AUBURN HILLS MEETING SCHEDULE

248-370-9402

AUGUST 2015

(08-13-15)

03  Tax Incentive Review Committee, 5:30 p.m. Admin Conference Room ◆
10  City Council Workshop, 5:30 p.m., Admin Conference Room ◆
10  City Council, 7:00 p.m., Council Chamber ◆
11  Tax Increment Finance Authority, 4:00 p.m., Council Chamber ◆ LOCATION CHANGE – Fieldstone Golf Club, Meeting Room ↓
12  Pension/Retiree Health Care Boards, 3:00 p.m., Admin Conference Room ◆
13  Zoning Board of Appeals, 7:00 p.m., Council Chamber ◆ CANCELED
17  Downtown Development Authority, 5:30 p.m., Admin Conference Room ◆
18  Planning Commission, 7:00 p.m., Council Chamber ◆
19  Beautification Advisory Commission, 6:00 p.m., Council Conference Room ◆
19  Public Safety Advisory, 6:00 pm, Public Safety Comm. Room – SPECIAL ADDED
24  City Council Workshop, 5:00 p.m., Admin Conference Room ◆
24  City Council, 7:00 p.m., Council Chamber ◆
25  Library Board, 5:45 p.m., Library Conference Room ☞
25  City Council – Joint Meeting w/ Rochester Hills CC – 6:00 pm, Fieldstone Golf Club, Meeting Room - ADDED

◆ City Council Chamber (Conf. Rm.) – 1827 N. Squirrel Road
◆ Administrative Conference Room – 1827 N. Squirrel Road
◆ Public Safety Building – 1899 N. Squirrel Road
◆ Community Center – 1827 N. Squirrel Road
◆ Department of Public Services (DPS) – 1500 Brown Road
📍 Fieldstone Golf Course - 1984 Taylor Road
✉ Library - 3400 Seyburn Drive
📍 Downtown City Offices – 3395 Auburn Road, Suite A
✉ University Center, 3350 Auburn Road, Main Floor, Classroom AHUC-02
AUBURN HILLS MEETING SCHEDULE

248-370-9402

SEPTEMBER 2015

(08-13-15)

01 Brownfield Redevelopment Authority, 6:00 pm, Admin Conference Room ◆
08 Tax Increment Finance Authority, 4:00 p.m., Council Chamber ◆
10 Zoning Board of Appeals, 7:00 p.m., Council Chamber ◆
14 Tax Incentive Review Committee, 5:30 p.m. Council Conference Room ❁
14 City Council Workshop, 5:30 p.m., Admin Conference Room ◆
14 City Council, 7:00 p.m., Council Chamber ◆
16 Beautification Advisory Commission, 6:00 p.m., Council Conference Room◆
21 Downtown Development Authority, 5:30 p.m., Admin Conference Room ◆
22 Library Board, 5:45 p.m., Library Conference Room ❖
22 Public Safety Advisory Committee, 6:00 p.m., Public Safety Building ❁
22 Planning Commission, 7:00 p.m., Council Chamber ◆
28 City Council Workshop, 5:00 p.m., Admin Conference Room ◆
28 City Council, 7:00 p.m., Council Chamber ◆

◆ City Council Chamber (Conf. Rm.) – 1827 N. Squirrel Road
❖ Administrative Conference Room – 1827 N. Squirrel Road
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❖ Library - 3400 Seyburn Drive
❖ Downtown City Offices – 3395 Auburn Road, Suite A
❖ University Center, 3350 Auburn Road, Main Floor, Classroom AHUC-02
1. MEETING CALLED TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL OF COUNCIL
4. APPROVAL OF MINUTES
   4a. Regular City Council – August 10, 2015
   4b. Workshop – August 10, 2015
5. APPOINTMENTS AND PRESENTATIONS
   5a. Motion – Confirm Appointment of Ronald Kobish to the Beautification Advisory Commission
6. PUBLIC COMMENT
7. CONSENT AGENDA
   All items listed are considered to be routine by the City council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
   7a. Board and Commission Minutes
      7a.1. Planning Commission, July 21, 2015
      7a.2. Tax Increment Finance Authority, August 11, 2105
      7a.3. Downtown Development Authority, August 17, 2015
   7b. Motion – Approve Contract Extension for Horticulture Services
8. OLD BUSINESS
9. NEW BUSINESS
   9a. Motion – Approve Site Plan - Shield Material Handling
   9b. Motion – Approve Purchase of Ambulance
10. COMMENTS AND MOTIONS FROM COUNCIL
11. CITY ATTORNEY’S REPORT
12. CITY MANAGER’S REPORT
13. EXECUTIVE SESSION - Property Acquisition
14. ADJOURNMENT

City Council meeting minutes are on file in the City Clerk’s office. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk’s Office at 370-9402 or the City Manager’s Office at 370-9440 48 hours prior to the meeting. Staff will be pleased to make the necessary arrangements.
CALL TO ORDER: Mayor McDaniel at 7:05 p.m.

LOCATION: City Council Chamber, 1827 N. Squirrel Road, Auburn Hills, MI 48326

Present: Mayor McDaniel, Mayor Pro Tem Kittle, Council Members Burmeister, Hammond, Knight, Mitchell, Verbeke

Absent: None

Also Present: City Manager Tanghe, Assistant City Manager Grice, Police Chief Olko, City Clerk Kowal, Community Development Director Cohen, Finance Director/Treasurer Schulz, DPW Deputy Director Herczeg, Manager of Roads and Fleet Brisson, City Attorney Beckerleg, City Engineers Juidici, Stevens, and Coats

CALL TO ORDER: Mayor McDaniel at 7:05 p.m.
LOCATION: City Council Chamber, 1827 N. Squirrel Road, Auburn Hills, MI 48326

Present: Mayor McDaniel, Mayor Pro Tem Kittle, Council Members Burmeister, Hammond, Knight, Mitchell, Verbeke

Absent: None

Also Present: City Manager Tanghe, Assistant City Manager Grice, Police Chief Olko, City Clerk Kowal, Community Development Director Cohen, Finance Director/Treasurer Schulz, DPW Deputy Director Herczeg, Manager of Roads and Fleet Brisson, City Attorney Beckerleg, City Engineers Juidici, Stevens, and Coats

7 Guests

4. APPROVAL OF MINUTES


Moved by Mitchell; Seconded by Verbeke.
RESOLVED: To approve the July 27, 2015 Regular City Council meeting minutes.
VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke
No: None
Resolution No. 15.08.141
Motion Carried (7–0)


Moved by Burmeister; Seconded by Verbeke.
RESOLVED: To approve the July 27, 2015 City Council Workshop meeting minutes.
VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke
No: None
Resolution No. 15.08.142
Motion Carried (7–0)

5. APPOINTMENTS AND PRESENTATIONS

5a. Motion – Appointment of Patricia Ormsbee to the Beautification Advisory Commission, term to expire December 31, 2018

Mayor McDaniel explained Ms. Ormsbee isn’t available to attend this evening’s meeting because of a family matter, but wants to be appointed to the Commission. She in the past served on the Commission, but because of job obligations she wasn’t able to continue after her previous term expired.

Ms. Verbeke confirmed she too spoke with Ms. Ormsbee, who is looking forward to being back on the Beautification Advisory Commission.

Moved by Verbeke; Seconded by Mitchell.
RESOLVED: To approve the Appointment of Patricia Ormsbee to the Beautification Advisory Commission, term to expire December 31, 2018.
VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke
No: None
Resolution No. 15.08.143
Motion Carried (7–0)
6. PUBLIC COMMENT - none

7. CONSENT AGENDA

Mr. Kittle asked for Item 7a.2. be removed and Mr. Knight asked Item 7b. be removed, from the Consent Agenda.

7a. Board and Commission Minutes


Moved by Verbeke; Seconded by Kittle.

RESOLVED: To approve Consent Agenda Item 7a.1.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke
No: None

Resolution No. 15.08.144  

Motion Carried (7–0)

7a.2. Board of Review Minutes – July 21, 2015

Mr. Kittle asked if the poverty exemptions that are requested and/or granted at the Board of Review, are for a one year period or for an extended amount of time.

Mr. Beckerleg stated it is a one year reduction; a request may be made each year.

Moved by Kittle; Seconded by Knight.

RESOLVED: To approve Consent Agenda Item 7a.2., Board of Review Minutes, July 21, 2015.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke
No: None

Resolution No. 15.08.145  

Motion Carried (7–0)

7b. Motion – Receive and File Interim Cash and Investment Report - 2nd Quarter

Mr. Knight requested a one paragraph summary showing the return on investment be included in the report.

Moved by Knight; Seconded by Verbeke.

RESOLVED: To receive and file the 2015 Interim Cash and Investment Performance Report-2nd Quarter

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke
No: None

Resolution No. 15.08.146  

Motion Carried (7–0)

8. OLD BUSINESS

8a. Motion – Approve 2015 Asphalt Maintenance Program

Mr. Brisson explained he spoke with a Highway Maintenance and Construction Company representative who agreed to use the same pricing as quoted for only the Executive Hills portion of the project, which is a TIFA B project.

Mr. Brisson confirmed $61,000 was the budgeted amount, including OHM services, and the actual amount is just over $64,000, which was approved by TIFA.

Ms. Verbeke appreciates moving forward with this project and thanked Mr. Brisson for speaking with the contractor.

Moved by Verbeke; Seconded by Burmeister.

RESOLVED: To approve the 2015 Asphalt Maintenance Program and award the project to Highway Maintenance and Construction Company, 12101 Wahman, Romulus, Michigan 48174 for $57,949.75. Further, for OHM to provide Construction Management Services for the not-to-exceed amount of $5,750.00 and materials testing estimated at $480.00. Funding is provided from TIFA B account 253-736-935.000.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke
No: None

Resolution No. 15.08.147  

Motion Carried (7–0)

9. NEW BUSINESS

9a. Motion – Approve a One-Year Extension of the City Council’s August 11, 2014 Approval of the Site Plan and Tree Removal Permit / Dr. Koehler Office Building

Mr. Cohen explained Dr. Koehler has requested a one year extension of a site plan to construct a one-story, small medical office building, located on the south side of East Walton Boulevard between Joswick Road and Snellbrook Road. The site plan design still complies with all applicable City Ordinances.

Dr. Koehler explained the cost of the building quote he received was much higher than he anticipated. He has since sought other quotes from other builders and hopes to find a much more competitive bid.

Moved by Mitchell; Seconded by Verbeke.

RESOLVED: To approve a one-year extension of the City Council’s August 11, 2014 approval of the Site Plan and Tree Removal Permit for Dr. Koehler’s Office Building subject to staff and consultants conditions

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke
No: None
Resolution No. 15.08.148                                                          Motion Carried (7-0)

9b. Motion - Approve 2015 Asphalt Rehabilitation Program - Paldan Drive

Mr. Brisson explained $149,600 was budgeted in 2014 for a mill and overlay of Paldan Drive, however, soil borings revealed severe base failure and reconstruction of the road would be more appropriate. Also included will be replacing the concrete curbing with some storm sewer repairs. F. Allied Construction Company is low bidder for the project.

