



The City of Auburn Hills
City Council Meeting
Minutes

May 22, 2017

CALL TO ORDER: Mayor McDaniel at 7:00 p.m.
LOCATION: City Council Chamber, 1827 N. Squirrel Road, Auburn Hills, MI 48326
Present: Mayor McDaniel, Council Members Burmeister, