodhall offered to sit on the sub-committee.

Mr. Skopek stated he will reach out to the sub-committee for meeting availability with Mr. Hoyt.

Vice-Chairman Kneffel inquired on the progress with the alley.

Mr. Skopek stated that the contractor was working on gathering quantities for materials and that the intent was to install the columns and lighting this season. Landscaping and final touches would take place in the spring.

Chairman Hassett asked if the columns would be installed over the conduit that currently existing in the alley.

Mr. Skopek stated that the columns would be installed over the conduit and the archway would be affixed to the side of the columns.

Chairman Hassett asked why the archway would not be installed on the top of the columns.

Mr. Skopek stated that the reasoning behind this is the archway would be too tall and interfere with the buildings surrounding the archway.

NEW BUSINESS

A. Riverside Park Play Structure Replacement

Mr. Skopek stated that the replacement of the Riverside Park play structure was originally budgeted for 2020; however, Recreation Director, Sage Hegdal, was awarded a dollar-for-dollar matching grant from GameTime for the acquisition of a new play structure in 2019. He added that the grant is only available for 2019 and staff is recommending advancing the purchase of the play structure to 2019. Installation would still commence in 2020. The TIFA’s total cost is just under $100,000 and the grant match is approximately $50,000. The Department of Public Works has funding budgeted in the park maintenance fund in 2020 for ancillary costs associated with the installation of the play structure.

Mr. Stahly stated that the Department of Public Works would participate in the removal of the existing play structure, excavation, and grading for the installation of the new play structure.

Ms. Price asked if there was any remediation necessary and if the Department of Public Works would cover the cost of any remediation.

Mr. Stahly stated that the Department of Public Works will remove all woodchips and the felt barrier with the existing play structure.

Vice-Chairman Kneffel asked about the Davis Bacon prevailing wage rates note in the proposal.

Mr. Stahly stated that does not apply to this project.

Ms. Hegdal stated that this playground has a modern design and combines some traditional features with new modern features not seen in the area. Staff sought to incorporate amenities that children ages 2-12 could play on. She provided an overview of the project and the different amenities included in the new play structure.

Ms. Thornton asked if the swings would be replaced.

Ms. Hegdal stated that there will be new features on the swing set, but the existing swings will remain.

Mr. Stahly added that the Department of Public Works will work to refurbish the existing swing set.
Ms. Roberts stated she has seen similar amenities at other playgrounds and she agrees that the play structure would accompany all ages.

Ms. Price asked if there were ADA regulations that needed to be met.

Ms. Hegdal stated that the new play structure meets all ADA requirements.

Moved by Ms. Price to approve the design for the replacement of the Riverside Park play structure in an amount not to exceed $100,000. Furthermore, approve a budget amendment to the Fiscal Year 2019 Amended Budget to advance payment for the replacement of the Riverside Park play structure in 2019.

Supported by Dr. Klemanski

Yes: Hassett, Kneffel, Goodhall, Thornton, Roberts, Price, Klemanski, Waltenspiel, Dolly

No: none

Motion carried

B. Downtown Pedestrian Alleyway Archway Lighting Design

Mr. Skopek stated that included in the packet are a few decorative lighting designs proposed by the OHM to be affixed to the columns in the pedestrian alleyway.

The Board discussed the different lighting options presented.

Ms. Price inquired about light shining on the walls of buildings.

Mr. Skopek stated that all lights are dark sky compliant, but he is unsure of what the light output looks like.

The consensus of the Board was to proceed with lighting style number one as presented.

BOARD MEMBER COMMENTS

Ms. Thornton informed the Board that Larco Brothers Pizzeria stated they received their liquor license, but they wanted to do carry out so they needed additional approval from the City. She asked what was involved in that process.

Mr. Skopek stated that Larco Brothers Pizzeria received their liquor license from the State, however, they did not file the appropriate paperwork with the City for local approval. He added that staff and the Police Department have reached out to Larco Brothers Pizzeria, but have not yet received their paperwork.

Ms. Price asked if there was a fee associated with the paperwork.

Mr. Skopek stated there is a fee, but he is not familiar with the fee structure.

Ms. Thornton asked if Larco Brothers were aware of the local approval process.

Mr. Skopek stated that staff and the City Attorney have met and discussed the process with Larco Brothers Pizzeria multiple times.

Chairman Hassett discussed the downtown dining guide. He felt that the back of the brochure was underutilized and the text needed to be larger. He asked how much the materials cost.

Mr. Skopek stated that total cost for 5,000 guides was approximately $400. That included printing and shipping, as well as ordering stands for the guides.

Ms. Roberts asked if they had been delivered to hotels.
Mr. Skopek stated he has not yet delivered the guides to hotels. He asked the Board if there were any volunteers willing to assist with delivering the print materials.

Ms. Thornton asked if staff assistance was hired yet.

Mr. Skopek stated the position has not yet been filled.

Ms. Roberts offered her assistance.

Ms. Price offered her assistance and asked who they needed to speak with at the hotels.

Vice-Chairman Kneffel stated that the front desk attendant or concierge in hotels could be spoken to for placing the guides.

Dr. Dolly asked if there was a list of hotels.

Mr. Skopek stated that he will distribute a list to the Board.

Chairman Hassett inquired if there were other advertising materials to utilize.

Mr. Waltenspiel suggested targeted advertisements for downtown.

Chairman Hassett asked Mr. Waltenspiel to spearhead targeted advertising for the Board.

Mr. Skopek added that targeted advertisements were utilized for SeptemBEERfest.

Vice-Chairman Kneffel suggested utilizing the same process as SeptemBEERfest.

Mr. Waltenspiel recommended a call to action to visit downtown Auburn Hills. He will reach out to staff.

Ms. Roberts suggested cross promoting with businesses during events.

Mr. Skopek stated that the DDA cross promoted merchant specials with SeptemBEERfest. This is something that the DDA will continue in the future.

**DIRECTOR UPDATES**

**A. 3346 Auburn Road Progress**

Mr. Skopek updated the Board that the Department of Public Works has removed all items from the building that are not able to be salvaged. The remaining items have been listed for sale on the City's bid network. Staff met with Fieldstone A&E at the building to discuss the need for architectural plans for the building in order to proceed with an interior demolition. Once drawings are created, staff will solicit bids for the interior demolition for the building. There are two interested parties in the building, both of which are restaurants.

**B. Downtown Development Authority Update**

Mr. Skopek updated the Board that the DDA held the first annual SeptemBEERfest and the first movie night in Riverside Park. The DDA has also conducted a Resource Team visit with Main Street Oakland County to receive feedback on downtown Auburn Hills and to assist the DDA with developing a work plan. The Resource Team indicated that downtown is strong. Mr. Skopek noted that many of the recommendations outlined in the report are items either the TIFA or the DDA are already in the process of completing or have completed. Staff is anticipating the DDA Board to meet more frequently next year and to hold joint meetings with the TIFA Board.

**ANNOUNCEMENT OF NEXT MEETING**
The next regularly scheduled TIFA Board of Directors meeting is scheduled for Tuesday, December 10, 2019 at 4:00 PM at Auburn Hills City Hall Administrative Conference Room, 1827 N. Squirrel Road, Auburn Hills, Michigan 48326.

ADJOURNMENT

Moved by Mr. Kneffel to adjourn the TIFA Board meeting.
Supported by Mr. Goodhall

Yes: Hassett, Kneffel, Goodhall, Thornton, Roberts, Price, Klemanski, Waltenspiel, Dolly
No: none

Motion carried

The TIFA Board of Directors meeting adjourned at 5:20 p.m.

Respectfully submitted,

Steve Goodhall
Secretary of the Board

Brandon Skopek
Executive Director
CALL TO ORDER: Vice-Chairman Hawley called the meeting to order at 6:00 p.m.

ROLL CALL:

Present: Hawley, Douglas, Knight, Capen (Via Communications Equipment)
Absent: Slocum
Also Present: Brandon Skopek, Director of Authorities; Kirstie Hardy, AKT Peerless; Mary Hoeh, AKT Peerless (Via Communications Equipment)
Guests: None

LOCATION: Auburn Hills City Hall, Administrative Conference Room, 1827 N. Squirrel Road, Auburn Hills, MI 48326

PERSONS WISHING TO BE HEARD

None.

CORRESPONDENCE AND PRESENTATIONS

None.

APPROVAL OF MINUTES

Item 3a. Brownfield Redevelopment Authority Regular Meeting Minutes – October 15, 2019

Moved by Mr. Knight to approve the October 15, 2019 minutes as presented.
Supported by Mr. Douglas.

Yes: Hawley, Douglas, Knight
No: None
Abstain: Capen

Motion carried by roll call vote

FINANCIAL REPORT

Item 4a. FY 2019 Adopted Budget and YTD Summary – October 31, 2019

Mr. Skopek presented the financial report and TYD summary for the period ending September 30, 2019. He noted that the AHBRA has received reimbursement from the State for Personal Property Tax.

Moved by Ms. Hawley to receive and file the Brownfield Redevelopment Authority financial report for period ending October 31, 2019.
Supported by Mr. Douglas.

Yes: Hawley, Douglas, Knight
OLD BUSINESS

Item 6a. Galloway Creek Projects

Vice-Chairman Hawley recommended moving the agenda item to the December meeting where the full Board may have a discussion on proposed next steps.

Mr. Douglas asked if the staff report would change between now and December.

Mr. Skopek stated that information included in the staff report is not likely to change. He added that City Planner Keenan has been working with TSP Environmental, the State, and the EPA on the wetland restoration project. Currently, there are conversations taking place regarding waste profiles for the soil that is to be removed from the site.

The consensus of the Board was to place the Galloway Creek Projects on the December meeting agenda for discussion.

NEW BUSINESS

Item 7a. 3180 Auburn Road – Award Bid for Demolition Services

Mr. Skopek presented a memo dated November 7, 2019. He reviewed that staff issued an invitation to bid for the demolition of the vacant industrial building on the site and twelve bids were received. The Adams Group of Rochester Hills was deemed the lowest qualified responsive bidder to perform the demolition services at the appropriate service level, with a bid of $89,330. AKT Peerless reached out to the six low bidders and received four responses. Of those four responses, the Adams Group and SC Environmental Services indicated that the work can be completed within 15 working days, as opposed to 30 working days from the other two respondents. The limited number of working days will reduce the disturbance to local residents and businesses, reduce the number of days for lane closures on Auburn Road, and reduce the costs for consulting services performed by AKT Peerless for demolition coordination and oversight. Further, the City’s Building Official has recommended the Adams Group based on previous demolition work within the City. He concluded by stating the Brownfield Plan budgeted $137,057 for demolition activities, so there is a realized cost savings of $47,727 excluding any contingencies.

Mr. Knight asked who certified the Adams Group as a reputable company.

Mr. Skopek stated that AKT Peerless and the City’s Building Official has recommended the Adams Group based on previous experiences.

Mr. Douglas asked where the Adams Group compared to the other bids in cost.

Chairman Capen stated they were number five on the list.

Mr. Knight asked for justification why the Adams Group was selected over the lowest bidder.

Mr. Skopek stated that AKT Peerless reached out to six of the low bidders and only four responded. The lowest bidder did not respond. Of the four that responded, the Adams Group and SC Environmental indicated that work could be completed within 15 working days, as opposed to 30 working days from the other two respondents. Further, the Building Official recommended the Adams Group based on their previous work conducted within the City.

Mr. Douglas expressed his concern with awarding the bid to the most qualified bidder rather than the lowest bidder. He requested there be justification for doing so.
Mr. Knight stated that the City relies on staff to perform due diligence and choose the most qualified bidder, which may sometimes not be the lowest bidder.

Chairman Capen asked which companies responded.

Ms. Hoeh stated that she did not have all the responsive companies in front of her, but that the Adams Group and SC Environmental were most responsive. These two companies were similar in bid, but SC Environmental has not been utilized in the past by AKT Peerless and the Adams Group has been utilized with positive outcomes.

Vice-Chairman Hawley asked if AKT Peerless reached out to the companies that indicated work could be completed in 30 working days to see if they could lower their working days to remain in competition with the Adams Group.

Ms. Hoeh stated that there was no additional contact with the bidders following the initial communication after the bid opening.

Mr. Douglas stated there was a large disparity between working days. He asked if the working days would be consecutive or spread out.

Ms. Hoeh stated that the working days would be consecutive, Monday through Friday.

