



The City of Auburn Hills
City Council Meeting
Minutes

November 9, 2015

CALL TO ORDER: Mayor McDaniel at 7:00 p.m.
LOCATION: City Council Chamber, 1827 N. Squirrel Road, Auburn Hills, MI 48326
Present: Mayor McDaniel, Mayor Pro Tem Kittle, Council Members Burmeister, Hammond, Knight, Mitchell, Verbeke
Absent: None
Also Present: City Manager Tanghe, Assistant City Manager Grice, Police Chief Olko, Fire Chief Manning, City Clerk Kowal, Finance Director/Treasurer Schulz, DPW Deputy Director Herczeg, Mgr. of Public Utilities Michling, Senior Director Adcock, Deputy Finance Director Wickenheiser, City Manager Assistant Mariuz, City Engineer Juidici, City Attorney Beckerleg.
19 Guests

4. APPROVAL OF MINUTES

4a. Regular City Council – October 26, 2015

Moved by Verbeke; Seconded by Mitchell.

RESOLVED: To approve the October 26, 2015 City Council meeting minutes.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke

No: None

Resolution No. 15.11.213

Motion Carried (7–0)

4b. City Council Executive Session – February 23, March 9, April 13, April 27, 2015

Moved by Hammond; Seconded by Mitchell.

RESOLVED: To approve the February 23, March 9, April 13, April 27, 2015 City Council Executive Session minutes.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke

No: None

Resolution No. 15.11.214

Motion Carried (7–0)

5. APPOINTMENTS AND PRESENTATIONS

5a. Presentation – Mary Donovan, Cutwater Investments Portfolio Manager

Mary Donovan, Insight Investment (formerly Cutwater Investments) explained the name change, though still the same company. Cutwater was purchased in January 2015 by Bank of New York Mellon. The main focus is managing public sector portfolios, for clients across the United States, and will remain unchanged.

She is tasked with managing a \$50 million portfolio, with many of those assets being liquid. Responding to Mr. Knight regarding the Comparative Historical Yield Curves and the interest rate increase of approximately 2.25%, the graph indicates the yields of treasury securities at various maturities, November 3, 2014 and November 3, 2015. The feds are trying to move towards normalizing monetary policy and increasing the fed funds target rate may occur in December or the first quarter. The yield curves are an important representation of what is actually available from an investing perspective.

Continuing, Ms. Donovan explained there is anticipation of interest rates improving, one of the metrics that is being watched. The Gross Domestic Product (GDP) number is quite strong at 1.5%; domestically closer to 2% to 3%. Manufacturing continues to struggle domestically. The services side of the economy in the U.S. is quite strong, driven by the consumer. Inflation is very low, in part driven by the low energy costs.

The unemployment rate is running at 5% and the underemployment rate is running at less than 10%. Housing has been improving, especially with the existing home market. New home sales continue to struggle from the supply side. The economy is improving.

The portfolio performance, the amortized cost basis average yield has been about 75 basis points over the last 12 months, comparing with the average yield of the two year treasury at 60 basis points. The portfolio is \$51.9 million as of September 30, 2015 and the duration of the portfolio is coming down; the length of time before all of the bonds mature is decreasing as planned. The diversification has a heavy allocation in U.S. Treasury Securities, 24%, and 70% in U.S. Instrumentality Securities. The average yield in the portfolio as of September 30 is just under 90 basis points. The portfolio is performing very well, though the numbers seem low.

Within one year, as of September 30, about 38% of the portfolio has matured, 34% between one and two years and 23% between two and three years. The portfolio is very flexible at this time.

There are currently six broker/dealers that Insight Investment is working with on behalf of the City, who comply with Public Act 20 requirements.

In response to Mr. Kittle asking about the January 2015 drop, Ms. Donovan explained there was a two trade settlement problems that occurred. Two trade accounts were being run for the City, one by Cutwater and the other by Ambassador Capital and those were combined into one portfolio. An error was made, with no loss to the City. At the end of the month the cash was in the account and the securities were shown as an asset on the holdings. The error was rectified as of February 1, 2015.

Ms. Mitchell asked if six is a typical number of brokers/dealers.