Mr. Brisson confirmed for Mr. Kittle the bidding for this project was done through OHM.

Mr. Kittle noted two of the bids were within a hundred or so dollars and the other two within $1,000 or so, and asked if all met the bid specifications.

Mr. Brisson confirmed all bids met specifications.

Moved by Kittle; Seconded by Burmeister.

RESOLVED: To approve the 2015 Asphalt Rehabilitation Program to reconstruct Paldan Drive and award the project to F. Allied Construction, 9633 Northwest Court, Clarkston, Michigan 48347 for $258,065.00. Further, for OHM to provide Construction Management Services for the not-to-exceed amount of $32,000.00 and not-to-exceed amount of $5,000.00 for materials testing. Funding is provided from Local Street Improvement Fund account 101-446-973.203.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke
No: None

Resolution No. 15.08.149                                                      Motion Carried (7-0)

10. COMMENTS AND MOTIONS FROM COUNCIL

Ms. Hammond:

- Appreciates all of the issues she raised at the last meeting has been addressed.
- Noted there are business signs popping-up along the South Boulevard – Opdyke Road area in the road right-of-ways.
- National Night Out was a huge success, a lot of fun had by all and great weather. A great job as always, by the Police Department.

Ms. Verbeke:

- She too, enjoyed a great time at the National Night Out and thanked all the volunteers and organizers.
- Asked for an update of the Joslyn Road golf dome.
  Mr. Cohen explained the fabric has been removed and is heading to a landfill. The dismantling of the metal structure should be completed in two weeks. Staff checks on the site daily, and monitors the progress.

Mr. Knight:

- The Optimists Club thanked City Council for their participation in the Friday night picnic.
- Would like to see a line item in the budget that would support youth activities, with criteria set by City Council. Requesting funds for specific programs through the CDBG is extensive and cumbersome. The line item would allow a program director to make a pitch to a sub-committee overseeing the fund, and follow up with a recommendation to Council. This would make more programs available to the City’s youth.
- Would like an update on the current, on-going road projects.
  Mr. Herczeg explained Mr. Brisson sends out weekly updates via email, and one can be sent out tomorrow, regarding the three current projects. The updates are generally sent out after weekly meetings with the road project contractors.

Mr. Burmeister:

- Thanked the IT Department for his working computer.
- Asked if there is a list available for the total number of City vehicles.
  Mr. Tanghe stated he will have the Fleet Manager forward the information.
- Asked if there are ‘Recycle’ stickers available.
  Mr. Tanghe said he will take a look tomorrow.

Mr. Kittle:

- Appreciates Mr. Knight’s concerns for the youth, but he is not in favor of the City funding such programs. He proposed Mr. Knight set up his own foundation and accept contributions.
- He looks forward to receiving the road update tomorrow, but asked how many lanes are open on Featherstone. It was noted, one lane in each direction is open.
- Asked how the LED city-wide lighting project is going; is the project complete and are there apparent savings.
Mr. Herczeg stated a wrap-up meeting with ERC will take place this week and he will have information available after that meeting.

- Asked if anything has been learned from other communities regarding the back flow prevention testing or if any progress has been made.
  
  Mr. Herczeg noted it is an ongoing process right now and will forward the information.

Ms. Mitchell:

- Thanked Director Adcock for her presentation at this evening’s workshop regarding Community Development Block Grant funds. Though there is no clear direction of what wants to be done, there has been a high level goal established and she is sure through brainstorming, the goal can be accomplished.

- She too was very pleased with how well National Night Out was and the great turnout. She thanked all those who helped to make the event possible.

- She would like a higher priority put on keeping the City’s website current; many times, it is the first place visitors view the City.

- Appreciated the blog Ms. Mariuz posted regarding the vision for the DDA.

Mayor McDaniel:

- Regarding the grass mowing ordinance, he has asked Mr. Cohen to investigate possibly changing the the maximum grass height of eight inches and report back.

- Mr. Beckerleg explained Mr. Cohen contacted him on the lawn mowing issue, and the height stated in the ordinance can be lowered. Three of the communities looked at have a six inch height and the State law has no restrictions for height. The height change can be made for next year’s season, by amending the ordinance through proper procedures.

  Mr. Cohen confirmed for Mayor McDaniel the first notice for violators is the legal notice and from that point forward, every time the grass reaches eight inches, the City automatically cuts the lawn and bills the property owner.

  Ms. Hammond asked what grass height is allowed for vacant property, and agrees the grass height should be discussed.

  Mr. Cohen wasn’t sure of vacant property height, however, mowing is done approximately 150 feet from the road. He will check on the allowable height for vacant lots, but improved lots have a maximum height of eight inches.

  Mr. Beckerleg stated vacant property has an allowable height of 16 inches.

  Mayor McDaniel would like to learn how the heights were determined and have a workshop for discussion of possibly amending the ordinance.

- For families that may have a need, there is a Head Start program available at Baker College in Auburn Hills, for those that qualify. More information can be found at OLHSA.org.

Mr. Kittle asked Ms. Adcock for the name of the lady that addressed Council regarding brain power, noting she is having a session at Sheffield Estates club house on Friday at 1:00 p.m. He asked Ms. Adcock to do some public relations for the program.

Ms. Adcock replied the program is called Maintain Your Brain and the lady is Virginia. Some advertising for the event has been done, as well as trying to pump up the program that is held at the Community Center. The Maintain Your Brain flyer is posted at the Community Center.

11. CITY ATTORNEY’S REPORT – none

12. CITY MANAGER’S REPORT

- There is a Community Foundation in Auburn Hills and those that wish to contribute can visit the website at auburnhillscf.org. It is a fund raising organization that grants money to organizations, such as the Boys and Girls Club, who recently applied for and received a grant. The foundation accepts donations whose funds remain in the City.

13. EXECUTIVE SESSION

13a. Property Acquisition

13b. Attorney Opinions Discussion

Moved by Kittle; Seconded by Verbeke.

RESOLVED: To adjourn to Executive Session to discuss Attorney Opinions and Property Acquisition.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke

No: None

Resolution No. 15.08.150 Motion Carried (7–0)

Adjourned to Executive Session at 7:42 p.m.; reconvened the regular City Council meeting at 10:19 p.m.
13a. Motion - Property Acquisition

Moved by Knight; Seconded by Kittle.
RESOLVED: To authorize the City Manager to acquire the property with the identification number 14-36-102-006 and commonly known as 3180 Auburn Road, from the Oakland County Treasurer; in the amount of $40,714.40. Furthermore, authorize the City Manager to make additional payments for taxes not to exceed ten percent of the acquisition cost, which are due and owing prior to the property being removed from the tax rolls; and to sign all documents on behalf of the City to effectuate a transfer and closing. Funds are available from the Capital Improvement Account, 101.901.970.000, Land and Land Improvements.

VOTE:  Yes:          Burmeister, Hammond, Kittle, Knight, McDaniel
No:           Mitchell
Absent:    Verbeke

Motion Carried (5-1-1)

Resolution No. 15.08.151

13b. Attorney Opinions - Discussion

Moved by Hammond; Seconded by Mitchell.
RESOLVED: To approve the amendments to the Consent Judgment to allow OutFront Media to locate, construct and use digital billboards at the Takata and OCC sites pursuant to the agreement described in executive session and to authorize the City Attorney to draft, sign and have entered the appropriate amendments to the Consent Judgement.

VOTE:  Yes:          Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell
No:           None
Absent:    Verbeke

Motion Carried (6-0-1)

Resolution No. 15.08.152

14. ADJOURNMENT

The meeting adjourned at 10:21 p.m.

_________________________________ ___________________________
Kevin R. McDaniel, Mayor                Terri Kowal, City Clerk
Call to Order: by Mayor McDaniel at 5:30 p.m.

Location: Administration Conference Room, 1827 N. Squirrel Road, Auburn Hills, MI 48326

Present: Mayor McDaniel, Mayor Pro Tem Kittle, Council Members Burmeister, Hammond, Knight, Mitchell, Verbeke

Absent: None

Also Present: City Manager Tanghe, Assistant City Manager Grice, Police Chief Olko, City Clerk Kowal, Finance Director Schulz, Senior Director Adcock, Deputy DPW Director Herczeg, Deputy Finance Director Wickenheiser, Manager of Public Utilities Michling, Management Assistant Mariuz, Executive Assistant Stokley, City Engineers Juidici and Stevens, City Attorney Beckerleg

Mayor McDaniel called the meeting to order at 5:30 pm.

CDBG Presentation

Senior Director Adcock introduced Carla Spradlin, Grant Compliance and Program Coordinator of Oakland County. Ms. Spradlin gave Council an overview of the Community Development Block Grant (CDBG) program. She explained that CDBG funds are federal dollars. The CDBG program is part of the US Department of Housing and Urban Development (HUD), in which the Oakland County Board of Commissioners voted to participate in 1975. Since 1975, more than $290 million has been invested in Oakland County.

Ms. Spradlin informed Council that the fiscal year for CDBG is July 1 – June 30th. HUD offers three types of grants: Entitlement Grants, which includes a portion of the CDBG monies, Competitive Grants, and American Recovery Act Grants, which also includes a portion of CDBG. CDBG funds are the largest portion of the grants. The portion of the funds that are the Entitlement Grants are Home Consortium monies, used to repair homes and provide services for the upkeep of homes. In 2015, the County expects about $7,490,515 for allocation to the participating communities in Oakland County. The money has not been released to the County yet for this year.

CDBG provides communities with resources to address unique housing and community development needs. It is authorized under Title 1 of the Housing and Community Development Act of 1974. It provides annual grants on a formula basis to local government and states.

The program objectives include: Developing viable communities by providing low income residents with access to decent housing, a suitable living environment, and expanded economic opportunities.
In order to qualify, projects must meet a national objective for the disbursement of funds. 70% must benefit low income persons or households. Income limits may be used for eligibility. The maximum income of a four person home is $54,150, to qualify for help. Eligible projects may address slum/blight and urgent needs.

The allocation process includes HUD sending the money to the County, then Oakland County distributes the funds to the local participating communities. The funds are set on a formula based plan. Upon County Commissioner approval, 20% goes to the County for Administration, and of the balance, 1/3 goes to County Home Improvement Program, and 2/3 to Community Allocation by formula.

The CDBG allocations for 2011 – 2015 were discussed.

