# AUBURN HILLS MEETING SCHEDULE

248-370-9402

## AUGUST 2015

(08-06-15)

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Time</th>
<th>Location</th>
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<tbody>
<tr>
<td>03</td>
<td>Tax Incentive Review Committee</td>
<td>5:30 p.m.</td>
<td>Admin Conference Room</td>
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<tr>
<td>10</td>
<td>City Council Workshop</td>
<td>5:30 p.m., Admin Conference Room</td>
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<td>10</td>
<td>City Council</td>
<td>7:00 p.m.</td>
<td>Council Chamber</td>
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<td>11</td>
<td>Tax Increment Finance Authority</td>
<td>4:00 p.m., Council Chamber</td>
<td>LOCATION CHANGE – Fieldstone Golf Club, Meeting Room</td>
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<td>12</td>
<td>Pension/Retiree Health Care Boards</td>
<td>3:00 p.m., Admin Conference Room</td>
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<td>13</td>
<td>Zoning Board of Appeals</td>
<td>7:00 p.m., Council Chamber</td>
<td>CANCELED</td>
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<td>17</td>
<td>Downtown Development Authority</td>
<td>5:30 p.m., Admin Conference Room</td>
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<td>18</td>
<td>Planning Commission</td>
<td>7:00 p.m., Council Chamber</td>
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<td>19</td>
<td>Beautification Advisory Commission</td>
<td>6:00 p.m., Council Conference Room</td>
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<td>24</td>
<td>City Council Workshop</td>
<td>5:00 p.m., Admin Conference Room</td>
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<td>24</td>
<td>City Council</td>
<td>7:00 p.m., Council Chamber</td>
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<td>25</td>
<td>Library Board</td>
<td>5:45 p.m., Library Conference Room</td>
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◆ City Council Chamber (Conf. Rm.) – 1827 N. Squirrel Road
◆ Administrative Conference Room – 1827 N. Squirrel Road
♀ Public Safety Building – 1899 N. Squirrel Road
♀ Community Center – 1827 N. Squirrel Road
● Department of Public Services (DPS) – 1500 Brown Road
‡ Fieldstone Golf Course - 1984 Taylor Road
✉ Library - 3400 Seyburn Drive
📍 Downtown City Offices – 3395 Auburn Road, Suite A
✉ University Center, 3350 Auburn Road, Main Floor, Classroom AHUC-02
*WORKSHOP – CDBG Funding/Application Process and Water/Sewer Rates for 2016 Budget Planning

1. MEETING CALLED TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL OF COUNCIL
4. APPROVAL OF MINUTES
5. APPOINTMENTS AND PRESENTATIONS
5a. Motion – Approve Appointment of Patricia Ormsbee to the Beautification Advisory Commission
6. PUBLIC COMMENT
7. CONSENT AGENDA
   All items listed are considered to be routine by the City council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
7a. Board and Commission Minutes
   7a.2. Board of Review – July 21, 2015
7b. Motion – Receive and File Interim Cash and Investment Report - 2nd Quarter
8. OLD BUSINESS
8a. Motion – Approve 2015 Asphalt Maintenance Program
9. NEW BUSINESS
9a. Motion – Approval of a one-year extension of the City Council’s August 11, 2014 approval of the Site Plan and Tree Removal Permit / Dr. Koehler Office Building
9b. Motion – Approve 2015 Asphalt Rehabilitation Program- Paldan Drive
10. COMMENTS AND MOTIONS FROM COUNCIL
11. CITY ATTORNEY’S REPORT
12. CITY MANAGER’S REPORT
13. EXECUTIVE SESSION
13a. Discussion of Attorney Opinions
13b. Property Acquisition
13. ADJOURNMENT

City Council meeting minutes are on file in the City Clerk's office. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk’s Office at 370-9402 or the City Manager’s Office at 370-9440 48 hours prior to the meeting. Staff will be pleased to make the necessary arrangements.
CALL TO ORDER: Mayor McDaniel at 7:03 p.m.
LOCATION: City Council Chamber, 1827 N. Squirrel Road, Auburn Hills, MI 48326
Present: Mayor McDaniel, Council Members Burmeister, Hammond, Knight, Mitchell, Verbeke
Absent: Mayor Pro Tem Kittle
Also Present: City Manager Tanghe, Police Chief Olko, City Clerk Kowal, City Assessor Lohmeier, DPW Director Melchert, Community Development Director Cohen, Manager of Roads and Fleet Brisson, City Attorney Beckerleg, City Engineer Juidici
7 Guests

4. APPROVAL OF MINUTES
4a. Regular City Council Meeting – July 13, 2015
Moved by Verbeke; Seconded by Mitchell.
RESOLVED: To approve the July 13, 2015 Regular City Council meeting minutes.
VOTE: Yes: Burmeister, Hammond, Knight, McDaniel, Mitchell, Verbeke
No: None
Resolution No. 15.07.134 Motion Carried (6 – 0)

Moved by Burmeister; Seconded by Verbeke.
RESOLVED: To approve the July 13, 2015 City Council Workshop meeting minutes.
VOTE: Yes: Burmeister, Hammond, Knight, McDaniel, Mitchell, Verbeke
No: None
Resolution No. 15.07.135 Motion Carried (6 – 0)

6. PUBLIC COMMENT – None

7. CONSENT AGENDA
7a. Board and Commission Minutes
7a.2. Special Pension/Retiree Health Care – June 17, 2015
7a.3. Local Officials Compensation Committee – July 7, 2015
7a.4. Tax Increment Finance Authority – July 14, 2015

7b. Approve Local Officials Compensation Resolutions – Salary & Benefits
RESOLVED: To receive and file the Resolutions for Salary and Benefits as recommended by the Local Officials Compensation Commission at a meeting on July 8, 2015.

7c. Assign Wholesale Water Purchases to Great Lakes Water Authority
RESOLVED: To approve the Resolution Regarding Assignment Agreement with the City Of Detroit and the Great Lakes Water Authority
Moved by Verbeke; Seconded by Mitchell.
RESOLVED: To approve Consent Agenda items 7a., 7b., and 7c.

VOTE:  Yes:  Burmeister, Hammond, Knight, McDaniel, Mitchell, Verbeke
No:  None

Resolution No. 15.07.136  Motion Carried (6 – 0)

8. OLD BUSINESS - None

9. NEW BUSINESS

9a. Approval of Site Plan, Special Land Use Permit, and Tree Removal Permit / RECARO Child Safety, LLC

Mr. Cohen presented a request to construct a new 90,000 square foot, North American headquarters and manufacturing facility for RECARO Child Safety, LLC; approximately an $8 million investment. This construction is proposed across the street from the current facility and is nearly tripling the size.

A Special Land Use is being requested for the storage of the wood pallets which is used for both incoming product and outgoing finished product. The proposed storage area is near the loading dock.

Stacy Fields, Asset Manager for General Development Company, introduced herself.

Mr. Knight asked if RECARO is the current owner of the building they are occupying.

Ms. Fields stated General Development is the owner of that building and hopes to rent the building soon after RECARO moves out.

Mr. Knight asked if the new plant will be the major production plant or if there are other locations.

Ms. Fields explained this new facility will be the North American headquarters for RECARO Child Safety seats.

Mr. Burmeister asked if there is a storm sewer that runs behind the property to the north.

Mr. Juidici explained the drainage from the detention ponds runs south to Harmon Road and into the Vinewood Drain.

Moved by Mitchell; Seconded by Hammond.

RESOLVED: To accept the Planning Commission’s recommendation and approve the Site Plan, Special Land Use Permit, and Tree Removal Permit for RECARO Child Safety, LLC subject to staff and consultants’ conditions.

VOTE:  Yes:  Burmeister, Hammond, Knight, McDaniel, Mitchell, Verbeke
No:  None

Resolution No. 15.07.137  Motion Carried (6-0)

9b. Approval of Site Plan / Pontiac Road Industrial North

Mr. Cohen noted this is a request from ARC Investment to build three speculative buildings on this five acre site. This is the former Sociedad Mutualista Mexicana site, whose building has been converted to an industrial building. The cost of this investment is approximately $1.5 million and is located on the north side of Pontiac Road, just west of Opdyke Road.

Carl Messer, owner of ARC Investment introduced himself and confirmed for Mr. Knight there aren’t any particular companies in mind at this time for occupying these speculative buildings.

Ms. Verbeke asked if these buildings are large enough for light industrial.

Mr. Messer explained these are slightly larger than his other light industrial buildings on the opposite side of Pontiac Road, focusing on a different market.

Responding to Ms. Hammond, Mr. Messer stated these building will be very similar to the other buildings; decorative brick with metal ribbed awnings.

Regarding the topography, Mr. Messer confirmed for Ms. Verbeke the driveway to the west is much steeper, the driveway to the east will be the main driveway. The eastern driveway will be lined and striped, the sign will be moved closer to the eastern driveway to encourage its use.

Mr. Knight is pleased with this property use, noting light industrial buildings of this size enable entrepreneurs the opportunity to start a business.

Moved by Knight, Seconded by Mitchell.

RESOLVED: To accept the Planning Commission’s recommendation and approve the Site Plan for Pontiac Road Industrial North subject to staff and consultants’ conditions.

VOTE:  Yes:  Burmeister, Hammond, Knight, McDaniel, Mitchell, Verbeke
No:  None

Resolution No. 15.07.138  Motion Carried (6-0)

9c. Approval of Text Amendment to the Zoning Ordinance / Accessory Building Definition

Mr. Cohen explained this draft amendment is a response to an ordinance enforcement case that was recently addressed concerning a metal shipping container on a residential property being used as a shed. The City Attorney and the Planning Commission decided it is appropriate to clarify the Zoning Ordinance definition of an Accessory Building. The Planning
Commission, in the definition, has made it clear that shipping containers, bus bodies, railroad cars and the like should not be stored on residential property. This provision will not prohibit the use of storage containers for temporary storage, such as PODS, which are quite popular.

Mr. Knight is concerned with the temporary storage only being allowed on the resident’s driveway, which in some cases may be only wide enough for one car and could block the only entrance to a garage. He would like to see an exception in such a case, by allowing a storage unit in another area of a property as approved by the City.

Mr. Cohen stated the driveway provision is not part of the amendment, it will be at the discretion of the Building Official.

Ms. Verbeke asked if currently any restrictions apply for having a POD type storage container on a residential property. Mr. Cohen explained a time limit is not being proposed, unless City Council sees a problem; Code Enforcement has not seen any problems with the PODS being left on properties for an extended period of time.

Mr. Cohen confirmed for Mayor McDaniel the cost is generally between $100 and $200 a month for rental, which can add up quite quickly. Mr. Spencer, the Building Official, has seen instances where an insurance company is paying for the cost of the POD for an extended period of time while a homeowner is cleaning up after a fire or flood.

Ms. Hammond is pleased with this ordinance, since a new fad of turning storage containers into small housing units is growing.

Moved by Hammond; Seconded by Verbeke.
RESOLVED: To accept the Planning Commission’s recommendation and approve the attached text amendment to Article II. Definitions of the Zoning Ordinance clarifying the definition of an accessory building. The amended ordinance shall be referenced as Ordinance 15-869 (Attachment A).

VOTE: Yes: Burmeister, Hammond, Knight, McDaniel, Mitchell, Verbeke
No: None

Resolution No. 15.07.139

9d. Motion – Approve 2015 Asphalt Maintenance Program

Mr. Brisson explained the Asphalt Maintenance Program is for a slurry seal on Executive Hills Boulevard, a TIFA B District and from Local Streets Budget for the western portion of Chrysler Drive, from Featherstone to the I-75 ramp. When the bids came in, both were over budget. The traffic maintenance and control portion of the bid was the largest single line item price increase; doubled since last year and tripled since 2013. TIFA B approved the Executive Hills portion of the project and adequate funding is available in the Local Streets, for Chrysler Drive.

Mr. Knight asked that the Executive Hills businesses be made aware of the work being done. Last year he received complaints from quite a few people regarding all the dust on their vehicles.

Mr. Brisson stated with the slurry seal, there shouldn’t be any dust.

Ms. Verbeke doesn’t like the slurry seal, it isn’t a nice smooth road. She noted the City began the slurry seal as a cost savings measure and asked if money is still be saved with the costs rising.

