



CITY OF AUBURN HILLS

Regular City Council Meeting Minutes

June 24, 2019

CALL TO ORDER: Mayor McDaniel at 7:00 p.m.

LOCATION:

City Council Chamber, 1827 N. Squirrel Road, Auburn Hills, MI 48326

Present: Mayor McDaniel, Council Members Burmeister, Hammond, Kittle, Knight, Moniz and Verbeke

Absent: None

Also Present: City Manager Tanghe, City Attorney Beckerleg, Assistant City Manager Grice, City Clerk Pierce, Director of Community Development Cohen, DPW Director Melchert, Deputy DPW Director Stahly, Finance Director/Treasurer Schulz, Deputy Finance Director/Deputy Treasurer Farmer, Police Lieutenant Gagnon, Assistant Fire Chief Macias, Director of Authorities Skopek, Engineer Cousino, Management Intern Hagge

19 Guests

4. APPROVAL OF MINUTES

4a. City Council Minutes, June 3, 2019

Moved by Hammond, Seconded by Verbeke.

RESOLVED: To approve the City Council Minutes of June 3, 2019.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke

No: None

Resolution No. 19.06.75

Motion Carried (7 - 0)

4b. City Council Goals and Objectives Workshop Minutes, June 10, 2019

Moved by Knight, Seconded by Moniz.

RESOLVED: To approve the City Council Workshop Minutes of June 10, 2019.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke

No: None

Resolution No. 19.06.76

Motion Carried (7 - 0)

5. APPOINTMENTS AND PRESENTATIONS

5a. Motion – To confirm the reappointment of Planning Commission Members:

5a1. Carlene Pederson

5a2. Bob Pierce

5a3. Carolyn Shearer

Moved by Moniz, Seconded by Verbeke.

RESOLVED: To confirm the reappointment of Carlene Pederson to the Planning Commission, for an additional three-year term ending on July 31, 2022.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke

No: None

Resolution No. 19.06.77

Motion Carried (7 - 0)

Moved by Hammond, Seconded by Burmeister.

RESOLVED: To confirm the reappointment of Bob Pierce to the Planning Commission, for an additional three-year term ending on July 31, 2022.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke

No: None

Resolution No. 19.06.78

Motion Carried (7 - 0)

Moved by Burmeister, Seconded by Knight.

RESOLVED: To confirm the reappointment of Carolyn Shearer to the Planning Commission, for an additional three-year term ending on July 31, 2022.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke

No: None

Resolution No. 19.06.79

Motion Carried (7 - 0)

5b. Motion – To confirm the appointment of Local Official Compensation Commission Members:

5b1. Eric Cionka

5b2. John Klemanski

Moved by Verbeke, Seconded by Moniz.

RESOLVED: To confirm the appointment of Eric Cionka to the Local Officials Compensation Commission for a term ending 7/31/2022.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke

No: None

Resolution No. 19.06.80

Motion Carried (7 - 0)

Moved by Verbeke, Seconded by Moniz.

RESOLVED: To confirm the appointment of Dr. John Klemanski to the Local Officials Compensation Commission for a term ending 7/31/2026.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke

No: None

Resolution No. 19.06.81

Motion Carried (7 - 0)

6. PUBLIC COMMENT

Mr. Art Lanciers with Gardner White, expressed concern that his patrons are having trouble finding the store due to its location in the industrial park and requested additional signage off of Brown Road. Mr. Tanghe noted that a policy was approved to allow for industrial park entrance signage in the right-of-way and suggested he contact Mr. Cohen to discuss the process.

Timothy Trammel – 690 Slocum Road shared his frustrations with the detour traffic in his neighborhood. He was informed that at this time, because of the various construction projects, that it is unavoidable.

7. CONSENT AGENDA

7a. Motion – To receive and file the Board and Commission Minutes

7a1. Beautification Advisory Commission, May 15, 2019

7a2. Tax Increment Finance Authority, June 11, 2019

7a3. Planning Commission, June 12, 2019

RESOLVED: To receive and file the Board and Commission Minutes.

7b. Motion – To receive and file the 2018 Retirement System Annual Report

RESOLVED: To receive and file the 2018 Retirement System Annual Report.

Moved by Kittle, Seconded by Verbeke.

RESOLVED: To approve the Consent Agenda.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke

No: None

Resolution No. 19.06.82

Motion Carried (7 - 0)

8. OLD BUSINESS

9. NEW BUSINESS

9a. Motion – To accept the Audit

Michelle Watterworth and Justin Kolbow, representing Plante Moran, provided an overview of the financial statements and audit reports. They explained that the City's financial statements show the financial position of all the City's financial activities and funds. The financial statements are presented in conformity with the generally accepted accounting principles

Mr. Kolbow reviewed a graphical presentation of the City financials, adding in a new slide depicting changes in legacy funding. City Council asked to see Police and Fire activity broken out in next year's graphical presentation if able.

