



City of Auburn Hills  
 Community Development Department  
 Sign Permit Application

Project Name	<b>City Use Only</b>	
Address	PS#	
Parcel	Date Rcvd	Fees
Zoning	Approved	Not Approved
Project Description	Inspector	

**Items required at submittal:**

\$31.00 Application fee and copy of the applicants drivers license

Three sets of the following -

\* A plot or site plan that illustrates sign setbacks from all property lines and all types of easements on property

\* A plan that illustrates the size and configuration of the sign and sign message, including construction specifications, if applicable

<p>1. Road Frontage of lot ____ ft. Corner lot? ___ Y/N</p> <p>2. Acres _____ Zoning _____</p> <p>3. Type of Sign: ____ wall or ____ monument</p> <p>4. Changeable Copy Sign? ____ Yes or ____ No</p> <p>*All changeable copy signs require a Special Land Use first, see Ordinance 1811, 12, G</p> <p>5. Sign Dimensions ____ x ____ = ____ s.f.</p> <p>6. Cost of Sign (Labor + Materials) = _____</p> <p>7a. Sign set back _____ ft. from <i>front</i> property line</p> <p>7b. Sign set back ____ ft. from <i>side</i> property line</p>	<p>8. Are there any other signs on property? _____</p> <p>*If so, please list number of signs and sizes</p> <p>8a. No. of signs _____,</p> <p>8b. Sizes ____ x ____, ____ x ____, ____ x ____</p> <p>9. Total Square Footage of Existing Signs _____ s.f.</p> <p>10. Is this sign for a multi-tenant project/location? _____</p> <p>*If yes, fill out 10a, 10b, and 10c:</p> <p>10a. Total sq. ft tenant is leasing _____ s.f.</p> <p>10b. Total sq. ft. of bldg. _____ s.f.</p> <p>10c. % of Tenant floor space leased _____ s.f.</p>
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**Applicant**

Business Name		Address	
City	State	Zip	Phone
Fax		Alternate Phone	
Applicant Name		Signature	

**Property Owner(s)**

Name		Signature	
Address	City	State	Zip
Phone	Provide additional sheet if necessary for multiple property owners.		

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