Mr. Brisson stated the slurry seal will extend road life if it’s a new wear course; the last slurry seal done was in 2013 on Takata Drive. There should be a five to seven year life expectancy for the slurry seal on high traffic roads such as Executive Hills and Chrysler Drive. This is a fraction of the cost of replacing a road. Mr. Brisson noted cape seal is what was done on Phillips and Mattie Lu Streets.

Ms. Verbeke corrected her statement saying she isn’t a fan of the cape seal. Mr. Burmeister agreed, the roads are rough. Mayor McDaniel appreciates Mr. Brisson’s presentation and the work that was done on this proposal. He has a concern with Chrysler Drive, asking what portion of the road is being considered for the slurry seal and who benefits from that portion of the road.

Mr. Brisson explained there are both City owned and private portions of Chrysler Drive; however, this portion does mainly service the Chrysler Corporation employees.

Mayor McDaniel asked for discussion from Council regarding this proposal. City Council is planning a future workshop regarding the creation of Special Assessment Districts (SAD). The reasoning is, the City is in a lawsuit with Fiat Chrysler Automobiles (FCA), who is arguing their taxes. FCA wants the City to provide the same amount of services, i.e., great roads, police and fire protection, and yet is asking for reduced taxes.

Mayor McDaniel understands the cost is much higher than anticipated for the slurry seal. Depleting the Local Streets fund and using quite a bit of TIFA B’s money doesn’t seem to make sense; the residents of Auburn Hills pay their fair share of taxes and there are probably some of those residential roads that could benefit from those funds.

Mr. Beckerleg explained Chrysler Drive is a public road and a SAD could be used for the road, but suggested the City Council hold a workshop on SAD’s and learn how they work and what legal standards must be met.

Mayor McDaniel felt that the slurry seal cost for Chrysler Drive, $123,000, could be better utilized elsewhere at this time. He would prefer postponing this item until after holding a workshop discussing SAD’s.

Ms. Verbeke asked if it would be possible to do a portion of this proposal.
Mr. Brisson stated the proposal is based on unit pricing and it would be possible to continue with Executive Hills. Mr. Melchert suggested because of the pricing, to defer the entire project at this time. Mayor McDaniel wanted to be clear, this has no reflection on the DPW staff and the proposal presented; it has everything to do with City policies. Mr. Brisson confirmed for Ms. Hammond, the only bid received was from Highway Maintenance and Construction Company, who he believes is the only company in southeast Michigan, that does this type of work. Ms. Mitchell stated she is in favor of postponing this item until City Council has a workshop to discuss and learn what options are available. Ms. Verbeke asked if the condition of Executive Hills Boulevard is adequate to postpone the slurry seal. Mr. Brisson explained this type of work is done before cooler weather sets in; some of the prep work, patched and crack filled, has been done and waiting until later this year or next year will not be a problem. Mr. Knight doesn’t want to see the road maintenance schedule fall too far behind, and questioned if detaining the work on Executive Hills Boulevard will compromise the schedule. Mayor McDaniel explained it was suggested to defer the entire project for a year. A new bid can be let if it is decided to move forward with Executive Hills

No action was taken on this item.

10. COMMENTS AND MOTIONS FROM COUNCIL

Mr. Burmeister:
- Addressing Mr. Cohen, stated he was very pleased with the dealings he had with Building Official Spencer today.

Ms. Mitchell:
- Was pleased with the time she spent with Code Enforcement Officer Darge. He was very helpful, answered her questions and expanded her knowledge of what the Code Enforcement Officers manage on a daily basis. She asked Mr. Cohen to extend her appreciation.
- Addressing Police Chief Olko, noted she spent some time with Sgt. Eftink and Officer Hesse and got more of her questions answered. She understands the negative feedback towards police officers, but noted there are many positive things as well. She asked Police Chief Olko to extend her appreciation as well.
- Today Police Chief Olko’s blog referenced the mission and values statement of the Auburn Hills Police Department. It is a very good blog and urged others to read and share the blog with others.

Ms. Hammond:
- While out gathering petition signatures, she spoke with some resident in the area of Oakknoll and Knollwood, and those residents were told by Mr. Melchert there would be a subdivision sign constructed in conjunction with street lighting being installed. Those residents asked when the sign would be installed. Mr. Melchert stated he isn’t aware of any subdivision name sign that was supposed to be posted; he isn’t sure if there is a subdivision name for that area.
- Has received several complaints regarding the I-75 billboard signs being too brightly lit at night.
- State Crushing starts at 6:00 a.m. and continues working through 10:00 p.m., and sometimes later. Complaints have come from Sheffield Estate residents that the noise is disturbing their sleep.

Mr. Knight:
- Announced the downtown clock is now working and thanked those responsible for fixing it.
- Hopes the median of Squirrel Road is not being watered, because on either side of the road the weeds are quite tall. When mowing the sides of the road, there is one pass with a lawn mower and from there back the grass/weeds continue to grow. The City has an ordinance stating grass isn’t to be any taller than eight inches, within 50 or 100 feet of the road.
- Asked if there is a deadline for the opening of Featherstone; everything appears to be done with the exception of grass growing.

Mr. Brisson explained the irrigation for the boulevard is currently being worked on, and once that is completed grading and grass seed can move forward. If the road is opened the striping must be complete; however, with the landscaping that needs to be completed there is the chance that the machinery will ruin the striping. The irrigation is about 40% complete, and attempts have been made to have the contractor get the project done. The problem with possibly finding a new contractor, is the contractors must be MDOT approved. He is hoping by mid-August the irrigation will be complete so the striping can be done and the road opened.
Tonight he is wearing his Pontiac Promise Zone tee shirt, for which he is the treasurer. A fundraiser will be held for the Woodward Dream Cruise, Saturday, August 15th, allowing for a fee people to park at the Genisys Credit Union, across from St. Joe's hospital on Woodward. All are invited.

Regarding the Water Quality Report, he asked if there is an explanation for the e-coli fluctuation on June 30th from the different locations. An immediate answer isn't necessary, but he would like an explanation.

Noted the traffic signals on M-24 in front of the Palace were operating at 8:33 p.m., Thursday, during the middle of a concert and asked why because there wasn't any Palace traffic.

Police Chief Olko explained those lights are computerized, and it is possible the person that should have made the change got sidetracked. She apologized and will look into it.

Ms. Verbeke asked Police Chief Olko how the all day concert at the Palace went, if there were any incidents.

Police Chief Olko noted the all-day event was the Warped Tour, which ended about 9:30 p.m. There were no real incidents, only three medical calls related to heat exhaustion, and some traffic issues first thing in the morning.

Mayor McDaniel:

He'd like to acknowledge and congratulate Council Member Mitchell, who attended the Harvard Kennedy Executive Education program, July 6-25, 2015. She has been awarded a certificate for Senior Executives in State and Local Government. This is a true testament to her commitment to local government and being involved in our community.

National Night Out is Tuesday, August 4, 2015, at 6:00 p.m., at the Community Center, everyone is invited to attend.

He, Mayor Pro Tem Kittle, Council Members Hammond and Verbeke have all filed petitions to seek re-election for City Council. He looks forward to working with everyone again and is proud of the accomplishments that Council has made.

Ms. Kowal reminded everyone there is an election for those in the Pontiac School District, Tuesday, August 4, 2015. The polls will be open from 7:00 a.m. until 8:00 p.m. The City has five precincts within the Pontiac School District; precincts 1, 4, 6, 8, and 9.

11. CITY ATTORNEY’S REPORT - none

12. CITY MANAGER’S REPORT

The Tax Increment Finance Authority has under contract a piece of property located at the southwest corner of Auburn Road and South Squirrel Road. There are some soil conditions on the site, which has been challenging for the developer. Currently there are other options being investigated.

There have been delays for the townhouse development on Primary Street; construction may begin this year or there might be a delay until next year. There have been minor soil concerns, but the Brownfield portion is moving forward.

The Auburn Hills Community Foundation will be launching a campaign next month to raise funds for the Riverwalk project, specifically the amphitheater, splash pad and plaza areas in Riverside Park. The cost for this project is close to $1 million, with the Tax Increment Finance Authority pledging a portion of the cost, but several thousands of dollars still needed. A $125,000 gift was received last week, going towards that goal. The campaign will include corporate sponsors as well as individuals being able to purchase brick pavers; various giving levels will be available. The Auburn Hills Community Foundation’s website will have more information and can be seen at www.auburnhillscf.org. If preferred, questions can be directed to the City Manager’s Office at 248.370.9440.

Wished Ms. Kowal a happy birthday.

Mr. Knight understands there is a general conception of what the Riverwalk will look like, but asked if there is a true rendering of what the amphitheater and other projects. He would like City council to have the opportunity to review the specifics.

13. EXECUTIVE SESSION

Fiat Chrysler Automotive vs Auburn Hills and an Attorney Opinion

Moved by Verbeke; Seconded by Hammond.

RESOLVED: To adjourn to Executive Session to discuss pending litigation FCA vs. Auburn Hills and an Attorney Opinion.

VOTE: Yes: Burmeister, Hammond, Knight, McDaniel, Mitchell, Verbeke
No: None

Resolution No. 15.07.140 Motion Carried (6 – 0)

Adjourned to Executive Session at 8:00 p.m. Reconvened the regular City Council meeting at 10:21 p.m.

14. ADJOURNMENT

The meeting adjourned at 10:22 p.m.
Kevin R. McDaniel, Mayor

Terri Kowal, City Clerk
CITY OF AUBURN HILLS  
COUNTY OF OAKLAND  
STATE OF MICHIGAN  
ORDINANCE NO. 15-869  
TEXT AMENDMENT TO ZONING ORDINANCE  
AN ORDINANCE TO AMEND  
CERTAIN PORTIONS OF ARTICLE II. DEFINITIONS  
OF THE AUBURN HILLS ZONING ORDINANCE NO. 372

THE CITY OF AUBURN HILLS ORDAINS

Section 1.
Article II. Definitions of Auburn Hills Zoning Ordinance No. 372, as amended, is hereby amended to clarify the definition of an accessory building and shall read as follows:

   Accessory Building: A subordinate building, the use of which is clearly incidental to that of the main building or to the use of the land. For purposes of clarification, shipping/cargo containers, railroad cars, converted mobile homes, bus bodies, vehicle bodies and similar prefabricated items and structures originally built for purposes other than the storage of goods and materials are not accessory buildings and are not accessory structures and are prohibited from being located on residential property and/or being utilized for storage on residential property unless specifically authorized in the Zoning Ordinance.

Section 2. Repealer.
All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 3. Severability.
If any section, clause, or provision of this Ordinance shall be declared to be unconstitutional, void, illegal, or ineffective by any Court of competent jurisdiction, such section, clause, or provision declared to be unconstitutional, void, or illegal shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force and effect.

Section 4. Savings.
The proceedings pending and all rights and liabilities existing, acquired, or incurred at the time this Ordinance takes effect are saved and may be consummated according to the law when they were commenced.

Section 5. Effective Date.
The provisions of this Ordinance are hereby ordered to take effect upon publication in the manner prescribed by the Charter of the City of Auburn Hills.

Section 6. Adoption.
This Ordinance is hereby declared to have been adopted by the City Council of the City of Auburn Hills at a meeting thereof duly called and held on the 27th day of July, 2015, and ordered to be given publication in a manner prescribed by the Charter of the City of Auburn Hills.

   AYES: Mayor McDaniel, Council Members Burmeister, Hammond, Knight, Mitchell, Verbeke
   NAYES: None
   ABSENT: Mayor Pro Tem Kittle

RESOLUTION 15-869 Adopted (6-0)

STATE OF MICHIGAN )
COUNTY OF OAKLAND )

I, the undersigned, the duly qualified Clerk of the City of Auburn Hills, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of Ordinance No. 15-869, adopted by the Auburn Hills City Council on the 27th day of July, 2015 the original of which is in my office.

______________________________   _____________________________
Kevin R. McDaniel, Mayor    Terri Kowal, City Clerk
CALL TO ORDER: by Mayor McDaniel at 5:30 p.m.

LOCATION: Administration Conference Room, N. Squirrel Road, Auburn Hills, MI 48326

Present: Mayor McDaniel, Council Members Burmeister, Hammond, Knight, Mitchell, Verbeke

Absent: Mayor Pro Tem Kittle

Also Present: City Manager Tanghe, Police Chief Olko, City Clerk Kowal, Deputy Treasurer Keiser, Management Assistant Mariuz, Executive Assistant Stokley, HRD Generalist Karjo, City Engineer Juidici, and City Attorney Beckerleg.