Ms. Donovan noted this is lighter than what is preferred; she prefers a list of 10 to 12. Insight prefers a list of 25 to 30 brokers. The City's list has been decreased by three brokers; Morgan Stanley, Citigroup and UBS Financial, who are not willing to sign off on the broker/dealer certifications. There is hope that brokers will sign off on the certifications with Insight Investments taking over, who have \$600 billion in assets. She hopes by the second quarter there may be enough leverage to have additional broker/dealers be available to add to the list.

6. PUBLIC COMMENT

Thomas Coolman, 848 Chase Way Blvd., congratulated the Council Members who won the election and thanked all the Council Members for the work that they do for the City.

He is concerned with the traffic heading south on Squirrel Road and turning east bound onto Auburn Road. The intersection is such that drivers make the turn too wide and end up driving on the wrong side of the road or in the middle lane. He suggested grooves in the pavement along with white lines alerting the drivers they are on the wrong side of the road.

Tom McDade, 3098 Shimmons Ct., congratulated the newly elected Council Members and hopes with being re-elected there will be no complacency.

CONSENT AGENDA

All items listed are considered to be routine by the City council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

7a. Board and Commission Minutes

7a.1. Downtown Development Authority – October 19, 2015

7a.2. Beautification Advisory Commission – October 21, 2015

7b. Motion – Cash and Investment Interim 3rd Quarter Report

RESOLVED: Receive and file the 2015 Interim Cash and Investment Performance Report - 3rd Quarter.

Moved by Verbeke; Seconded by Burmeister.

RESOLVED: To approve the Consent Agenda.

Mr. Knight appreciated the clarity of the cash and investment report.

Mr. Kittle asked why there is a \$250,000 difference in the Cutwater Investments as noted in this report and the report as discussed a few minutes ago with Ms. Donovan.

Ms. Schulz explained the City's report shows the cash value, including the accrued interest, as opposed to accrued basis.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke

No: None

Resolution No. 15.11.215

Motion Carried (7-0)

8. OLD BUSINESS

8a. Public Hearing/Motion – Approval of Community Development Block Grant 2016 Allocations

Ms. Adcock explained this is to determine how the Community Development Block Grant Program (CDBG) funds will be spent. This is a federally funded program, running from July 1st through June 30th. Currently the City receives about \$66,000 to help the residents; 30% is allowed to help fund Public Service, which historically has included yard services such as lawn mowing and snow removal, youth assistance (Avondale & Pontiac), and battered and abused spouses. Minor Home Repair is a category all to itself. Only four public service projects can be funded; for youth assistance it can be only one school district per year.

Mr. Knight questioned the \$5,000 designations for Avondale Youth Assistance as indicated for the 2014/2015 fiscal year.

Ms. Adcock explained this is a two year contract, so Avondale Youth Assistance received the grant last year. Two years ago the rules were changed and only one of the Youth Assistance programs could receive funding from the CDBG funds.

Continuing, Ms. Adcock stated there are other areas that can be funded with this grant money such as disabled services, housekeeping, housing counseling, transportation and meals on wheels. She reminded Council, this evening is only for funding categories, not specific agencies. This public hearing is being held to hear from agencies and residents on ideas of what programs they would like to see. HUD public hearing rules require comments to be heard from the public, but any specific questions Council has may be heard after the public hearing has been closed.

Mayor McDaniel opened the public hearing at 7:37 p.m.

Janet Vermeulen, Board Member of HAVEN, thanked Council and the City for supporting HAVEN in the past and asked to be seriously considered for continued funding and support. HAVEN delivers support to both domestic violence and sexual assault victims. One in three Michigan women will be affected by domestic violence and one in five women in the United States will be affected by rape or attempted rape. In the past year, 88 Auburn Hills' residents have been helped, with 18 of those being in a crisis situation. The value of the services provided for those residents was \$38,000.

Kay Smith, Rochester Area Neighborhood House, is requesting a distribution of the CDBG funds for transportation services. The Neighborhood House has been providing transportation to low and moderate income individuals and families since 1996 and all programs since 1968. Transportation services are provided to Auburn Hills, Addison Township, Rochester, Rochester Hills and Oakland Township residents. The van, purchased through the Walmart Foundation, runs four days a week and recently starting running food orders from their food pantry on Wednesday's to those who have no transportation to pick up food.

Last year riders were transported to medical and dental appointments, out-patient appointments, physical therapy, rehabilitation, social services appointments, job interviews and to the Neighborhood House, as well as many other destinations. In 2014, 446 individual transportation runs were conducted resulting in 13,140 miles.