Oakland County’s responsibilities include, under 24 CFR 570.307 (a), executing the community development program, following its consolidated plan, and meeting all the requirements of other applicable laws. Part of the County’s responsibilities include entering into a cooperation agreement with HUD every three years, and providing a sub recipient agreement with the local governments. In the sub recipient agreement, federal regulations must be adhered to; it requires the Mayor’s signature, must be witnessed, and the fully executed agreement must be in place prior to the monies being distributed.

The local communities must have citizen participation with public hearings, an annual report or plan, published notices, comment period, and access to records for the public. The CDBG eligible activities include acquisition and disposition of real property, public services (capped at 15%), housing (including repairs, mobile home repairs, and rehab of publicly owned residential, and rehab administration), and other projects, such as demolition, code enforcement, interim assistance, and non-residential historic preservation. Urgent needs qualified for assistance would be used for emergencies such as immediate housing following a tornado or severe storm damage.

Ms. Spradlin reviewed the CDBG funds spent by Auburn Hills for the years 2013 – 2014. In 2013, the City was awarded $57,440 and in 2014 the amount was $57,349. The funds were spent for abused spouses, minor home repair, yard services and youth services. For 2015, the CDBG Program Rules call for the project allocation to be formula based, with four maximum projects, the minimum allocation per project to be $2,500 with a 30% public service cap. There can be a two year duration on the projects, but the same multi-type provider services is not allowed. As always the start date for the program year is July 1st.

There are spending rules for this upcoming year. There are required draws every nine months per activity from initial request to the spend date in the HUD Integrated Disbursements and Information System (IDIS). All funds per year, per activity must be spent in two years. After two years the funds will be reprogrammed to the OCCHI HIP. Balances of $1,000 or less can be administratively reprogrammed.

There will be a 2016 Application Workshop given by the County. All other procedures must then be followed. The 2016 CDBG application from the City must be submitted no later than 5:00 pm on December 18, 2015.

City Council Members thanked Ms. Adcock and Ms. Spradlin for a very informative presentation.

**Water and Sewer Fund Presentation**

Finance Director / Treasurer Schulz directed Council to the documents distributed for their review. (Attached.) She then described the Water and Sewer Net Position and Assumptions, which are:

- The Unrestricted Net Position of the Water/Sewer Fund decreased $1.5M in 2014.
- 2015 proposed amended budget projects an additional net position decrease during 2015 of $1.3M.
- Capital expenditures are currently projected to require approximately $20M net of grants 2015-2020.
- Sewer service costs increased 8.3% in 2015, 8.9% in 2014. Projections for 2016-2020 include annual increases of 8% in the cost of sewer treatment.
- The usage rate for water charged to the City declined in July, 2015 from $16.06 to $11.54, however, the fixed rate per month doubled from $129,084 to $258,196. Comparing costs in 2014 to that estimated for 2015, the City increased composite rate was approximately 12.4%. The city is budgeting for continued increases in overall water costs of 8% per year 2016-2020.
The 2016 revenue collected from water and sewer billings include a 5% increase in January and an additional 3% increase in July. 2017 – 2020 have projections using only a 5% increase in January.

The major sewer and water projects were discussed, and included:

- **2015**
  Bloomfield Orchards, Featherstone, and Sewer Projects

- **2016**
  Bloomfield Orchards, Pontiac Road Water Main, AH Valve and Pit, and Birchfield Sewer Project Cont.

- **2017**
  NOCWA Connection phase 3 and Evergreen Farmington Diversion.

- **2018**
  Upsize Opdyke Water Main and Evergreen Farmington Diversion.

- **2019**
  Brown Road Water Main and Sewer Lining and Manhole Restore.

- **2020**
  S. Squirrel Rd. Water Main and Sewer Lining and Manhole Restore.

Discussion took place with Mr. Herczeg regarding water usage. Council thanked Ms. Schulz, Ms. Wickenheiser and Mr. Herczeg for the enlightening presentation. The work session adjourned at 6:52 p.m.

_______________________________  ________________________________
Kevin R. McDaniel, Mayor                    Terri Kowal, City Clerk
To: City Council
From: Kevin R. McDaniel, Mayor
Submitted: August 20, 2015
Subject: Motion – Confirming Appointment of Ronald Kobish to the Beautification Advisory Commission for a term ending December 31, 2015.

INTRODUCTION AND HISTORY
Please consider confirming the following appointment/reappointment:

<table>
<thead>
<tr>
<th>Name</th>
<th>Board</th>
<th>Term Ending Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ronald Kobish</td>
<td>Beautification Advisory Commission</td>
<td>December 31, 2015</td>
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MOTION
Move to confirm the Appointment of Ronald Kobish to the Beautification Advisory Commission for a term ending December 31, 2015.
APPLICATION FOR APPOINTMENT TO
CITY BOARDS AND COMMISSIONS

I AM INTERESTED IN: [An]

NAME: Kohije Ronald J
(Please Print) (Last) (First) (Middle) (Maiden)

HOME ADDRESS: 165 S. Oakley St. of Auburn Hills
(Number/Street) (City/Zip) (Telephone)

BUSINESS ADDRESS: 
(Number/Street) (City/Zip) (Telephone)

PLACE OF BIRTH: Ypsilanti, Michigan DATE OF BIRTH:

E-MAIL ADDRESS: RonKohije@gmail.com

ARE YOU A CITIZEN OF THE UNITED STATES? YES I HAVE LIVED IN AUBURN HILLS 23 YEARS

MILITARY HISTORY (include honors received):

CIVIC ACTIVITIES (offices held, honors, etc.):
City Council 6 years, Planning Commission
10 years, Ambulance Board 6 years, City Council 2 years
Main Street Program 5 years
All in Ypsilanti Mission

LIST NAME, ADDRESSES AND PHONE NUMBERS OF THREE REFERENCES NOT RELATED TO YOU:

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
</tr>
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<tbody>
<tr>
<td>Michelle</td>
<td>City of Ypsilanti</td>
</tr>
<tr>
<td>Tim</td>
<td>City of Ypsilanti</td>
</tr>
<tr>
<td>Jennifer</td>
<td>City of Ypsilanti</td>
</tr>
</tbody>
</table>

EDUCATION:
High School: Belleville High Belleville Mission
Business or Vocational:
College or Technical:
Graduate or Profession:
EMPLOYMENT:

Current Position of Employment: ___________________________

Name of employing firm/owner

(Number/Street) ____________________________
City/State ____________________________
Zip Code ____________________________

Title of Position: ____________________________
Type of Business/Organization: ____________________________

Your Duties and Responsibilities: ____________________________

Dates of Employment: ____________________________

Previous Positions of Employment:

<table>
<thead>
<tr>
<th>Company/Organization</th>
<th>City/State</th>
<th>Dates of Employment</th>
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<tbody>
<tr>
<td>(Enter)</td>
<td>Grand Rapids</td>
<td>1/5/85 - 7/5/10</td>
</tr>
</tbody>
</table>

ADDITIONAL INFORMATION YOU WISH TO INCLUDE (use separate sheet if necessary):

__________________________________________________________________________

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__________________________________________________________________________

__________________________________________________________________________

IF APPOINTED, DO YOU PREFER YOUR MAIL SENT TO: Business __________ Residence __________

I HEREBY CERTIFY THAT THIS FORM IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

(Signature) ____________________________
(Date) ____________________________
1. **CALL TO ORDER:** Planning Commission Vice Chairperson Beidoun (Acting Chair) called the meeting to order at 7:00 p.m.

2. **ROLL CALL OF PLANNING COMMISSION:**
   - Present: Beidoun, Hitchcock, Justice, Mendieta, Ochs, Shearer
   - Absent: Mitchell, Ouellette, Pierce
   - Also Present: Assistant City Planner Keenan, OHM Civil Engineers Juidici and Lux
   - Guests: 5

   **LOCATION:** City Council Chamber, 1827 N. Squirrel Road, Auburn Hills, MI 48326

3. **PERSONS WISHING TO BE HEARD** - None

4. **APPROVAL OF MINUTES** – June, 16, 2015

   **Moved by Mendieta to approve the minutes of June 16, 2015.**
   **Supported by Justice.**
   **VOTE:**
   - YES: ALL
   - NO: None
   **Motion Carried (6-0)**

5. **PETITIONERS**

   5a. **RECARO Child Seating (7:02 p.m.)**

   Mr. Keenan introduced the request from General Development to construct a 90,000 sq. ft. North American headquarters and manufacturing facility for RECARO Child Safety Seating. He noted the site was located on the north side of Harmon Road, just west of Giddings Road and that the 9.7 acre parcel is zoned I-1 Light Industrial.

   Mr. Keenan highlighted that Auburn Hills has been home to RECARO since 1999 and that the child seating division began in 2004. He explained that RECARO Child Safety Seating moved to its Harmon Road location back in 2011. It has experienced great growth over the years and is in need of a larger facility. He described the new facility as having approximately 13,814 sq. ft. of office space, 26,190 sq. ft. of manufacturing and 50,146 for warehouse and that there will be ample room for trucks to access and maneuver on the site.

   Mr. Keenan explained that a special land use permit is required for the proposed outside storage area located on the east side of the building just south of the truck wells. The storage area will be used to store pallets and is screened from adjacent properties by a wall that matches the building and by the numerous trees to be planted on the site.

   Mr. Keenan noted the developer has agreed to prep the parking lot with the installation of electrical stubs at planned electric vehicle charging station locations and run conduit from the power source to the stubs to support future installation.

   Mr. Keenan informed the Planning Commission that the new facility will employ 50 people and provide the company room to grow its operations. He explained that the goal is for construction to begin this summer with completion anticipated the summer 2016. He indicated that the total investment is estimated at $8 million and that RECARO Child Safety Seating intends to lease the building from General Development for a 12 year term.

   **Mr. Bruce Brickman, representing General Development**, introduced himself and informed the Planning Commission he would be happy to answer any questions they might have.
Mr. Mendieta asked if there are any plans for the use of RECARO’s current building once they move out.

Mr. Brickman explained that once RECARO leaves their current building that vacated building will provide an opportunity for another growing business to move in.

Mr. Hitchcock asked about the buildings color.

Mr. Brickman indicated that the white and grey color scheme is the color scheme most associated with RECARO which is a German based company.

Mr. Beidoun opened the public hearing at 7:10 p.m.

Hearing no comments, Mr. Beidoun closed the public hearing at 7:10 p.m.

Moved by Ms. Ochs to recommend to City Council approval of the Site Plan, Special Land Use Permit, and Tree Removal Permit for RECARO Child Seating, LLC subject to staff and consultants’ conditions.

Supported by Ms. Shearer.

VOTE: Yes: Beidoun, Hitchcock, Justice, Mendieta, Ochs, Shearer

No: None

Motion Carried (6-0)

5b. Pontiac Road Industrial North – New Industrial Buildings (7:12 p.m.)