Mayor McDaniel called the meeting to order at 5:30 pm.

City Manager Tanghe introduced Mark Manquen, President, and John Vance, Account Manager, of the Cornerstone Municipal Company. Mr. Manquen explained that Cornerstone is a healthcare “manager” business. They consult with corporations and governments on the best types of plans for them.

There are two issues for discussion tonight. The first is fully funded versus self-funded insurance, and the second is a health and wellness center.

Mr. Manquen explained that currently the City is fully funded, which means that we pay premiums for the policies, through HAP/AHL. The rates are fixed for the year, and the insurer pays claims based on the policy we purchased. All risk is transferred to the insurer, and the monthly expenses for the City are predictable. He also pointed out that although many insurance companies say they are non-profit, they are also looking for revenue.

Mr. Manquen introduced the feature of a self-funding plan through ASR, also a HAP company, located in Grand Rapids. ASR would be the Third Party Administrator, or TPA. The features include:

1. The Employer pays a fee to the TPA for administering the plan.
2. The Employer pays all claims incurred up to a stop loss amount.
3. Risk is offset by the stop loss policy.
4. Risk charges, insurance company reserves, and most premium taxes are avoided.
5. The plan is not governed by State Law (no PA 106 compliance).
6. Monthly expenses can vary.
7. There is flexibility – disease management, wellness and health programs, and plan design for the program.

He went on to explain that monthly reports are provided to keep the City up to date on the expenses. Stop loss insurance (also called excess loss insurance and sometimes reinsurance) provides protection against catastrophic or unpredictable costs. Under a stop loss policy, the insurance company reimburses the employer for legitimate health claims that exceed certain limits.

Features of SPECIFIC stop loss:

1. Provides protection for the employer against a high claim on any one individual that exceeds a specific dollar limit chosen by the employer.
2. A specific deductible is based on an employer’s size and risk tolerance and can range from $25,000 to $350,000 or more.
   • This analysis assumes a $50,000 specific stop loss level.
3. Once the specific deductible is satisfied, the employer is reimbursed for additional ("excess") costs.

The features of an Aggregate Stop Loss:
1. Provides a ceiling on the total dollars that an employer will pay during a year.
2. Insurer reimburses the employer after the end of the year for total claims above a determined amount.
3. Commonly set at 120% to 125% of expected annual claim cost.
   • This analysis assumes a 125% aggregate level and applies to medical only.

Discussion took place with Mr. Manquen and City Council regarding taxes and fees paid currently versus those that would be paid under the self-insured model.

The demographics of the City were reviewed, along with the costs of the claims in the past few years. The amount of premiums paid over claims averaged about $700,000 per year. In addition, the amount of the claims over a policy with a $50,000 stop loss were demonstrated. Discussion took place over the levels of funds saved in other communities who have adopted this type of plan.

The self-funded quote was reviewed, as well as changes that would occur in our current medical plan. Mr. Manquen assured Council that the plan would be seamless to the employees, although they would receive a new insurance card. Customer Service and billing would be done by the TPA. For the City, the fees could be paid all at once or monthly. City Manager Tanghe requested a price difference in both methods, to see if there is a discount for a prepayment of the fees.

City Council indicated they are interested in discussing this further as it has the potential to save costs.

The second item for discussion is a Health and Wellness Center. Mr. Tanghe advised Council that this issue has been studied for a while, and there has been discussion of the possibility of sharing a center with Rochester and Rochester Hills. Mr. Manquen and Mr. Vance spoke to Council about a company named: "CareHere". CareHere was formed in January 2004, has more than 180 Health and Wellness Centers, provides medical services to more than 100,000 employees nationwide, and had 760,000 appointments at their centers in 2014.

The Patient Centered Healthcare serves all employees, including those with chronic health issues, workers comp, occupational physicals, health promotion and wellness programs, and case and disease management.

The Centers provide CareHere Coaches, including an exercise, behavioral health, pharmacist, tobacco cessation, dietician and registered nurse as well as the doctors. Some programs include:

• Weight Management
• Smoking Cessation
• Diabetes Management
• Beginning Exercise
• Basic Nutrition
• Grocery Store Tours

There is generally no co-pay for employees to visit the clinic. Ideally, the center could be located on our property or at least close to it. Appointments would be easily scheduled, and would mean less time away from the office for staff to see a doctor. Blood draws, pulmonary testing, breathalyzers and drug screenings are among the many services provided. In addition, each insured would be eligible for a full service Risk Assessment upon signing up. Appointments can be made online, with a smart phone, tablet, or with a phone call 24/7. Each appointment with the doctor lasts about 20 minutes.

CareHere currently has about 165 wellness programs in place.

The consensus is that Council would like to get more information on the Wellness Clinic. City Manager Tanghe concurred.

The workshop ended at 6:52 p.m.

______________________________  ________________________________
Kevin R. McDaniel, Mayor       Terri Kowal, City Clerk
To: City Council
From: Kevin R. McDaniel, Mayor
Submitted: August 3, 2015
Subject: Motion – Confirming Appointment of Patricia Ormsbee to the Beautification Advisory Commission for a term ending December 31, 2018.

INTRODUCTION AND HISTORY
Please consider confirming the following appointment/reappointment:

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<th>Name</th>
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<th>Term Ending Date</th>
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<tr>
<td>Patricia Ormsbee</td>
<td>Beautification Advisory Commission</td>
<td>December 31, 2018</td>
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MOTION
Move to confirm the Appointment of Patricia Ormsbee to the Beautification Advisory Commission for a term ending December 31, 2018.
I AM INTERESTED IN: Serving on a City Committee

NAME: Ormsbee Patricia (Pattie) Ann Hunter
(Please Print) (Last) (First) (Middle) (Maiden)

HOME ADDRESS: Allerton Rd, Auburn Hills, MI 48326
(Number/Street) (City/Zip) (Telephone)

BUSINESS ADDRESS: 
(Number/Street) (City/Zip) (Telephone)

PLACE OF BIRTH: Albany, New York DATE OF BIRTH: 

E-MAIL ADDRESS: Patricia Ormsbee @Continental-Corporation.com (lowercase)

ARE YOU A CITIZEN OF THE UNITED STATES? Yes I HAVE LIVED IN AUBURN HILLS 16 YEARS

MILITARY HISTORY (include honors received): 

CIVIC ACTIVITIES (offices held, honors, etc.): 

LIST NAME, ADDRESSES AND PHONE NUMBERS OF THREE REFERENCES NOT RELATED TO YOU:
Pamela Hiltz, 9 Eastbrook Shelby Twp, MI 48316
Lu Landis, Allerton Rd, Auburn Hills, MI 48326
Maureen Skowron, Canoe Lane, Auburn Hills, MI 48326

EDUCATION:
High School
Mercy Secretarial High School, Albany, New York

Business or Vocational
Business/Academic Format Training New York Telephone 6 was employed as in office of long distance

College or Technical

Graduate or Professional
EMployment:

Current Position of Employment: Continental Automotive Systems
Name of employing firm/owner

ONE Continental Drive Auburn Hills, MI 48326
(Number/Street) City/State Zip Code

Corporate Front Desk Receptionist Automotive Supplier
Title of Position Type of Business/Organization
Switchboard Opr.

Your Duties and Responsibilities: Have honor & joy of being at the front desk of Corporate Headquarters/ Switchboard/ Receive up to 80 guests a day/ Security/ some secretarial duties
Dates of Employment: Dec 2005

Previous Positions of Employment:

Company/Organization City/State Dates of Employment
MSX International Corporate Headquarters (Warren Mi) Oct 86 - Dec 2005
Front Desk, Secretarial Duties, Security 20 years

Applied at Continental because closer to my home. MSX started out in A.I. as Creative Industries then Mass Tech then MSX

ADDITIONAL INFORMATION YOU WISH TO INCLUDE (use separate sheet if necessary):

I feel I am a leader as well as an effective Team player. For 15 years, I was an Aerobic Instructor with Romeo Mich and I enjoyed guiding participants to better health. I love Auburn Hills and I would be an honor to be a small part of its growth and success! Thank you for an opportunity!

IF APPOINTED, DO YOU PREFER YOUR MAIL SENT TO: Business Residence

I HEREBY CERTIFY THAT THIS FORM IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

Patricia Demashke 9-9-09
(Signature) (Date)
September 9, 2009

Hello,

My name is Pattie Ormsbee. I have been a proud resident of Auburn Hills for the better of 16 years.

I have raised 3 children that went on to college and are in successful health careers. I am a proud grandmother of 5 grandchildren.... Morgan (14) and Jake (11) live in Kentucky. Helena (10) Sabrina (6) Meadow (4 ½) live in Rochester Hills. All my grandchildren enjoy the playground facilities and the ball fields as well as the festivities of Auburn Hills. I am very proud of the city I live in and excitedly want to contribute to its success.

In my past life, I was a very successful Aerobic Instructor with the Romeo Parks and Recreation Department. It was my great joy and privilege to lead many to a healthier life plus feed my and their alter ego of being a Rockette!!!!!!

I also was a runner and completed 4 26.2 mile Marathons. Although that was the 80’s I still have the passion but finally passed the baton!

I enjoy working with groups as well as individuals and I feel my encouraging spirit may be of assistance where and if needed.

So many times opportunity is right at our door..or in our back yards, at city boards or committees.

Thank you for this opportunity.
Not Yet Approved

CITY OF AUBURN HILLS
BEAUTIFICATION ADVISORY COMMISSION

July 15, 2015

CALL TO ORDER
Chairman Foster called the meeting to order at 6:04pm

ROLL CALL
Present: Rich Foster, Celeste Yoskovich, Ilene Ingram, Karen Lewis and Cheryl Verbeke
Also Present: Elizabeth Brennan, Exec. Assistant Community Development
Absent: None
Guests: None

LOCATION
Council Conference Room
1827 N. Squirrel Rd., Auburn Hills, MI 48326

PERSONS WISHING TO BE HEARD -
None

CORRESPONDENCE -
None

APPROVAL OF MINUTES
Ms. Ingram moved to approve the minutes of June 17, 2015
Supported by Ms. Yoskovich
VOTE: Yes: Foster, Yoskovich, Ingram, Lewis, Verbeke
No: None

Motion Carried (5-0)

OLD BUSINESS -

Budget Update
Ms. Brennan reported that there were only minor expenditures this month in preparation for Summerfest. Available budget is $17,245.77.

Summerfest Debrief
Ms. Ingram asked Ms. Brennan to thank Brian Marzolf for his work on planning Summerfest this year. She thought the band on Friday evening and the event overall was wonderful. The DPW did a great job. Ms. Yoskovich noted that additional trash cans were needed between the ice cream area and the kids area. It was noted that once it started to get dark and the band started to play, traffic at the tables died down, which was fine because supplies (flowers and pots) ran out at approximately 8:00pm.

Everyone enjoyed the free flowers and decorating the terracotta pots. Ms. Yoskovich suggested that we provide stickers as well as the markers for decorating. Ms. Verbeke confirmed that we ordered 277 terracotta pots and all were given away. Next year we should double the number of pots and flowers.
Banner Pricing

Ms. Brennan provided requested pricing for two vinyl banners, two Cumulus banners and associated hardware. The Commission decided to proceed with the purchase in the amount of $519.00.

Ms. Yoskovich moved to approve expenditure for purchase of proposed banner and hardware in the amount of $519.00 plus shipping costs.

Supported by Ms. Lewis

VOTE: Yes: Foster, Yoskovich, Ingram, Lewis, Verbeke
No: None

Motion Carried (5-0)

Ms. Verbeke suggested that the commission also look into pricing for tablecloths with the BAC logo that would fit a standard 8’ banquet table. The Commission asked Ms. Brennan to get pricing and recommended a color other than white – possibly purple. So that the order is ready in time for the next event, the board approved an expenditure not to exceed $300.00.

Ms. Verbeke moved to approve the collection of quotes and for purchase of two tablecloths to be used for BAC and BCSEM events with a not to exceed price of $300.00

Supported by Ms. Lewis

VOTE: Yes: Foster, Yoskovich, Ingram, Lewis, Verbeke
No: None

Motion Carried (5-0)

NEW BUSINESS –

Beautification Awards

Ms. Brennan reported that to date the City received 51 beautification award nominations which is fewer than normal. She suggested that if the commissioners would like to nominate properties in the next week, they will be added to the list.

