CALL TO ORDER: Mayor Pro Tem Burmeister at 7:00 p.m.

LOCATION: City Council Chamber, 1827 N. Squirrel Road, Auburn Hills, MI 48326

Present: Mayor Pro Tem Burmeister, Council Members Hammond, Kittle, Knight, Moniz, and Verbeke

Absent: Mayor McDaniel

Also Present: City Manager Tanghe, City Attorney Beckerleg, City Clerk Pierce, Police Chief Olko, Police Lt. McDonnell, DPW Director Melchert, Deputy DPW Director Stahly, City Planner Kennan, Recreation Director Marzolf, City Engineer Juidici, Mgr of Fleet and Roads Brisson, Mgr. of Municipal Properties King, Management Assistant Intern Benoit

25 Guests

4. APPROVAL OF MINUTES

4a. City Council Workshop Minutes – March 12, 2018

Moved by Hammond, Seconded by Verbeke.

RESOLVED: To approve the City Council Workshop Minutes of March 12, 2018.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, Moniz, Verbeke

No: None

Resolution No. 18.03.042 Motion Carried (6 - 0)

4b. City Council Regular Minutes – March 12, 2018

Moved by Moniz, Seconded by Hammond.

RESOLVED: To approve the City Council Regular Minutes of March 12, 2018.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, Moniz, Verbeke

No: None

Resolution No. 18.03.043 Motion Carried (6 - 0)

5. APPOINTMENTS AND PRESENTATIONS

5a. Promotion of Officer Tim Collick to Detective

Police Chief Olko presented the promotion of Tim Collick. After following the procedures and testing process, the position was granted to Officer Tim Collick. Officer Collick has been working for the City since June 1, 2004 and comes with many accolades. The Oath of Office was administered by City Clerk Laura Pierce.

5b. Presentation by the Auburn Hills Historical Society, Tyson Brown

Mr. Brown presented the history of Mr. Weston Seyburn and his creation of a country retreat for his family. He presented a framed photograph of the old horse barn, now known as part of City Hall.

5c. 2018 Capital Improvement Update – Road Improvement Projects

Mr. Melchert presented the upcoming road projects starting in May, 2018. Notices will be sent out weekly via email and the City website with project updates. There was a public meeting held in the downtown area
and an interactive map has been created, via the internet, so that as motorist approach a construction area they will know what development has taken place. Information will be updated as projects change.

Mr. Tim Juidici of OHM was present to share timelines of when the projects will begin and end.

Ms. Hammond asked that alternate routes be added to the map. Mr. Juidici stated that the color coded official detour routes can be added to the interactive map since all detour roads are major roads.

Mr. Kittie stated that with all the negative press regarding roads, this bodes well for the City to show that they are proactive in caring for the roads in the City.

Mr. Moniz questioned what can be done when the bridge on Opdyke will be shut down and the detour takes motorists towards a possible bigger mess.

Mr. Juidici shared that this project is an Oakland County Road Commission project and the goal is to coordinate these detours with message boards. He stated that there will be two lanes of traffic on Auburn Road that will be available while the downtown project is going on to help with traffic flow. The bridge project is a bigger project and therefore, will be in the first phase of the project.

Mr. Tanghe shared that these projects are accomplished by leveraging dollars that are external to the City. He stated that staff works hard to locate the available dollars and bring the money to the city. He also stated that this shows the City bond dollars at work.

6. PUBLIC COMMENT
Mike Green, on behalf of the American Legion Post #143, questioned what needs to be done to upgrade the sign at Churchill and Green. Mr. Tanghe encouraged him to contact Community Development and they will assist him with the process.

7. CONSENT AGENDA
All items listed are considered to be routine by the City council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

The following items were removed from the Consent Agenda: Item 7a1. BAC Minutes by Ms. Verbeke and Item 7d. Dispatch Renewal Agreement by Ms. Hammond.