Mr. Douglas asked if the bid was advertised.

Mr. Skopek stated that the bid was advertised publically and followed the City’s purchasing policy.

Ms. Hoeh stated that the bid specification noted that the lowest bidder is not guaranteed the award of bid and that there are other considerations in addition to the bid amount.

Chairman Capen stated he is comfortable moving forward with the bid award due to the demolition costs coming in under what was originally budgeted.

Moved by Mr. Knight to award the bid for demolition services at 3180 Auburn Road to the Adams Group, 1700 E. Auburn Road, Rochester Hills, Michigan 48307 in an amount not to exceed $89,330.

Supported by Mr. Douglas

Yes: Hawley, Douglas, Knight
No: None
Abstain: Capen

Motion carried by roll call vote

Item 7b. 3180 Auburn Road – Proposal for Demolition Oversight – AKT Peerless

Mr. Skopek presented a memo dated November 7, 2019. He stated that AKT Peerless has drafted a proposal for contractor coordination and oversight/manifest management activities during demolition activities at 3180 Auburn Road. AKT Peerless would provide oversight and coordination with the contractor on the City’s behalf while demolition activities are taking place.

Mr. Douglas inquired about the traffic control measures.

Ms. Hoeh stated that the contractor will be responsible for traffic control measures and demolition containment. AKT Peerless will provide oversight to ensure the contractor is complying with the bid. Further, AKT Peerless will ensure the site is graded in a way to not impact the Clinton River. It has been made clear to the contractors that it is their responsibility to receive the appropriate permits and signage.

Mr. Knight asked how much land was west of the building.

Ms. Hoeh stated that building covers almost the entire property.
Vice-Chairman Hawley asked if a fence is required to be placed on the site to mark property lines after the demolition and to protect the property from trespassing.

Mr. Skopek stated that there is a certified survey on file and a fence is not proposed to be installed on the site.

Mr. Douglas stated that any future property line disputes should be sorted out by the private property owners.

Mr. Knight asked if construction fencing would be installed for the demolition.

Ms. Hoeh confirmed construction fencing would be installed.

Moved by Mr. Knight to authorize the Executive Director to execute proposal number PF-25099 from AKT Peerless to conduct contractor coordination and oversight/manifest management activities during demolition activities at 3180 Auburn Road, in an amount not to exceed $46,350.

Supported by Mr. Douglas

Yes: Hawley, Douglas, Knight
No: None
Abstain: Capen

Motion carried by roll call vote

Item 7c. Opdyke Road – Draft Brownfield Plan – AKT Peerless

Mr. Skopek presented a memo dated November 7, 2019. He reviewed the medical office building on the northern portion of the site is no longer being considered, but that the Board has remained proactive in cleaning up the entire site for potential development. He added that the Board approved total clean-up activities in an amount not-to-exceed $1,000,000. The site has been split into three sections for the purpose of clean-up activities, but remains one parent parcel. The draft Brownfield Plan covers the entire parent parcel. The intent of the plan is to set the base taxable value of the property at $0 and to enable local brownfield revolving fund dollars on clean-up activities.

Vice-Chairman Hawley noted that the property address is 2041 Auburn Road although the property also fronts Opdyke Road. She would like future meetings to refer to the project as an Auburn Road site rather than an Opdyke Road site.

Mr. Skopek stated the site has been commonly referred to as an Opdyke Road site and that staff has been utilizing the parcel ID number rather than address. Changes will be made to future agenda items.

Vice-Chairman Hawley stated that although there are different development plans for the site, she would like to see it referred to as one parent parcel and the site should be treated as one parcel. She would like the site to be cleaned up as one parcel at one time.

Mr. Knight stated that there are three distinct pieces of developable property. He agreed that the whole site should be cleaned, but that clean-up activities are subject to development plans.

Vice-Chairman Hawley stated that funding was initially broken into different developable sites. Since there is no longer a proposed development, she would like to see the entire site cleaned up rather than specify funds for each section.

Ms. Hoeh stated that there is distinct clean-up criteria for PCB contamination depending on the development type based on high occupancy and low occupancy areas. Low occupancy areas could utilize a cap to contamination, but high occupancy areas would require soil removal and delineation. She added that if the site were to be cleaned up to once specific standard, there may be a need for additional clean-up activities based on building and site plans.

Vice-Chairman Hawley stated her reasoning for wanting to clean up the entire parcel is so that the Board would not need to consider clean-up activities every time a new development is proposed.
Ms. Hoeh stated that if the site were to be cleaned up to high occupancy standards, almost a foot of soil would have to be removed from the top layer of the entire property.

Chairman Capen reiterated that breaking up the parcel could allow for different clean-up standards based upon any proposed development.

Ms. Hoeh stated that once building and site plans are reviewed for any type of development, there would be a better understanding of what clean-up activities need to take place.

Vice-Chairman Hawley asked if there was a benefit to having two separate work plans for high occupancy and low occupancy clean-up activities.

Ms. Hoeh stated that there is no real benefit either way. If there was one plan put into place, there may be the need to amend the plan based on potential developments.

Mr. Douglas believes the northern portion of the property is likely to be developed as office space and the southern portion south of the river is to be developed as a City park.

Mr. Knight stated that he does not want to see one work plan for the site. He would like to see what type of developments are proposed before any decisions are made on clean-up activities.

Vice-Chairman Hawley inquired about the best way to expedite the clean-up of the entire parcel.

Ms. Hoeh stated that there is a remediation plan for the former Opdyke Medical office and a remediation plan for the central portion of the property just north of the Clinton River. Additional sampling needs to be conducted in the groundwater and soil of the southern portion at the corner of Opdyke Road and Auburn Road. A clean-up plan for the entire parcel cannot be identified until all the data is gathered.

Ms. Hardy clarified for the Board that the plan before the Board for consideration is a brownfield plan and not a clean-up work plan. The brownfield plan has been written in a way to be able incorporate the entire parcel or incorporate other parcels if they are to be split into separate parcels. The budget included in the plan may be utilized on any portion of the parcel regardless of how it may or may not be split from the parent parcel.

Moved by Mr. Knight to approve the draft Brownfield Plan for 2041 Auburn Road as presented and forward the plan to City Council for review and approval.
Supported by Mr. Douglas.

Yes: Hawley, Douglas, Knight
No: None
Abstain: Capen

Motion carried by roll call vote

BOARD MEMBER COMMENTS

Mr. Knight stated that there may be a new City Council liaison on the Board in December. The Mayor will appoint City Council liaisons to various Boards and Commissions at the December 2 City Council meeting. He concluded by stating he requested to remain on the Board.

DIRECTOR UPDATES

Mr. Skopek updated the Board that staff and AKT Peerless met with representatives from Foremost Development and Detroit Riverside Capital regarding the Residences at Thirty-Two 50 development. He stated that there has been confusion on whether the project was to be sold to Detroit Riverside Capital or if they were being brought on as an investors. It was confirmed that Detroit Riverside Capital will be purchasing the development and Foremost Development will remove themselves from the development. Therefore, the local
and State brownfield loans for the development will need to be transferred to Detroit Riverside Capital. However, that transfer requires the approval of the Brownfield Redevelopment Authority. Detroit Riverside Capital is aware of all the loan agreements and acknowledges that they need to comply with all payments on the loans. Staff will bring the loan assignments to the Board for consideration at the December meeting.

**ADJOURNMENT**

Moved by Mr. Douglas to adjourn the Brownfield Redevelopment Authority Board of Directors meeting. Supported by Mr. Knight.

Yes: Hawley, Douglas, Knight
No: None
Abstain: Capen

The meeting adjourned at 7:12 PM

Respectfully submitted:
Brandon Skopek
Executive Director
To: Mayor and City Council  
From: Thomas A. Tanghe, City Manager; Michelle Schulz, Finance Director/Treasurer  
Submitted: November 25, 2019  
Subject: Motion – Approve 2020 policy renewal for Liability and Property Insurance with MTPP

**INTRODUCTION AND HISTORY**

For the 2020 insurance policy renewal, the City utilized the services of the City’s Independent Agent, Jim Huttenlocher of the Huttenlocher Group to solicit and receive bids from a total of eight (8) insurance companies. Five (5) insurers declined quotation due to the inability to be competitive with the current premium and/or comprehensive coverages in our current program. Michigan Township Participating Plan (MTPP) continues to provide the most comprehensive coverage to the City compared to the options received and is the recommendation. The two optional quotations, Michigan Municipal Risk Management Authority (MMRMA) and Travelers, were reviewed, analyzed, and compared against our current insurance program with the MTPP. The Travelers quote was initially competitive, but after detailed review, included significant deficiencies to our current program, including higher deductibles, different coverage forms, and lower total limits of liability.

The property and casualty insurance program includes coverages for property, general and police liability, auto liability and physical damage for selected vehicles, inland marine (moveable equipment and computer equipment), computer fraud, police and public officials’ wrongful acts liability, flood, terrorism, and other coverages specific to municipalities. Located in Auburn Hills, MTPP is the largest Public Act 138 program in Michigan. The MTPP’s location is an added benefit for claims handling and loss control services provided the City.

For the upcoming policy year 2020, the total annual premium quotation is $273,510 compared to 2019 at $283,285. This is a reduction of 3.5%, or -$9,775. Building and scheduled equipment increased by 1.2% ($836,703); vehicle values decreased 4.4% (-$378,214) and the number of vehicles increased by 9. The proposed program remains constant year-over-year in terms of coverages, limits, retentions (deductibles), and policy forms.

Attached is a graph showing the premium history since 2010, including historical dividends received by the City totaling -$68,228. The City’s attention to strong loss control, risk management discipline, and general attention to best-in-class operations has allowed for reduced premiums over the last several years. Also attached is the Coverage Summary and Renewal Analysis for 2020 as compared to 2019.

**STAFF RECOMMENDATION**

Staff recommends that the City Council accept and approve the 2020 insurance policy renewal with MTPP.

**MOTION**

Move to approve the 2020 policy renewal for Liability and Property Insurance with MTPP in accordance with the specifications contained in the Coverage Summary in the amount of $273,510 and authorize Mr. Huttenlocher to convey acceptance on behalf of the City and for the Finance Director/Treasurer to sign the necessary documents related to binding coverage.
I CONCUR:  

THOMAS A. TANGHE, CITY MANAGER
City of Auburn Hills  
Risk Management  
Coverage Summary & Renewal Analysis  
Prepared by: James M Huttonlocher, CIC, CRM, LIC  
The Huttonlocher Group  

**Insurer:** Michigan Township Participating Plan  
**January 1, 2020 to December 31, 2020**  
**Presented to City Council on December 2, 2019**

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<td>- DPW - 1500 Brown Rd.</td>
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**Historical Premiums:**

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<td>2019</td>
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City of Auburn Hills - Historical Premiums (before Dividend)

Return dividends received to date:
$68,227.86
Introduction and History

The North Oakland County Water Authority (NOCWA) has been functioning as a collaborative community effort since its official formation on September 29, 2014. The legal formation of NOCWA is a result of the Interlocal Agreement for North Oakland County Water Authority (Interlocal Agreement) that was approved by the four (4) community members’ governing bodies and outlines the requirements that govern the team. Below is an excerpt from the Interlocal Agreement for NOCWA that relates to the appointment of a Member Representative and alternate to serve as the Community Member’s liaison on the NOCWA Board of Directors.

1.4 Appointment and Removal of Member Representatives. The governing body of each Member of NOCWA shall appoint one person to serve as a Member Representative for NOCWA. Each Member Representative shall serve at the pleasure of the governing body of the Party that appointed that Member Representative. The governing body of each Party shall also appoint an alternative Member Representative who may act in place of the regular Member Representative in the event of the latter’s absence.

For almost two years Mark Michling has been serving as the alternate to Ron Melchert, Auburn Hills Member Representative for NOCWA. The recent promotion of Jason Deman to Manager of Public Utilities, and staff re-alignment for Mr. Michling to assume the role of Manager of Roads & Fleet, makes it only natural for a change on the NOCWA Board to take place. Since Mr. Michling will not be able to be properly involved with NOCWA in his new role, it’s fitting to replace Mark Michling as Alternate NOCWA Board Member and appoint Jason Deman to serve on the NOCWA Board as the Auburn Hills Alternate Board Member.