The Commission will use Kosch Catering again this year as they have a standing contract with the City. Specific menu items were selected and the deposit will be made before the end of the week. Color scheme for flowers, linens, invitations were discussed but nothing was decided. Commissioners will do more research and contact Ms. Brennan within the next two weeks.

It was decided that for the physical awards, the group will order a garden marker again this year in lieu of a plaque. Feedback last year was very positive about the garden signs. The size and shape will remain the same, only the face will change.

OPEN DISCUSSION –

Mr. Foster asked the Commission their thoughts on hosting another Beautification Council of Southeastern Michigan quarterly meeting in 2016. The group was very open to the idea, as long as the fall meeting is excluded as an option. The fall date is within a week or two of the Beautification Awards event.

Mr. Foster said that he would contact the BCSEM President and report back to the Commission at the August meeting.

CONFIRM NEXT MEETING –

Next meeting confirmed for August 19, 2015 at 6:00pm in the Administration Conference Room

Adjournment –

The meeting was adjourned at 7:10pm

Respectfully Submitted,

Elizabeth Brennan
BAC - City Staff Liaison
City of Auburn Hills
Community Development
DATE: July 21, 2015
LOCATION: 1827 N Squirrel Road – Administrative Conference Room
ROLL CALL: Present: Toni Whitley, Floyd Warczak, Frank Schoenbaechler, Bernard Ris
Absent: Kay Sendegas
Also Present: Deputy Assessor, Karen Blinkilde

Meeting called to order at 11:03 a.m. by Chairperson Whitley.

1. March Board of Review Minutes: Mr. Warczak moved to accept the minutes of the 2015 March Board of Review, as corrected. (Mr. Schoenbaechler seconded the motion to approve the 2014 December Board of Review minutes, not Mr. Warczak who made the motion.)
   Supported by Mr. Schoenbaechler
   Vote: Yes: All
   No: None
   Motion carried 4-0

2. Poverty Exemption Petitions: Ms. Blinkilde presented 10 poverty exemption applications to the Board.
   JH-01: Application for parcel 14-36-327-010: First time applicant appeared before the board. They experienced a personal setback and recently found new employment. They are seeking help for one year to help catch up with debt. They met the qualifications outlined in the poverty exemption policy for a one person household. Motion made by Mr. Ris to reduce taxable value from $67,580 to $10,120 to allow for a Poverty Exemption (Assessed value changed from $79,360 to $22,810).
   Supported by Mr. Schoenbaechler
   Vote: Yes: All
   No: None
   Motion carried 4-0

   JH-02: Application for parcel 14-01-252-082: Returning applicant - not required to appear in person. Motion made by Mr. Schoenbaechler to reduce taxable value from $80,080 to $55,000 to allow for a Poverty Exemption (Assessed value changed from $113,140 to $88,450).
   Supported by Mr. Warczak
   Vote: Yes: Whitley, Schoenbaechler, Warczak
   No: Ris
   Motion carried 3-1
JH-03: Application for parcel 14-06-281-002: Returning applicant - not required to appear in person. Motion made by Mr. Warczak to reduce taxable value from $43,930 to $11,690 to allow for a Poverty Exemption (Assessed value also changed from $49,920 to $18,190).
Supported by Mr. Schoenbaechler
Vote: Yes: All
No: None
Motion carried 4-0

JH-04: Application for parcel 14-25-382-022: Returning applicant - not required to appear in person. Motion made by Mr. Schoenbaechler to reduce taxable value from $43,560 to $12,170 to allow for a Poverty Exemption (Assessed value changed from $46,190 to $15,290).
Supported by Mr. Warczak
Vote: Yes: All
No: None
Motion carried 4-0

JH-05: Application for parcel 14-13-152-017: Returning applicant - not required to appear in person. Motion made by Mr. Schoenbaechler to reduce taxable value from $58,620 to $37,500 to allow for a Poverty Exemption (Assessed value changed from $63,180 to $42,390).
Supported by Mr. Warczak
Vote: Yes: All
No: None
Motion carried 4-0

JH-06: Application for, parcel 14-10-176-013: Returning applicant - not required to appear in person. Motion made by Mr. Warczak to reduce taxable value from $111,790 to $36,790 to allow for a Poverty Exemption (Assessed value changed from $122,850 to $49,030).
Supported by Mr. Schoenbaechler
Vote: Yes: All
No: None
Motion carried 4-0

JH-07: Application for, parcel 14-13-152-016: Returning applicant - not required to appear in person. Motion made by Mr. Ris to reduce taxable value from $54,420 to $28,100 to allow for a Poverty Exemption (Assessed value changed from $56,470 to $30,560).
Supported by Mr. Schoenbaechler
Vote: Yes: All
No: None
Motion carried 4-0

JH-08: Application for, parcel 14-35-376-033: Returning applicant - not required to appear in person. Motion made by Mr. Schoenbaechler to reduce taxable value from $47,480 to $16,710 to allow for a Poverty Exemption (Assessed value changed from $48,770 to $18,480).
Supported by Mr. Ris
Vote: Yes: All
No: None
Motion carried 4-0
JH-09: Application for, parcel 14-26-478-013: Returning applicant - not required to appear in person. Motion made by Mr. Ris to reduce taxable value from $49,940 to $19,240 to allow for a Poverty Exemption (Assessed value changed from $55,000 to $24,780).

Supported by Mr. Schoenbaechler

Vote: Yes: All
No: None

Motion carried 4-0

JH-10: Application for, parcel 14-08-178-039: First time applicant appeared before the board. They met the qualifications outlined in the poverty exemption policy for a two person household. Motion made by Mr. Schoenbaechler to reduce taxable value from $55,430 to $24,630 to allow for a Poverty Exemption (Assessed value changed from $55,430 to $24,630).

Supported by Mr. Warczak

Vote: Yes: All
No: None

Motion carried 4-0

3. 2015 and Prior Year Corrections: Ms. Blinkilde presented the petitions for 2012, 2013, 2014 and 2015 corrections. Ms. Blinkilde informed the Board that the corrections to be made were for Principal Residence Exemption changes and qualified errors, as defined by MCL 211.53b and presented an explanation for each petition.

Mr. Schoenbaechler moved to accept the 2015, 2014, 2013 and 2012 corrections for the July Board of Review, as presented by the Deputy Assessor (Petitions J-01 through J-59; J-4 and J-7 were voided). All petitions are to be made a part of the July Board of Review minutes.

Supported by Mr. Ris

Vote: Yes: All
No: None

Motion carried 4-0

4. Ms. Whitley moved to adjourn the July Board of Review at 2:22 p.m.

Supported by Mr. Schoenbaechler

Vote: Yes: All
No: None

Motion carried 4-0

Petition Log Attached; individual petitions are on file.

Karen Blinkilde, Deputy Assessor

O:\assessor\BOR\2015\2015 JBOR\Minutes JBOR 07-21-15.docx
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<td>66,680</td>
<td>49,420</td>
<td>49,420</td>
</tr>
<tr>
<td>J-47</td>
<td>210</td>
<td>2015</td>
<td>293,320</td>
<td>293,320</td>
<td>251,000</td>
<td>251,000</td>
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<tr>
<td>J-48</td>
<td>210</td>
<td>2015</td>
<td>12,770</td>
<td>12,770</td>
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<tr>
<td>JH-02</td>
<td>210</td>
<td>2015</td>
<td>113,140</td>
<td>80,080</td>
<td>88,450</td>
<td>55,000</td>
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<td>JH-03</td>
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<td>2015</td>
<td>49,920</td>
<td>43,930</td>
<td>18,190</td>
<td>11,690</td>
</tr>
<tr>
<td>JH-04</td>
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<td>2015</td>
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<td>JH-06</td>
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<td>2015</td>
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<td>111,790</td>
<td>49,030</td>
<td>36,790</td>
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<td>JH-07</td>
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<td>2015</td>
<td>56,470</td>
<td>54,420</td>
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<tr>
<td>JH-08</td>
<td>010</td>
<td>2015</td>
<td>48,770</td>
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<td>JH-09</td>
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<td>2015</td>
<td>55,430</td>
<td>55,430</td>
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### 2014

<table>
<thead>
<tr>
<th>Petition #</th>
<th>SD</th>
<th>YR</th>
<th>AV or PRE %</th>
<th>TV</th>
<th>AV or PRE %</th>
<th>TV</th>
<th>AV or PRE %</th>
<th>TV</th>
<th>REASON</th>
</tr>
</thead>
<tbody>
<tr>
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<td>010</td>
<td>2014</td>
<td>0</td>
<td>100</td>
<td>100</td>
<td>100</td>
<td>add PRE - moved to AZ in July 2012 and rescinded PRE, but moved back later in year and did not refile. (2013, 2014)</td>
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</tr>
<tr>
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<td>2014</td>
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<td>100</td>
<td>100</td>
<td>100</td>
<td><em><strong>add winter PRE ONLY</strong></em></td>
<td></td>
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<td>010</td>
<td>2014</td>
<td>0</td>
<td>100</td>
<td>100</td>
<td>100</td>
<td>add PRE - State reversed denial for 2009-12, add for 2013 - 2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>J-52</td>
<td>210</td>
<td>2014</td>
<td>0</td>
<td>100</td>
<td>100</td>
<td>100</td>
<td>add PRE - contiguous property owned since 2008</td>
<td></td>
<td></td>
</tr>
<tr>
<td>J-53</td>
<td>210</td>
<td>2014</td>
<td>0</td>
<td>14,170</td>
<td>14,170</td>
<td>14,170</td>
<td>14,170</td>
<td>Denied 5076, related to 02-99-00-090-051</td>
<td></td>
</tr>
<tr>
<td>J-54</td>
<td>010</td>
<td>2015</td>
<td>0</td>
<td>100</td>
<td>100</td>
<td>100</td>
<td>Add PRE for 2013,2014,2015 - PRE not filed after land division.</td>
<td></td>
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### 2013

<table>
<thead>
<tr>
<th>Petition #</th>
<th>SD</th>
<th>YR</th>
<th>AV or PRE %</th>
<th>TV</th>
<th>AV or PRE %</th>
<th>TV</th>
<th>AV or PRE %</th>
<th>TV</th>
<th>REASON</th>
</tr>
</thead>
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<td>J-55</td>
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<td>2013</td>
<td>0</td>
<td>100</td>
<td>100</td>
<td>100</td>
<td>add PRE - moved to AZ in July 2012 and rescinded PRE, but moved back later in year and did not refile. (2013, 2014)</td>
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<td></td>
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<tr>
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<td>100</td>
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<td></td>
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<tr>
<td>J-57</td>
<td>010</td>
<td>2013</td>
<td>0</td>
<td>100</td>
<td>100</td>
<td>100</td>
<td>add PRE - contiguous property owned since 2008</td>
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<td>J-58</td>
<td>010</td>
<td>2015</td>
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<td>Add PRE for 2013,2014,2015 - PRE not filed after land division.</td>
<td></td>
<td></td>
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</table>

### 2012

<table>
<thead>
<tr>
<th>Petition #</th>
<th>SD</th>
<th>YR</th>
<th>AV or PRE %</th>
<th>TV</th>
<th>AV or PRE %</th>
<th>TV</th>
<th>AV or PRE %</th>
<th>TV</th>
<th>REASON</th>
</tr>
</thead>
<tbody>
<tr>
<td>J-59</td>
<td>010</td>
<td>2012</td>
<td>0</td>
<td>100</td>
<td>100</td>
<td>100</td>
<td>add PRE - contiguous property owned since 2008</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Legend:**
- AV = Assessed (State Equalized) Value
- TV = Taxable Value
- SD = School District Code
- PRE = Principal Residence Exemption
- 5076 = Small business exemption form

<table>
<thead>
<tr>
<th>Year</th>
<th>Total Roll Changes</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015</td>
<td>-2,446,430</td>
</tr>
<tr>
<td>2014</td>
<td>-2,418,930</td>
</tr>
<tr>
<td>2013</td>
<td>14,170</td>
</tr>
<tr>
<td>2012</td>
<td>0</td>
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</tbody>
</table>

**Total Roll Changes**

<table>
<thead>
<tr>
<th>Year</th>
<th>Assessed Val</th>
<th>Taxable Val</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015</td>
<td>-2,446,430</td>
<td>-2,418,930</td>
</tr>
<tr>
<td>2014</td>
<td>14,170</td>
<td>14,170</td>
</tr>
<tr>
<td>2013</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2012</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>
To: Mayor and City Council  
From: Thomas A. Tanghe, City Manager; Michelle Schulz, Finance Director/Treasurer  
Submitted: August 6, 2015  
Subject: Cash and Investment Interim Report- 2nd Quarter

INTRODUCTION AND HISTORY

Public Act 213 of 2007 requires local governments to prepare periodic investment reports for presentation to their governing body. The investment of the City’s working capital or surplus monies is governed by the City’s Investment Policy document which incorporates both state (Public Act 20 of 1943 as amended) and local statutes.