Mr. Keenan introduced the request from ARC Investments to construct three Industrial buildings on a 4.9 acre site located on the north side of Pontiac Road, just west of Opdyke Road. He noted that site is zoned I-1 Light Industrial district. He explained that buildings 1 and 2 will be 8,000 sq. ft. and building 3 will be 10,000 sq. ft. He described each building as having a shop area and a small office area. Mr. Keenan informed the Planning Commission that the existing building on site is home to Litre Services, Inc.

Mr. Keenan highlighted ARC Investments previous developments along Pontiac Road, including the Litre Services Inc building, the Stor-A-Way, and Self Storage to the west of the site and the more recent Pontiac Road Industrial on the south side of Pontiac Road that was completed and occupied in 2014.

Mr. Keenan noted that the developer has agreed to prep the parking lot with the installation of electrical stubs at planned electric vehicle charging station locations and run conduit from the power source to the stubs to support future installation. He also mentioned that although the project is not pursuing LEED certification there are a number of green/sustainable elements being incorporated into the development.

Mr. Keenan mentioned that the total investment is estimated at $1.5 million and that ground breaking and construction is anticipated to take place this fall with completion to take place in fall 2016. He explained that once the building is completed it would be leased to a business that meets the uses identified in the City’s Zoning Ordinances, I-1, Light Industrial district.

Mr. Carl Messer, representing ARC Investments, introduced himself and informed the Planning Commission he would be happy to answer any questions.

Ms. Ochs asked Mr. Messer if he received any additional questions from the public other than the one mentioned in the Citizen Participation Report.

Mr. Messer indicated that he did not receive any additional inquiries from the public.

Ms. Shearer asked Mr. Messer what types of businesses he envisions would move into his buildings.

Mr. Messer explained that many of the businesses that would use his facilities would be smaller businesses and start-up businesses that meet the use group for the light industrial zoning district.

Mr. Beidoun asked Mr. Keenan if there are any trees on the site that are considered protected trees.

Mr. Keenan explained that there were fewer than 20 trees being impacted so a tree removal permit is not required. He also noted that a tree preservation plan was included as part of the plan protecting the existing trees and that a few trees are being relocated on the site.

Moved by Ms. Ochs to recommend to City Council approval of the Site Plan for Pontiac Road Industrial North subject to staff and consultants’ conditions.

Supported by Ms. Justice.

VOTE: Yes: Beidoun, Hitchcock, Justice, Mendieta, Ochs, Shearer

No: None

Motion Carried (6-0)

5c. Zoning Ordinance Text Amendment (7:21 p.m.)

Mr. Keenan explained the draft text amendment to the Zoning Ordinance is to clarify the definition of an accessory building. The proposed amendment clearly states the City’s position that residential zoned properties are not an
Planning Commission Meeting – July 21, 2015
Page 3 of 3

appropriate location for metal shipping containers or other similar prefabricated items because of their large size and appearance.

Mr. Keenan noted that one of the goals of City Council is to create an aesthetically pleasing community and to preserve and enhance existing neighborhoods and that the City's Master Plan includes a similar goal.

Mr. Keenan informed the Planning Commission that the intent of the proposed text amendment clearly affirms those goals by addressing situation where structures “built for purposes other than storage of goods” are utilized inappropriately on residential property for long-term storage, which would be considered 30 days of greater, or as permanent accessory buildings.

Mr. Beidoun asked Mr. Keenan if the ordinance would be enforced by the police or code enforcement officers. Mr. Keenan stated that the ordinance would be enforced by the City's code enforcement officers.

Ms. Ochs asked if the code enforcement officers would be limited to viewing properties from the street. Mr. Keenan explained that the code enforcement officers are limited to viewing property from the street or sidewalk. Officers may view properties from neighboring yards only if they are granted permission by the owner or occupant.

Mr. Beidoun opened the public hearing at 7:25 p.m.

Hearing no comments, Mr. Beidoun closed the public hearing at 7:25 p.m.

Moved by Ms. Shearer to recommend to City Council approval of the enclosed Text Amendment to the Zoning Ordinance clarifying the definition of an accessory building.
Supported by Ms. Ochs

VOTE: Yes: Beidoun, Hitchcock, Justice, Mendieta, Ochs, Shearer
No: None

Motion Carried (6-0)

6. Old Business - None
7. New Business - None
8. COMMUNICATIONS
Mr. Keenan mentioned that the City received a letter from the County notifying the City that Orion Township is updating their Master Plan and that a meeting is scheduled for August 18th at 8:45 a.m. for the County to consider the draft plan.

Mr. Keenan also informed the Planning Commission that the Michigan Planning Conference is going to be held in Detroit this year on October 7th, 8th and 9th, and if any members would like to attend to please respond by email.

9. NEXT SCHEDULED MEETING –
Mr. Beidoun stated that the next meeting is scheduled for August 18, 2015 at 7:00 p.m. in the City Council Chamber.

10. ADJOURNMENT
The meeting was adjourned at 7:27 p.m.

Respectfully Submitted,

Christy Worrell
CALL TO ORDER: Chairman Hassett called the meeting to order at 4:22 p.m.

ROLL CALL: Present: Dilland, Goodhall, Gupta, Hassett, Molnar and Price
Absent: Dolly, and Thornton
Also Present: TIFA Executive Director Don Grice, City Manager Tom Tanghe, Finance Director/Treasurer Michelle Schulz, Deputy Director Finance Kim Wickenheiser, Deputy Director DPW Jeff Herczeg, and Management Assistant Samantha Mariuz
Guests: None

LOCATION: Fieldstone Golf Club, Board Room, 1984 Taylor Road, Auburn Hills, Michigan 48326

PERSONS WISHING TO BE HEARD – None

CORRESPONDENCE & PRESENTATIONS – None

APPROVAL OF MINUTES
Moved by Mr. Molnar to approve the July 14, 2015 minutes as submitted.
Supported by Mr. Dilland.
Yes: Dilland, Goodhall, Gupta, Hassett, Molnar and Price
No: none
Motion carried

FINANCIAL REPORT
Finance Director Michelle Schulz presented the financial report for July 31, 2015, reviewing the activities for this period, including the most recent revenues and expenses. That report included the following Total Net Position and Available Cash:

| TIFA 85-A | $28,529,674 | Available Cash (TIF-A) | $1,916,204 |
| TIFA 85-B | $15,749,024 | Available Cash (TIF-B) | $10,061,740 |
| TIFA 86-D | $27,304,211 | Available Cash (TIF-D) | $2,242,078 |
|           | $71,582,909 |                         | $14,220,022 |

Ms. Schulz explained that she changed the formatting slightly in the Statement of Net Position. The document now breaks down the net capital assets as well as unrestricted funds to generate the total net position. This provides a better idea of the amount of cash available. There was a drop in cash from June for TIFA B and D because of activity in the Featherstone and DDI projects.

No additional comments from the Board of Directors regarding the July 31, 2015 TIFA Financial Statements.

Moved by Mr. Goodhall to approve the Financial Report of July 31, 2015 as submitted.
Supported by Ms. Price.
Yes: Dilland, Goodhall, Gupta, Hassett, Molnar and Price
No: none
Motion carried

OLD BUSINESS – None
NEW BUSINESS

A. Approval of Contract Extension for Horticultural Services

Mr. Grice presented a memo dated August 4, 2015 in conjunction with Mr. Herczeg regarding the Horticultural Services and Downtown Snow Removal Contract. This memo is to extend the current three-year contract to an additional year. There is a lot of work to be done in the next few years and it would be beneficial to keep the same contract and bring the new properties online with the same contractor.

Mr. Herczeg, explains that they are very satisfied with Curbco Inc.’s execution of the contract. By extending the contract, it allows future horticultural services to align into one agreement. This will simplify management and increase efficiency to eventually consolidate all of the new projects into one services contract that can be bid in the Fall of 2016. Additionally, it will allow for better bid specs with the knowledge of the University Bridge DDI, Parkways Boulevard, North Squirrel Road Corridor and University Drive Streetscape projects that will require additional maintenance. There will be zero increase in cost for horticultural services for the length of the contract extension and a 5-7% increase in snow removal costs based on product with an estimated impact of $2200.

Chairman Hassett mentions that the annuals looked thin this year. Mr. Herczeg clarifies that there were some issues with irrigation this past year. DPW is looking into ways to solve the problem next year concerning irrigation repairs to support the annuals.

Moved by Mr. Molnar to authorize the extension of the existing 2012-2015 Horticultural Service and Downtown snow Removal Contract with Curbco, Inc., for one additional year, through Fall of 2016.

Supported by Mr. Goodhall.

Yes: Dolly, Goodhall, Gupta, Hassett, Molnar and Thornton
No: none
Motion carried

B. Review of Proposed 2016 Budget

Mr. Grice introduces the 2016 budget workshop. He mentions that this is our first look at the 2016 budget and informs the Board that there will be changes throughout the time of approval. He adds that there is a shift from a heavy focus on capital investment, to transitioning towards a more maintenance-focused budget.

Ms. Schulz begins by explaining the addition of a three-page packet titled “The 2015 Original and Amended Budget and the 2016 Budget,” which looks similar to the financial statements. This how the budget will be presented to the Board for final approval. There will still be detail for the projections, but this document needs official approval.

Ms. Schulz begins the budget workshop. Tax revenues are budgeted with the assumption of an inflationary increase of 1.5% in 2016 for the Consumer Price Index. Over the next seven years, we will lose personal property tax. There are lower tax revenues due to outstanding tax appeals. For the FCA appeal, there is a reserve at 75% that decreases 2015 tax revenue by approximately $105,000 and 2016 by $211,000.

Next, Ms. Schulz breaks down each TIF fund. For 2015 TIF-A has amended expenditures of approximately $547,865 and $1,016,221 budgeted for 2016 amounting to an increase of $468,356. Ms. Schulz explains that this is due to shifting expenses from 2015 projects into the 2016 budget including the Riverwalk and Auburn and Squirrel Road modifications. There are no additional expenses just a large shift in projects.

General maintenance in TIF-A, averages around $124,000 a year and road maintenance adds an additional $45,000 to $59,000 a year, equaling 47% of TIF-A’s budget. The out years, from 2017 to 2020, revenues and expenditures stay relatively consistent because of the adjustments made to personal property. TIF-B’s budget primarily consists of Featherstone and DDI projects for 2015 and 2016. Then projects decrease and there is a corresponding drop in cash between 2015 and 2016 and cash continues to grow. Mr. Dilland asks if there are options for investment for the Cash Fund Balance. Ms. Schulz mentions that she did not initially take advantage of moving funds into Cutwater Asset Management or Oakland County until activity for TIF-B was secured. Most of the reserves are now sitting with Cutwater. A majority of the TIF-B cash is invested with Cutwater.