Staff Recommendation

It is the recommendation of DPW staff that the City Council appoint Jason Deman, DPW Public Utilities Manager, as the NOCWA Alternate Member Representative for the City of Auburn Hills. Although Mr. Deman has only been Manager of Public Utilities for a short time, he has been an active employee for the Public Utilities Division for over 15 years. He has widespread knowledge and understanding of the City’s water system which will make him an ideal replacement moving forward.

Motion

Move to appoint Jason Deman, DPW Manager of Public Utilities, to replace Mark Michling as the Auburn Hills Alternate Member Representative to the NOCWA Board of Directors.

I Concur:

THOMAS A. TANGHE, CITY MANAGER
To: Mayor and City Council  
From: Thomas A. Tanghe, City Manager; Michelle Schulz, Finance Director/Treasurer  
Submitted: November 25, 2019  
Subject: Motion – Approve 2019 and 2020 Amendments to the departments of the General Fund and other Funds of the City budget.

**INTRODUCTION AND HISTORY**

The City’s budget process includes another review of activity near year-end to ensure compliance with state laws governing budget expenditures. Actual expenditures should not exceed the approved appropriations by department in the General Fund, and by fund for all other City funds at year end. While in total, some funds would remain in compliance at year end without some of the proposed amendments, all of the proposed amendments do facilitate better data for planning and analysis for future years.

Attached is a listing of select departments in the General Fund and other funds, where amendments to appropriations are either required or recommended. Year to date revenue is also recommended to be amended for some select budget lines to more accurately ascertain the effect to the applicable fund balance. Finally, there are funds that were allocated to 2019 that are being requested to be utilized in 2020. Also attached is an updated General Fund balance projection, taking into consideration the proposed 2019 General Fund amendments.

**GENERAL FUND**

The proposed 2019 General Fund amendments decreased expenditures from $31,581,658 to $30,819,281. This is primarily a result of a reduction in required transfers to Major and Local road funds, however, certain departments did either need a reallocation of its expenditure budget or an increase in its overall expenditure due to its 2019 activity. The net effect of the expenditure changes were also tempered by increased development efforts which has again exceeded the previous amended budget figures. Also, revenue related to billable police overtime is adjusted to balance the required increases needed to its related expenditure line. The net impact to the 2019 budget is an increase in available funds of $837,377.

A proposed 2020 amendment increasing the expenditures of the IT services department is requested utilizing funds that were earmarked for potential 2019 projects that have been halted. Further, a 2020 amendment to General Funds Capital Project department’s Transfer to Major Roads and Transfer to Local Roads is requested to accommodate road project expenditures being moved from 2019 to 2020. Approval of this amendment would also include increasing the Major and Local Road Fund appropriate revenue lines in 2020 to keep the transfer of funds accounts in balance.

**MAJOR/LOCAL ROADS**

The proposed 2019 amendments to Major and Local Roads primarily recognizes changes in planned project timelines, postponing expenditures until the next calendar year. The net impact to these funds is an increase in available funds of $95,400 in total. Additionally, a request to move and increase various road projects in 2020 is requested carrying over those earmarked funds from 2019 and amending the 2020 as indicated.

**METRO ACT**

The proposed 2019 amendment to Metro Act recognizes increased professional services costs related to increased demand of utility/telecommunication inspection services over and above the historical trends. This is a decrease in the available funds of $27,000.

**RETIREE HEALTH CARE**

The proposed 2019 amendment to the Retiree Health Care Fund primarily reduces revenue required to meet actuarial requirements which is funded mainly by the General Fund. The net impact is a decrease in available funds of $54,115.
TREE FUND
The proposed 2019 amendment to the Tree Fund reflects approved expenditure of that Fund for the Amphitheatre project. This is a net decrease in available funds of $29,000.

STATE/FEDERAL FORFEITURE
The proposed 2019 amendments to State and Federal Forfeiture fund accounts recognize the appropriate actual expenditures previously estimated. This is a net decrease in available funds of $11,252 in total between the two funds.

CAPITAL PROJECTS FUND
The proposed 2019 amendments accommodate minor expenses not originally budgeted for that must be reflected in this fund to appropriately recognize the use of 2017 bond proceeds. This is a net decrease in available funds of $2,000.

FIELDSTONE GOLF FUND
The proposed 2019 amendments adjust various lines to estimated year end expectations. The net impact utilizes more of the Golf Funds net position than originally predicted. This is a net decrease in available funds of $36,387.

The proposed 2020 amendment allows for $25,000 planned for 2019 carpet replacement to be planned for early in 2020.

SEWER/WATER FUND
The proposed 2019 amendments recognize minor adjustments in year-end expectations. Also, the proposed amendments postpone planned expenditures in two projects and include a request to increase, by amendment, the appropriate account numbers in the 2020 budget accordingly. The 2019 amendments increase available funds.

FLEET FUND
The proposed 2019 amendments reflect an adjustment in interfund revenue due to an adjustment in overhead and replacement cost calculations affecting the allocation to other funds. This amendment reduces 2019 available funds.

STAFF RECOMMENDATION
Staff recommends approving the December 2, 2019 amendments to the current 2019 budget to remain compliant with state budget law, while also acknowledging current information and provide for better data for future analyses. Further, staff recommends approving the amendments proposed, increasing the 2020 budget as recommended to assist staff in future planning and recognizing those funds not utilized in 2019 for the purposes originally intended.

MOTION

Further, move to approve and reflect as of 1/1/2020, the 2020 amendments recommended in the attached detail to the General Fund department budgets and the Major Roads, Local Roads, Fieldstone Golf Fund and Sewer/Water Fund.

I CONCUR: ________________________

THOMAS A. TANGHE, CITY MANAGER
### General Fund 12/2/2019 amendments.

<table>
<thead>
<tr>
<th>Department</th>
<th>G/L Account to Amend</th>
<th>Current Budget</th>
<th>Final Amended Budget</th>
<th>Explanation</th>
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<td><strong>$ 63,613</strong></td>
<td>INCREASE Revenues $15K and INCREASE Expenses $78,613</td>
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<td>101-336-960.001</td>
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<td>$ (695,505)</td>
<td>$ (730,575)</td>
<td>INCREASE IN EXPENSE $24,930 AND INCREASE IN REVENUES $60,000</td>
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<td>$2,499</td>
<td>$4,312</td>
<td>Revised for the June 30, 2019 workers compensation audit</td>
</tr>
<tr>
<td></td>
<td>101-751-723.000</td>
<td>$3,492</td>
<td>$10,428</td>
<td>Revised to reflect appropriate split in active and retirees per actuary report</td>
</tr>
<tr>
<td></td>
<td>101-751-757.000</td>
<td>$2,000</td>
<td>$3,500</td>
<td>Revised to reflect increased general operation supplies costs</td>
</tr>
<tr>
<td></td>
<td>101-751-757.000-summerfest</td>
<td>$5,000</td>
<td>$11,975</td>
<td>Revised to reflect summerfest operating supplies costs</td>
</tr>
<tr>
<td></td>
<td>101-751-757.000-fallfestwoods</td>
<td>$300</td>
<td>$2,240</td>
<td>Revised to reflect fall festival in the wood operating supplies costs</td>
</tr>
<tr>
<td></td>
<td>101-751-821.000-summerfest</td>
<td>$40,000</td>
<td>$23,000</td>
<td>Revised to reflect event service for 2019 summerfest</td>
</tr>
<tr>
<td></td>
<td>101-751-821.000</td>
<td>$1,200</td>
<td>$3,000</td>
<td>Revised to reflect event services general for 2019</td>
</tr>
<tr>
<td></td>
<td>101-751-960.001</td>
<td>$2,400</td>
<td>$3,000</td>
<td>Revised to reflect expected YTD conference costs</td>
</tr>
<tr>
<td></td>
<td>101-751-999.001</td>
<td>$8,232</td>
<td>$7,193</td>
<td>Revised to reflect adjustments in overhead/replacement values</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$65,123</td>
<td>$68,648</td>
<td></td>
</tr>
</tbody>
</table>
### MIS

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Initial</th>
<th>Final</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>101-883-985.000</td>
<td>$3,525 INCREASE Move budget to software/equipment maint</td>
<td>$8,000</td>
<td></td>
<td>$4,476</td>
</tr>
<tr>
<td>101-883-934.000</td>
<td>$51,600 Adjust budget for support service items included in capital budget</td>
<td>$58,770</td>
<td></td>
<td>$7,170</td>
</tr>
<tr>
<td>101-883-814.000</td>
<td>$447,616 Adjust for anticipated current year activity. <strong>Include a 2020 amendment to increase this line by 40,000</strong></td>
<td>$407,616</td>
<td></td>
<td>$40,000</td>
</tr>
</tbody>
</table>

### Capital Improvements

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Initial</th>
<th>Final</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>101-901-999.202</td>
<td>$1,550,000 Reduce Transfer to Major Roads. <strong>Include a 2020 amendment to increase this line by 534,000</strong></td>
<td>$1,010,000</td>
<td></td>
<td>$540,000</td>
</tr>
<tr>
<td>101-901-999.203</td>
<td>$740,000 Reduce Transfer to Local Roads. <strong>Include a 2020 amendment to increase this line by 208,400</strong></td>
<td>$440,000</td>
<td></td>
<td>$298,400</td>
</tr>
</tbody>
</table>

### Grand Totals

<table>
<thead>
<tr>
<th></th>
<th>Initial</th>
<th>Final</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>$6,637,916</td>
<td>$5,800,539</td>
<td></td>
<td>$837,377</td>
</tr>
</tbody>
</table>

### Total Fund Balance

<table>
<thead>
<tr>
<th>Increase(Decrease)Impact</th>
<th>Initial</th>
<th>Final</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>$837,377</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Net decrease in Expenses of $762,377 and Net Increase in Revenues of $75,000 for a total positive impact on General Fund Balance.
## Major Roads Fund 12/2/2019 amendments

<table>
<thead>
<tr>
<th>G/L Account to Amend</th>
<th>Current Budget</th>
<th>Final Amended Budget</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>202-452-702.000</td>
<td>$259,242</td>
<td>$230,878</td>
<td>Revise to reflect a split</td>
</tr>
<tr>
<td>202-452-708.000</td>
<td>$60,000</td>
<td>$80,000</td>
<td>Revise budget for early winter season OT work</td>
</tr>
<tr>
<td>202-452-710.000</td>
<td>$9,060</td>
<td>$13,060</td>
<td>Adjust for mid year termination and payout</td>
</tr>
<tr>
<td>202-452-723.000</td>
<td>$31,284</td>
<td>$26,070</td>
<td>Adjust for appropriate split between Retirees and Actives</td>
</tr>
<tr>
<td>202-452-817.000</td>
<td>$15,000</td>
<td>$20,000</td>
<td>Increase for OHM services</td>
</tr>
<tr>
<td>202-452-973.000‐SquirrelRD</td>
<td>$827,706</td>
<td>$427,706</td>
<td>Adjust for anticipated current year activity. <em>Include a 2020 amendment to increase this line by $400,000.</em></td>
</tr>
<tr>
<td>202-452-935.000‐AsphaltMaint</td>
<td>$250,000</td>
<td>$275,000</td>
<td>Expect year end invoices to exceed budget</td>
</tr>
<tr>
<td>202-452-935.000‐ConcreteMaint</td>
<td>$442,000</td>
<td>$392,000</td>
<td>Reduce as the Taylor Road project is complete</td>
</tr>
<tr>
<td>202-452-937.003</td>
<td>$2,500</td>
<td>$15,000</td>
<td>Expect year end invoices to exceed budget</td>
</tr>
<tr>
<td>202-452-935.000‐StormRehabXX</td>
<td>$40,000</td>
<td>$10,000</td>
<td>Storm Rehab Maintenance Program is being reconfigured</td>
</tr>
<tr>
<td>202-452-937.100</td>
<td>$50,000</td>
<td>$45,000</td>
<td>Pavement Marking Maintenance Program is being reconfigured</td>
</tr>
<tr>
<td>202-452-699.101</td>
<td>$(1,550,000)</td>
<td>$(1,010,000)</td>
<td>Reduce the amount of support from General Fund</td>
</tr>
</tbody>
</table>

| Grand Totals         | $866,910       | $820,832             |             |
| Total Fund Balance   |               |                      |             |
| Increase(Decrease)Impact | $           | $46,078              |             |
Local Roads Fund 12/2/2019 amendments