In September of 2009, the Investment Policy was amended to allow the City to contract with external investment firms to manage a portion of the City’s surplus operating funds. After establishing the appropriate custodial accounts with JPMorgan/Chase, $20.0 million was transferred to each of the unique custodial accounts to allow the investment firms of Ambassador Capital and MBIA (since renamed to Cutwater Asset Management), to begin investing the City’s funds December 2009. Later in 2010, the custodial accounts were moved from JPMorgan/Chase to Comerica.

In January of 2011, the City engaged the services of Asset Strategies to provide a level of due diligence beyond internal staff review, perform quarterly reviews of the performance of the City’s investment portfolio, and to ensure the City’s investment portfolio remains in compliance with Public Act 20.

In March of 2012, the City invested an additional $5.0 million each with the two investment managers. Then recently, in September 2014, Ambassador Capital was dissolved and the remaining investment manager, Cutwater Asset Management, temporarily was given authority to manage the funds allocated to Ambassador. City Council subsequently approved the recommendation of internal staff and Asset Strategies to name Cutwater Asset Management as the City’s sole investment manager in January 2015.

In April 2015, Council approved the City to transfer funds into the Oakland County Local Government Investment Pool. Staff will transfer into and draw from this account based on cash flow and operational needs.

Attached you will find the 2015 Interim Cash and Investment Performance Report for second quarter ending June 30, 2015. The document provides a summary of the City’s investments and current performance with Cutwater Asset Management, various Certificate of Deposits, and Oakland County’s Local Governmental Investment Pool fund as well as a monthly summary of total operating cash on hand.

STAFF RECOMMENDATION

The staff recommends the acceptance of the 2015 Interim Cash and Investment Performance Report

MOTION

Move to receive and file the 2015 Interim Cash and Investment Performance Report-2nd Quarter

I CONCUR: 
Thomas A. Tanghe, City Manager

Memo.Dox
<table>
<thead>
<tr>
<th>Cutwater Asset Management</th>
<th>Qtr Ending 6/30/2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Fair Market Value as of 1/1/2015</td>
<td>$ 51,538,619.87</td>
</tr>
<tr>
<td>Interest Received YTD</td>
<td></td>
</tr>
<tr>
<td>Investment Gain/Loss YTD</td>
<td>18,133.62</td>
</tr>
<tr>
<td><strong>Ending Fair Market Value</strong></td>
<td><strong>$ 51,843,050.05</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Oakland County LGIP Fund</th>
<th>Qtr Ending 6/30/2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Fair Market Value as of 1/1/2015</td>
<td></td>
</tr>
<tr>
<td>Net YTD Transfers In (Out)</td>
<td>5,145,000.00</td>
</tr>
<tr>
<td>Interest earned YTD</td>
<td>7,589.25</td>
</tr>
<tr>
<td>Fees YTD</td>
<td>212.24</td>
</tr>
<tr>
<td><strong>Ending Fair Market Value</strong></td>
<td><strong>$ 5,152,801.49</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>City Managed Certificate of Deposits</th>
<th>Principal Value at 6/30/2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Depository Name</td>
<td></td>
</tr>
<tr>
<td>Cornerstone Community</td>
<td>$ 246,232.68</td>
</tr>
<tr>
<td>Genisys Credit Union</td>
<td>245,402.21</td>
</tr>
<tr>
<td>Private Bank</td>
<td>249,101.76</td>
</tr>
<tr>
<td>MSU Credit Union</td>
<td>245,711.97</td>
</tr>
<tr>
<td>Talmer Bank</td>
<td>245,000.00</td>
</tr>
<tr>
<td>Bank of America</td>
<td>243,589.22</td>
</tr>
<tr>
<td>Level One Bank</td>
<td>245,000.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 1,720,037.84</strong></td>
</tr>
</tbody>
</table>

| YTD Reported Dividends | $ 2,981.66 |

<table>
<thead>
<tr>
<th>Total Operating Cash-Checking For Month Ending:</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
</tr>
<tr>
<td>February</td>
</tr>
<tr>
<td>March</td>
</tr>
<tr>
<td>April</td>
</tr>
<tr>
<td>May</td>
</tr>
<tr>
<td>June</td>
</tr>
</tbody>
</table>
To: Mayor and City Council
From: Thomas A. Tanghe, City Manager and Dan Brisson, Manager of Fleet and Roads.
Submitted: August 5, 2015
Subject: 2015 Asphalt Maintenance Program (revised)

INTRODUCTION AND HISTORY
Budgeted from the 2015 TIFA B Road Maintenance Budget is $61,000.00 to slurry seal Executive Hills Boulevard. The DPW has performed crack fill and asphalt patching in advance to prep the roadway for a slurry seal. OHM prepared bid documents and on May 15, 2015 the Clerk’s office received one bid from Highway Maintenance and Construction Company for $181,747.45. Based on unit pricing, cost breakdown for the Executive Hills portion of the project area is $57,949.75.

OHM Construction Management Services for the project is $5,750.00 based on an hourly bill rate for the project. Materials testing is estimated at $480.00.

Total TIFA B cost is $64,179.75; which is over the budgeted amount by $3,179.75. The TIFA Board approved the TIFA B portion of the project at their July 14th meeting.

STAFF RECOMMENDATION
The application of a slurry seal will provide a new wear course, fill minor depressions, seal the existing pavement to protect from oxidation and aesthetically improve the road by covering previous crack fill and patch work. Slurry seals typically extend road life 5 to 7 years. Highway Maintenance has over 30 years of experience in pavement maintenance specializing in cape seals, fog seals and slurry seals successfully completing several projects for the City in past years.

The DPW recommends Highway Maintenance for the project with OHM providing Construction Management Services. A copy of the bid tab, recommendation letter and OHM Scope of Construction Services proposal is attached for Council’s review.

MOTION
Move to approve the 2015 Asphalt Maintenance Program and award the project to Highway Maintenance and Construction Company, 12101 Wahrman, Romulus, Michigan 48174 for $57,949.75. Further, for OHM to provide Construction Management Services for the not-to-exceed amount of $5,750.00 and materials testing estimated at $480.00. Funding is provided from TIFA B account 253-736-935.00.

I CONCUR: THOMAS A. TANGHE, CITY MANAGER
May 19, 2015

City of Auburn Hills
1500 Brown Road
Auburn Hills, Michigan 48326

Attention:  Mr. Ronald Melchert
Director of Public Works

Regarding:  2015 Asphalt Maintenance Program
Scope of Construction Services

Dear Mr. Melchert:

Outlined below is a Scope of Work for construction services to be provided by OHM Advisors for the above referenced project.

PROJECT UNDERSTANDING
It is our understanding that the City of Auburn Hills plans to move forward with the construction phase of the 2015 Asphalt Maintenance Program for which bids were received on Friday, May 15, 2015. The proposed project consists of:

- Overhand crack seal and slurry seal on Chrysler Drive
- TIFA B: Overhand crack seal and slurry seal on Executive Hills Boulevard

SCOPE OF SERVICE

Construction Engineering / Observation
Under this task the project team will observe the construction efforts on the project and assist with any necessary field changes to successfully complete the work. Specific work efforts include:

- Provide daily observation of work. Full-time inspection will be provided for all pavement maintenance, operations.
- Produce daily field reports documenting construction activities and pay item quantities.
- Prepare and provide the Contractor with a list of required submittals and review shop drawings, construction schedules, materials certifications, and other submittals.
- Address Contractor’s construction concerns and resolve conflicts with the executed contract specifications.
- Attend to Business Owner concerns throughout the project.
- Review contractor’s progress on the project to ensure that the work is in compliance with the proposed schedule.
**Contract Administration**
Under this task, the project team will complete services necessary to administer the contract. Specific work efforts include:

- Coordination with the Contractor and City to execute the contract documents.
- Arrange and attend one (1) pre-construction meeting prior to the start of the project.
- Provide two (2) signed copies of the contract documents to the City, one (1) to the Clerk’s office and one (1) to the DPW.
- Prepare monthly construction pay estimates and process contract change orders (if required).
- Request and collect contractor’s declaration, contractor’s affidavit, waivers from major suppliers and subcontractors, release of surety, and release from other public agencies for which permits have been obtained under this contract.

**SCHEDULE**
Based on the TIFA and Council meeting schedule, we anticipate that the project award would be approved at the June 22nd Council meeting and construction on the project would begin in July. The project is expected to be completed in September of this year.

**COMPENSATION**
The services outlined above will be performed on a time-and-materials basis for the not-to-exceed amount of eighteen thousand dollars ($18,000.00). This amount is based on the assumptions listed below. The City will be invoiced for services on a monthly basis. The estimated budget breakdown is as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local Streets</td>
<td>$12,250</td>
</tr>
<tr>
<td>TIFA B</td>
<td>$5,750</td>
</tr>
<tr>
<td>Construction Services Total</td>
<td>$18,000</td>
</tr>
<tr>
<td>Materials Testing Services (Estimated)</td>
<td>$1,500</td>
</tr>
</tbody>
</table>

**FURTHER CLARIFICATIONS AND ASSUMPTIONS**
The above-listed scope of services was prepared with the following assumptions:

- Materials testing services will be provided by Schleede Hampton Associates, Inc. under a separate contract and are not included in this scope of services. The estimated amount for this service is two thousand five hundred dollars ($1,500.00).
- The City will be responsible for all permit fees.
Should you find this agreement acceptable, please execute both copies and return one copy to us for our files. We look forward to providing professional services on this project. If you have any questions, please contact us.

Sincerely,

OHM ADVISORS

Timothy J. Juidici, P.E.

cc: Jeff Herczeg, Deputy Director of Public Works
    Dan Brisson, Manager of Facilities & Roads
    File

City of Auburn Hills
2015 Asphalt Maintenance Program
Construction Services

Accepted By: ___________________________________________________________

Printed Name: _________________________________________________________

Title: ___________________________________________________________________

Date: ___________________________________________________________________
May 19, 2015

Ronald Melchert  
Director of Public Works  
CITY OF AUBURN HILLS  
1500 Brown Road  
Auburn Hills, MI 48326

RE: 2015 Asphalt Maintenance Program  
Letter of Recommendation

Dear Mr. Melchert:

On May 15, 2015 at 10:00 am, one bid was received for the above referenced project. The bid is as follows:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Total Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Highway Maintenance and Construction Co.</td>
<td>$181,747.45</td>
</tr>
</tbody>
</table>

The project scope consists of asphalt maintenance via overband crack seal and slurry seal on Chrysler Drive and Executive Hills Boulevard.

Highway Maintenance & Construction Co. out of Romulus, Michigan is the low bidder for this project. They have over 30 years of experience in pavement maintenance projects. They have completed similar projects throughout southeast Michigan, including much of the asphalt maintenance work in the City of Auburn Hills. Based on our findings, we recommend award of this contract to them in the amount of $181,747.45 per the unit prices listed on the bid.

Digital files of this letter and a bid tabulation have been emailed to your office. If you have any questions or require additional information, please feel free to contact this office.