Mr. Tanghe follows up with Mr. Dilland about meeting Auburn Hills had with a company a few months prior about a new global headquarters. Auburn Hills met with the company once, and company representatives spoke about the importance of signage along I-75. Last week they choose to locate in Auburn Hills. Mr. Tanghe reminds the TIFA Board that they authorized 30,000 for signage. Which is insignificant compared to tax abatements, but Auburn Hills was in tune with the conversation and listened to what was important to this company - signage. This story highlights how having some funds available for use can incentivize businesses and perhaps be the deciding factor for locating in Auburn Hills.

TIF-D’s budget assumes a reduction in the tax base due to property tax revenue loss and a tax revenue decrease from $429,000 in 2015 to $336,000 in 2016. Expenditures for 2015 to 2016 include Featherstone, The Diverging Diamond
Interchange, University Drive Streetscape and Pontiac Road. These projects deplete cash approximately $1,600,000 over the next two years. In 2017, expenditure projections include $150,000 to redo the multi-sports field parking lots and $247,000 for patchwork on Cross Creek and High Meadow. Additional maintenance includes $67,000 for lighting and $80,000 for water. Outside of the special projects, Ms. Schulz says that TIF-D is not expected to see any cash growth until 2018. Mr. Grice adds that the money budgeted for the multi-sports field parking lot is an old projection, and it is believed that the parking lot has held up, however it does not not appear that it will amount to anywhere near the $150,000. Mr. Tanghe provides insight into the fact that TIF-D was capturing nearly ten times what it is today only twelve years ago.

Chairman Hassett asks who defends the City in regards to tax appeals. Mr. Grice and Tanghe respond that our corporation counsel Mr. Beckerleg handles tax appeals and he has extensive experience with the Michigan Tax Tribunal. It is possible that at later meetings, there will be better news about pending tax appeals. Ms. Schulz adds that anything additional upon the 75% reserve will increase the tax base. Chairman Hassett asks for further clarification on TIF-A reduction of the tax base due to non-appeals. Ms. Schulz explains the personal property tax reduction in detail. The City stands to lose approximately $3,300,000 in personal property tax per estimates of the city assessor. Mr. Grice explains that the state decided to take industrial personal property tax off the rolls over the next seven years as a phase-out. The state claims to have formula to replace losses to cities, however it is unclear when or how the money will be replaced. Therefore, the replacement of industrial personal property taxes it is not assumed in the budget. The budget is a conservatively approached document and including a replacement would overstate the budget. The revenue loss is estimated out through 2020 and expected to be fully phased out over seven years.

Ms. Schulz adds that there is a document containing line item detail for each fund that shows out five years. However, the document that will be approved is the bottom line expenditures for the next year. Mr. Grice adds that there is no action required on this part of the budget at this time.

No motion required

BOARD MEMBER COMMENTS

Mr. Tanghe gives an update on the fundraising effort for the amphitheater. The city is currently seeking corporate donations for Phase I of the project. The TIFA Board request for 2016 is $275,000 contributed to the start of the project. Staff is confident that by the end of this year we will have received or at least committed around $875,000 of $1,000,000 in total project cost. The city is also launching a public campaign to allow for opportunities for the public to rally around. The public portion will include more cost effective items such as personalized brick pavers in addition to the much larger corporate donation levels. Mr. Grice adds that he hopes to have a brochure for the Board by the next meeting.

Mr. Goodhall asks about a building under construction off on the West side of Giddings Road. Mr. Herczeg confirms that it is Hydra-Zorb.

Mr. Dilland announces to the Board of Directors that he must tender his resignation from the Board because he and his wife will be moving out of Auburn Hills. He thanks the Board adding that it was a privilege and pleasure to work with everyone in Auburn Hills over the last three years.

ANNOUNCEMENT OF NEXT MEETING – The next regularly scheduled TIFA Board meeting is Tuesday, September 8, 2015 at 4:00 p.m. at City Hall in the Administrative Conference Room.

ADJOURNMENT

Moved by Mr. Dilland to adjourn the meeting at 5:08 p.m.

Supported by Mr. Gupta.

Yes:  Dilland, Goodhall, Gupta, Hassett, Molnar and Price

No:   none

Motion carried

Respectfully submitted,

Steve Goodhall  Samantha Mariuz

Secretary of the Board  Recording Secretary
CITY OF AUBURN HILLS
CITY COUNCIL AGENDA

MEETING DATE: August 24, 2015

“Not Yet Approved”
CITY OF AUBURN HILLS
DOWNTOWN DEVELOPMENT AUTHORITY MEETING
August 17, 2015

LOCATION: Auburn Hills City Hall, Administrative Conference Room, 1827 North Squirrel Road, Auburn Hills, Michigan 48326

CALL TO ORDER: Chairman Spurlin called the meeting to order at 5:37 PM.

ROLL CALL
Present: Genautis, Gliniecki, McDaniel, Spurlin, Travnikar, Wise and Young
Absent: Hutchison, Volk
Also Present: Executive Director Grice, Management Assistant Mariuz
Guests: None

PERSONS WISHING TO BE HEARD
None

CORRESPONDENCE & PRESENTATIONS
Mr. Grice distributed an invitation to a tailgate for Oakland University’s Homecoming Football Game to the Board.

APPROVAL OF MINUTES
Moved by Vice Chairman Young to approve the June 15, 2015 minutes as submitted.
Seconded by Mr. Travnikar
Yes: Genautis, Gliniecki, McDaniel, Spurlin, Travnikar, Wise and Young
No: None
Motion carried

FINANCIAL REPORT
Mr. Grice informs the Board that Financial Reports will begin in 2016. The reports will review the month prior to the meeting and summarize the financial data for that period.

OLD BUSINESS
None

NEW BUSINESS
7a. Approve Director of Authorities Position
Mr. Grice presented a memo dates August 10, 2015 about the creation a director of authorities’ position. Mr. Grice explains that the TIFA Board of Directors has already approved this position. The position is being created because the expectations and demands of the DDA, TIFA and BRA Boards require time and a designated individual. In the beginning, the TIFA will contribute the lion’s share of funding for the position. As the DDA increases in tax capture revenue, its portion of commitment to the position salary will increase correspondingly.

Chairman Spurlin asks about the precedent of sharing among boards with other cities. Mayor McDaniel explains the structure of the organization and how reporting the City Manager and Assistant City Manager works and that this position will ensure that they are not spread too thin and there is always someone directly accountable for our authorities. Chairman Spurlin responds that he likes the fact that this position will create synergy between authorities that have a lot of overlap in jurisdiction and responsibility.
Mr. Gliniecki asks if we looked to other municipalities for examples of this type of position. Mr. Mariuz acknowledges that research was conducted about DDA executive directors. Mayor McDaniel adds that we are unique in the fact that this position will be shared among three authorities, but it is not necessarily a new concept.

Mr. Gliniecki asks if the DDA’s share is being supplemented by the City and TIFA. Mr. Grice acknowledges that the DDA portion is being supplemented by the TIFA and BRA. This will continue until such time when the DDA has enough development and tax capture to support 50% of the position. The position will report to the City Manager’s Office. Mr. Gliniecki clarifies that the DDA will not be deficit spending. Mr. Grice confirms that the DDA will not be allowed to deficit spend. The TIFA will continue to cover the DDA’s position of costs. Chairman Spurlin asks if the DDA will be paying the TIFA back. Mr. Grice responds with no, the DDA will not be paying back the TIFA for monies dedicated to the director of authorities’ position. Mr. Grice shares with the group that we are looking at possible holding a joint meeting over the winter months.

Moved by Chairman Spurlin to approve the attached resolution and compensation package approving the creation of the new Director of Authorities position.
Seconded by Vice Chairman Young.
Yes: Genautis, Gliniecki, McDaniel, Spurlin, Travnikar, Wise and Young
No: None
Motion carried

7b. Review and Recommend 2016 Budget
Mr. Grice presents a memo dated August 13, 2015 about the proposed 2016 DDA budget. He explains to the Board that typically, the month of August provides a first look at the overall budget and then in September, the Board would have a second look at the budget. However, our budget for 2016 is extremely conservative and assumes zero growth beyond the Consumer Price Index (inflation). Mr. Grice adds that for the next few years, the DDA will be heavily supplemented by the City General Fund and the TIFA. As a result, many of the operating expenses directly associated with the DDA are not reflected in this budget. This budget includes roughly $11,000 for supplies, contractual services, and membership dues associated with downtown organizations.

Moved by Vice Chairman Young to approve the 2016 DDA Budget as reviewed and submitted by the DDA Board of Directors. Furthermore, recommend to City Council the inclusion of this budget in the City’s overall budget document.
Seconded by Mayor McDaniel.
Yes: Genautis, Gliniecki, McDaniel, Spurlin, Travnikar, Wise and Young
No: None
Motion carried

BOARD MEMBER COMMENTS
Group discussion ensued about downtown project updates, attracting college students to the area and newly acquired city property. The Board asks for additional information regarding development progress in the district as it becomes available. Staff will send information to the board about developments within the district as it becomes available and after City Council has received notice.

ANNOUNCEMENT OF NEXT MEETING – The next regularly scheduled Downtown Development Authority Board of Directors Meeting is Monday, September 21, 2015 at 5:30 PM in the City Hall Administrative Conference Room.

ADJOURNMENT
Moved by Mr. Volk to adjourn the meeting at 6:16 p.m.
Supported by Vice Chairman Young.
Yes: Genautis, Hutchison, McDaniel, Spurlin, Travnikar, Volk, Wise and Young
No: None
Motion carried

Respectfully submitted,

Donald K. Grice
Executive Director

Samantha R. Mariuz
Recording Secretary
INTRODUCTION AND HISTORY

The 2012-2015 Horticulture Services and Downtown Snow Removal Contract, which serves the Opdyke right-of-way and the Downtown, was awarded to Curbco, Inc. on October 11, 2012. For the duration of the contract, Curbco has proven themselves to be professional and reliable, providing excellent service and prompt response to staff requests. The existing contract is set to expire this October, however, it includes an option to extend for an additional two years as noted from the following excerpt:

This is intended as a three year contract; if the City of Auburn Hills and the awarded contractor are satisfied with the contract arrangement, the contract may be extended up to an additional two years. Both parties must be in agreement on the two year extension.

City staff met with representatives from Curbco Inc. and negotiated a zero increase on horticulture services and a 5-7% increase on snow removal costs. It should be noted that the increase on snow removal is only reflective of rising costs on product (ice melt), so the overall impact to the total contract is minimal (approximately $2200). The proposed increase is consistent with ice control and salt prices across the industry and staff has determined it appropriate on cost of product.

Contract costs for snow removal are currently $31,676.50 with the maximum proposed 7% increase the new cost would be $33,893.86. Horticulture cost would remain at $93,000.00, so the new contract costs would be fixed not-to exceed $126,893.86.