<table>
<thead>
<tr>
<th>G/L Account to Amend</th>
<th>Current Budget</th>
<th>Final Amended Budget</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>203-453-702.000</td>
<td>$ 148,262</td>
<td>$ 176,626</td>
<td>Revise to reflect a split</td>
</tr>
<tr>
<td>203-453-708.000</td>
<td>$ 5,000</td>
<td>$ 10,500</td>
<td>Increase to reflect early Winter OT needs</td>
</tr>
<tr>
<td>203-453-723.000</td>
<td>$ 20,856</td>
<td>$ 26,070</td>
<td>Adjust for appropriate split between Retirees and Actives</td>
</tr>
<tr>
<td>203-453-935.000-Stormrehabxx</td>
<td>$ 50,000</td>
<td>$ 10,000</td>
<td>Storm Rehab Maintenance Program is being reconfigured</td>
</tr>
<tr>
<td>203-453-935.100</td>
<td>$ 12,000</td>
<td>$ 2,000</td>
<td>Pavement Marking Maintenance Program is being reconfigured</td>
</tr>
<tr>
<td>203-453-937.003</td>
<td>$ 5,000</td>
<td>$ 15,000</td>
<td>Adjust to reflect anticipated activity. Include a 2020 amendment to increase this line by $25000</td>
</tr>
<tr>
<td>203-453-973.000-atlanticblvd</td>
<td>$ 140,000</td>
<td>$ 25,000</td>
<td>Adjust for anticipated current year activity. Include a 2020 amendment to increase this line by $25000</td>
</tr>
<tr>
<td>203-453-973.000-parkwaysblvd</td>
<td>$ 162,000</td>
<td>$ 42,000</td>
<td>Adjust for anticipated current year activity. Include a 2020 amendment to increase this line by $120000</td>
</tr>
<tr>
<td>203-453-973.000-westincsad</td>
<td>$ 100,000</td>
<td>$ 25,000</td>
<td>Adjust for anticipated current year activity. Include a 2020 amendment to increase this line by $25000</td>
</tr>
<tr>
<td>203-453-988.000-ParkwaysBlvd</td>
<td>$ 38,400</td>
<td>-</td>
<td>Adjust for anticipated current year activity. Include a 2020 amendment to increase this line by $38400</td>
</tr>
<tr>
<td>203-453-699.101</td>
<td>$ (740,000)</td>
<td>$ (440,000)</td>
<td>Reduce the amount of transfer necessary from General Fund</td>
</tr>
</tbody>
</table>

Grand Totals $ (58,482) $ (107,804)  
Total Fund Balance Increase(Decrease)Impact $ 49,322
### Metro Act Fund 12/2/2019 amendments

<table>
<thead>
<tr>
<th>G/L Account to Amend</th>
<th>Current Budget</th>
<th>Final Amended Budget</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>204-443-801.000</td>
<td>$ 35,000.00</td>
<td>$ 62,000.00</td>
<td>Revise projections for OHM Contracted Services due to increased demand for utility/telecommunication reviews and inspection services</td>
</tr>
</tbody>
</table>

**Total Fund Balance**

| Increase(Decrease)Impact | $ (27,000) |
Retiree Health Care Fund 12/2/2019 amendments

<table>
<thead>
<tr>
<th>G/L Account to Amend</th>
<th>Current Budget</th>
<th>Final Amended Budget</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>225-274-817.000</td>
<td>$ 41,930</td>
<td>$ 43,930</td>
<td>Adjust for anticipated yearend actuarial advisor fees</td>
</tr>
<tr>
<td>225-274-580.100</td>
<td>$(2,950,070)</td>
<td>$(2,897,955)</td>
<td>Adjust for actuarial required contribution allocation</td>
</tr>
<tr>
<td><strong>Total Fund Balance</strong></td>
<td><strong>$(2,908,140)</strong></td>
<td><strong>$(2,854,025)</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Increase(Decrease)Impact</strong></td>
<td><strong>$</strong></td>
<td><strong>$(54,115)</strong></td>
<td></td>
</tr>
</tbody>
</table>
Tree Fund 12/2/2019 amendments

<table>
<thead>
<tr>
<th>G/L Account to Amend</th>
<th>Current Budget</th>
<th>Final Amended Budget</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>242-447-955.002</td>
<td>$ 10,000.00</td>
<td>$ 39,000.00</td>
<td>To accommodate additional expenses related to Amphitheatre project</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total Fund Balance</th>
<th>Increase(Decrease)Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$ (29,000)</td>
</tr>
</tbody>
</table>
State Forfeiture expenditures 12/2/2019 amendments

<table>
<thead>
<tr>
<th>G/L Account to Amend</th>
<th>Current Budget</th>
<th>Amended Budget</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>265-306-977.000</td>
<td>$ 5,000.00</td>
<td>$ 7,268.00</td>
<td>The drone costs with the related software exceeded the original projection</td>
</tr>
</tbody>
</table>

Total Fund Balance Increase(Decrease)Impact $ (2,268)

Federal Forfeiture expenditures 12/2/2019 amendments

<table>
<thead>
<tr>
<th>G/L Account to Amend</th>
<th>Current Budget</th>
<th>Amended Budget</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>264-304-799.000</td>
<td>$ 32,016.00</td>
<td>$ 41,000.00</td>
<td>Adjust to accommodate long sleeve base shirts</td>
</tr>
</tbody>
</table>

Total Fund Balance Increase(Decrease)Impact $ (8,984)
**Capital Projects Fund**

<table>
<thead>
<tr>
<th>G/L Account to Amend</th>
<th>Current Budget</th>
<th>Final Amended Budget</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>401-901-957.000</td>
<td>$</td>
<td>$1,000</td>
<td>Revise to record annual bond fees</td>
</tr>
<tr>
<td>401-901-975.000-17CIDPWPLOT</td>
<td>$</td>
<td>$1,000</td>
<td>Revise for late OHM final bill</td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td><strong>$</strong></td>
<td><strong>2,000</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Total Fund Balance**

Increase(Decrease)Impact $ (2,000)
Fieldstone Golf Fund 12/2/2019 amendments

<table>
<thead>
<tr>
<th>G/L Account to Amend</th>
<th>Current Budget</th>
<th>Final Amended Budget</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>584-753-757.000</td>
<td>$ 9,500</td>
<td>$ 15,000</td>
<td>Operating Supplies</td>
</tr>
<tr>
<td>584-753-791.001</td>
<td>$ 84,500</td>
<td>$ 135,000</td>
<td>Pro Shop Merchandise</td>
</tr>
<tr>
<td>584-753-800.002</td>
<td>$ 21,000</td>
<td>$ 23,000</td>
<td>Revise project fees from credit card processor</td>
</tr>
<tr>
<td>584-753-850.100</td>
<td>$ 6,293</td>
<td>$ 7,300</td>
<td>Comcast</td>
</tr>
<tr>
<td>584-753-921.000</td>
<td>$ 40,000</td>
<td>$ 42,000</td>
<td>Electric</td>
</tr>
<tr>
<td>584-753-927.000</td>
<td>$ 4,200</td>
<td>$ 5,000</td>
<td>Revise Water budget to reflect extensive usage in July</td>
</tr>
<tr>
<td>584-753-931.000</td>
<td>$ 11,000</td>
<td>$ 20,000</td>
<td>Revise Bldg Maintenance budget for facility painting work performed over normal annual maintenance</td>
</tr>
<tr>
<td>584-753-944.000</td>
<td>$ 34,138</td>
<td>$ 36,800</td>
<td>Revise Equipment Rental. Postpone carpeting and putting green expansion. <strong>Include a 2020 amendment to increase this line $25,000 for carpeting</strong></td>
</tr>
<tr>
<td>584-753-970.000</td>
<td>$ 55,000</td>
<td>$ -</td>
<td>-</td>
</tr>
<tr>
<td>584-753-977.000</td>
<td>$ 35,000</td>
<td>$ 20,000</td>
<td>Revise for actual pump irrigation replacement cost</td>
</tr>
<tr>
<td>584-753-710.000</td>
<td>$ 3,596</td>
<td>$ 16,980</td>
<td>Revise for estimated payouts</td>
</tr>
<tr>
<td>584-753-703.00</td>
<td>$ 148,000</td>
<td>$ 167,534</td>
<td>Revised for estimated wages and overtime</td>
</tr>
</tbody>
</table>

Totals $ 452,227 $ 488,614

Total Fund Balance
Increase(Decrease)Impact $ (36,387)
### Water Sewer Fund 12/2/2019 amendments

#### Sewer Department

<table>
<thead>
<tr>
<th>G/L Account to Amend</th>
<th>Current Budget</th>
<th>Budget</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>592-535-723.000</td>
<td>$20,856.00</td>
<td>$15,642.00</td>
<td>Adjust for appropriate split between Retirees and Actives</td>
</tr>
<tr>
<td>592-535-799.000</td>
<td>$45,080.00</td>
<td>$47,580.00</td>
<td>Increase for purchase of laptop</td>
</tr>
<tr>
<td></td>
<td><strong>$65,936</strong></td>
<td><strong>$63,222</strong></td>
<td></td>
</tr>
</tbody>
</table>

#### Water Department

<table>
<thead>
<tr>
<th>G/L Account to Amend</th>
<th>Current Budget</th>
<th>Budget</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>592-536-757.000</td>
<td>$26,600</td>
<td>$31,600</td>
<td>Revise budget to accommodate end of year purchases</td>
</tr>
<tr>
<td>592-536-814.000</td>
<td>$14,130</td>
<td>$19,130</td>
<td>Revise for additional work on transmitters</td>
</tr>
<tr>
<td>592-536-920.000</td>
<td>$3,300</td>
<td>$3,800</td>
<td>Revise estimate on telephone costs</td>
</tr>
<tr>
<td>592-536-977.001-PontiacRdX</td>
<td>$54,000</td>
<td>$84,000</td>
<td>Revise for Pontiac Road Water final costs</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Adjust for anticipated current year activity. <strong>Include a 2020 amendment to increase this line by $100,000</strong></td>
</tr>
<tr>
<td>592-536-977.001-AuburnroadXX</td>
<td>$150,000</td>
<td>$50,000</td>
<td>Adjust for anticipated current year activity. <strong>Include a 2020 amendment to increase this line by $200,000</strong></td>
</tr>
<tr>
<td>592-536-977.001-S.Squirrel Rd</td>
<td>$1,800,000</td>
<td>$1,600,000</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>$2,021,430</strong></td>
<td><strong>$1,756,930</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Totals** $2,087,366 $1,820,152

**Total Fund Balance**

**Increase(Decrease)Impact** $267,214
### Fleet Fund 12/2/2019 amendments

<table>
<thead>
<tr>
<th>G/L Account to Amend</th>
<th>Current Budget</th>
<th>Final Amended Budget</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>661-442-699.001</td>
<td>$(904,987)</td>
<td>$(878,769)</td>
<td>Revised to reflect adjustments in overhead/replacement values</td>
</tr>
<tr>
<td>661-442-699.002</td>
<td>$(26,386)</td>
<td>$(16,909)</td>
<td>Revised to reflect adjustments in overhead/replacement values</td>
</tr>
<tr>
<td><strong>Total Fund Balance</strong></td>
<td>$ (931,373)</td>
<td>$ (895,678)</td>
<td></td>
</tr>
<tr>
<td><strong>Increase(Decrease)Impact</strong></td>
<td>$ (35,695)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Updated Projection with amendments from General Fund on 12/2/2019

GENERAL FUND

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total General Fund Revenues</td>
<td>$27,964,539</td>
<td>$29,814,033</td>
<td>$29,889,033</td>
<td>$30,281,797</td>
<td>$30,059,814</td>
<td>$30,560,097</td>
<td>$30,181,608</td>
<td>$30,619,020</td>
</tr>
<tr>
<td>Revenue Over (Under) Expenditures</td>
<td>$(5,348,926)</td>
<td>$(1,767,625)</td>
<td>$(930,248)</td>
<td>$(10,432,053)</td>
<td>$(3,141,025)</td>
<td>$(3,675,582)</td>
<td>$(4,037,142)</td>
<td>$(3,583,566)</td>
</tr>
<tr>
<td>Fund Balance as % of Expense</td>
<td>77.8%</td>
<td>93.4%</td>
<td>98.4%</td>
<td>48.9%</td>
<td>50.5%</td>
<td>38.2%</td>
<td>26.4%</td>
<td>15.9%</td>
</tr>
<tr>
<td>Unrestricted Fund Balance as % of Expense</td>
<td>74.2%</td>
<td>89.6%</td>
<td>94.5%</td>
<td>46.0%</td>
<td>46.9%</td>
<td>34.7%</td>
<td>23.0%</td>
<td>12.5%</td>
</tr>
</tbody>
</table>


2 Assumes a 2025 net expenditure budget of $4.8M
INTRODUCTION AND HISTORY
Pyrotecnico Fireworks Inc., on behalf of Top Golf Auburn Hills, is requesting a permit for an outdoor pyrotechnic display to take place on December 31, 2019. If approved, this display will take place roughly midway on the driving range green at midnight. This display will last between 30 to 45 seconds in length. The fireworks used will be of close proximity type allowing for special effects and full displays within tight locations. The limited amount of explosive power and standards of manufacturing these items result in devices that are safe in confined spaces. They produce low smoke with virtually no "fallout" (paper or other debris) once discharged. These fireworks are typical for stadium like displays.

