



**CITY OF AUBURN HILLS
APPLICATION FOR VENDOR LICENSE
(Peddlers/Solicitors/Frozen Confectioners)**

Please call the City Clerk's Office at 248-370-9402 with any questions

(City Code: Chapter 22, Article III)

ATTACH PHOTOGRAPH OF APPLICANT
APPROIMATELY 2"X2" IN SIZE

Name: _____

Address: _____

City & State: _____

Phone Number: _____

Email: _____

Company Name: _____

Company Address: _____

Nature of Business/Merchandise to be sold: _____

Preparation of Food on vehicle? Yes No

Description of Vehicle: _____

State License Plate Number: _____

Vehicle ID Number: _____

Note: The use of pushcarts & bicycles are prohibited

Number of Employees: _____

Have you ever been convicted of any criminal activity/offenses?
 Yes No If yes, add a separate letter of explanation.

Items to be submitted with the completed application:

- _____ Fee (\$100 1st person, \$25.00 additional persons)
- _____ Copy of Driver's License
- _____ County Health Department Inspection
- _____ Insurance (Proof of \$500,000 liability insurance)
- _____ Photo of Applicant
- _____ Criminal Background Check

All applicants must submit a criminal background check valid within 30 days of application. Please visit www.michigan.gov/ichat to perform a background check.

Signature of Applicant

Date

Select one of the following if applicable:

_____ **Artisan** All merchandise to be sold must be manufactured by the applicant personally.

_____ **Farmer** The products to be sold must be produced by the applicant and the applicant's regularly employed farm help.

_____ **War
Veteran** All of the merchandise or services to be offered for sale by the applicant are his or her own, and that the license will be used by the applicant personally and by no other person.

_____ **Date of Discharge**

_____ **County Veteran's License Number**

_____ **Blind** Proof of blindness shall be certified by the County Health Department.

_____ **Dealer in merchandise being delivered through Interstate Commerce**
The applicant shall affirm that all of the merchandise being sold in the City is to be delivered directly to the customer from stocks of merchandise located outside the State. The applicant shall also list the types of merchandise to be sold and the person by whom the orders will be filled.

Explanation:

I swear/affirm that the above information is correct.

Signature of Applicant

Date

ALL LICENSES EXPIRE ON DECEMBER 31ST