7a. Board and Commission Minutes
7a2. Tax Increment Finance Authority, March 6, 2018
7a3. Planning Commission, March 14, 2018
RESOLVED: To accept the Board minutes as presented.

7b. Motion – To authorize the City Manager to request reimbursement of eligible mosquito control activity under Oakland County’s West Nile Virus Fund Program.
RESOLVED: To adopt the following resolution to authorize and direct the City Manager, as agent for the City of Auburn Hills, to request reimbursement of eligible mosquito control activity under Oakland County’s West Nile Virus Fund Program. (Attachment A)

7c. Motion – Approve Replacement of 50 Ton, McQuay R-22 Condensing Unit, ACCU #1 Public Safety.
RESOLVED: To approve the replacement of the 50-ton McQuay R-22 Condensing Unit, ACCU #1, contract to K&S Ventures, Inc. 2653 Auburn Rd. Auburn Hills, MI 48326 with funding available in the Facilities Equipment Maintenance Fund, Account #101-265-933-000 in the amount of $48,580.00; with said amount including an additional five-year compressor warranty.
Moved by Verbeke, Seconded by Moniz.

RESOLVED: To approve the consent agenda items 7a2, 7a3, 7b, 7c.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, Moniz, Verbeke
No: None

Resolution No. 18.03.044
Motion Carried (6 - 0)

7a. Board and Commission Minutes

7a1. Beautification Advisory Commission, February 21, 2018

Ms. Verbeke pointed out that the year on page two needs to be corrected.

Mr. Beckerleg clarified that the board minutes are to be accepted not approved by Council. Mr. Tanghe stated that a request will be made to the City Clerk to make sure the mistake is corrected.

Moved by Verbeke, Seconded by Knight.

RESOLVED: To accept the Beautification Advisory Commission minutes of February 21, 2018 with the correction as noted.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, Moniz, Verbeke
No: None

Resolution No. 18.03.045
Motion Carried (6 - 0)

7d. Motion – To approve the renewal of the Dispatch Agreement and Memorandum of Understanding (MOU) with Oakland County and the Oakland County Sheriff’s Office

Ms. Hammond expressed concern with the County not fulfilling their portion of the agreement and needing to discuss this item again before the motion is made.

Captain Mel Maier of the Oakland County Sheriff’s Office was present to discuss the agreement of Oakland County Dispatch with the City of Auburn Hills. He explained the process of how the dispatch services work as well as the mistakes that have been made along the way. He shared that of the 540,000 911 calls 93% answered in under 10 seconds while the other 7% is answered in under 22 seconds.

Various Council Members shared their concerns with 911 not always being available, misinformation being given, that there seems to be no sense of knowledge from the dispatch officers regarding Auburn Hills, and residents not being notified when the 911 system is not working properly.

Captain Maier explained that as technology changes, the systems improve. There is a working system in place that will continue to enhance the 911 system. He shared that to better understand the City of Auburn Hills, Dispatch Officers will continue to ride along with the Police Officers to better learn the areas. He also stated that residents need to stay informed via the social media available and that the Sheriff’s Office will utilize the media to inform people if necessary.

Moved by Knight, Seconded by Kittle.

RESOLVED: To approve the dispatch services agreement by and between the City of Auburn Hills and the County of Oakland, and the MOU by and between the City of Auburn Hills and the Oakland County Sheriff’s Office, under the terms and conditions as contained therein for the term April 1, 2018 through March 31, 2021; and authorize the City Manager to execute both documents on behalf of the City.

VOTE: Yes: Burmeister, Kittle, Knight, Moniz, Verbeke
No: Hammond
8. OLD BUSINESS

9. NEW BUSINESS

9a. Motion – To cancel the Public Hearing and recommend approval of the annual liquor licenses for Clubhouse 81 and Duffy's.

Ms. Pierce updated City Council with the payment updates of the two establishments that were delinquent to the City of Auburn Hills. Since these payments have been made the Public Hearing is to be canceled.

Moved by Verbeke, Seconded by Kittle.