The Neighborhood House is familiar with CDBG reporting, receiving funds from Rochester Hills and Oakland Township. The Rochester Hills funds help to support the clothes closet, providing free clothing and household supplies to low and moderate income individuals and families.

Having this transportation has also allowed the Neighborhood House to pick up food from different resources to supply the food pantry and has recently become affiliated with Forgotten Harvest.

Mike Kazyak, Chairperson for Avondale Youth Assistance, stated they are the recipient for CDBG funds for 2014/2015; he presented a document showing how the funds have been spent. There have been 39 eligible Auburn Hills' students helped through this block grant, totaling \$4,700. The majority of the funds are spent directly on the students, not on administrative fees. He invited Council to the Oakland County Youth Assistance Coordinating Council's annual breakfast, December 1st, at Glen Oaks Country Club, in Farmington Hills, at 7:30 a.m.

Tom Sabota, Case Worker with Pontiac Youth Assistance, explained the CDBG funds have been able to serve 31 Auburn Hills' students with sport programs, YMCA memberships, fine arts camp and cheerleading. The Pontiac Youth Assistance hosts a Bowl-A-Thon to raise additional funds. Other uses for the funds include short term counseling, holiday help, finding resources to help families and a Youth Recognition program.

He thanked Council for their support and asked that the support continue.

Hearing no more comments, Mayor McDaniel closed the public hearing at 7:46 p.m.

Ms. Adcock explained there are several motions, including a Conflict of Interest Resolution that must be approved by City Council as part of the application process.

Ms. Mitchell stated she is comfortable continuing to support the same agencies as in the past, but would like to see an expansion in supporting other youth agencies.

Mr. Knight questioned how the transportation supplied by Neighborhood House interacts with the transportation supplied by the City.

Ms. Adcock explained the City's transportation program is very busy, so referrals have been made to the Neighborhood House. Services are not being duplicated and the services offered by the Neighborhood House are more flexible than the City's. The City's transportation is for seniors and disabled for medical appointments, business appointments and trips to the Community Center.

Mr. Knight stated as Auburn Hills becomes the community for all ages, he questioned the need for more transportation opportunities for all residents.

Ms. Verbeke asked how many Auburn Hills residents receive help from the Neighborhood House.

Ms. Smith stated she doesn't have those numbers readily available. Up until four years ago, the Neighborhood House only serviced a portion of Auburn Hills. The area not being serviced was a small area, so transportation has been extended to include that area. The Neighborhood House is becoming better known by Auburn Hills' residents and the services have been increasing. She is sure the number of those being serviced in Auburn Hills has doubled. She also noted Neighborhood House is a THAW agency and also offer shelter assistance. Help is being received from the Auburn Hills Foundation, specifically to help those with rent issues. She stated the vast majority of clients are Rochester Hills residents, because the large geographic area and number of residents.

Ms. Smith confirmed for Ms. Verbeke this request is specifically for the transportation services provided by Neighborhood House. She explained the previous two vans had lifts and were handicap accessible; however, there are other agencies that provide services for those folks. This new van is a utility van, that has four seats and can transport people, but the seats can also fold down so the van can be used to pick up donations such as food, clothing, or transporting items. With this type of van, the costs have dropped significantly, including gas mileage.

Mr. Kittle appreciates the much improved Pontiac Youth Assistance presentation and supplied information and asked if there is more current information of the number of students helped, than 2012/2013 distribution as noted in the report.

Mr. Sabota believed the numbers are from the last contract; there was an extension for 2013/2014.

Ms. Adcock confirmed, the two school districts alternate, last year, Avondale Youth Assistance received the CDBG funds. It was two years ago when the rules were changed allowing only one school district to receive the CDBG funds. Pontiac had not used all of their funds, so an extension was made.

Mr. Knight explained students receiving CDBG funds must meet income requirements and documentation. The need is there, though there aren't sufficient funds to provide \$200 per qualified student, which is the amount that is generally suggested per student. He suggested the possibility of the City provide funding for the Youth Assistance programs and remove the program from the CDBG funding. There are too many requests and not enough money to go around. He would like to see \$3,000 to \$5,000 available to each Youth Assistance program and have those students meet the same CDBG requirements and guidelines.