To be compliant with Michigan Fireworks Safety Act 256 of 2011; Article 28, the Auburn Hills Fire Department (AHFD) permit approval process require the following items in order to obtain a firework display permit: 1) a completed State of Michigan Bureau of Fire Service fireworks application; 2) a resident agent to be the legal representative (Top Golf) upon whom all process in an action or proceeding against the person may be served; 3) a full layout diagram of the firework site; 4) firework product data sheets; 5) liability insurance that includes the ‘City of Auburn Hills’ as coinsured; 6) proof of competency and qualifications of an articles pyrotechnic and display fireworks operator; 7) a collected fee to issue a permit; and 8) the City’s legislative body’s grant of the permit.

This resolution is being brought to City Council under Michigan Fireworks Safety Act 256 of 2011; Article 28.466 (Sec 16) that states:

(1) The legislative body of a city, village, or township, upon application in writing on forms provided by the department on the department's website and payment of a fee set by the legislative body, if any, may grant a permit for the use of agricultural or wildlife fireworks, articles pyrotechnic, display fireworks, consumer fireworks, or special effects manufactured for outdoor pest control or agricultural purposes, or for public or private display within the city, village, or township by municipalities, fair associations, amusement parks, or other organizations or individuals approved by the city, village, or township authority, if the applicable provisions of this act are met. After a permit has been granted, a permit holder may sell, possess, or transport fireworks for only the purposes described in the permit. A permit granted under this subsection is not transferable and shall not be issued to a minor.

This firework display will be under the supervision of the AHFD and will require a preshow inspection. Weather conditions, product verification, and the judgement of the fire department will be contributing factors to the final approval of the show. The AHFD reserves the right to disallow any or all pyrotechnic devices during the day of the show.
STAFF RECOMMENDATION
Staff recommends that City Council grant a firework display permit to Pyrotecnico Fireworks Inc., on behalf of Top Golf of Auburn Hills, for pyrotechnics before a proximate audience on December 31st (New Year’s Eve) at midnight. The supervision and final approval of the firework display will be determined by the Auburn Hills Fire Department.

MOTION
Move to grant a firework display permit to Pyrotecnico Fireworks Inc., on behalf of Top Golf USA, 500 Great Lakes Crossing Dr. Auburn Hills MI as submitted to the Auburn Hills Fire Department, to be held on December 31, 2019.

I CONCUR: ____________________________
THOMAS A. TANGHE, CITY MANAGER
Indoor/Outdoor Pyrotechnics Display Application Permit Form

☒ All indoor and outdoor pyrotechnic displays shall be in compliance with NFPA 1126 and NFPA 1123.

☒ The pyrotechnic display company shall complete a permit application form and return it to the Auburn Hills Fire Department a minimum of fourteen (14) days prior to the display.

☒ A copy of the liability insurance naming the City of Auburn Hills as a co-insured shall be provided. The minimum insurance amount for each occurrence shall be $5,000,000.

☒ A copy of the operator’s license to perform pyrotechnic displays shall be provided. A complete list of primary shooter’s work history and experience shall be included with submittal.

☒ Provide a complete description of the proposed display including locations, types, and amounts of devices to be used. Distances from proximate audience shall be included on site plan.

☒ Provide an SDS for all products used for display.

☐ Provide cut sheets for all flame producing equipment. Equipment must be listed by an approved testing laboratory.

☒ Provide a check in the amount $300.00 for permit fees payable to the City of Auburn Hills for indoor displays.

Inspection Requirements

1. A preshow inspection of the proposed display shall be conducted by the Auburn Hills Fire Department. The inspection shall be at least two (2) hours prior to the show for indoor displays and eight (8) hours for outdoor displays.

2. Any device or portion of the display found not to be in compliance with NFPA 1126 or NFPA 1123, or deemed unsafe by the Auburn Hills Fire Department shall not be permitted.

3. All devices shall be available for demonstration upon request by the Auburn Hills Fire Department.

4. All areas involved in the pyrotechnic display shall be visible by the shooter to verify no one is in firing zone during display. This may be accomplished with additional trained personnel and a means of communication with shooter.

5. Outdoor displays may require additional fees based on fire apparatus and staffing deemed necessary by the Auburn Hills Fire Department. A minimum fee of $2,500 will be assessed for all outdoor pyrotechnics displays.

Revision 2016

1899 N SQUIRREL ROAD – AUBURN HILLS, MICHIGAN 48326 – (248) 370-9461
2019 Application for Fireworks Other Than Consumer or Low Impact

**TYPE OF PERMIT(S) (Select all applicable boxes)**
- Agricultural or Wildlife Fireworks
- Public Display
- Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes
- Articles Pyrotechnic
- Display Fireworks
- Private Display

**NAME OF APPLICANT**
Pyrotechnic Fireworks, Inc

**ADDRESS OF APPLICANT**
PO Box 149 New Castle Pa 16103

**AGE OF APPLICANT** 18 YEARS OR OLDER
- YES
- NO

**NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION LLC, DBA OR OTHER**
Raquel Flowers

**ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER**
PO Box 149 New Castle, PA 16103

**IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)**

**ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)**

**TELEPHONE NUMBER**

**NAME OF PYROTECHNIC OPERATOR**
Danielle Walker

**ADDRESS OF PYROTECHNIC OPERATOR**
318 East Falls Ave P.O. Box 16105

**AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER**
- YES
- NO

**NO. YEARS EXPERIENCE**
- see attached resume

**NO. DISPLAYS**
- see attached resume

**WHERE**
- See attached resume

**NAME OF ASSISTANT TO BE DETERMINED AT A LATER DATE**

**ADDRESS OF ASSISTANT**

**AGE OF ASSISTANT** 18 YEARS OR OLDER
- YES
- NO

**NAME OF OTHER ASSISTANT**

**ADDRESS OF OTHER ASSISTANT**

**AGE OF OTHER ASSISTANT** 18 YEARS OR OLDER
- YES
- NO

**EXACT LOCATION OF PROPOSED DISPLAY**
500 Great Lakes Crossing Dr. Auburn Hills, Mi 48326

**DATE OF PROPOSED DISPLAY**
December 31, 2019 (midnight 1.1.20)

**TIME OF PROPOSED DISPLAY**
Midnight (1.1.20)

**MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT**
No storage required. Product will arrive to site at 5:30pm and crew will start set up at the firing site.

**AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT)**

**NAME OF BONDING CORPORATION OR INSURANCE COMPANY**
Everest Indemnity Insurance Co/Everest National Insurance Company/Maxum Indemnity Company (see attached COI with all information)

**ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY**

**NUMBER OF FIREWORKS**
Please see attached product list (all 1.4 product)

**KIND OF FIREWORKS TO BE DISPLAYED** (Please provide additional pages as needed)

See attachments

**SIGNATURE OF APPLICANT**

**DATE**
11-7-19
TopGolf USA 2019 NYE Celebration
Pyrotecnico's Close Proximity Pyrotechnics

- **Display Venue:** TopGolf Auburn Hills, MI, 500 Great Lakes Crossing Dr 48326

- **Display Date, Time, Duration:** December 31, 2019 | Midnight | 60 Seconds

- **Primary Pyrotecnico Point of Contacts:**
  - Chris Mele Show Producer
    - Cell: 724.510.6194
    - Email: cmele@pyrotecnico.com
  - Raquel Flowers, Permit Coordinator
    - Office: 856.697.1023
    - Email: rflowers@pyrotecnico.com

- **Lead Pyrotechnic Operator (Day-of-Contact):** Danielle Walker
  - Cell: 716.697.8358

- **Pyrotechnics Product Recap:**
  - 4 30MM Comet Mines
  - 1 30MM Crossette
  - 1 40MM Comet Mines
  - 8 48MM Bombettes
  - 1 48MM Comet
  - 10 48MM Mines
  - 6 20MM 10-Shot Comet Plates
  - 6 20MM 10-Shot Mine Plates
  - 13 30MM 8-Shot Crossette Plates
  - 4 40MM 8-Shot Comet Mine Plates

- **Manner of Pyrotechnic Storage:**
  - N/A as pyrotechnic product will not arrive to the display venue prior to December 31, 2019

- **Timeline of Pyrotecnico Activity:**
  - 5:30 PM Pyrotecnico to arrive on site
  - 7:00 PM - 8:00 PM TopGolf to stop operations and close the course
  - 7:00 PM - 8:00 PM Pyrotecnico to begin equipment/product set-up
    - Pyrotechnics shall be placed on the course as indicated on the attached Display Site Plan. TopGolf shall provide wood covers that shall be placed over and fully covering the pyrotechnics
  - 7:45 PM PM Pyrotecnico to perform demo, if required by fire department
    - Once demo, if applicable, has been fully completed and pyrotechnics have once again been secured with the wood boxes, and the Pyrotecnico / fire personnel have cleared the course, TopGolf will resume operations
- 11:35 PM: TopGolf to stop operations and close the course
- 11:35 PM: Pyrotecnico shall remove the wood covers
- Midnight: 60 Second Display Begins
- 12:00 AM: Pyrotecnico shall begin strike
October 30, 2019

Pyrotecnico Fireworks Inc. has the permission of Topgolf to use its properties, as provided per Schedule 2 of this agreement, on December 31st, 2019 for the purpose of a close-proximity pyrotechnic display for a New Year's Eve celebration in accordance with all applicable laws, ordinances, codes, rules, regulations, restrictive agreements and insurance requirements.

TOPGOLF:

Signature: 

Name: Eldridge Burns

Title: Manager of those entities per the attached Schedule 1

Date: November 4, 2019

PROPERTY OWNER:

30 West Pershing, LLC

Signature: 

Name: Michael L. Hiron

Title: Vice President

Date: October 30, 2019

Topgolf | 8750 North Central Expressway, Suite 1200 | Dallas, TX 75231 | p. 214.501.5052
MINES & COMETS, 19MM, 22MM, 30MM, 45MM (SAM), 50MM, 75MM & 100MM, (ALL COLORS)

SECTION I: PRODUCT & MANUFACTURER IDENTIFICATION

<table>
<thead>
<tr>
<th>PRODUCT IDENTIFIER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mines &amp; Comets, 19mm, 22mm, 30mm, 45mm (Sam), 50mm, 75mm &amp; 100mm - (ALL COLORS)</td>
</tr>
</tbody>
</table>

| PRODUCT USE: |
| Theatrical Pyrotechnics and Special Effects. Device will expel burning projection(s). Maximum altitude is dependent upon customer order, with a maximum height of 350-400’ for larger product. |

| MANUFACTURER'S NAME: |
| Distributed By: Next FX, Inc. |
| Mfg. By: Stage FX, Inc. |

| STREET ADDRESS: |
| 184 McNalley Road |

| ZIP CODE: |
| 59019 |

| TELEPHONE NUMBER: |
| (406)322-1303 |

| CITY: |
| Columbus |

| STATE: |
| MT - USA |

| EMERGENCY NUMBERS: |
| Domestic - (800)255-3924 |
| Inter. - +01 (813)248-0585 |

SECTION II: HAZARDS IDENTIFICATION

WHMIS CLASSIFICATION/GHS CLASSIFICATION: EXPLOSIVE CLASS 1.4

**WARNING**

Hazard statement: Fire or Projection Hazard

Precautionary statements: (Prevention)
Keep away from heat/sparks/open flames/hot surfaces/stray electrical currents - “No Smoking”

Response:
In case of Fire: Evacuate area
Explosion Risk in case of Fire
Do NOT fight fire when fire has reached explosive product.