RESOLVED: To cancel the Public Hearing and recommend approval of the annual liquor licenses of those establishments who have now met the licensing requirements of the City: Clubhouse 81 and Duffy's.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, Moniz, Verbeke

No: None

Resolution No. 18.03.047

9b. Motion – To approve the submittal of a Michigan Department of Natural Resources development grant application and resolution of support for Auburn Hills Kayak Point Park (proposed name)

Mr. Marzolf presented his memo requesting approval to submit the DNR grant application (Attachment C).

He explained that the City of Auburn Hills took ownership of the former Country Kitchen site at 2041 Auburn Rd. in the summer of 2017. A City Council workshop was held later in the fall where several options for the redevelopment and future use of this land were presented by the staff. After careful consideration, it was determined that the highest and best use of the property would be for a city park with access to the Clinton River. The development of the Clinton River as a recreational resource has been a long-standing goal of the City for many years. It was requested that grant funding be sought to assist in the future development of this new park.

Mr. Marzolf noted that a grant application, complete with a concept plan and associated costs, has been prepared by staff together with OHM Advisors and is ready for submittal to the Michigan Department of Natural Resources for consideration under their Trust Fund Grant program.

While Council was in support of the project, there was general concern regarding not having restrooms on the site, having only seven parking spaces, and one member would like to see a space used for a possible Farmers Market in the future.

Mr. Marzolf stated that the presentation tonight is in concept form only at this point. The suggestions are good and will be considered when it is time to move forward. He shared that the new Parks and Recreation Master Plan (2019-2023) is underway so all the ideas shared tonight and during the process will be kept in mind. He also shared that nothing is being proposed for the surrounding properties.

Mr. Tanghe stated that if or when something is done with surrounding properties the neighbors will be contacted and discussions will be held at that time.

Mr. Kittle shared concerns with the amount of land clearing that might be needed along the river based on the concept drawing. Mr. Marzolf clarified that the amount of open water shown on the concept plan is actually much more tree covered and that the tree canopy along the river would be protected as it is important for the water quality.
In response to Mr. Kittle, Mr. Marzolf clarified that there are at least eleven log jams that will need to be cleared (downstream from this site, not part of this project) by a river maintenance group with assistance from our DPW.

Mr. Knight expressed a desire to see dredging or adjustment of the banks to encourage trout in the area.

Mr. Keenan agreed that it would be great to have more fish in the water, but during the summer the lake levels in the area rise and the river level decreases. The lake water levels are set by the Courts so a court decision would have to be made to change the water levels and if dredging was done, it would just fill in with sediment over time.

Moved by Knight, Seconded by Verbeke.

RESOLVED: To accept the Recreation Commission’s recommendation and approve the submittal of a Michigan Department of Natural Resources Trust Fund grant application as presented for the development of Kayak Point Park (proposed name) at 2041 Auburn Rd., Auburn Hills, prior to the April 1, 2018 deadline, and further, to approve the attached resolution of support. (Attachment B)

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, Moniz, Verbeke
No: None

Resolution No. 18.03.048 Motion Carried (6 - 0)

9c. Motion – To accept the Planning Commission’s Findings and Grant Staff Permission to Distribute the Draft Amendment to the Master Land Use Plan

Mr. Keenan present the updates on the Master Land Use Plan. The plan was last updated in 2009, with neighborhood plan updates over the past five years. This update will show the changes that have occurred since 2012. The changes presented are consistent with the future land use classifications of the adjacent surrounding properties as well as the neighboring municipalities.

Moved by Kittle, Seconded by Hammond.

RESOLVED: To accept the Planning Commission’s findings and grant staff permission to distribute the draft Master Land Use Plan amendment per State law.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, Moniz, Verbeke
No: None

Resolution No. 18.03.049 Motion Carried (6 - 0)

9d. Motion – To accept the 3rd & 4th Quarter 2017 Monitoring Network Review Summaries and 2017 Annual Monitoring Network Review Summary of the Oakland Heights Development Landfill Reports

Mr. Foerg presented that it was a quite year, but recently it was noticed that well MW-46 was not operating properly. This mechanical issue is a new development and will not be sampled this quarter. Once the pump is fixed everything will be working properly.