Ms. Verbeke noted in the memo, transportation funding is only allowed for a specific group, such as the elderly, and questioned how the CDBG funding would work for the Neighborhood House allowing transportation as well as the City.

Ms. Adcock explained the City's transportation is through the SMART budget, not using CDBG funds. Targeting a specific group would be low to moderate income individuals or families.

Ms. Adcock confirmed for Mayor McDaniel, if the Council chooses to support a Youth Assistance program, this year's allocation, using the rotation, would be for Pontiac receiving \$2,500 for each year for a total of \$5,000.

Mayor McDaniel stated he would like to continue providing the funding for the Youth Assistance programs and split the amount that HAVEN has typically received in half, giving the other half to the Neighborhood House.

Ms. Adcock explained there can only be four projects receiving CDBG funding. She agreed with Mr. Tanghe, this request tonight is only to fund a category, not a specific applicant.

Mr. Kittle asked how the amount for the Minor Home Repair was determined.

Ms. Adcock explained she took the amounts that have been typically given to HAVEN and Youth Assistance and subtracted those amounts from the final figure and used the leftover funds for Yard Service. The Yard Service funds are always fully spent.

MOTION #1:

Moved by Mitchell; Seconded by Burmeister.

RESOLVED: To accept the Conflict of Interest Resolution as part of the CDBG application and to authorize the City Mayor to sign the application and submit documents to Oakland County.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke

No: None

Resolution No. 15.11.216

Motion Carried (7-0)

MOTION #2:

Moved by Burmeister; Seconded by Verbeke.

RESOLVED: To accept the Community Development Block Grant (CDBG) application budget line item Minor Home Repair in the amount of \$48,585 as part of the approximate amount of \$ 69,406 and authorize the City Mayor to sign the application and submit the documents to Oakland County.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke

No: None

Resolution No. 15.11.217

Motion Carried (7-0)

Ms. Adcock noted, none of the projects can be less than \$3,000.

MOTION #3:

Moved by Verbeke; Seconded by Hammond.

RESOLVED: To accept the Community Development Block Grant (CDBG) application budget line item Yard Services in the amount of \$12,882 as part of the approximate amount of \$ 69,406 and authorize the City Mayor to sign the application and submit the documents to Oakland County.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke

No: None

Resolution No. 15.11.218

Motion Carried (7-0)

Responding to Mr. Kittle, Ms. Adcock explained the \$69,406 is this year's amount that is why the motion note 'approximately' because next year that amount could go either up or down. If the amount decreases, she adjust the budgets for the Minor Home Repair, since it has the largest budget.

Mayor McDaniel polled the Council and there was no interest of not supporting the two year commitment to the Youth Assistant programs.

Ms. Adcock noted the amount can be reduced to the Youth Assistant program, the program allows two years to spend the funds.

Mr. Burmeister noted if the money is divided as is, with \$5,000 for Youth Assistance, the remaining money is less than \$3,000.

Ms. Adcock stated the amount to Youth Assistance can be reduced; any of the suggested amounts can be adjusted.

Mayor McDaniel stated if Council is interested in supporting the two year, Youth Assistance program, then the amount should be amended to \$4,939, which leaves a balance for a fourth program of \$3,000.

MOTION #4:

Moved by Kittle; Seconded by Mitchell.

RESOLVED: To accept the Community Development Block Grant (CDBG) application budget line item Pontiac Youth Assistance in the amount of \$4,939, as part of the approximate amount of \$69,406 and authorize the City Mayor to sign the application and submit the documents to Oakland County.

Mr. Knight requested Council allow him to abstain as he sits on the board of the Avondale Youth Assistance.

Moved by Verbeke; Seconded by Kittle.

RESOLVED: To allow Council Member Knight to abstain from voting on Pontiac Youth Assistance CDBG funding.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke

No: None

Resolution No. 15.11.219

Motion Carried (7-0)

Return to original motion.

VOTE: Yes: Burmeister, Hammond, Kittle, McDaniel, Mitchell, Verbeke

No: None

Abstain: Knight

Resolution No. 15.11.220

Motion Carried (6-0-1)

MOTION #5:

Moved by Kittle; Seconded by Burmeister.

RESOLVED: To accept the Community Development Block Grant (CDBG) application budget line item Haven in the amount of \$3,000, as part of the approximate amount of \$ 69,406 and authorize the City Mayor to sign the application and submit the documents to Oakland County.

