

## *City of Auburn Hills Parks & Recreation*

### **Summer Camp Director**

The City of Auburn Hills is seeking applications for a Summer Camp Director. The Summer Camp Director is responsible for overall administration and budget management for the summer day camp, pre-camp planning, staff recruitment, training, and management, weekly staff meetings, keeping and maintaining camp records, statistics, and reports, enforcing camp rules, overseeing disciplinary action as needed, working with the Youth Coordinator to manage teen volunteers, and providing a safe environment for all aspects of the camp program, volunteers and staff. 35-40 hours per week – Monday-Friday, 7:45AM-4:45PM, May – August. Starting wage \$12.00+per hour. EOE No phone calls.

### **Summer Camp Group Leader**

The City of Auburn Hills is seeking applications for a Summer Camp Group Leader. The Group Leader is responsible for planning, organizing, directing, supervising participants and providing a safe environment for all aspects of the camp program and staff. 35-40 hours per week – Monday-Friday, 8:00AM-4:45PM, May – August. Starting wage \$11.50+per hour. EOE No phone calls.

### **Summer Camp Leaders**

The City of Auburn Hills is seeking applicants for Summer Camp Leaders. The Summer Camp Leader is responsible for assisting with the daily planning of games, crafts, special events, supervising children and volunteers in a safe environment. 35-40 hours per week – Monday-Friday, 8:30AM-4:45PM, June – August. Starting wage \$11.00+per hour. EOE No phone calls.

### **Summer Camp Leaders – Part-Time**

The City of Auburn Hills is seeking applicants for part-time Summer Camp Leaders. The part-time Summer Camp Leader is responsible for assisting with the daily planning of games, crafts, special events, lunch buddies, before and after care, supervising children and volunteers in a safe environment. 20-29 hours per week – Monday-Friday, 7:15AM-1:00PM OR 12:15PM-6:00PM, June – August. Starting wage \$11.00+per hour. EOE No phone calls.

### **Teen Volunteer Coordinator**

The City of Auburn Hills is seeking applications for a Teen Volunteer Coordinator. The Teen Volunteer Coordinator is responsible for planning, organizing, directing, supervising teens and scheduling all aspects of the program while coordinating with Summer Camp Staff, Youth Coordinator and Recreation Coordinator. 20-29 hours per week – Monday-Friday, 12:15AM-4:30PM, May – August. Starting wage \$11.00+per hour. EOE No phone calls.