Sincerely,

OHM Advisors

Timothy J. Juidici, P.E.

cc: Jeff Herczeg, Deputy Director of Public Works  
    Dan Brisson, Manager of Fleet & Roads  
    Terri Kowal, City Clerk  
    File
### Tabulation for Bids Received on 5/15/15

**2015 Asphalt Maintenance Program**

City of Auburn Hills, Oakland County, State of Michigan  
OHM Job No.: 0120-15-0240

**Highway Maintenance & Construction Co.**  
12101 Wahrman  
Romulus, MI 48174

Phone: 734-941-8885

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description</th>
<th>Estimated Quantity</th>
<th>Unit Price</th>
<th>Amount</th>
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<tbody>
<tr>
<td>1</td>
<td>Mobilization, Max. $1,250</td>
<td>1 LS</td>
<td>$1,250.00</td>
<td>$1,250.00</td>
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<tr>
<td>2</td>
<td>Soil Erosion Control</td>
<td>1 LS</td>
<td>$500.00</td>
<td>$500.00</td>
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<tr>
<td>3</td>
<td>Traffic Maintenance and Control</td>
<td>1 LS</td>
<td>$8,500.00</td>
<td>$8,500.00</td>
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<tr>
<td>4</td>
<td>Pavt, Rem</td>
<td>100 Syd</td>
<td>$20.00</td>
<td>$2,000.00</td>
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<tr>
<td>5</td>
<td>Curb and Gutter, Rem</td>
<td>25 Ft</td>
<td>$20.00</td>
<td>$500.00</td>
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<tr>
<td>6</td>
<td>Overband</td>
<td>1000 Lbs</td>
<td>$3.00</td>
<td>$3,000.00</td>
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<td>7</td>
<td>Slurry Seal</td>
<td>21400 Syd</td>
<td>$2.32</td>
<td>$49,648.00</td>
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<tr>
<td>8</td>
<td>Inside Structure, Pointing Up</td>
<td>27 Ea</td>
<td>$150.00</td>
<td>$4,050.00</td>
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<td>9</td>
<td>Structure, Reconstruct</td>
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<td>$36,750.00</td>
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<td>10</td>
<td>Curb, Conc, Det F4</td>
<td>25 Ft</td>
<td>$60.00</td>
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<td>11</td>
<td>HMA, 13A, Handpatching</td>
<td>33 Ton</td>
<td>$250.00</td>
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<td>12</td>
<td>Surface Restoration</td>
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<td>$500.00</td>
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<td>$735.00</td>
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<td>14</td>
<td>Pavt Mrkg, Polyurea, 4 inch, White</td>
<td>1330 Ft</td>
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<td>$651.70</td>
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<tr>
<td>15</td>
<td>Pavt Mrkg, Polyurea, 6 inch, Crosswalk</td>
<td>665 Ft</td>
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<td>$1,463.00</td>
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<tr>
<td>16</td>
<td>Pavt Mrkg, Polyurea, 18 inch, Stop Bar</td>
<td>230 Ft</td>
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<td>$1,495.00</td>
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**TOTAL DIVISION A:**  
$123,797.70

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<td>29</td>
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<td>$500.00</td>
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</tbody>
</table>

**TOTAL DIVISION B:**  
$57,949.75

**TOTAL BID AMOUNT:**  
$181,747.45

* Bidder provided extended amount, but not unit price.
INTRODUCTION
This is a request for a one year extension of the City Council’s August 11, 2014 approval to construct a one-story 2,072 sq. ft. medical office building on a 0.32 acre site zoned B-1, Limited Business district. The property is located on the south side of East Walton Boulevard between Joswick Road and Snellbrook Road.

Due to escalating construction costs, Dr. Koehler has not started work on the project (see attached letter from the applicant). Dr. Koehler has been operating his business in Auburn Hills for more than 15 years. When built, the new office building will provide him the accommodations to continue has successful practice into the future. The site plan design still complies with all applicable City Ordinances.

MOTION
“Move to approve a one-year extension of the City Council’s August 11, 2014 approval of the Site Plan and Tree Removal Permit for Dr. Koehler’s Office Building subject to staff and consultants conditions.”

I CONCUR: THOMAS A. TANGHE, CITY MANAGER
June 29, 2015

Steve Cohen
1827 North Squirrel Rd.
Auburn Hills, MI 48326

In Re: 3250 Walton Building Construction

Dear Mr. Steve Cohen:

I am requesting a one-year extension on the construction of my building. Locating a builder has been difficult and construction costs on the one estimate that I received, far exceeded my expectations and made putting the building up uneconomical. Currently I am in the process of trying to find another builder and another quote. Hopefully we will be able to begin construction next year. If you have any questions, please do not hesitate to contact me.

Sincerely,

Harold M. Koehler, D.P.M.

HMK/bjh
CALL TO ORDER: by Mayor McDaniel at 5:30 p.m.
LOCATION: City Council Chamber, 1827 N. Squirrel Road, Auburn Hills, MI 48326
Present: Mayor McDaniel, Mayor Pro Tem Kittle, Council Members Burmeister, Hammond, Knight, Mitchell, Verbeke
Absent: None
Also Present: Acting City Manager Tanghe, Acting Assistant City Manager Grice, Director Olko, Deputy Director Manning, Assistant Fire Chief Macias, City Clerk Kowal, DPW Director Melchert, Assistant City Planner Keenan, City Attorney Beckerleg, City Engineers Juidici & Stevens
53 Guests

Moved by Knight; Seconded by Verbeke.
RESOLVED: To recess to Executive Session to discuss an attorney opinion.
VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke
No: None Motion Carried (7-0)

Mayor McDaniel reconvened the regular meeting at 7:05 p.m. with the Pledge of Allegiance.

9. NEW BUSINESS
9b. Motion – Approval of Site Plan and Tree Removal Permit / Dr. Koehler Office Building

Mr. Keenan explained this is a request to construct a one-story, 2,072 sq. ft. medical office building on a on a 0.32 acre site zoned B-1, Limited Business district. The property is located on the south side of Walton Boulevard between Joswick and Snellbrook Roads, next to Angelica’s Place, that was approved in December 2012. Construction on Angelica’s Place is anticipated to begin in August.
Dr. Koehler received an eight foot, west side yard setback variance from the Zoning Board of Appeals, in lieu of the required 15 foot side yard setback. There will be an electrical vehicle charging station included on the site.
Dr. Koehler’s business has been located in Auburn Hills for more than 15 years, and plans on relocating his business from the Walton Village Plaza to the proposed building. The ground breaking is anticipated to take place in the fall of 2014 or spring 2015 with the grand opening expected approximately six months later.

Dr. Harold Koehler, 3250 Walton Boulevard, introduced himself.

Mr. Knight explained this was reviewed at the Zoning Board of Appeals meeting and granted the variance because it will not have any negative impact on Angelica’s Place to the west or any other negative impacts.
Ms. Mitchell thanked Dr. Koehler for the environmental enhancements to the project.

Moved by Burmeister; Seconded by Verbeke.
RESOLVED: To accept the Planning Commission’s recommendation and approve the Site Plan and Tree Removal Permit for the Dr. Koehler Office Building subject to staff and consultants’ conditions.
VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke
No: None Motion Carried (7-0)
1. CALL TO ORDER: Chairperson Ouellette called the meeting to order at 7:03 p.m.

2. ROLL CALL: Present: Beidoun, Emery, Hitchcock, Mendieta, Mitchell, Ouellette, Pierce

   Absent: Shearer, Spurlin

   Also Present: Director of Community Development Cohen, Assistant City Planner Keenan

   Guests: 7

LOCATION: City Council Chamber, 1827 N. Squirrel Road, Auburn Hills, MI 48326

5b. Dr. Kohler Office Building (7:12)

Public Hearing / Motion – Recommendation to City Council for Site Plan and Tree Removal Permit

Mr. Keenan noted one e-mail was received from a local business that Ms. Emery will read into the record.

This is a request to construct a one story medical office building on a 0.32 acre site zoned B-1, Limited Business district. The property is located on the south side of Walton Boulevard between Joswick Road and Snellbrook Road. The location is next door to the site of Angelica's Place.

Dr. Koehler received a variance from the Zoning Board of Appeals to allow for an eight foot, west side yard setback in lieu of the required 15 foot setback. There will be a walkway connecting the building sidewalk with the existing pathway along Walton Boulevard; there is also an EV charging space planned for the future.

Dr. Koehler has been operating in Auburn Hills for more than 15 years and plans to relocate his existing podiatrist practice located across the street into the proposed office building.

The ground breaking is anticipated to take place in the fall of 2014 or spring 2015 with the grand opening approximately six months later.

Since Dr. Koehler was not present, the Planning Commission moved to the next Agenda Item.

Dr. Koehler and Architect Dan Rush arrived; returning to Agenda Item 5b.

Ms. Emery read the following email:

   From: Dawn Burke; Dated: July 14, 2014; Sent to: Shawn Keenan; Subject: Koehler Office Building – July 24, 2014 Hearing

   As a business on E. Walton Blvd., and in close proximity to the proposed site for Dr. Koehler’s Practice, we would welcome additional office buildings/businesses.

Responding to Mr. Beidoun, Dr. Koehler stated he would be the only tenant; there will be no other practices in the building.

Mr. Ouellette opened the public hearing at 7:29 p.m. and hearing no comment closed the public hearing at 7:29 p.m.

Moved by Mr. Mendieta to recommend to City Council, approval of the Site Plan and Tree Removal Permit for Dr. Koehler’s Office, subject to staff and consultants’ conditions.

Supported by Mr. Beidoun.

VOTE: Yes: Beidoun, Emery, Hitchcock, Mendieta, Mitchell, Ouellette, Pierce

   No: None

Motion Carried (7-0)
1. CALL TO ORDER: Chairman Luttermoser called the meeting to order at 7:00 p.m.

LOCATION: City Council Chamber, 1827 N. Squirrel Road, Auburn Hills MI 48326

2. ROLL CALL: Present: Burrell, Knight, Luttermoser, Ouellette
   Absent: Waltenspiel
   Also Present: Building Official Spencer
   Guests: 2

3. PETITIONERS

Mr. Luttermoser noted there is not a full Board and if Dr. Koehler wishes, he can postpone the hearing until there is a full Board. He has the opportunity to postpone up to the time the Board reaches a decision.

3a. Dr. Koehler Office Building, 3250 Walton Boulevard

ZBA14-0002 – Side Yard Setback Variance, south side of E. Walton Boulevard, between Squirrel Road and Dexter

Ms. Burrell read the application as follows:

Project name is Dr. Koehler Office Building; the parcel size is 93.14’ x 150’ is located in the B-1 zoning district, with the property I.D. #02-14-13-102-005. The proposed building size is 2,072 sq. ft. The section of the Zoning Ordinance in which a variance is desired is 1700, Schedule of Regulations.

The extent of the change from the ordinance is proposing an 8’ setback as opposed to a 15’ setback, resulting in a 7’ variance.

The principle points upon which the appeal is made:

1) The following peculiar or unusual conditions are present to justify a variance:

Lot 93 was originally platted as a residential zoning district, which has been changed to a commercial B-1 zoning district. A small house was recently removed from this site.

The platted 93.15’ road frontage width when combined with the requirements of the Zoning Ordinance - greenbelt width, parking depth, driveway and sidewalk widths, and a 15’ side yard setback on the west side of the property, would allow for only a 19’ wide building frontage.

2) The following hardship or practical difficulty will result if a variance is not granted:

The proposed development meets all other Zoning Ordinance requirements. The proposed building area is 14%, 16% under the required amount, and the landscaping area is 39%, 14% above the requirements. The site will not be over built. A 19’ wide building, considering the wall thickness and a 4’ wide corridor would only allow for a 6’6” wide exam room. The required size for an exam room is 10’ wide. Also, a 19’ wide building would not allow for a more attractive building design.

Mr. Spencer noted the following:

This request is for a variance from Section 1700, Schedule of Regulations, which states in part, A new structure constructed in a B-1, Limited Business District shall maintain a minimum of fifteen feet side yard setback.

Dr. Harold Koehler proposes to construct a 2,072 sq. ft. doctor’s office with a side yard setback of 8’ in lieu of the required 15’ setback. A variance of 7’ is required for this project to proceed with construction.

PHYSICAL CHARACTERISTICS:

The subject property is approximately 93’ wide and 150’ deep. The proposed professional doctor’s office is a principle use in a B-1. Limited Office district. The proposal meets all other Zoning Ordinance requirements. The proposed building will have craftsman architecture, which will complement the area.

Mr. Spencer stated 116 public notices were mailed to property owners within 1,000 feet of the petitioners’ property lines. There was one inquiry from a resident, who was satisfied and did not oppose the construction of the garage. There was also a phone call from the neighboring attorney’s office, who is not opposed to the building and variance.
Mr. Luttermoser asked if the large established trees would be affected by the construction and whose property the trees are on. He also asked if there is a landscape plan available for review.