Robb Moore, Republic Services Oakland Heights Landfill, located at 2350 Brown Road, Auburn Hills, MI, reported that well MW-46 was compromised, and they have petitioned the DEQ to remove the well from the monitoring well network. He stated that if this well is not needed, it will be abandoned, but if the DEQ feels they do need to keep it, they will replace it in kind. At this time everything is in the preparation stages and there is no need to be concerned.

Council would like a follow up from the findings of the DEQ, within 60 days or sooner if possible, as to what the plans and recommendations are for well MW-46.
Moved by Knight, Seconded by Verbeke.


VOTE: Yes: Burmeister, Hammond, Kittle, Knight, Moniz, Verbeke
No: None

Motion Carried (6 - 0)

10. COMMENTS AND MOTIONS FROM COUNCIL

Mr. Kittle
- Commended the Fire Fighters for their hard work at the Five Points Apartment fire and wished the one injured Fire Fighter well wishes.
- Sought clarification regarding the gas station at Featherstone and Opdyke. He questioned who is responsible for the underground tanks and any contamination that might occur. Mr. Keenan stated that the property owner is responsible for anything underground and the DEQ does the monitoring of contaminates.
- Wondered if there would be any interest in visiting a recycling plant.

Mr. Knight
- Inquired about the signal light at South Squirrel and South Boulevard and if there is any way to upgrade the light from a blinking red signal to a blinking yellow signal for safety purposes.
- Would like City Council to contemplate the angle parking issue in the downtown area for future flexibility.

Mr. Moniz
- Inquired about the 20 years of Fieldstone being opened and if there is a celebration of some sort. Mr. Tanghe stated that an event is being planned and it will be similar to the 25 year celebration of the City.

Ms. Hammond
- Congratulated Mr. Shawn Keenan on his promotion from Assistant City Planner to City Planner.
- Pleased to see that the skateboard park was packed with the nicer weather changes.
- Excited for Kayak Park and the possible enthusiasm as that of the skateboard park.

Ms. Verbeke
- Mentioned to Mr. Marzolf that the pathway on Joslyn Road is something she would like to see completed so the residents do not have to walk through the snow. Mr. Marzolf stated that it will be addressed in the next Parks and Recreation Master Plan Update.
- Noted that the Boys and Girls club steak and burger dinner will be held o April 25, 2018.

Mr. Burmeister
- Stated that he appreciated the signage downtown regarding the construction meeting.

11. CITY ATTORNEY’S REPORT
12. CITY MANAGER’S REPORT

Mr. Tanghe
- Recounted the ground breaking for Esys Automation on Brown Road. He shared that this building will be the Headquarters location and a 130,000 sq ft building will be under construction with a potential ribbon cutting in October, 2018.
13. ADJOURNMENT

Hearing no objection, the Mayor Pro Tem adjourned the meeting at 9:11 PM.

Kevin McDaniel, Mayor

Laura M. Pierce, City Clerk
ATTACHMENT A

RESOLUTION AUTHORIZING WEST NILE VIRUS FUND EXPENSE REIMBURSEMENT REQUEST

At a regular meeting of the City Council of the City of Auburn Hills, Oakland County, Michigan, held in the Council Chambers at 1827 N. Squirrel Road, Auburn Hills MI 48326 at 7:00 p.m., on the 26th day of March, 2018.

