## Residential and Multi-Family Building Permit Application

Residential New Construction $531.00 Application fee  
Residential Addition/Alteration/Repair - $31.00 Application Fee

### City Use Only

<table>
<thead>
<tr>
<th>PB #:</th>
<th>Address:</th>
<th>Date Received:</th>
<th>Preliminary Plan Review Fee:</th>
</tr>
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</table>

### Contractor:

<table>
<thead>
<tr>
<th>Name</th>
<th>Phone</th>
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Address:  
City  
State  
Zip

Note: Copy of valid contractor’s license and valid driver’s license required with application

### Applicant: (Licensee or Homeowner)

<table>
<thead>
<tr>
<th>Name</th>
<th>Signature</th>
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<tr>
<th>Phone</th>
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Licensee: I hereby certify the proposed work is authorized by the owner of record and I have been authorized by the owner to make this application as his authorized agent and we agree to conform to all applicable laws of this jurisdiction.

Homeowner Affidavit (Signature above indicates compliance with this Homeowner Affidavit): I hereby certify the building work described on this permit application shall be installed by myself in my own home which I am living in or about to occupy. All work shall be installed in accordance with the Building code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Building Inspector. I will cooperate with the Inspector and assume the responsibility to arrange for necessary inspections.

Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or residential structure. Violators of Section 2a are subject to civil fines.

### Property Owner(s):

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<tr>
<th>Name</th>
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(Provide additional sheet if necessary for multiple property owners)

### CITY USE ONLY CALCULATIONS & STIPULATIONS

<table>
<thead>
<tr>
<th>Registration Fee</th>
<th>Engineering Fee</th>
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<tbody>
<tr>
<td>Building Permit Fee</td>
<td>Imaging Fee</td>
</tr>
<tr>
<td>Plan Review Fee</td>
<td>Permit Based On</td>
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</tbody>
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Approved by:  
Date:

City of Auburn Hills Community Development Department – Building Services Division  
1827 N. Squirrel Road, Auburn Hills, MI  48326 - Phone 248.364.6900 - Fax 248.364.6939  
WWW.AUBURNHILLS.ORG
Residential and Multi-Family Building Application (page 2)

Type of Improvement:
- ☐ New Building
- ☐ Addition
- ☐ Alteration
- ☐ Repair
- ☐ Demolition
- ☐ Deck
- ☐ Mobile Home
- ☐ Pre-Manufactured
- ☐ Other:

Square Footage of Improvement: __________________________

Total Cost of Improvement: __________________________

Enter Square Footage for:
- Crawlspace
- Basement
- 1st Floor
- 2nd Floor
- 3rd Floor
- Garage
- Other

No. of Stories: __________________________

Units: __________________________

Zoning: __________________________

Proposed Structure:
- ☐ One Family
- ☐ Multi-Family
- ☐ Garage: ___ Unattached ___ Attached

Proposed Use:
- ☐ Dwelling
- ☐ Storage
- ☐ Recreation
- ☐ Other (please list) __________________________

Total Lot Area: _______ Yard Setbacks: _______ Front _______ Rear _______ Side _______ Side

Use Group: __________________________

Construction Type:
- ☐ Separated
- ☐ Non-Separated

Existing Square Footage of Home

Height of Primary Structure

Existing Square Footage of Accessory Building

Proposed Height of New Structure

Fire Sprinkler?
- ☐ Yes
- ☐ No
- ☐ Full System

ITEMS REQUIRED AT TIME OF SUBMITTAL

1) Completed and Signed Application

2) Application Fee –
   New Residential - $531.00 Application fee ($500.00 $31.00 Application & Engineering Review Fee)
   Residential Addition/Alteration/Repair - $31.00 Application Fee

3) A Plot Plan that shows:
   - Lot dimensions
   - All existing and proposed structures by location and dimensions
   - All setbacks on existing and proposed structures
   - All utility line locations above and/or underground when possible
   - Any other pertinent features / information (bodies of water / wetlands / steep grades, etc.)

4) Three Sets of Building Plans – No larger than 24” x 36”

5) Copy of Applicant Driver’s License

6) Copy of State Contractor’s License

7) Copy of Liability Insurance Certificate

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