Furthermore, extending the existing contract provides an opportunity to align future horticulture services contracts into one agreement for out years. The University Bridge DDI, Parkways Blvd., North Squirrel corridor and University Drive Streetscape are all currently under construction and each of those areas will require additional horticultural maintenance starting in fall of 2016 and spring 2017. In order to simplify management and increase efficiency, intentions are to consolidate all of these aforementioned zones into one horticulture services contract to be bid next year and commence in fall of 2016. Therefore, staff is only requesting a one year extension.

Since TIFA A and TIFA B fund the existing contract it was necessary to seek the TIFA Board’s approval. At their meeting on August 11, 2015, the TIFA Board unanimously approved the requested one year extension.

STAFF RECOMMENDATION

Staff recommends a one year extension of the Horticulture Services Contract.

MOTION

Move to approve a one year contract extension to the Horticulture Services and Snow Removal Contract to Curbco Inc. in the not-to-exceed amount of $126,893.86.

I CONCUR:  
THOMAS A. TANGHE, CITY MANAGER
To: Mayor and City Council
From: Thomas A. Tanghe, City Manager; Steven J. Cohen, Director of Community Development; Shawn Keenan, Assistant City Planner
Submitted: August 20, 2015
Subject: Shield Material Handling - North American Headquarters
Motion – Approval of Site Plan

INTRODUCTION
This is a request for approval to construct a new 75,050 sq. ft. North American headquarters, warehouse and distribution facility for Shield Material Handling on a 6.26 acre parcel located on the north side of North Atlantic Boulevard, at the terminus of Continental Drive. The parcel is zoned I-1, Light Industrial district. Approximately 72,550 sq. ft. of the building will be utilized for warehouse and distribution operations while the remaining 2,500 sq. ft. will be designed for office space.

Shield Material Handling, formerly known as DLS Detroit, is a Korea-based international company that provides complete logistics services to tier one automotive suppliers in Asia, Europe, and North America. Their partners include Fiat Chrysler Automobiles, General Motors, Mazda, Opel, and Suzuki.

The proposed Auburn Hills facility will provide warehouse and distribution services for tier one automotive suppliers in the area, including PMA and Ricardo Valeo.

The new facility will initially employ 45 people and is expected to provide ample room for the company to grow and expand its operations.

Construction for this project is expected to begin in September 2015 with completion anticipated to take place in May 2016. Total investment for this project is estimated at $5.7 million.
STAFF RECOMMENDATION

Please be advised that this project has been reviewed by the City’s Administrative Site Plan Review Team (consisting of the City Manager, Police Department, Fire Department, Community Development Department, Department of Public Works, and Engineering Consultant) and has received a recommendation for approval.

We recommend Conditional Approval of the Site Plan and offer the following discretionary findings of fact:

1. The Site Plan contains sufficient basic information required by the Zoning Ordinance for a recommendation.
2. The requirements of Section 1815, Items 7A-7E of the Zoning Ordinance can be met as follows:
   a) All requirements and standards of the Zoning Ordinance, and other city Ordinances, can be met.
   b) Safe, convenient vehicular and pedestrian ingress/egress has been depicted; primary access will be to North Atlantic Boulevard.
   c) Traffic circulation features within the site and the location of parking areas avoid common traffic problems and can promote safety.
   d) A satisfactory and harmonious relationship will exist between the proposed development and surrounding area.
   e) The proposed use will not have an unreasonable, detrimental or injurious effect upon the natural characteristics of the subject parcel, or the adjacent area.
3. Based upon the project’s total square footage, 54 parking spaces are required and 60 parking spaces are depicted.
4. The parking layout meets minimum requirements and parking spaces are provided for the handicapped (5 are required and 5 will be provided). One van accessible space will be provided.
5. Building and parking setback requirements will be met.
6. Greenbelts will be provided.
7. Landscape requirements will be met and calculations have been submitted.
8. A note indicates that exterior lighting shall meet the requirements of the Zoning Ordinance. Pole and wall-mounted lighting shall be shielded and directed downward. Lamp bulbs and lens shall not extend below the light fixture shields. Light poles are designed to be 20 feet in height from finished grade.
9. A note indicates that signs shall meet the requirements of the Zoning Ordinance.
10. A note indicates that parking spaces shall be double striped.
11. Ground-mounted mechanical equipment will be screened.
12. A note indicates that there will be no pallet storage, overnight vehicles, or trailer storage.
13. An eight foot pathway will be constructed along Atlantic Boulevard. Complete Streets considerations were made as part of the site design as a sidewalk is proposed from the pathway to the building.
14. A Tree Removal Permit is not required.
15. The developer has submitted a USGBC LEED checklist identifying a number of green/sustainable design elements being incorporated into the development. At this time the owner is not proposing to pursue LEED certification.

Condition:
1. The developer has agreed to prep the parking lot for two electric vehicle charging stations. They will install electrical stubs at planned station locations and will run conduit from the power source to the stubs at time of construction to support the future installation of the charging stations, when needed.

PLANNING COMMISSION RECOMMENDATION
Recommended Approval on August 18, 2015 (5-0 vote).

MOTION
“Move to accept the Planning Commission’s recommendation and approve the Site Plan for Shield Material Handling, subject to staff and consultants' conditions.”

I CONCUR: THOMAS A. TANGHE, CITY MANAGER
1. CALL TO ORDER: Planning Commission Chairperson Ouellette called the meeting to order at 7:00 p.m.

2. ROLL CALL OF PLANNING COMMISSION:
   - Present: Beidoun, Justice, Mitchell, Ochs, Ouellette
   - Absent: Hitchcock, Mendieta, Pierce, Shearer
   - Also Present: Community Development Director Cohen, Assistant City Planner Keenan
   - Guests: 20

   LOCATION: City Council Chamber, 1827 N. Squirrel Road, Auburn Hills, MI 48326

5. PETITIONERS

5a. Shield Material Handling (7:02 p.m.)
Mr. Keenan introduced the request from Cunningham Limp Company to construct a 75,050 sq. ft. North American headquarters, warehouse and distribution facility for Shield Material Handling. He noted the site was located on the north and east side of North Atlantic Boulevard, at the end of Continental Drive and that the 6.26 acre parcel is zoned I-1 Light Industrial.

Mr. Keenan described the new facility as having approximately 2,500 sq. ft. of office space with the remaining 72,550 designated for warehouse. He explained that the site provides ample room for trucks to access and maneuver on the site and that the developer has agreed to prep the site for a future electric vehicle charging station.

Mr. Keenan informed the Planning Commission that Shield Material Handling is a Korea-based international company that provides complete logistics services to tier one automotive suppliers. He explained that the facility will provide services to the tier one automotive suppliers in the region, including PMA and Ricardo Valeo. He also noted that the company has operations in Asia, Europe, and that the Auburn Hills site will be the only site in the United States.

Mr. Keenan explained that the company will employee 45 people and that the site provides the company room to grow its operations. He noted that the goal is for construction to begin in September 2015 with completion anticipated the May 2016 and that the total investment is estimated at $5.7 million.

Mr. Eugene Paik, representing Shield Material Handling, introduced himself and informed the Planning Commission he would be happy to answer any questions.

Mr. Ouellette requested Mr. Paik to give an outline of what his company does.

Mr. Paik explained Shield Material Handling supports tier 1 auto suppliers in the region with logistics handling, along with warehousing light repackaging and materials services.

Mr. Ouellette inquired if Mr. Paik has other businesses located in Auburn Hills.

Mr. Paik indicates he also represents PHA, a tier 1 supplier to the U.S. auto industry.

Moved by Ms. Mitchell to recommend to City Council approval of the Site Plan for Shield Material Handling subject to staff and consultants’ conditions.

Supported by Mr. Beidoun.

VOTE: Yes: Beidoun, Justice, Mitchell, Ochs, Ouellette
      No: None

Motion Carried (5-0)
Development Application

Project Name: SHIELD MATERIAL HANDLING

General Project Location: AUBURN HILLS CORPORATE CTR

Parcel Size: 6.26  Zoning: 1-1

Sidwell Number(s): 14-04-200-031

Project Description: NEW OFFICE & WAREHOUSING FACILITY

Building Size (sq. ft.): 77,550 SQ FT

City Use Only

Address: 

Date Received: 7-29-15

Fees Paid: 

Sign(s) Escrow: 

SP #: 156010

SLU # (s): 

LD/LE/SUB #: 

RZ #: 

PUD #: 

ZBA #: 

Check requested review(s)

☐ Site Plan

☐ Tree Removal Permit

☐ Special Land Use Permit(s) __________________________

☐ Land Division

☐ Land Exchange

☐ Subdivision

☐ Planned Unit Development - Step 1/Step 2/Combined

☐ Rezoning _______ to ____________

☐ ZBA Variance or Interpretation (see supplemental application)

☐ Other ______________________________

Applicant

Name: DONALD WEBB PE

Signature: _____________________________

Business Name and Address: CUNNINGHAM LIMP COMPANY

39300 W. 12 MILE ROAD, 3-200

218

City: F/ILLS  State: MI  Zip Code: 48331  Phone Number: 488-2300

Fax Number: N/A  Alt. Phone Number(s): 218-880-0506

Property Owner(s)

Name: Donald R. Keyley, Jr

Signature: _____________________________

Business Name and Address: AUBURN HILLS CORPORATE CENTER, LLC

34124 FREEDOM ROAD

218

City: FARMINGTON  State: MI  Zip Code: 48325  Phone Number: 314-9045

(Provide additional sheet if necessary for multiple property owners)

Please contact the City of Auburn Hills Community Development Department,
1827 N. Squirrel Road, Auburn Hills, MI 48326 / Phone: 248-364-6900  Fax: 248-364-6939
Home Page Address: http://www.auburnhills.org

INV. # 35567  $3915
August 12, 2015

Mr. Shawn Keenan, AICP
Assistant City Planner
CITY OF AUBURN HILLS
1827 Squirrel Road
Auburn Hills, Michigan 48326

RE: Shield Material Handling

Dear Mr. Keenan:

We have completed the first site plan review for the above referenced project with respect to grading, paving, storm drainage/detention, and availability of municipal utilities to serve the site. The site plan, received by this office on August 10, 2015 was prepared by Professional Engineering Associates. The review comments are noted below.

PERMITS:
Various permits will be required for this site, including but not limited to the following:
- Soil erosion permit from O.C.W.R.G.
- Water main extension permit from M.D.E.Q.

GENERAL/PERMITS:
The site, currently vacant, is located along the east side of Atlantic Boulevard, north of Continental Drive. The applicant is proposing to construct a 75,550 sq. ft. single story material handling facility with a small office portion. There are three driveways proposed for the site. The proposed parcel is zoned I-1 (Light Industrial). Adjacent parcels to the north, south, east and west are zoned I-1. A complete legal description of the parcel is shown on the plan. The City of Auburn Hills Standard Notes and Fire Department Notes are included on the plans. A landscape plan was included in the plan set and appears to be acceptable. The Auburn Hills Standard Details for Storm Sewer and Water Main were not included in the plan set and will need to be in the engineering review submittal. Two benchmarks are shown on the plan and appear to be acceptable. Furthermore, a soil erosion and sedimentation control plan is needed for the engineering review.