The following resolution was offered by Council Member Verbeke and supported by Council Member Moniz:

WHEREAS, upon the recommendation of the Oakland County Executive, the Oakland County Board of Commissioners has established a West Nile Virus Fund Program to assist Oakland County cities, villages and townships in addressing mosquito control activities; and

WHEREAS, Oakland County’s West Nile Virus Fund Program authorizes Oakland County cities, villages and townships to apply for reimbursement of eligible expenses incurred in connection with personal mosquito protection measures/activity, mosquito habitat eradication, and mosquito larvicide applications; and

WHEREAS, the City of Auburn Hills, Oakland County, Michigan will incur expenses in connection with mosquito control activities believed to be eligible for reimbursement under Oakland County’s West Nile Virus Fund Program.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Auburn Hills City Council authorizes and directs the City Manager, as agent for the City of Auburn Hills, to request reimbursement of eligible mosquito control activity under Oakland County’s West Nile Virus Fund Program

AYES: Burmeister, Hammond, Kittle, Knight, Moniz, Verbeke
NAYS: None
ABSENT: McDaniel
ABSTENTIONS: None

RESOLUTION ADOPTED

STATE OF MICHIGAN)
COUNTY OF OAKLAND)

I, the undersigned, the duly appointed City Clerk for the City of Auburn Hills, Oakland County, Michigan do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Auburn Hills City Council held on the 26th day of March 2018.

IN WITNESS WHEREOF, I have hereunto affixed my official signature on this 27th day of March, 2018.

___________________________________
Laura M. Pierce, City Clerk
ATTACHMENT B

RESOLUTION

WHEREAS, The City of Auburn Hills supports the submission of an application titled, “Auburn Hills Kayak Point Park Development”, to the Michigan Department of Natural Resources Trust Fund for Development of the Auburn Hills water trail section, including eight acres of new City park land featuring a kayak/canoe launch point, nature trail loop, shade shelter, parking, signage, lighting, and landscaping at Kayak Point Park; and,

WHEREAS, the proposed application is supported by the Community’s 5-Year Approved Parks and Recreation Plan; and,

WHEREAS, the City of Auburn Hills is hereby making a financial commitment to the project in the amount of $70,200 matching funds, in cash and/or force account; and,

NOW THEREFORE, BE IT RESOLVED that The Auburn Hills City Council hereby authorizes submission of a MDNR Trust Fund Grant Application for $199,600, and further resolves to make available its financial obligation amount of $70,200 (26%) for a total project cost of $269,800, during the 2019-2020 fiscal year.

AYES: Burmeister, Hammond, Kittle, Knight, Moniz, Verbeke
NAYS: None
ABSENT: McDaniel
ABSTENTIONS: None

MOTION APPROVED

STATE OF MICHIGAN) SS
COUNTY OF OAKLAND)

I, the undersigned, the duly appointed City Clerk for the City of Auburn Hills, Oakland County, Michigan do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Auburn Hills City Council held on the 26th day of March 2018.

IN WITNESS WHEREOF, I have hereunto affixed my official signature on this 27th day of March, 2018.

___________________________________
Laura M. Pierce, City Clerk
ATTACHMENT C

AUBURN HILLS
CITY OF AUBURN HILLS
CITY COUNCIL AGENDA

MEETING DATE: MARCH 26, 2018
AGENDA ITEM NO. 9B.
PARKS & RECREATION

To: Mayor and City Council
From: Thomas A. Tanghe, City Manager, Steven J. Cohen, Director of Community Development, Shawn Keenan, City Planner, and Brian Marzolf, Recreation Director
Submitted: March 21, 2018
Subject: Motion – To approve the submittal of a Michigan Department of Natural Resources development grant application and resolution of support for Auburn Hills Kayak Point Park (proposed name)

INTRODUCTION AND HISTORY
As Council is aware, the City took ownership of the former Country Kitchen site at 2041 Auburn Rd. in the summer of 2017. A City Council workshop was held later in the fall where several options for the redevelopment and future use of this land were presented by the staff.

After careful consideration, it was determined that the highest and best use of the property would be for a city park with access to the Clinton River. As pointed out in the workshop, the development of the Clinton River as a recreational resource has been a long-standing goal of the City for many years. It was requested that grant funding be sought to assist in the future development of this new park. Obtaining grant funding can take some time, so we’re getting started now.