Product Use:
Burning projections can and will ignite combustible materials. Altitude and radial safety distances should be applied. Refer to label or manufacturer for appropriate safety distances for specific product. “FOR PROFESSIONAL USE ONLY” not for consumer or retail sales.

Sales to persons under (18) years prohibited.

Potential Acute Health Effects:
Device could cause serious burn injuries if incorrectly used.

Potential Chronic Health Effects:
There are no chronic affects from handling this product appropriately. See appropriate MSDS for component ingredients.
SECTION III: COMPOSITION/INGREDIENT INFORMATION

<table>
<thead>
<tr>
<th>Hazardous Ingredients</th>
<th>%</th>
<th>CAS Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Potassium Perchlorate</td>
<td>*</td>
<td>7778-74-7</td>
</tr>
<tr>
<td>Strontium Carbonate</td>
<td>*</td>
<td>1633-05-2</td>
</tr>
<tr>
<td>Saran Resin</td>
<td>*</td>
<td>9011-06-7</td>
</tr>
<tr>
<td>Red Gum</td>
<td>*</td>
<td>9004-53-9</td>
</tr>
<tr>
<td>Dextrine</td>
<td>*</td>
<td>7439-95-4</td>
</tr>
<tr>
<td>Magnesium</td>
<td>*</td>
<td>7778-50-9</td>
</tr>
<tr>
<td>Potassium Dichromate</td>
<td>*</td>
<td>7740-32-6</td>
</tr>
<tr>
<td>Titanium</td>
<td>*</td>
<td>7755-79-1</td>
</tr>
<tr>
<td>Black Copper Oxide</td>
<td>*</td>
<td>3137-38-0</td>
</tr>
<tr>
<td>Potassium Nitrate</td>
<td>*</td>
<td>7704-34-9</td>
</tr>
<tr>
<td>Sulfur</td>
<td>*</td>
<td>7440-44-0</td>
</tr>
<tr>
<td>Charcoal</td>
<td>*</td>
<td>10022-31-8</td>
</tr>
<tr>
<td>Barium Nitrate</td>
<td>*</td>
<td>7429-90-5</td>
</tr>
<tr>
<td>Aluminum</td>
<td>*</td>
<td>10043-35-3</td>
</tr>
<tr>
<td>Boric Acid</td>
<td>*</td>
<td>1345-04-6</td>
</tr>
<tr>
<td>Antimony Sulfide</td>
<td>*</td>
<td>513-77-9</td>
</tr>
<tr>
<td>Barium Carbonate</td>
<td>*</td>
<td>144-55-8</td>
</tr>
<tr>
<td>Sodium Bicarbonate</td>
<td>*</td>
<td>471-34-1</td>
</tr>
</tbody>
</table>

* Ingredient percentages are company proprietary. Chemical Ingredient list covers all color & effect variants, but may vary with specific custom coloration and/or effect requirements.

SECTION IV: FIRST AID MEASURES

Routes of Entry: X Skin contact  -  Skin Absorption  X Eye contact  X Inhalation  X Ingestion

Skin Contact:
Product itself does not have any Skin Contact hazards. Serious burns could take place if accidental ignition. Contents (if spilled) should be washed immediately from exposed area with plenty of soap and water.

Eye Contact:
Product itself does not have any Eye Contact hazards. Serious Eye injuries could result if accidental ignition occurs. (If Contents are spilled) Flush eyes for a minimum of 15 minutes. If irritation persists, seek medical attention.
MINES & COMETS, 19MM, 22MM, 30MM, 45MM (SAM), 50MM, 75MM & 100MM, (ALL COLORS)

INHALATION:
Product itself does not present an inhalation hazard. Smoke from device functioning may cause irritation if used within non-ventilated or small confined spaces.

INGESTION:
Product itself does not present an ingestion hazard. If contents are accidentally ingested, seek medical attention as soon as possible.

ACUTE HEALTH EFFECTS:
Some ingredients are considered irritants and should be handled as such if exposed. The following is a list of those ingredients:
- Black Copper Oxide
- Barium Nitrate
- Aluminum
- Boric Acid
- Calcium Carbonate

CHRONIC HEALTH EFFECTS:
There are no chronic affects from the handling of this product. Although repeated close proximity use (without hearing protection) could cause hearing loss.

SECTION V: FIRE FIGHTING MEASURES & RELATED INFORMATION

<table>
<thead>
<tr>
<th>Flammability:</th>
<th>All Pyrotechnics are highly flammable</th>
</tr>
</thead>
<tbody>
<tr>
<td>NFPA Rating:</td>
<td>4 - Severe Hazard</td>
</tr>
</tbody>
</table>

GENERAL FIRE HAZARDS:
Pyrotechnic compositions/Devices burn violently and are self-oxidized. Faster burning compositions may reach detonation levels dependent upon composition, packaged configuration and/or containment. Burning projections can and will ignite combustible materials. Altitude and radial safety distances should be applied.

MEANS OF EXTINGUISHMENT:
Pyrotechnics are self-oxidized and cannot be extinguished with normal means. Do not fight fires involving the devices. Incipient fires may be fought. Do not use suffocation methods, clear area of personnel!

SECTION VI: ACCIDENTAL RELEASE MEASURES

CONTAINMENT PROCEDURES:
Devices may be gently picked up and re-packaged in original packaging or equivalent. In case pyrotechnic composition is spilled: Keep away from any possible ignition sources such as open flames, sparks and non-rated electrical devices. Prevent possible electrostatic discharges (for example: do not use a synthetic dustpan and brush).
Next FX, Inc.  
SAFETY DATA SHEET  

MINES & COMETS, 19MM, 22MM, 30MM, 45MM (SAM), 50MM, 75MM & 100MM, (ALL COLORS)  

Cleanup Procedures:  
Packaged devices can be picked up gently. For spilled material, which may be released accidentally, flood area with water and use conductive or natural material utensils for pick-up. Place into a closed conductive container for disposal.  

SECTION VII: HANDLING AND STORAGE  

Handling Procedures and Equipment:  
All pyrotechnics should be handled with caution. Avoid open flames, smoking, friction, impact, excessive heat, electrostatic discharges, radio frequency interference and moisture. Do not aim open end of the device towards personnel or combustible materials. Safety instructions included in packaging. In some cases, unpackaged or explosive/pyrotechnic materials packaged in other then original packaging may have to be handled as a higher hazard, i.e. 1.1 or 1.3 classification.  

Storage Requirements:  
Store in a cool, well ventilated, and dry area. Dependent upon application, separation distances and security measures are to be complied with. Storage compatibility should be maintained in accordance with Federal regulations.  

SECTION VIII: EXPOSURE CONTROL/PERSONAL PROTECTION  

Exposure Limits:  
ACGIH TLV = N/A  
OSHA PEL = N/A  
OTHER = N/A  

Engineering Controls:  
Devices need to be used in a ventilated area for removal of smoke. Some ingredients may have exposure controls. Larger devices should only be used for "Outdoor" Use only.  

Personal Protective Equipment:  
Safety glasses are required when handling. Prevention or reduction of static electricity should be accomplished by wearing all cotton clothing.  

SECTION IX: PHYSICAL PROPERTIES  

<table>
<thead>
<tr>
<th>Physical State:</th>
<th>Odor &amp; Appearance:</th>
<th>Specific Gravity:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Solid</td>
<td>Solid Tubes usually Black - No Odor</td>
<td>N/A</td>
</tr>
<tr>
<td>Odor Threshold:</td>
<td>Viscosity:</td>
<td>N/A</td>
</tr>
<tr>
<td>N/A</td>
<td>N/A</td>
<td>Partition Coefficient; in- Octonal/Water</td>
</tr>
<tr>
<td>Vapor Density;</td>
<td>Vapor Pressure; (mm/Hg)</td>
<td>Evaporation Rate;</td>
</tr>
<tr>
<td>(Air=1)</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Boiling Point;</td>
<td>Freezing Point; (°C)</td>
<td>pH;</td>
</tr>
<tr>
<td>(°C)</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>
**Mines & Comets, 19MM, 22MM, 30MM, 45MM (SAM), 50MM, 75MM & 100MM, (All Colors)**

<table>
<thead>
<tr>
<th>Solubility in Water;</th>
<th>Melting Point;</th>
<th>VDC;</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td>Pyrotechnics will reach auto-ignition temperature before melting</td>
<td>N/A</td>
</tr>
<tr>
<td>Flashpoint;</td>
<td>Upper Flammable Limits;</td>
<td>Lower Flammable Limits;</td>
</tr>
<tr>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Auto-Ignition Temperature;</td>
<td>Sensitivity to Impact;</td>
<td>Sensitivity to Electrostatic;</td>
</tr>
<tr>
<td>Approx. - 440° C</td>
<td>N/A</td>
<td>Only when device is un-shunted.</td>
</tr>
</tbody>
</table>

**SECTION X: STABILITY & REACTIVITY**

<table>
<thead>
<tr>
<th>Chemical Stability;</th>
<th>X Stable</th>
<th>Unstable</th>
<th>IF Unstable, Under what Conditions;</th>
</tr>
</thead>
<tbody>
<tr>
<td>Incompatibilities or Conditions to Avoid;</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ignition Sources;</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Possibility of Hazardous Reaction;</td>
<td>Very Low when device is shunted or short circuited. Low possibility when un-shunted.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reactivity;</td>
<td>Loose composition is very reactive to sources of ignition.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hazardous Decomposition;</td>
<td>Decomposition does not occur under normal circumstances during storage, transport and handling. Upon functioning, this device can produce Nitrates and other oxides.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**SECTION XI: TOXICOLOGICAL INFORMATION**

<table>
<thead>
<tr>
<th>Carcinogenicity - IARC;</th>
<th>These devices may contain known or suspected carcinogens. The following list of chemicals are classifiable and you should refer to specific MSDS for additional information;</th>
</tr>
</thead>
<tbody>
<tr>
<td>Antimony Sulfide</td>
<td></td>
</tr>
<tr>
<td>Potassium Dichromate</td>
<td></td>
</tr>
<tr>
<td>Saran Resin</td>
<td></td>
</tr>
<tr>
<td>Routes of Entry;</td>
<td>(Only Spilled Compositions) Skin Absorption, Inhalation &amp; Ingestion</td>
</tr>
<tr>
<td>Measures of Toxicity;</td>
<td>(Ingredients Only)</td>
</tr>
<tr>
<td>Magnesium - (Oral), LD50 (Rat) 230 mg/kg</td>
<td></td>
</tr>
<tr>
<td>Potassium Dichromate - (Oral), LD50 (Rat) 25 mg/kg, (Dermal) LD50 (Rabbit) 14 mg/kg</td>
<td></td>
</tr>
<tr>
<td>Potassium Nitrate - (Oral), LD50 (Rat) 3015 mg/kg</td>
<td></td>
</tr>
<tr>
<td>Sulfur - (Inhalation), LD50 (Rat) &gt;9.23 mg/L/4H, (Oral), LD50 (Rat) &gt;3000 mg/kg; (Dermal), LD50 (Rabbit)&gt;2000 mg/kg</td>
<td></td>
</tr>
<tr>
<td>Charcoal - (Oral), LD50 (Rat) &gt;10,000 mg/kg</td>
<td></td>
</tr>
<tr>
<td>Barium Nitrate - (Oral), LD50 (Rat) 355 mg/kg</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Carcinogenicity - ATSDR;</th>
<th>These devices may contain known or suspected carcinogens. The following list of chemicals are classifiable and you should refer to specific MSDS for additional information;</th>
</tr>
</thead>
<tbody>
<tr>
<td>Antimony Sulfide</td>
<td></td>
</tr>
<tr>
<td>Potassium Dichromate</td>
<td></td>
</tr>
<tr>
<td>Saran Resin</td>
<td></td>
</tr>
</tbody>
</table>

**NEXT FX, Inc.**

SAFETY DATA SHEET

184 McNally Road
Columbus, MT 59019
(406)332-1303
MINES & COMETS, 19MM, 22MM, 30MM, 45MM (SAM), 50MM, 75MM & 100MM, (ALL COLORS)

Boric Acid - (Inhalation), LC50 (Rat) >0.16 mg/L/4H: (Oral), LD50 (Rat) 2660 mg/kg: (Dermal), LD50 (Rabbit) >2000 mg/kg
Antimony Sulfide - (Inhalation), LC50 (Rat) >5.04 mg/L/4H: (Oral), LD50 (Rat) >2000 mg/kg: (Dermal), LD50 (Rat) >2000 mg/kg
Barium Carbonate - (Oral), LD50 (Rat) 418 mg/kg
Sodium Bicarbonate - (Oral), LD50 (Rat) 4220 mg/kg
Calcium Carbonate - (Oral), LD50 (Rat) 6450 mg/kg

Chronic Effects on Humans; (Ingredients Only)  | Acute Effects on Humans; (Ingredients Only)
(See Ingredient SDS)                           | (See Ingredient SDS)

Other Toxic Effects On Humans; (Skin Corrosion/Irritation, Eye Damage/Irritation, Respiratory or Skin Sensitizer, or Aspiration Hazards)
None Known

Germ Cell Mutagenicity;
Does Not Apply to Device
STOT - Single Exposure;
Does Not Apply to Device
STOT - Repeated Exposure;
Does Not Apply to Device
Symptoms of Overexposure;
No overexposure hazards associated with the device or product.