MUNICIPAL UTILITIES:
There is an existing 12” water main running along the east side of North Atlantic Boulevard and an 8” stub within the east property line. The plans indicate a new 8” water main to be extended from the 8” stub, looping around the north and south side of the proposed building to connect to the existing 12” water main. An existing section of 12” water main on the south side of the site will need to be replaced to provide proper cover after the site is developed. A proposed 12’ easement is shown for the new 12” water main but not for the 8” water main. A fire
line and a domestic lead are shown on the plans but the size and material are not listed and this shall be required for the engineering review. There are a total of four (4) fire hydrants proposed on the site.

There is an existing 12” sanitary sewer running east to west on the north side of North Atlantic Drive. The plans indicate a connection to the existing sanitary sewer main. A 6” sanitary lead is shown from the south side of the proposed building to the existing sanitary sewer main. Cleanouts are shown on the sanitary sewer lead at a maximum of every 100 feet. Lead size, slope, and material are listed in the utility notes.

STORM SEWER AND DETENTION:
The plans do not appear to address stormwater quality per City requirements. A means of stormwater treatment shall be added prior to each outlet from the site. This can be addressed during the engineering review. The proposed site has stormwater detention provided by two (2) existing detention basins located east and north of the property per the “Drainage District Plan” for the Auburn Hills Corporate Center. Additional information for the Drainage District Plan shall be provided with the engineering submittal and also site runoff calculations. Storm sewer profiles have not been provided, and will need to be included in the engineering submittal along with design calculations for the storm sewer.

PAVING:
Site access is proposed with a total of three driveways. Two (2) drives are proposed on the south side of the site and one (1) is proposed on the north of the site. It appears that the north drive will be used primarily for deliveries and loading. Parking is proposed for the new building on the south side of the site. Pavement slopes for drive areas appear to remain between 1% and 6%, with parking areas between 1% and 4%. An asphalt pathway is also proposed around the site. Pavement cross-sections and details have been provided for this submission and appear to be acceptable.

GRADING:
The existing site slopes to the northeast with the steepest section being along the southwest corner of the site. The proposed site work will not substantially alter the existing grading for the paved portion. Existing drainage is conveyed via overland flow. The proposed drainage in the remaining greenspace will be directed to two catch basins in the west part of the site. Notes detailing required minimum cover for storm sewer, sanitary sewer and water main are included in the plans. Retaining walls are proposed for the loading dock on the north side of the site; calculations and details are not provided but will be required for the engineering submittal.

TRAFFIC:
Access to the site is proposed via three separate driveways from North Atlantic Boulevard. All internal drive aisles are at least twenty-four (24) feet in width and allow for two-way traffic flow. The southeast driveway width shall be increased to twenty-four (24) feet from edge of metal to edge of metal. Additionally, the radii on the entrance driveways shall be a minimum of thirty-five (35) feet.

Traffic control signing or parking restriction/fire lane signing is not indicated on the plan. This information will need to be addressed and then reviewed by the City Police and Fire Departments prior to final engineering approval. Sixty (60) parking spaces are proposed onsite for initial construction, including five (5) accessible spaces. An additional forty-four (44) spaces are land banked for future parking.

Sidewalk is proposed around the east and south sides of the building to provide access for employees and visitors from the parking lot into the building.
RECOMMENDATIONS:
The site plan is in substantial compliance with City of Auburn Hills requirements, and has been stamped “Approved” by our office. We ask that the site plan approval acknowledge the following:

1. The site improvement plan, designed in accordance with Ordinance No. 806, shall be submitted to the City for review and approval prior to construction. A detailed cost estimate for the improvements shall be submitted with the plans signed and sealed by the design engineer.

If you have any questions or are in need of any further information, please feel free to contact our office.

Sincerely,

OHM Advisors

[Signature]

Kimberly Klieber for Timothy J. Judici P.E.

Transmitted via e-mail to Shawn Keenan: August 12, 2015
cc: File

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## LEED v4 for BD+C: New Construction and Major Renovation

### Project Checklist

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#### Totals

- **Points Earned:** 36
- **Possible Points:** 110
- **Certified:** 40 to 49 points
- **Silver:** 50 to 59 points
- **Gold:** 60 to 79 points
- **Platinum:** 80 to 110
CHECK LIST

PROJECT NAME

Shield Material Handling

(Check all that apply)

✓ SITE PLAN

SPECIAL LAND USE

TREE REMOVAL PERMIT

REZONING

PUD

The following items have not been included in your packet of information since they are either common non-controversial items or the recommendations have been noted in the project’s cover letter. However, if you wish to see a copy they are on file in the Community Development Department.

(Check all that apply)

✓ Public Notice
✓ Police Department Approval Letter
✓ Fire Department Approval Letter
N/A Citizen’s Participation Letter and Report
CONSTRUCTION CONTRACTOR AGREES THAT IN ACCORDANCE WITH GENERALLY ACCEPTED CONSTRUCTION PRACTICES, CONSTRUCTION CONTRACTOR WILL BE REQUIRED TO ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THE PROJECT, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY; THAT THIS REQUIREMENT SHALL BE MADE TO APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS, AND CONSTRUCTION CONTRACTOR FURTHER AGREES TO DEFEND, INDEMNIFY AND HOLD DESIGN PROFESSIONAL HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT EXCEPTING LIABILITY ARISING FROM THE SOLE NEGLIGENCE OF THE DESIGN PROFESSIONAL.
To: Mayor and City Council  
From: Thomas A. Tanghe, City Manager, James Manning, Fire Chief  
Submitted: August 20, 2015  
Subject: Motion – Move to approve purchase of a new ambulance

INTRODUCTION AND HISTORY

The fire department is in need of a new ambulance to meet the current and future needs of the community. The fire ambulance fleet was reduced by one (1) ambulance due to unrepairable body mounts that lost structural integrity due to corrosion. The fire department had the ambulance inspected by a local body shop for possible repair and it was determined that the parts are not available. The ambulance is a 2002 model with over 143,000 miles.

Current Fire Ambulance Apparatus

Currently we have one (1) frontline ambulance to respond to all medical emergencies. Our current response model calls for our second frontline ambulance to be in service 7 days a week, from 8 AM to 5 PM at station 3 on Joslyn. The Rochester Hills fire department has loaned the fire department an ambulance to cover our operations.

On August 11, 2015, the fire department posted a request for proposals on the Michigan Inter-Governmental Trade Network, (MITN) for the purchase of a new ambulance. The request for proposals was sent out to more than 40 companies. The ambulance specifications covered several safety and operational aspects that the fire department currently uses on the in-service ambulance. As the time to delivery is important, the specifications were written to draw proposals for ambulances that are currently built or in the process of being built.

On August 19, 2015, we received 9 proposals representing 7 different manufacturers. The proposals range in price between $142,926 to a high of $205,357. Staff reviewed the bids, checking for compliance with our ambulance specifications. The manufacturers length of time in business and the number of ambulances built were also taken into consideration. Staff followed up with other agencies that have ambulances built by the companies represented in the proposals.

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<tr>
<th>Representative</th>
<th>Mercy Sales</th>
<th>AEV</th>
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The Emergency Vehicles Plus proposal (EVP+ #1) is the bid that meets the majority of the requested specifications and will provide the fire department with the best working platform compared to the other proposals. While this proposal may not be the lowest bid or earliest delivered, it offers the most occupant safety by having critical features necessary for treating patients within arm’s reach of the seat belted attendant. This greatly reduces the need for the attendant to stand up while the ambulance is moving.

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ox:\CITY COUNCIL PACKET\AUGUST 24\9b. Cover Memo - Ambulance Purchase.Docx
This proposal also matches the layout of our current ambulance. The consistency in layout is important as our personnel are not assigned to one specific vehicle. The proposed ambulance allows our personnel to carry their firefighting gear which is important as our personnel serve dual roles between fire suppression and EMS. The difference in delivery dates is a matter of weeks. Considering this vehicle will be used daily for a number of years, we believe the long term benefit outweighs the short delay.

Company Information

Wheeled Coach Industries, Inc. presently operates a facility in Orlando, Florida. This modern facility consist of 311,000 square feet and includes both ambulance production and office space.

Wheeled Industries, Inc., an ISO 9001:2008 certified company, produced in excess of one thousand (1,000) completed units within the last twelve (12) months. Wheeled Coach Industries, Inc. is also a member in good standing of the Ambulance Manufacturers’ Division (AMD) of the National Truck Equipment Association (NTEA).

Emergency Vehicles Plus, EVP, is a Michigan sales representative for Wheeled Coach Industries, Inc. EVP is a full service emergency vehicle dealership. EVP is the dealership that coordinated the purchase of our new fire engine and the remount of our current ambulance after it was severely damaged in a crash. Our experience dealing with representatives from EVP has been excellent.

Public Safety Advisory Committee

On August 19, 2015, the Public Safety Advisory Committee held a special meeting to review the fire department’s recommended ambulance proposal. The special meeting was called by the fire department due to the short timeline created by the loss of the department’s second ambulance. The Public Safety Advisory Committee approved the recommendation by the fire department to accept proposal 1 from Emergency Vehicles Plus for a Wheeled Coach ambulance in the amount of $163,910.

The City’s Fleet Division has $180,000 budgeted/designated for an ambulance in the 2015 budget.

STAFF RECOMMENDATION

Approve the purchase of a Wheeled Coach ambulance as proposed by Emergency Vehicles Plus in proposal #1 in the amount of $163,910.

MOTION

Move to approve the fire department’s purchase of a Wheeled Coach ambulance from Emergency Vehicles Plus as specified in proposal EVP+ #1 in the amount of $163,910.

I CONCUR: ____________________________

Thomas A. Tanghe, CITY MANAGER
An early-morning fire left residents of more than a dozen condominiums on the southwest side of Auburn Hills homeless on Sunday.

By Paul Kampe

A smoke detector continued to chirp Monday afternoon at the Bloomfield Village condominium complex on the southwest side of Auburn Hills, nearly 36 hours after a three-alarm fire tore through one building, leaving residents in each of its 16 units without a home.

The fire occurred around 3:45 a.m. Sunday, Aug. 16 on the 900 block of Bloomfield Village Boulevard. Its cause has yet to be determined by investigators, but it is believed to have begun in an empty condo.

Shannon Coughlin, an employee of The Oakland Press, heard a loud banging noise, assuming it was coming from a neighbor.

“It threw me off,” she said. Coughlin then looked out the window.

“The sky was orange,” she said.

Shortly thereafter, Coughlin heard a police officer yelling, instructing residents to exit the building. The pleas reached Coughlin and her two roommates before their smoke detector had even begun to sound.