Mr. Spencer suggested the petitioner will answer questions about the trees, but the landscape plan will be reviewed by the Planning Commission, during site plan review.

Mr. Luttermoser asked the status of Angelica’s Place, the new construction neighboring this site.

Mr. Spencer stated the project is moving forward, but has been somewhat delayed due to the deep frost from this past winter. Work should begin in the next few weeks.

Mr. Knight noted this new building will be here for a while, and asked if a greater variance might be beneficial to making the building a little larger.

Mr. Spencer noted a greater variance could not be approved at this meeting, only what is being proposed or a lesser variance.

Mr. Luttermoser swore-in Mr. Rush.

Dan Rush, of Construction Design Service, introduced himself, noting Dr. Koehler has been a business owner in Auburn Hills for 22 years and has outgrown his current facility. Dr. Koehler’s office is located close to this proposed location and wishes to construct a 2,000 sq. ft. building. In speaking with Mr. Cohen, Mr. Rush was informed parking requirements had changed and the initial plan had to be changed, resulting in a needed variance.

Continuing, Mr. Rush noted the building is 16% less in size than the lot allows, and landscaping is increased by 14% above the requirements. The parking will meet the number required.

Regarding the trees Mr. Luttermoser asked about, those trees are on the lot line, with the majority of the trees being on Angelica’s Place property, and will not be impacted by this construction. There are also two large pine trees at the front of the property that also will remain.

Mr. Knight asked about the greater variance.

Mr. Rush thanked Mr. Knight for his concern, but stated Dr. Koehler is pleased with the proposed building. There are new issues and building codes involved when the setbacks are less, and closer to other buildings. Three additional feet, wouldn’t make much difference to the building.

Mr. Luttermoser opened and closed the public hearing at 7:22 p.m., hearing no comments.

The Board deliberated the merits of the petition.

Moved by Mr. Ouellette:

In the matter of ZBA case #ZBA14-0001, ZBA14-0002 – Dr. Harold Koehler, 3250 Walton Boulevard, parcel 14-13-102-005, one variance described as:

To construct a new doctor’s office in a B-1 Limited Office District, with a west side yard setback of 8’.

Be granted because the petitioner did demonstrate that practical difficulties exist in this case, in that he did set forth facts which show:

1. That strict compliance with ordinance standards would unreasonably prevent the applicant from using the property for a permitted purpose or would render conformity unnecessarily burdensome because, the B-1 District, which establishes yard setbacks that anticipate larger parcels commensurate with office, retail and clinic usage.

2. That the request is the minimum relief needed to grant fairness to the applicant in a manner that is consistent with the level enjoyed by other property owners in the zoning district because the variance will allow site and building design features in keeping with the requirements of B-1 Districts without negatively impacting neighboring properties.

3. That the problem is due to the unique circumstances of the property because the narrow 93.15’ parcel width does not allow for the practical use of the property for appropriate medical office use when the prescribed minimum setbacks are enforced.

4. That the problem is not self-created because the requested variance is in keeping with the intent of the Zoning Ordinance, which is to protect the general welfare of the entire community.

Supported by Mr. Knight.

VOTE: Yes: Burrell, Knight, Luttermoser, Ouellette
        No: None

Motion carried (4-0)
To: Mayor and City Council  
From: Thomas A. Tanghe, City Manager and Dan Brisson, Manager of Fleet and Roads.  
Submitted: August 5, 2015  
Subject: 2015 Asphalt Rehabilitation Program- Paldan Drive.

INTRODUCTION AND HISTORY  
Budgeted from the 2015 Local Street Improvement Budget is $375,000.00 to pulverize and overlay the asphalt surface of Paldan Drive. The work scope will also include replacing all the concrete curbing with some storm sewer repairs. Paldan has been in bad repair for some time (2013 Pacer rating of 2) and the project was originally planned for a mill and overlay last year. Soil boring tests performed in early 2014 indicated severe base failure where reconstruction is necessary and the budget was adjusted for the additional work and the project moved to 2015.

On July 31, 2015 the City Clerk’s office received four bids for the project. Bid tabulations are listed:

- F. Allied Construction Co., Inc. Clarkston, Michigan $258,065.00
- Pro-Line Asphalt Corp. Washington Twp., Michigan $258,298.50
- Asphalt Specialties, Inc. Pontiac, Michigan $287,465.00
- Pavex Corporation Trenton, Michigan $288,205.16

OHM Construction Management Services for the project is $32,000.00 with Materials Testing Services estimated at $5,000.00.

STAFF RECOMMENDATION  
F. Allied Construction Company is low bidder for the project. They have over 40 years of experience in asphalt pavement projects and have completed similar projects in southeastern Michigan, including projects for the City of Auburn Hills. In addition, they are a MDOT prequalified contractor for this type of work. Based on our findings, the DPW and OHM recommend Council award the project to F. Allied Construction. A copy of the bid tab, recommendation letter and OHM Scope of Construction Services proposal is attached for Council’s review.

MOTION  
Move to approve the 2015 Asphalt Rehabilitation Program to reconstruct Paldan Drive and award the project to F. Allied Construction, 9633 Northwest Court, Clarkston, Michigan 48347 for $258,065.00. Further, for OHM to provide Construction Management Services for the not-to-exceed amount of $32,000.00. Funding is provided from Local Street Improvement Fund account 101-446-973.203.

I CONCUR:  
THOMAS A. TANGHE, CITY MANAGER
August 3, 2015

City of Auburn Hills
1500 Brown Road
Auburn Hills, Michigan 48326

Attention:  Mr. Ronald Melchert
Director of Public Works

Regarding:  2015 Asphalt Rehabilitation Program
Scope of Construction Services

Dear Mr. Melchert:

Outlined below is a Scope of Work for construction services to be provided by OHM Advisors for the above referenced project.

**PROJECT UNDERSTANDING**

It is our understanding that the City of Auburn Hills plans to move forward with the construction phase of the 2015 Asphalt Rehabilitation Program for which bids were received on Friday, July 31, 2015. The proposed project consists of pulverization, HMA paving, and replacement of curb/gutter on Paldan.

**SCOPE OF SERVICE**

**Construction Engineering / Observation**

Under this task the project team will observe the construction efforts on the project and assist with any necessary field changes to successfully complete the work. Specific work efforts include:

- Provide daily observation of work. Full-time inspection will be provided for all pavement maintenance, operations.
- Produce daily field reports documenting construction activities and pay item quantities.
- Prepare and provide the Contractor with a list of required submittals and review shop drawings, construction schedules, materials certifications, and other submittals.
- Address Contractor’s construction concerns and resolve conflicts with the executed contract specifications.
- Attend to Business Owner concerns throughout the project.
- Review contractor’s progress on the project to ensure that the work is in compliance with the proposed schedule.
**Contract Administration**

Under this task, the project team will complete services necessary to administer the contract. Specific work efforts include:

- Coordination with the Contractor and City to execute the contract documents.
- Arrange and attend one (1) pre-construction meeting prior to the start of the project.
- Provide two (2) signed copies of the contract documents to the City, one (1) to the Clerk’s office and one (1) to the DPW.
- Prepare monthly construction pay estimates and process contract change orders (if required).
- Request and collect contractor’s declaration, contractor’s affidavit, waivers from major suppliers and subcontractors, release of surety, and release from other public agencies for which permits have been obtained under this contract.

**Construction Survey Layout**

This task will involve performing construction staking for the proposed work. Specific work efforts include:

- Establish on-site survey control to be utilized during the construction of the project.
- Provide required construction staking for curb and gutter replacement and storm sewer structures. We have included effort required to provide one complete set of off-set stakes for the contract items indicated.

**SCHEDULE**

Based on the Council meeting schedule, we anticipate that the project award would be approved at the August 10th Council meeting and construction on the project would begin in August/September. The project is expected to be completed by November of this year.

**COMPENSATION**

The services outlined above will be performed on a time-and-materials basis for the not-to-exceed amount of thirty-two thousand dollars ($32,000.00). This amount is based on the assumptions listed below. The City will be invoiced for services on a monthly basis. The estimated budget breakdown is as follows:

<table>
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<tr>
<th>Item</th>
<th>Cost</th>
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<tr>
<td>Local Streets</td>
<td>$ 32,000</td>
</tr>
<tr>
<td>Materials Testing Services (Estimated)</td>
<td>$ 5,000</td>
</tr>
</tbody>
</table>

**FURTHER CLARIFICATIONS AND ASSUMPTIONS**

The above-listed scope of services was prepared with the following assumptions:

- Materials testing services will be provided by Schleede Hampton Associates, Inc. under a separate contract and are not included in this scope of services. The estimated amount for this service is five thousand dollars ($5,000.00).
- The City will be responsible for all permit fees.
Should you find this agreement acceptable, please execute both copies and return one copy to us for our files. We look forward to providing professional services on this project. If you have any questions, please contact us.

Sincerely,

**OHM ADVISORS**

Timothy J. Juidici, P.E.

cc: Jeff Herczeg, Deputy Director of Public Works
    Dan Brisson, Manager of Facilities & Roads
    File

City of Auburn Hills
2015 Asphalt Rehabilitation Program
Construction Services

Accepted By: ____________________________________________

Printed Name: _________________________________________

Title: __________________________________________________

Date: ________________________________________________
August 3, 2015

Ronald Melchert  
Director of Public Works  
CITY OF AUBURN HILLS  
1500 Brown Road  
Auburn Hills, MI 48326

RE: 2015 Asphalt Rehabilitation Program  
Letter of Recommendation

Dear Mr. Melchert:

On July 31, 2015 at 10:00 am, four bids were received for the above referenced project. The bids are as follows:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Total Bid</th>
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<tbody>
<tr>
<td>F. Allied Construction Co., Inc.</td>
<td>$258,065.00</td>
</tr>
<tr>
<td>Pro-Line Asphalt Paving Corp.</td>
<td>$258,298.50</td>
</tr>
<tr>
<td>Asphalt Specialists, Inc.</td>
<td>$287,465.00</td>
</tr>
<tr>
<td>Pavex Corporation</td>
<td>$288,205.16</td>
</tr>
</tbody>
</table>

The project scope consists of asphalt rehabilitation via pulverization and HMA overlay on Paldan.

F. Allied Construction Co., Inc. out of Clarkston, Michigan is the low bidder for this project. They have over 40 years of experience in asphalt pavement projects. They have completed similar projects throughout southeast Michigan, including paving projects for the City of Auburn Hills. In addition, they are an MDOT-prequalified contractor for this type of work. Based on our findings, we recommend award of this contract to them in the amount of $258,065.00 per the unit prices listed on the bid.

Digital files of this letter and a bid tabulation have been emailed to your office. If you have any questions or require additional information, please feel free to contact this office.

Sincerely,

OHM Advisors

Timothy J. Judici, P.E.

cc:  Jeff Herczeg, Deputy Director of Public Works  
     Dan Brisson, Manager of Fleet & Roads  
     Terri Kowal, City Clerk  
     File
<table>
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<tr>
<th>Item No.</th>
<th>Description</th>
<th>Estimated Quantity</th>
<th>Unit Price</th>
<th>Amount</th>
<th>Unit Price</th>
<th>Amount</th>
<th>Unit Price</th>
<th>Amount</th>
<th>Unit Price</th>
<th>Amount</th>
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<tbody>
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<td>1)</td>
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<td>1 LS</td>
<td>$4,800.00</td>
<td>$4,800.00</td>
<td>$12,000.00</td>
<td>$12,000.00</td>
<td>$11,500.00</td>
<td>$11,500.00</td>
<td>$11,068.80</td>
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<td>2)</td>
<td>Traffic Maintenance and Control</td>
<td>1 LS</td>
<td>$2,500.00</td>
<td>$2,500.00</td>
<td>$8,700.00</td>
<td>$8,700.00</td>
<td>$4,100.00</td>
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<td>$19,461.67</td>
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<td>$1,250.00</td>
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<td>7)</td>
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<td>4600 Syd</td>
<td>$15.75</td>
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<td>$700.00</td>
<td>$500.00</td>
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<td>Turf Establishment</td>
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**TOTAL BID AMOUNT**

$258,065.00 *

* Bidder included extraneous notation.
AUBURN HILLS

Oakland Community College hosting 911 Dispatch Academy

Oakland Community College is hosting a free orientation, Aug. 4 and Aug. 6 for those interested in attending the 911 Dispatch Academy. The Oakland Police Academy offers the 911 Dispatch seven-week program of 168 hours of training. The next training program is Sept. 22 to Nov. 5 at the Oakland Community College Auburn Hills Campus, 2900 Featherstone Road, Auburn Hills. Tuition is $2,180.