SECTION XII: ECOLOGICAL INFORMATION

Ecotoxicity;
The following list of chemicals may have additional ecotoxicity information on their specific SDS;
Potassium Dichromate
Sulfur
Boric Acid
Barium Carbonate
Sodium Bicarbonate

Products of Degradation:
Possibly hazardous short term, degradation products are not likely.
Toxicity of the Products of Biodegradation:
The products of degradation are less toxic than the product itself.
Other Adverse Effects:
None Known

Biaccumulation:
Does Not Apply to Device
Mobility in Soil:
Does Not Apply to Device

SECTION XIII: DISPOSAL CONSIDERATIONS:

EPA Waste Codes Applicable;
Unused devices will exhibit the characteristics of reactivity in accordance with 40 CFR. D003 would be applicable if devices are considered waste.
Mines & Comets, 19mm, 22mm, 30mm, 45mm (SAM), 50mm, 75mm & 100mm, (All Colors)

Waste Disposal:
Wastes must be disposed of in accordance with local, state and federal regulations. As stated above, unused device does exhibit a RCRA characteristic as depicted by 40 CFR and/or other international regulations. Best suited for incineration at a licensed experienced disposal facility. Used devices may be disposed of in standard refuse container.

SECTION XIV: TRANSPORTATION INFORMATION

**DOT Classification & UN Identification:**
Class 1.4G - UN0431
Explosive

**Proper Shipping Name & Technical Name:**
Articles, Pyrotechnic

Special Provisions for Transport:
In case of an accident, the ERG should be consulted for emergency procedures. Evacuation will be necessary if accident has involved multiple devices in a fire or the potential for a fire exists.

SECTION XV: REGULATORY INFORMATION:

Federal & State Regulations:
Regulations governing the manufacturing, use and sale of pyrotechnics and/or chemicals are applicable to this product line. Please contact your distributor or the manufacturer for specific regulations if you have questions.

Other Regulations:
**OSHA:** Hazardous by definition of Hazard Communication Standard (29 CFR 1910.1200). **EINECS:** Some of the compositional ingredients are on the European Inventory of Existing Commercial Chemical Substances. Ingredients may have specific federal, state or local regulations governing thresholds and handling procedures and only apply to the manufacturing of these items. If one of the ingredients in these devices is Potassium Perchlorate, the state of California requires that this warning be given - "Some products may contain perchlorates. Special Handling may apply! See [www.dtsc.ca.gov/hazardouswaste/perchlorate](http://www.dtsc.ca.gov/hazardouswaste/perchlorate)."
Mines & Comets, 19MM, 22MM, 30MM, 45MM (SAM), 50MM, 75MM & 100MM, (ALL COLORS)

SECTION XVI: OTHER INFORMATION

The information above is believed to be accurate and represents the best information currently available to us. However, we make no warranty of merchantability or any other warranty, expressed or implied, with respect to such information, and we assume no liability resulting from its use. Users should make their own investigations to determine the suitability of the information for their particular purposes. In no event shall Next FX, Inc. or its affiliates be liable for any claims, losses, or damages of any third party or for lost profits or any special, indirect, incidental, consequential or exemplary damages, howsoever arising, even if Next FX, Inc. Affiliates or Consultants have been advised of the possibility of such damages.

Date Prepared:
18 Sept. 2013

Prepared By:
Dennis Slider

Telephone Number:
(406)322-1304
# CERTIFICATE OF LIABILITY INSURANCE

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## DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.

Fireworks Display Date: December 31, 2019
Location: 500 Great Lakes Crossing Drive Auburn Hills, MI
Additionally Insured: City of Auburn Hills, MI as a co-insured

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

Authorized Representative

© 1988-2010 ACORD CORPORATION. All rights reserved.
CERTIFICATE OF ATTENDANCE
This Certifies that
Danielle Walker
has attended the
Pyrotecnico 8 Hour Training
and Safety Seminar

- APA Display Fireworks Training Program
- Fireworks Display Safety
- Hazardous Material Training
- DOT Transport Security
- Substance Abuse Training
- Federal Regulations Training
- Various State Pyrotechnic Continuing Education Licensing Requirements
Danielle Walker Resume'

2017

2/25 NHL Stadium Series (Heinz Field, Pittsburg, PA)

- Cryo
- Pyro (1.4G)
- Flame Units

7/21 & 7/22 Rock N Blast (Progressive Field, Cleveland, OH)

- Pyro (1.3G and 1.4G)
- Flame Units

9/1-9/3 Electric Zoo (Icahn Stadium, New York, NY)

- Pyro (1.4G)
- Cryo
- Flame Units

9/29-9/30 Thrival Festival (Carrie Furnace, Pittsburg, PA)

- Cryo
- Sparkulars

10/27-10/28 Insomniac: Escape (National Orange Show Event Center, San Bernardino, CA)

- Cryo
- Stadium Shots
- Confetti Blowers

11/17 Santa Spectacular (Pittsburgh, PA)

- Display fireworks on a barge (1.3G)

12/30-12/31 Insomniac: Countdown (National Orange Show Event Center, San Bernardino, CA)

- Cryo
- Stadium Shots
- Confetti Blowers
2018

3/17 NCAA Men’s Wrestling (Quicken Loans, Cleveland, OH)
  - Fog Wall
  - Flame Units
  - Fog Units

3/25 The Q Community Fun Run (Quicken Loans, Cleveland, OH)
  - Flame Units

4/5-4/7 DJ Marshmello (House of Blues, Boston, MA)
  - Cryo
  - Confetti Blowers
  - Stadium Shots

4-21 NCAA Women’s Gymnastics (Chaifetz Arena, St. Louis, MA)
  - Confetti

5/19 Rock on the Range (Mapfre Stadium, Columbus, OH)
  - License Holder for Stone Sour
  - Sparkulars

7/4-7/5 Monroeville, PA
  - 1.3G Hand Fire Display

8/3 & 8/4 Rock N Blast (Progressive Field, Cleveland, OH)
  - Pyro (1.3G and 1.4G)
  - Flames

9/1 & 9/2 Made in America (Philadelphia, PA)
  - Stage Pyro (1.4G)
  - Mod 1 Flame Units
  - Cryo
9/28 PNC Park (Luxe)
- Pyro (1.3G & 1.4G)

10/26 & 10/27 Insomniac: Escape (National Orange Show Event Center, San Bernardino, CA)
- Cryo Jets
- Confetti Blowers
- Double Barrel Confetti Cannons

12/1 NCAA Men’s and Women’s Soccer
- Pyro (1.4G)
- Double Barrel Confetti Cannons

12/14 Post Malone @ Rolling Loud (Banc of California Stadium Grounds, Los Angeles, CA)
- Stage Pyro (1.4G)
- Flames Units

12/29 Audiotistic Insomniac (National Orange Show Event Center, San Bernardino, CA)
- Confetti Blowers
- Cryo Jets

12/31 Countdown Insomniac (National Orange Show Event Center, San Bernardino, CA)
- Stadium Shots
- Cryo Jets

2019

3/22-3/23 NCAA Men’s Wrestling (PPG Paints Arena, Pittsburgh, PA)
- Salamanders
- Base hazer & M7 Fogger
- FX Series BB-10 (Beam Bars)

5/18-5/19 NCAA Women’s Lacrosse (Grand Valley State, Allendale, MI)
- Stadium shots
2018

3/17 NCAA Men’s Wrestling (Quicken Loans, Cleveland, OH)
- Fog Wall
- Flame Units
- Fog Units

3/25 The Q Community Fun Run (Quicken Loans, Cleveland, OH)
- Flame Units

4/5-4/7 DJ Marshmello (House of Blues, Boston, MA)
- Cryo
- Confetti Blowers
- Stadium Shots

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  - Double Barrel Confetti Cannons

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  - Double Barrel Confetti Cannons

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  - Flames Units

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  - Confetti Blowers
  - Cryo Jets

12/31 Countdown Insomniac (National Orange Show Event Center, San Bernardino, CA)
  - Stadium Shots
  - Cryo Jets

**2019**

3/22-3/23 NCAA Men’s Wrestling (PPG Paints Arena, Pittsburgh, PA)
  - Salamanders
  - Base hazer & M7 Fogger
  - FX Series BB- 10 (Beam Bars)

5/18-5/19 NCAA Women’s Lacrosse (Grand Valley State, Allendale, MI)
  - Stadium shots
8/29-8/31 Electric Zoo (Icahn Stadium, New York, NY)

- Cryo Jets
- Close Prox (1.4G) Product
- Mod 1 Flame Units
- G3000, MDG Foggers
- FX Series Laser 20 and FX Series Laser 24G

9/12-9/14 Katapult Events (Nationwide Arena, Columbus, OH)

- Cryo Jets
- Close Prox Pyro and Waterfall (1.4G)
- Salamanders
- Sparkulars

10/11 & 10/12 Rezz (The Greek Theatre, LA, CA and Bill Graham Civic Auditorium, San Francisco, CA)

- 6 Mod 1s

10/25 Kacey Musgraves (Bridgestone Arena, Nashville, TN)

- 8 Confetti Blower 2
City of Auburn Hills  Fire  Permit No: PF190135

Fire Department  1899 N. Squirrel Road  Auburn Hills, Michigan 48326
Phone: (248) 370-9461  Fax: (248) 370-9358  Emergency Line 911

500 GREAT LAKES CROSSING DR
GLC AUBURN HILL LLC
AUBURN HILLS  48326

Date of Application  11/20/2019
Date of Issuance
Work Type
Const Typ  Sq. ft.  0
Use Group

FOR AN INSPECTION 48 HOURS IN ADVANCE

Work Description: Pyro display Top Golf 12/31/19

Stipulations:

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Fire Inspector

Owner
30 WEST PERSHING LLC
909 WALNUT STE 200
KANSAS CITY  MO  64106-2003
Ph #

Contractor
Pyrotechnico
PO Box 149
New Castle  PA  16103
Ph# (724) 652 95

Applicant
Pyrotechnico
PO Box 149
New Castle  PA  16103
Ph# (724) 652 955

Fee Total: $300.00
Amount Paid: 300.00
Balance Due: $0.00

It is the applicant's responsibility to ensure that conditions are in accordance with applicable State, Building, and Local Fire Regulations.
To: Mayor and City Council  
From: Thomas A. Tanghe, City Manager; Donald K. Grice, Assistant City Manager  
Submitted: October 14, 2019  
Subject: Motion – Adoption of 80/20 Cost Sharing Resolution for Employee Contribution to Healthcare

INTRODUCTION AND HISTORY

Public Act 152 of 2011 mandates that public employers require employees to participate in paying toward health care premiums unless the local legislative body provides a waiver of such premiums by a two-thirds vote. Since January 1, 2015, all full-time employees throughout the organization have been contributing twenty percent toward healthcare premiums. While there are two calculation methods, the Hard Cap and the 80/20 method, we have adopted the 80/20 cost share method for the past five years which is to simply collect twenty percent (20%) of the premium from employees. It should be noted that this premium share applies only to the medical and prescription drug coverage for employees and does not include dental and optical.

This year, City Council has expressed an interest in adopting the waiver provision contained in Public Act 152. By adopting the attached resolution, all full-time employees will be exempt from the requirement to contribute to premiums as it applies to PA 152 for the period of January 1 – December 31, 2020.

STAFF RECOMMENDATION

Staff recommends adoption of the attached resolution waiving healthcare premium share for our 2020 fiscal year, which is also the calendar year.