A grant application, complete with a concept plan and associated costs (attached), has been prepared by staff together with OHM Advisors and is ready for submittal to the Michigan Department of Natural Resources for consideration under their Trust Fund Grant program.
1. **Concept Plan for Kayak Point Park**
   The concept plan depicts the new park in an amount of detail necessary to gain a clear understanding of what is being proposed. The main items included in the project are all clearly identified on the concept plan. This plan can be further refined and developed into a site plan and construction drawings in the future.

   **Highlights of this park development grant application include:**
   - Entrance drive for vehicles from Auburn Road and parking
   - Pedestrian and bicycle access from existing and new pathways
   - New access points to the Clinton River for recreational use
   - Kayak and canoe launch
   - Pathways and nature trails
   - Riverfront fishing and wildlife/river viewing areas
   - Picnic shelter with seating
   - River wayfinding and safety signage
   - LED and solar site lighting
   - Landscaping with native plants/grasses, rock

2. **March 14, 2018 Public Hearing at the Planning Commission / Recreation Commission Meeting**
   At this meeting, the concept plan and the associated grant application details were presented to the Recreation Commission for their review and consideration. This was a properly advertised Public Meeting in accordance with the DNR grant guidelines. Residents of 25 Hillfield were present and expressed their support of the City’s park plans. The Commission supported the project as presented and recommends approval of the submittal of this grant application. We have also received several comments through our social media outlets with the vast majority of them being very positive.
OVERVIEW (cont.)

3. A great recreational fit for our park system

The Council should be aware that a City park in this location with river access is consistent with the goals set forth in the 2009 City of Auburn Hills Riverwalk Master Plan as well as the 2014-2018 Parks & Recreation Master Plan. This type of park development also meets the goals of the Michigan Department of Natural Resources (MDNR), the Trust Fund grant program, the Michigan Statewide Comprehensive Outdoor Recreation Plan (SCORP), Southeast Michigan Council of Governments (SEMCOG)’s - Green Infrastructure Vision for Southeast Michigan, Partnering for Prosperity: Economic Development Strategy for Southeast Michigan, the Water Resources Plan for Southeast Michigan, and the Clinton River Watershed Council’s “Water Towns” program.

Council will also recall that Auburn Hills is one of the “Water Towns” along the river and is helping lead the way in the development of the overall Water Trail system that connects us to Lake St. Clair. We have shared this concept plan with others and it has the full support of 12 organizations that the City works with and each has provided the City with a letter of support for this grant including: DNR Fisheries, SEMCOG, Oakland County, Economic & Planning, the Clinton River Watershed Council, our adjacent neighbor downstream the City of Rochester Hills, local businesses and nearby property owners.

4. Grant request and estimated costs

The City is requesting a DNR Trust Fund grant in the amount of $198,600, with a matching amount of $70,200 ($80,000 Cash/$10,200 In-Kind (a 28% match) for a total estimated project cost of $269,200.

It is also noted that if/when this park project is developed as projected in 2019-2020, the City should anticipate additional costs of approximately $40,000 +/- for engineering services related to the creation of an official site plan, bid documents and actual construction engineering services.

The DNR grant program limits the amount of engineering services to 15% of total project costs (included in this grant request), the applicant is responsible for the rest. The Trust Fund grant program is a reimbursement type of funding program, where all project funds are expensed first by the city, then reimbursed in the amount of the grant following successful completion of the project. This should be considered during the upcoming budget preparations for 2019-2020.

STAFF RECOMMENDATION

Staff recommends that Council approve the submittal of the Michigan Department of Natural Resources Trust Fund grant application for the proposed park.

MOTION

“Move to accept the Recreation Commission’s recommendation and approve the submittal of a Michigan Department of Natural Resources Trust Fund grant application as presented for the development of Kayak Point Park (proposed name) at 2041 Auburn Rd., Auburn Hills, prior to the April 1, 2018 deadline, and further, to approve the attached resolution of support.”

I CONCUR: ______________

THOMAS A. TANGHE, CITY MANAGER