All the building’s residents were safely evacuated from the fire, which started on the building’s rooftop, according to a press release from the Auburn Hills Fire Department.

Online: More photos from the fire and cleanup are available at Media.TheOaklandPress.com
Each of the building's condos were rendered uninhabitable due to either fire damage or heavy smoke and water damage, authorities said. Despite the tragedy, Coughlin said she and her two roommates were fortunate to escape injury.

"We were very lucky," she said. "We were on the complete opposite end. Ours may have been one of the (less damaged) ones.

"Fortunately, we were able to go in and salvage some of our belongings... I got all of my important, sentimental items."

Living room furniture and other kitchen items were lost to the fire, Coughlin said, adding their bedrooms were covered with insulation from the ceiling.

"They were just pouring water on it for hours," she said.

Coughlin said she plans to stay with friends and family while the building is repaired.

Katherine Shaw had recently moved into her condo, but she was not home at the time of the fire.

"I drove by here because I was going to do some work and I saw it was all burned," she said. "People were standing outside and were looking for all of their (possessions). It was just kind of a mess.

"I'm just glad nobody got hurt."

Shaw returned Monday to claim possessions, including a chair, as insurance representatives arrived to survey the damage.

The fire was controlled in a little over an hour, Auburn Hills Fire Chief James Manning said, adding two firefighters suffered minor injuries in the effort. The American Red Cross assisted in relocating some residents.

Fire personnel from Rochester Hills, Rochester, Troy, Bloomfield, Oakland and Independence townships, as well as Auburn Hills police, assisted the Auburn Hills Fire Department on the scene.
Clamp supplier to lay off up to 250

Auburn Hills facility among DE-STA-CO sites to lose jobs

BY LAUREN ABDEL-RAZZAQ
The Detroit News

DE-STA-CO, an Auburn Hills-based supplier of work-holding and automation equipment, has announced it will be consolidating operations at three of its Midwest facilities, including two plants in Michigan.

About 200 to 250 workers at the company's Auburn Hills, Charlevoix and Wheeling, Illinois, plants will lose their jobs as production is shifted away from those facilities in the next 18-24 months, said Darren Greene, director of Global Marketing and Business Intelligence.

The company is consolidating operations at its plant in Mount Juliet, Tennessee, just outside of Nashville.

"This new facility supports our focus on developing and manufacturing market-leading high-performance work-holding and automation solutions," Mats Ceder, president of DE-STA-CO, said in a statement. "A consolidated manufacturing operation helps us achieve a number of customer service, innovation and efficiency goals, and positions the company for further growth."

According to a Worker Adjustment and Retraining Notification filed with the state of Michigan last week, production of bar clamps and other tools to assist workers at the Auburn Hills manufacturing plant at 1025 Doris Road in Auburn Hills will cease on or around Oct. 9, 2015.

The first set of terminations should come on Oct. 2 with subsequent terminations on Oct. 9, Oct. 30, Nov 30 and Dec. 31.

According to the notice, 57 employees will be affected. The positions include 20 operators, eight set-up technicians, one machinist, one millwright and two die makers, among others.

Since the Auburn Hills office also serves as the company's regional Americas headquarters and corporate office, DE-STA-CO says it will maintain its customer service and engineering presence in Auburn Hills.

About 100 additional employees at the Charlevoix plant will be laid off. That plant produces grippers and other holding parts for robots.

The Wheeling plant also has about 100 workers that will be laid off. That plant makes rotary indexers.

DE-STA-CO's remote handling equipment business in Red Wing, Minnesota, is unaffected by the consolidation.

Greene said terminated employees willing to move can apply for jobs at the Tennessee facility.
AUBURN HILLS

MichiCon 2015 gaming convention coming to Oakland U. on Saturday

By Brian Johnston
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Annual gaming convention MichiCon will be at Oakland University Saturday, Aug. 8, according to the convention’s website.

The event, which features board games, card games, role-playing games, miniature games and more, will take place from 8 a.m. to 10 p.m. in the Oakland Center Ballrooms.

Admission is $10 and youth admission is $7 with a paid adult.

"With very few exceptions, there are no separate event fees, so pay one price and play all day," reads the MichiCon’s Facebook page.

Metro Detroit Gamers have been running conventions since 1972, according to the group’s website.

Oakland University is located at 2200 North Squirrel Road.

For more information, visit https://metrodetroitgamers.wordpress.com/ or email mdggamingevents@gmail.com.
OAKLAND COUNTY

TI Automotive and Shift Digital expansions to add 190 jobs

TI Automotive of Auburn Hills and Sanctus, (dba Shift Digital) of Birmingham were approved for incentives to support their expansions by the Michigan Strategic Fund. The projects are expected to create 190 new jobs and generate $9.3 million in investments, according to a statement by The Michigan Economic Development Corporation.

Shift Digitalis, a digital marketing and technology solutions company for automotive clients, plans to expand with new offices in downtown Birmingham to accommodate work for new contracts. The project is expected to create 93 jobs and generate a capital investment of nearly $2.3 million. Shift Digitalis was awarded a $463,000 performance-based grant. For more information, visit www.shiftdigital.com.

TI Automotive, a supplier of automotive fluid storage, carrying and delivery technology, is headquartered in Oxford, England.

TI Automotive is leasing a new build-to-suit facility to its corporate offices in Auburn Hills, investing more than $7 million and creating 97 jobs. The company was awarded a $500,000 performance-based grant. The city of Auburn Hills has offered a property tax abatement in support of the project. For more information, visit www.tiautomotive.com.

For more information, visit michiganbusiness.org.
— Staff writer Kathy Blake

AUBURN HILLS

Officials to discuss future of former OU presidential residence

By Paul Kampe
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The future of Sunset Terrace, the former home of past Oakland University presidents, will be discussed by school officials Thursday.

Possible plans for future use include renovating the home as a Dodge Museum complex or an alumni house.

The proposals will be discussed by the Oakland University Board of Trustees' Facilities and New Development Projects Committee during a meeting Thursday afternoon.

Current Oakland University president George Hynd does not live in the home, located on the eastern side of campus, as his predecessors have.

The Rochester-area school instead pays for Hynd's off-campus residence.

The committee will also discuss a possible $70 million renovation project for the Oakland Center, the campus' student center, and the status of a culvert replacement project on the north side of the main campus.

Thursday's meeting begins at 4 p.m. in the Elliott Hall auditorium. Visit oakland.edu/bot for more information.

AUBURN HILLS

No injuries reported in three-alarm blaze at condominium complex

A 16-condominium complex in Auburn Hills was ravaged by a Sunday morning three-alarm fire that entered through the rooftop, WDIV reports.

Auburn Hills Fire Department officials responded to reports from residents of a blaze coming from an unoccupied unit at 3:42 a.m. The complex is located in the 900 block of Bloomfield Village Boulevard.

No injuries were reported during the incident.

— Staff writer David Grocki
ASBURY HILLS

Dodge museum, student center expansion discussed for OU

By Paul Kampe
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Big changes could be coming to long-standing buildings on the campus of Oakland University, but any activity could still be far off.

A subcommittee of the school's board of trustees reviewed plans for the possible repurposing of a home on the eastern side of campus reserved for the acting president at the Rochester-area school, as well as other projects, at a Thursday meeting.

Construction for a museum dedicated to the Dodge brothers — whose history intertwines with the school — could begin later this year or early 2016. John Dodge and brother Horace Dodge are the namesakes of the school's Dodge Hall of Engineering. Their first car was tested on the grounds that would later be used to build Sunset Terrace, which was built as a retirement home in 1953. Its use by Oakland University, though, has varied over the decades.

"This started when we realized we weren't (adequately) telling the Dodge brothers story," Meadow Brook Hall executive director Geoffrey Upward said. "It's the beginning of Oakland's story."

The museum could open as early as next summer with a price tag of approximately $675,000, with $250,000 coming from a grant from the Chrysler Foundation and the remainder paid by Meadow Brook Hall gift funding and reserves.

Plans have been scaled back — a time capsule and workshop have been eliminated — since their introduction in May and would cost some $200,000 less.

Upward noted Dodge has expressed great interest in the potential project, adding a backup plan has been discussed to bring the museum to another location on campus.

The Facilities and New Development Projects Committee is also entertaining a concept to use the home for an alumni meeting house or updating the home for its continued use as the presidential residence.

Numerous upgrades would be needed to continue using the home for the school's president, but the concept is "still alive and kicking," according to committee chair Scott Kunsman.

Current president George Hynd is not living in the home, known as Sunset Terrace, as several of his predecessors, including most recently Gary Bussiere, have done. The school pays for Hynd's off-campus residence.

Meanwhile, on the school's main campus, a potential $70 million renovation project for the Oakland Center was also discussed. The project would be just the latest expansion for the building, which was originally built in 1958, a year after the school was founded.

The project would be completed in two phases, adding nearly 85,000 square feet to the 140,000-square-foot building.

"If we're going to do this, let's not just go big, but be innovative," committee member Mark Schussel said.

A $3.5 million project, funded by food service partner Chartwells, is already underway inside the Oakland Center to update the food court. The project is expected to be complete by the start of the fall semester.

The facilities committee will also consider a possible project to construct a new facility at an alternate location rather than updating the existing building. Another committee is scheduled to visit other schools, including Eastern Michigan University, to better gauge the possibilities for Oakland.

No action was taken by the committee Thursday and both projects are subject to approval by the school's board of trustees, which is not scheduled to meet again until late-October.

The committee also reviewed progress on a project to replace a failing culvert on the north side of the main campus. The $2.5 million project is expected to be completed by Sept. 1, prior to the start of the fall semester.

Hynd also spoke about plans to create an updated campus master plan. A firm has been hired to assist school leaders and a liaison committee is being established, he said.

The facilities committee expects to meet again within the next month, where it will again review Thursday's agenda items as well as additional projects.
Avondale Gets New Principal

By Dave Phillips
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Avondale Middle School will have a new principal this year as Dannon Holley was officially appointed to that role during a meeting this week.

Holley, who became a teacher in 2002 at Bates Academy in Detroit, was most recently the principal of University Preparatory High School.

"I look forward to the endless possibilities, working in collaboration with the talent in this district to drive student achievement," Holley said.

"I'm excited to build relationships with staff, students, parents and the members of the Avondale community and I'm confident that the great work that we do together will result in providing the very best education for all Avondale students."

Holley said he has a "very organic approach" to working with people.

"I place a lot of importance on gathering information and working in collaboration," he said. "It's how you can focus on a common goal and see results."

Holley earned a bachelor of arts in education degree from Western Michigan University and served as a command post controller at the Michigan Air National Guard in the U.S. Air Force. He attended airmen leadership school and earned a master of educational leadership and policy studies degree from Wayne State University.

"Holley's commitment to student success was evident during the interview process and placed him ahead of the other candidates," Avondale Superintendent James Schwarz said.