VOTE: Yes: Burmeister, Hammond, Kittle, McDaniel, Mitchell, Verbeke

No: None

Resolution No. 15.11.221

Motion Carried (6-0)

(Mr. Knight left the table)

Ms. Verbeke appreciates Ms. Smith, from Neighborhood House, speaking and explaining what is done to help the residents of Auburn Hills. Also, in understanding that the Community Center regularly refers Auburn Hills' residents to contact the Neighborhood House for help, she would like Council to consider extending funding to them in the future.

Ms. Hammond suggested this may be a good area for the Youth Council to get involved, to do some fund raising or charitable work to help the Neighborhood House.

Mr. Kittle believes all the organizations are worthy organizations. He noted however, all have their own websites except Avondale Youth Assistance, who is connected directly with the school's website. He questioned if Avondale Youth Assistance is a stand-alone, 501C3 program.

Mr. Knight confirmed Avondale Youth Assistance is independent from the school district and is a 501C3 program; the school keeps the website up-to-date.

Mr. Kittle suggested all non-profit organizations be shameless in their fund raising efforts and suggested each have on their main page a big donate button.

9. NEW BUSINESS

9a. Motion –Approve Purchase of a Flygt Submersible Sewage Pump for the Grey Road Lift Station

Mr. Michling explained the Grey Road lift station was rebuilt in 1997 and pumps sanitary sewerage from the Grey Road area to the gravity mains. There are two submersible pumps that are in use at one time, with a third pump in a regular rotation. In February the first pump failed and was rebuilt at a cost of \$6,975; in March a second pump failed and the rebuild quote was \$7,975. The cost for a new pump is \$15,350. Due to the age of the pumps, the fact two pumps have failed in one year, staff recommends purchasing a new pump to put into the rotation.

There are two major suppliers for pumps of this size, ABS and Flygt. In the past there have been reliability issues with ABS, and therefore are recommending to purchase a new Flygt pump from Kennedy Industries. The Flygt pump is also more energy efficient than the ABS pump. Flygt pumps are sold exclusively through Kennedy Industries in this section of the country. Based on the fact Kennedy Industries is a single source supplier who the City has worked with exclusively in the past for new equipment and repairs, staff is requesting to purchase a Flygt submersible sewage pump, model NP3153-433, for \$15,350; \$25,000 was budgeted for this item.

Mr. Knight asked why the request isn't for two pumps, since two have already failed, the third is sure to fail soon. There may be a discount for ordering more than one pump.

Mr. Michling stated the third pump was purchased in 2001, and should be in good working for another four or so years. The two pumps that failed are 18 years old and the third pump is 14 years old. If this third pump should fail, the cost of repairs may not justify purchasing a new pump.

Ms. Hammond asked what type of warranty comes with a new pump.

Mr. Michling stated a one-year warranty, but generally there are no issues for at least the first five years of a pump.

Mr. Burmeister asked if another new pump is scheduled for a future budget.

Mr. Michling stated he'd like to have the pump at the Lake Angelus lift station replaced next year; that pump is larger and will cost in the neighborhood of \$22,000.

Moved by Knight; Seconded by Verbeke.

RESOLVED: To approve the purchase of a Flygt submersible sewage pump model NP3153-433 from Kennedy Industries for the price of \$15,350. Funding provided from the sewer fund account number (592-535-971.000).

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke

No: None

Resolution No. 15.10.222

Motion Carried (7-0)

10. COMMENTS AND MOTIONS FROM COUNCIL

Ms. Verbeke:

- Thanked Ms. Adcock for the Veteran's Memorial event on Saturday at the Community Center.
- Congratulated all the Council Members who retained their seats on Council after the election.
- Looking forward to driving over the new University Drive Bridge, Tuesday, when it is opened.

Mr. Burmeister:

- Thanked City Clerk Kowal and her staff for the well run election and the IT Department for making sure the results were available on the lobby monitor for everyone to watch.
- Thanked Mr. Tanghe and staff for a well-done job for the DDI presentation and ribbon cutting ceremony earlier in the day.