MOTION

Move to adopt the attached resolution titled: Resolution to Adopt the Annual Exemption Option as Set Forth in 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act.

I CONCUR: 

THOMAS A. TANGHE, CITY MANAGER
Resolution No.

City of Auburn Hills

RESOLUTION TO ADOPT THE ANNUAL EXEMPTION OPTION AS SET FORTH IN 2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT

WHEREAS, Public Act 152 of 2011 was passed by the State Legislature and signed by the Governor on September 24, 2011; and

WHEREAS, the Act contains three options for complying with the requirements of the Act; and

WHEREAS, the three options for consideration are as follows:

1) Apply the hard cap (capped dollar amount a local government employer may pay toward an employee’s healthcare costs),
2) Adopt by majority vote the 80/20% cost-sharing model,
3) Adopt by a two-thirds vote to opt out of the cost-sharing model as set forth in Public Act 152 of 2011 and revisit it prior to the next plan year; and

WHEREAS, the City of Auburn Hills has elected the Exemption provision of the Act for the 2020 calendar year as its choice for compliance with the Act.

NOW, THEREFORE, BE IT RESOLVED, the City of Auburn Hills City Council elects to comply with the requirements of the Publicly Funded Health Insurance Contribution Act by adopting the annual Exemption option for the medical plan coverage year for the period January 1, 2020 through December 31, 2020.

AYES:
NAYS:
ABSENT:
ABSTENTIONS:

Resolution No. ____________
Enacted _____________

STATE OF MICHIGAN)     )SS
COUNTY OF OAKLAND)

I, the undersigned and duly appointed City Clerk for the City of Auburn Hills, Oakland County, Michigan do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Auburn Hills City Council held on the Second day of December, 2019.

IN WITNESS WHEREOF, I have hereunto affixed my official signature on this _____ day of _____________ 2019.

______________________________
Laura Pierce, City Clerk
INTRODUCTION AND HISTORY
For the past five years, employees have been required to contribute twenty percent of their health care premium as a payroll deduction. Each year, the City Council is required to adopt a resolution as required by PA 152 of 2011 that requires an action to be taken that either waives the contribution or requires a contribution based on two employee contribution methods; the hard cap or the 80/20. This year, the City Council has expressed interest in waiving the contribution which meets the requirement of PA 152. However, City Council recognizes the cost of such waiver and has agreed to do so as along as all employee groups will, under separate agreement, contribute ten percent of their premiums for health care and prescription drug coverage. An agreement to implement a 90/10 cost share has been drafted by labor counsel and on November 18, 2019, the last of the employee groups affixed their signature. Subsequently, I executed the agreement as the final signature to the document on behalf of the city and therefore, the attached resolution, if adopted by City Council this evening, will set the 90/10 cost share in motion. It should be noted that PA 152 requires an action be taken each year. Therefore, the 90/10 agreement shall have a duration of January 1 through December 31, 2020 at which time it expires and another action will need to be taken by City Council prior to that expiration.

STAFF RECOMMENDATION
Staff recommends adoption of the attached resolution titled: Resolution to Reduce Employee Contribution Cost Share for Medical and Prescription Drug Plan Coverage for Calendar Year 2020.

MOTION
Move to adopt the resolution titled: Resolution to Reduce Employee Contribution Cost Share for Medical and Prescription Drug Plan Coverage for Calendar Year 2020.

I CONCUR:

THOMAS A. TANGHE, CITY MANAGER
RESOLUTION TO REDUCE EMPLOYEE CONTRIBUTION COST SHARE FOR MEDICAL
AND PRESCRIPTION DRUG PLAN COVERAGE FOR CALENDAR YEAR 2020

WHEREAS, the City of Auburn Hills has elected the Exemption Provision of Public Act 152 of 2011, titled, “The Publicly Funded Health Insurance Contribution Act”, for the 2020 calendar year as its choice for compliance with the Act; and,

WHEREAS, the City of Auburn Hills has received a Memorandum of Understanding signed by authorized representatives of city employees represented by Chapter D of AFSCME Local 2720, IAFF Local 4404, Police Officers Labor Council of Michigan representing Command, Detectives & Patrol, and Non-Union Employees, all agreeing to their 20% cost sharing for city provided medical and prescription drug coverage during calendar year 2019 to be reduced to 10% during calendar year 2020 as more fully stated therein.

THEREFORE BE IT RESOLVED, the City of Auburn Hills City Council hereby authorizes the City to pay 90% cost sharing of the cost of its covered employees’ medical and prescription drug coverage in calendar year 2020 with the employees’ cost sharing to be 10%; and to the extent required by said action, that the Budget be amended to reflect same.

AYES:
NAYS:
ABSENT:
ABSTENTIONS:

Resolution No. ____________
Enacted ____________

STATE OF MICHIGAN)
COUNTY OF OAKLAND)

I, the undersigned and duly appointed City Clerk for the City of Auburn Hills, Oakland County, Michigan do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Auburn Hills City Council held on the Second day of December, 2019.

IN WITNESS WHEREOF, I have hereunto affixed my official signature on this_____day of December 2019.

________________________________________
Laura Pierce, City Clerk
DETROIT (AP) — The United Auto Workers union on Monday turned its bargaining focus to Fiat Chrysler, raising the possibility of another strike against a Detroit automaker.

Ford workers ratified their contract Friday night, while the union settled with General Motors last month after a 40-day strike by 49,000 workers that shut down the company’s U.S. production.

Ford, which has 55,000 UAW workers, mostly followed the pattern agreement set at GM. But industry analysts say the same deal will cost Fiat Chrysler a lot more money because of the makeup of its workforce.

Fiat Chrysler CEO Mike Manley said recently that automakers are in “different conditions” in terms of labor forces, hinting the company may be reluctant to follow the pattern.

The union, however, expects FCA to follow the template set by GM and Ford.

“We look forward to bargaining a fair, balanced and patterned contract as FCA is a profitable company,” the UAW said in a statement. “You cannot brag about your earnings to Wall Street and at the same time ignore the sacrifice of your workforce that put you in that profitable position.”

The deal with Ford and GM gives workers hired after 2007 pay raises so they reach top UAW production wages within four years. It also gives temporary workers a path to full-time jobs within three years. Workers hired after 2007 now are
paid lower wages than workers hired before that, even though they're doing the same jobs. Workers hired before 2007 get a mix of annual pay raises and lump sum payments.

Fiat Chrysler has more workers hired after 2007, and a higher percentage of temporary workers than either Ford or GM. That means the terms of the contract would cost the company more money, said Kristin Dziczek, vice president of labor and manufacturing with the Center for Automotive Research, an industry think tank in Ann Arbor, Michigan.

“They are looking at significant cost increases,” Dziczek said of FCA. She says a strike against FCA isn’t out of the question, and depends on how willing the company is to follow the pattern set by Ford and GM.

FCA said in a statement it welcomes bargaining toward a deal to keep investing in the company’s future and creating opportunities for employees and communities.

Ford has about 18,500 workers hired after 2007 who will get big pay raises with the new contract, compared with GM’s 17,000. But Fiat Chrysler has over 20,000 union employees hired after 2007.

In addition, about 11% of Fiat Chrysler’s UAW workforce is temporary, while Ford has a cap at 8%, Dziczek said. So Fiat Chrysler would have to make more workers full-time in the next three years, another large expense.

Since 2016, Fiat Chrysler has posted more than $10 billion in net profits, largely on earnings in North America. The profits will make it tough for FCA to argue that it should be able to deviate from the pattern set at GM and Ford, Dziczek said. Also, Fiat Chrysler workers in the past have received lower annual profit-sharing checks than those at the two Detroit competitors.

Fiat Chrysler in past years has enjoyed a labor-cost advantage compared with Ford and GM. FCA’s labor costs, including wages and benefits, amounted to $55 per hour going into the contract talks, while it was $61 at Ford and $63 per hour at GM, according to the Center for Automotive Research. That compares with an average of $50 per hour at U.S. plants owned by foreign-based automakers.

Complicating the talks is an agreement for Fiat Chrysler to merge with France’s PSA Peugeot, with the new entity run by PSA’s chief executive. Details are still being worked out, but the deal could close by the end of the year.

And there’s the ongoing federal investigation into some of the UAW’s leadership, with bribery and embezzlement allegations starting at Fiat Chrysler. Many workers at the company have been suspicious of the union’s leadership since the scandal became public in 2017.
Union President Gary Jones, whose home was raided by federal agents and is implicated in the scandal, has taken a paid leave of absence. He has not been charged in the case, nor has he commented. Vice President Rory Gamble, who negotiated the contract with Ford, is now acting president.
November 15, 2019

Ms. Laura Pierce, Clerk
City of Auburn Hills
1827 N. Squirrel
Auburn Hills, MI 48326

RE: Important Information—Price Changes

Dear Ms. Pierce,

At Comcast, we’re committed to delivering the entertainment and services that matter most to our customers in Auburn Hills, as well as exciting experiences they won’t find anywhere else. As we continue to invest in our network, products, and services, the cost of doing business rises. Programming fees – the cost associated with carrying the programming our customers demand, especially broadcast television and sports programming – continue to rise each year and are one of our biggest expenses. While we absorb some of these costs, these fee increases affect service pricing. As a result, starting January 1, 2020, prices for certain services and fees will be increasing, including the Broadcast TV Fee and the Regional Sports Network Fee. Please see the enclosed Customer Notice for more information.

While some prices may increase, we continue to invest in technology to drive innovation. We work hard to bring our customers great value every day and exciting new developments, including:

- Xfinity Stream app included with Xfinity TV has the most free shows and movies
- Apps like Netflix, Pandora, Amazon, and YouTube integrated on our X1 platform and easily accessed using our Voice Remote
- 163,000+ shows and movies on Xfinity On Demand
- Enhanced control of in-home Wi-Fi with Xfinity xFi
- Advanced security with the Xfinity Wireless Gateway
- The fastest Internet speeds in the country
- 19 million Xfinity WiFi hotspots nationwide

We know you may have questions about these changes. If I can be of any further assistance, please contact me at 734-359-2079.

Sincerely,

[Signature]
Leslie A. Brogan
Senior Director, Government Affairs
Comcast, Heartland Region
1401 E. Miller Rd.
Lansing, MI 48911
## Important Information Regarding Xfinity Services and Pricing

**Effective January 1, 2020**

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STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION  
NOTICE OF HEARING  
FOR THE ELECTRIC CUSTOMERS OF  
DTE ELECTRIC COMPANY  
CASE NO. U-20527  

- DTE Electric Company requests Michigan Public Service Commission for approval to implement a power supply cost recovery plan for the twelve months, January 1, 2020 through December 31, 2020.

- The information below describes how a person may participate in this case.

- You may call or write DTE Electric Company, One Energy Plaza, Detroit, MI 48226, 313-235-8000 for a free copy of its application. Any person may review the documents at the offices of DTE Electric Company.

- A pre-hearing will be held:

  DATE/TIME: Tuesday, December 10, 2019 at 10:00 AM  
  BEFORE: Administrative Law Judge Sharon Feldman  
  LOCATION: Michigan Public Service Commission  
  7109 West Saginaw Highway  
  Lansing, Michigan 48917  
  PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission’s Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider DTE Electric Company’s (DTE Electric) September 30, 2019 application for authority to implement a Power Supply Cost Recovery (PSCR) plan in its rate schedules for 2020 metered jurisdictional sales of electricity. DTE Electric is seeking Commission approval to include a maximum PSCR Factor of 1.66 mills per kilowatt hour (kWh) in customers’ bills for the period January 1, 2020 through December 31, 2020, and approval of the expense associated with DTE Electric’s agreements with NEXUS Gas Transmission, to provide firm natural gas transportation for 30,000 Dth per day with an in-service date of October 1, 2018, increasing to 75,000 Dth per day when DTE Electric has commissioned the Blue Water Energy Center (BWEC) natural gas power plant. DTE Electric is also seeking approval of the PSCR expense associated with the voluntary green programs.
All documents filed in this case shall be submitted electronically through the Commission’s E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by December 3, 2019. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon DTE Electric Company’s attorney, Jon P. Christinidis, One Energy Plaza, Detroit, MI 48226.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission’s website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of DTE Electric Company’s application may be reviewed on the Commission’s website at: michigan.gov/mpscedockets, and at the office of DTE Electric Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in various Commission proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.