The program introduces the necessary skills and knowledge to work in a public safety communications center. Job placement services are offered to graduates. It is mandatory for students to attend one of the orientations, 6:30 p.m. Aug. 4 or Aug. 6 at the OCC Auburn Hills Campus CREST Facility, room 114, 2900 Featherstone Road, Auburn Hills, 248-232-4220, oaklandcc.edu/Police/911.

— Staff writer Kathy Blake

OU president Hynd reflects on ‘very busy’ first year

By Paul Kampe
paul.kampe@oakpress.com
@paulkampe on Twitter

Before a standing-room-only crowd, Oakland University president George Hynd summarized his first year as head of the Rochester-area school during Monday’s Board of Trustees meeting.

Hynd stressed the creation of various strategic plans and marketing efforts in a brief presentation where he called his brief tenure “exhilarating.”

“This year has been a turning point for the university,” he said. “It’s been a very busy last year.

“It’s truly an exciting time to be here.”

Hynd was appointed in July 2014 after serving as the provost and executive vice president of academic affairs at the College of Charleston (S.C.). He began at Oakland a month later and was inaugurated this spring as the school’s sixth president.

Hynd said his second year will involve filling vacant leadership positions and engaging with alumni in advance of a possible donation campaign.

“We want to make sure we’re positioning ourselves well,” Hynd said, noting he plans to see a “significant increase” in visits with donors in the coming year.

Following Hynd’s presentation, Oakland University William Beaumont School of Medicine dean Robert Folsberg offered an update on the medical school, which recently graduated its charter class.

Folsberg said the school’s class of 2019 was enrolled Monday morning. The group consists of 125 students selected from more than 6,100 applications.

Prior to the presentations, the board filled two positions:

- Stephen Weiter, State University of New York College of Environmental Science and Forestry director of college libraries, was appointed dean of university libraries and associate professor, effective Sept. 21. Weiter has a master of library science degree from the Syracuse University School of Information Sciences.

- Paul Schroeder was appointed associate vice president for enrollment management, effective Sept. 1. He has served as the vice president for enrollment management at Bradley (Illinois) University. Schroeder has a master’s degree in labor and industrial relations and a bachelor’s in business administration from Michigan State University.

Also, chairman Mark Schlussel and vice chairman Richard DeVore were reappointed to their positions on the board for another year.

At its previous meeting July 7, the board approved an 8.5-percent tuition increase for students. Classes on the suburban campus of roughly 22,000 students are scheduled to begin Sept. 3.

The board’s next scheduled formal session is not until late-October, but its facilities and new development projects committee is scheduled to meet Aug. 13 to discuss the possible redevelopment of Sunset Terrace, the school’s former presidential home.

Potential uses, including a museum dedicated to the history of Dodge, were presented at an early-May meeting.
AUBURN HILLS

Crimeoutapalooza set for Tuesday

Auburn Hills will host its Crimeoutapalooza on Tuesday from 6 to 8:30 p.m. at the city campus and Civic Center Park. The event, focusing on tools for families to keep safe in the community, will feature music, games, prizes, food, drinks and raffles, and admission is free. Fire safety, crime prevention and the reporting of suspicious activities are among the topics that will be covered.

— Staff writer
Dave Phillips

OAKLAND COUNTY

Students at Avondale summer camp send letters to troops overseas

By Dave Phillips
dave.phillips@oakpress.com
@ByDavePhillips on Twitter

Students participating in the Avondale Youth Assistance Summer Kids KAMP have written letters to send to troops serving overseas as part of the Miracle Boxes program operated by Desert Angel.

Each note thanked the troops for their service and contained information about the student’s likes and interests.

“I was impressed with how thoughtful and sincere the notes were,” said camp director Colleen Sieh.

“I think it meant something to the kids when they wrote them and I think the notes will mean something to the troops when they read them.”

The notes were included in Miracle Boxes, which consist of items such as hygiene products, Pop Tarts, granola bars, cards, handheld games, DVDs, CDs, socks, pillowcases and batteries. The students also helped packed the boxes, alongside the Auburn Hills American Legion Post 143, which provided all of the items for the boxes.

Desert Angel, a nonprofit organization based in Auburn Hills, has sent thousands of boxes to troops since 2011, and each box contains a message telling the troops they are remembered and appreciated.

“Students get very engaged when you tie what they are learning in the classroom to a way that they can use it outside of school,” Sieh said.

“Writing the personal notes was a curriculum-based assignment with purpose. Involving them in the packing of the boxes was an extension of that purpose and a demonstration of service and connection to the community.”
Authorities: Animals unharmed in overnight fire at shelter

By Paul Kampe
paul.kampe@oakpress.com
@paulkampe on Twitter

No animals were injured in an overnight fire at the Oakland County animal control facility in Auburn Hills.

Auburn Hills Fire Chief James Manning said the fire began with a wooden beam in the roof of an attached garage in close proximity to an incinerator.

"Over time, that beam has been significantly dried out," Manning said. "It's been there for a long time and last night it reached a temperature that caused it to catch fire."

The facility was closed at the time of the fire, around 1:30 a.m. Tuesday. The fire was extinguished in approximately an hour, Manning said, and an evacuation of the animals housed in the building was not necessary.

"The animals were never in danger of smoke or fire at any time," Manning said.

The fire was contained to the roof of the garage, located in the rear of the building.

Personnel from the Orion Township Fire Department discovered the fire while investigating a report of smoke in the area of the facility, located at 1700 Brown Road.

There was no immediate estimate on the cost of damage and the facility is expected to remain open Tuesday, according to a Facebook page for the Oakland County Animal Control and Pet Adoption Center.

Personnel from Independence Township, Rochester and Rochester Hills fire departments as well as the Oakland County Sheriff's Office also assisted on the scene.
AUBURN HILLS

Teens charged in cellphone scam

By Paul Kampe
paul.kampe@oakpress.com
@paulkampe on Twitter

Three teenagers have been charged following an alleged cellphone scam in Auburn Hills.

Police responded to a Metro PCS store located on 3900 block of Baldwin Road on Saturday after the store’s owner complained he had been sold boxes of clay purported to be brand new iPhones days earlier.

The owner was able to lure the teens back to the store Saturday for another purchase and police were able to apprehend the teens after they fled the store. According to police, a backpack with phone boxes filled with Playdoh, about $500 in cash and clothes were discovered during a search of their rental car. Tommy Taren Hailey, 19, of Southfield, and Gregory Jumel Allen, 17, of Redford, were charged with larceny by false pretenses less than $20,000 and attempted larceny by false pretenses less than $20,000.

Kejuan Roy Gordon, 19, also of Redford, was charged with attempted larceny by false pretenses less than $20,000. A fourth suspect was not charged.

According to police, a backpack with phone boxes filled with Playdoh, about $500 in cash and clothes were discovered during a search of their rental car.

but remains under investigation, police said. The teens pleaded not guilty during a video arraignment Saturday in 52-3 District Court in Rochester Hills before Magistrate Nicolas Camargo, according to a press release from Auburn Hills police. A pre-exam conference before Judge Nancy Tolwin-Carniak is scheduled for 8:30 a.m. Aug. 3.

Larceny by false pretenses less than $20,000 is a potential five-year felony and/or a $10,000 fine, while attempted larceny by false pretenses less than $20,000 is a potential 2 ½-year felony and/or fine.

Hailey and Gordon were given a $15,000 personal bond, while Allen was given a $10,000 personal bond.
911 TRAINING: Oakland Community College will host free orientations at 6:30 p.m. Tuesday and Thursday as an introduction to the 911 Dispatch Academy. The fall 911 Dispatch Academy certification program will take place at OCC's Auburn Hills Campus, Sept. 22-Nov. 5. Those interested can RSVP for the orientations by calling 248-232-4220. Both orientations will be at the OCC Auburn Hills Campus CREST Facility, Room 114 at 2900 Featherstone Road, Auburn Hills.
OU's Jeff Konya gets right down to business

Athletic director sees bright future for school's programs

After a year as athletic director, Jeff Konya has a clear vision of what Oakland University's athletic department will be like within a decade.

He sees Gonzaga, George Mason and Virginia Commonwealth on the men's basketball court.

"We want to get to the Sweet 16 of the NCAA tournament," Konya said. He sees a similarly bright future for the women's basketball program in the aftermath of coach Beckie Francis being relieved of her duties, and her husband, OU president Gary Russi, re-signing in 2013 amid much controversy.

Konya sees OU athletics being ahead of the curve regarding gender equity issues, membership in the Horizon League pushing the Golden Grizzlies toward more growth, the rivalry with Detroit Mercy becoming even more intense and Oakland being among the 10 most-respected NCAA Division I programs in the nation not offering football.

Football, by the way, is not on the agenda. Neither are CAPUTO » PAGE 2

Oakland University Athletic Director Jeff Konya is pictured at the Black and Gold Awards ceremony.
Caputo

FROM PAGE 1

hockey or lacrosse.
Michigan born, Princeton and University of Iowa educated, Konya came to Oakland from California-Bakersfield where he was also AD.
He lived in Oakland County during his early years, and most of his family is from Southeastern Michigan. He uniquely understands OU's strengths and weaknesses.

Konya's first order of business was picking up the pieces from the Beckie Francis-Gary Russi situation. Jeff Tungate, a former assistant for men's coach Greg Kampe, was hired by Konya's predecessor, Tracy Huth, to replace Francis. Konya said Tungate, who was raised in Clarkston and a former pitcher for the OU baseball team, is doing just that, and it's been very important for the athletic program as a whole.

"Women's basketball is a microcosm of what the department went through, and Jeff Tungate had to come in and change the culture, and reestablish an equilibrium," Konya said. "To his credit, he has been able to do that.

"The women's team is tending up. Our that had to go on, and under this new banner, and this new culture, we've been able to facilitate some positive momentum."

It's been 16 years since Oakland moved up to NCAA Division I from NCAA Division II. In that span, too often the athletic program has been run more like one it was still at Division II. Twice Kampe had to serve as interim athletic director. Huth, a former standout swimmer for OU and woman's swimming coach, did an excellent job under trying circumstances.

The Summit League, OU's former league, is at the very bottom of the Division I pecking order, its only advantage being allowing for more possibility of the basketball teams getting into the NCAA tournament.

The situation with Francis and Russi coming to a head, on the heels of Oakland finally getting into the Horizon League, and with a sharp-minded AD from the outside leading the program, has given Oakland a decided boost.

"It's no longer just a Division I program in name only, but in actuality. Detroit fought OU getting in the Horizon League, but it was misguided. Both schools have benefited from a and their programs rolling better than ever.

Kahlil Felder, OU's basketball point guard, is perhaps the best player in the history of the school. Last year the Horizon League tournament ended with a bitter upset loss in the opening round to Illinois-Chicago after a fine regular season, but with the league tournament moving to Detroit starting this March, it will be more accessible for a growing legion of OU fans who genuinely care - and winnable.

Konya remains the face of the school. Konya greatly appreciates him, describing their relationship as, "Outstanding."

"I think for a long time, he was searching for someone who could assist the maturation of his program, not that there were not people here to assist him, but just an outside perspective," Konya said. "We can have honest conversation. Through his 30-plus years here, college athletics have taken on a life of their own, but 1 work really well with him. Greg's done yeoman's work at Oakland. A lot of the growth in athletics is directly attributed to him."

Konya wants more home basketball games, and less of Kampe taking his team on the road.
Nexteer Automotive, a Chinese-owned auto supplier based in Saginaw County, said Wednesday it will open its new global headquarters in the second quarter of next year in Auburn Hills.

Earlier this year, Nexteer said it would move its headquarters to Metro Detroit from Buena Vista Township.

The headquarters will include about 150 employees — new and current — including executives and human resources, sales and purchasing staff. The supplier's Global Engineering Center will remain in Saginaw County, it previously said.