Ms. Mitchell:

- Appreciated everyone who worked on the DDI ribbon cutting ceremony, making it a wonderful event.
- Though she wasn't able to attend the Veteran's event on Saturday, she is very pleased that such events take place in the City.
- Read there will be a mixer at The DEN on November 12th, including the TIFA Board and City staff for the student organizations at OU. She hopes in the future, other colleges in the community will have the same opportunity.
- Complimented Mr. Cohen on his presentation at the County, talking about the Community for All Ages.
- Is pleased to hear the police officer who was injured on duty, is recovering and back at work.

Ms. Hammond:

- Too, is pleased with the how well the election ran and congratulations to all who won.
- The Community Center is hosting the craft fair, Saturday, November 21, 9 a.m. until 5 p.m.

Mr. Knight:

- Passed along the red ribbon from the DDI ribbon cutting ceremony and suggested framing the ribbon, being the first DDI in the State.
- Suggested at least four inches of top soil be placed on top of the gravel in the center islands on North Squirrel Road.
- Asked Mr. Tanghe to send at least two, Auburn Hills lapel pins to Dr. Hyand.
- Suggested a shelter be built over the bench at the bus stop in front of the administration building on Squirrel Road.
- With so many non-profit organizations looking for funds and the limited ability with CDBG funds, suggested a fund be setup by the City to help the organizations out.
- He will be attending the trip Wednesday, November 11, to Great Lakes Cemetery in honor of Veterans Day. He read the following:

It is the veteran, not the preacher who gives us freedom of religion. It is the veteran, not the reporter who gives us freedom of the press. It is the veteran, not a poet who gives us freedom of speech. It is the veteran, not the campus organizer who has given us freedom to assemble. It is the veteran, not the lawyer who has given us the

right to a fair trial. It is the veteran, not the politician who has given us the right to vote. It is the veteran who salutes the flag, who serves under the flag, whose coffin is draped by the flag. The land of the free, the home of the brave.

Mr. Kittle:

- A shout out to Mr. Gores and the Pistons, particularly the way Mr. Gores handles the press and the pressure of moving from Auburn Hills. He also wants to commend Fiat Chrysler for teaming up with the Palace and Pistons.
- The ribbon cutting event for the University Drive Bridge today was a great event and asked if the bridge will be opened to traffic on Tuesday.

Mr. Tanghe stated the bridge will be opened Tuesday morning, but not until after the morning rush hour.

Mr. Kittle stated the coordination of the bridge work and the opening is mind boggling in a very good way; however, North Squirrel Road construction work is at the opposite end of the spectrum. He has no confidence Squirrel Road will be completed this year.

Mayor McDaniel:

- Congratulated Ms. Hammond, Mr. Kittle and Ms. Verbeke on being reelected to Council. He stated it is an honor to serve with all Council Members and is looking forward to the next four years. It is obvious the residents are pleased with the job City Council is doing and the direction the City is headed.

11. CITY ATTORNEY'S REPORT – none.

12. CITY MANAGER'S REPORT

- With the DDI opening tomorrow to traffic, on the City's website, www.auburnhills.org, there is a simulation of how to drive through a diverging diamond interchange.
- Two new residential projects, Forester Hills and The Parkways, located north of Auburn Road and west of Adams Road are under construction.
- Congratulated Community Development Director Steve Cohen on his presentation of creating age friendly communities at the County last week. Mr. Cohen and Ms. Adcock conducted an international webinar on communities for a lifetime. He received emails from across the county from people that were quite impressed with staff and how the webinar was presented.
- He and Mr. Grice attended the property closing for the donated property at Hillsdale and Auburn Road.
- Mr. Grice met with five potential food and beverage providers at Fieldstone Golf Club last week.
- Requested an Executive Session for the purpose of his performance review.

13. EXECUTIVE SESSION

Moved by Hammond; Seconded by Burmeister.

RESOLVED: To adjourn to Executive Session.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke

No: None

Resolution No. 15.10.223

Motion Carried (7-0)

Adjourned at 8:47 p.m.; the regular City Council meeting resumed at 10:10 p.m.

Moved by Knight; Seconded by Mitchell.

RESOLVED: Whereas the annual appraisal of the City Manager has been completed, he be given a one-time, incentive based payment of 4% to be paid on the last pay period of December 2015.

Mayor McDaniel confirmed for Mr. Kittle, this is a one-time, not reoccurring payment.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke

No: None

Absent: Verbeke

Resolution No. 15.10.224

Motion Carried (6-0)

14. ADJOURNMENT

Hearing no objections, the meeting adjourned at 10:12 p.m.