Ms. Watterworth reviewed the communication letter which identifies internal control related matters noted in the audit, required communications related to the audit, and legislative and information items aimed towards helping the City in areas such as accounting procedures and reporting requirements, as well as any pending legislation that may impact the City's finances. In reviewing the informational items, she stated the City staff will be challenged by new requirements again next year including changes in the uniform charts of accounts and accounting for leases and lease type agreements.

Moved by Knight, Seconded by Burmeister.

RESOLVED: To accept the City's Financial Report with Supplemental Information for the year ending December 31, 2018 and the related communications letter as presented by the City's independent auditors, Plante Moran.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke

No: None

Resolution No. 19.06.83

Motion Carried (7 - 0)

9b. Motion – To approve the Special Land Use Permit, Site Plan and Tree Removal Permit / Webasto Americas Headquarters and Testing Center

Mr. Cohen presented the request to construct a 42,242 sq. ft. building addition at 2500 Executive Hills Blvd. The facility will be transformed to Webasto Americas Headquarters and Testing Center. The company believes that the 377 parking spaces will be sufficient for the needs of this company. This investment will cost almost 20 million dollars and construction is expected to begin in two months with completion of the project by October, 2020.

Moved by Moniz Seconded by Knight.

RESOLVED: To accept the Planning Commission's recommendation and approve the Special Land Use Permit, Site Plan and Tree Removal Permit for Webasto Americas Headquarters and Testing Center subject to the conditions of the City's Administrative Review Team.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke

No: None

Resolution No. 19.06.84

Motion Carried (7 - 0)

9c. Motion – To approve the Combined PUD Step One – Concept Plan and PUD Step Two – Site Plan / Elite Detection K9

Mr. Cohen presented the request to allow the renovation of the industrial facility located at 2700 Auburn Court to a commercial kennel. This property will not meet the strict standards of the zoning ordinance for a commercial kennel, therefore Elite Detection will offer two contributions to the City to meet the net public benefit criteria for PUD qualification; participate in Summerfest and National Night Out Events and provide a certified dog for a period of ten years to the Auburn Hills Police Department if and when the City elects a K-9 Unit. There is a residential area nearby but there are no homes within 1000 feet of the site.

Mr. Gregory Guidice of Elite Detection K9 was present. He explained that this facility is more of a K9 development center and not a kennel in the normal sense of the word. This organization will breed, raise and train explosive and ammunition detection dogs. From a smell and waste perspective, the facility will turn the air over in the facility and have stations where the waste is put into the sewer system not bagged and into a dumpster.

Moved by Burmeister, Seconded by Knight.

RESOLVED: To accept the Planning Commission’s recommendation and approve the combined PUD Step One – Qualification / Step Two – Site Plan for Elite Detection K9, subject to the conditions of the City’s Administrative Review Team.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke

No: None

Resolution No. 19.06.85

Motion Carried (7 - 0)

9d. Motion – To approve Document Management Software Purchase

Ms. Pierce presented the need to replace the current outdated document management software. This new software will be used for records retention purposes and provide a better public portale making it easier for the public to access minutes, agendas and online forms.

Mr. Brian Fatka of General Code was present. He clarified that as updates are released, IT will be contacted to download and install the new upgrades. This new system is a version that would allow the separation of repositories so the Fire Department and Police Department data will be completely separated from any other City repositories.

Moved by Kittle, Seconded by Knight.

RESOLVED: To purchase Laserfiche Rio from General Code, CMS, LLC in the amount of \$86,303.70 and to extend the professional services for an amount not to exceed \$20,000.00. Funds are available in account number 101-215-934.000.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke

No: None

Resolution No. 19.06.86

Motion Carried (7 - 0)

9e. Motion – To approve Hartwell Maintenance Project

Mr. Melchert presented the concrete maintenance plan that would include the repair of the concrete pavement on Taylor Road between Fieldstone Golf Course and RGIS. If all the anticipated repairs are

made, there will be a deficit of almost \$42,000. This plan will only replace the panels that are in severe deterioration.

Moved by Verbeke, Seconded by Kittle.

RESOLVED: To approve Construction Services Associated with the Taylor Road portion of the 2019 Concrete Maintenance Program to Hartwell Cement Company for \$393,758.60, the Construction Engineering Services to OHM Advisors for the not-to-exceed cost of \$42,000.00, and Materials Testing to G2 for the estimate of \$6,000.00. Also, approve a budget amendment to the Major Road Fund, Account No. 202-452-935.000-CNCRETEMAINT in the amount of \$41,758.60. Services provided to be paid with budgeted funds as appropriated from Account No. 202-452-935.000-CNCRETEMAINT.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke

No: None

Resolution No. 19.06.87

Motion Carried (7 - 0)

9f. Motion – To approve 2019 Pilot Local Road Improvement Program Cost Participation Agreement

Mr. Stahly shared that this is the fourth year the City has received the Local Road Improvement Program agreement from the Oakland County Board of Commissioners. By being a recipient of this agreement, the financial costs will offset the costs of the previous maintenance project.

Moved by Knight, Seconded by Hammond.

RESOLVED: To approve the Cost Participation Agreement, Board Project No. 2019-01 with the Oakland County Board of Commissioners associated with Taylor Road improvements. Services provided to be paid with budgeted funds as appropriated in the 2019 Adopted Annual Budget.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke

No: None

Resolution No. 19.06.88

Motion Carried (7 - 0)

9g. Motion – To award 2019 Asphalt Maintenance Contract and Construction Services.

Mr. Melchert presented the surface sealing project that will take place on Great Lakes Crossing Drive, Chrysler Drive and James Road, Edna Jane Drive, Genes Drive, and Walnut Road. He stated that a crack seal will be placed on Pontiac Road, North Squirrel Road, Pacific Drive, Shimmons Road (Rabeeh Drive to Squirrel Road) and Tienken Road.

Andrew Cousino from OHM stated that OHM is working with the supplier and using a different slurry seal than in the past. This new seal has a fiberglass fiber added into it which extends the life on the seal. The reason Pontiac Road is receiving this seal is due to the fact that it is starting to show signs of cracking so this is a preventative action.

Moved by Moniz, Seconded by Verbeke.

RESOLVED: To award the 2019 Asphalt Maintenance Contract to Highway Maintenance & Construction Co. in the amount of \$289,730.04 and approve the Construction Services Agreement with OHM Advisors in the amount of \$18,000. Services provided to be paid with budgeted funds as appropriated in the 2019 Adopted Annual Budget.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Moniz, Verbeke

No: None

Resolution No. 19.06.89

Motion Carried (7 - 0)

10. COMMENTS AND MOTIONS FROM COUNCIL

Ms. Hammond – Shared her frustration with seeing trucks leaving the Squirrel Court area going towards the roundabout and being too large to fit. She suggested that discussions be held with the developers about this. She also shared her concerns about small little notches on the south side of Auburn rd that look like a parking spot. She has seen trucks parking there that are too large and are sticking out. She also reported that she didn't see anything on the website regarding Summerfest. She shared that in the past there has been a detailed list of the Summerfest events and would like to see that type of a detailed report of the events next year.

Ms. Verbeke – Recognized Jonathan Wertheimer, a representative from Brenda Carters office, was present and was there to have a listening ear to any needs of the community. She shared that she appreciated the information in the last water bill and is wondering if this information is also on the website. She asked Lt. Gagnon to remind everyone of the new State laws regarding Fireworks. Lt. Gagnon stated that beginning June 29th – July 5th fireworks are allowed to be discharged from 8:00 AM – 11:45 PM. He also reiterated that minors can't ignite them, a person cannot be under the influence, you must be respectful of neighbors and that residents are not to discharge in an unsafe manner. Ms. Verbeke shared that Summerfest was amazing and that staff did a great job. She also shared that the Public Safety Advocacy meeting was changed to July 16 at 6PM.

Mr. Knight – Reported that on Thursday the Brownfield Redevelopment Authority will be authorized to continue the clean up on Mound Steel. He shared his pleasure at the quick repair from DPW with regards to a road condition on Allerton road. He shared that he is still waiting for the striping of Auburn road. He also reported that there is a lot of sand and dirt west of the State Crushing facility and they need to clean out the center of the road. He shared that he is pleased with how Squirrel road is coming along. He also shared that he only heard a few negative comments about the parking at Summerfest.

Mr. Moniz – Shared that he felt Summerfest was a great event. He congratulated Lt Gagnon on graduation of FBI Academy and Lt. Hollenbeck on completion of the MSU police staff and command. He questioned Mr. Melchert about the charging station sign on Auburn road in front of the DEN. Mr. Melchert reported that the charging station has been relocated. He questioned Mr. Skopek with regards to any progress with the Speedway Gas Station. Mr. Skopek stated that he has not heard back from them at this time.

Mr. Burmeister – Shared that he was sad to see the Gloria Dei Lutheran Church torn down.

Mayor McDaniel – Shared that he also felt Summerfest was a great success. He stated that he personally did not receive any negative comments but heard the vendors were pleased, BBQ cook off was a great event, all the residents were pleased. He shared that the DPW crew did a great job. He also shared that on behalf of council Auburn Hills is a better place because of Henry and Claire Knight and was pleased that the Knight Amphitheater was named in their honor.

11. CITY ATTORNEY REPORT

12. CITY MANAGER REPORT

Mr. Tanghe – Announced a new business in the downtown area, Sprigs Floral Expressions, located at 3345 Auburn Rd. He shared that he was pleased to attend the Pontiac State of the City address on June 12, 2019 to show support for our neighboring community and that Pontiac is moving in the right direction. He shared a letter that was written by State Representative Haley Stevens congratulating the City on the

Webasto Roof systems being a part of the City. He also shared that the Palace of Auburn Hills has been sold.

13. ADJOURNMENT

Hearing no objections, the Mayor adjourned the meeting at 8:51 P.M.

Kevin R. McDaniel, Mayor

Laura M. Pierce, City Clerk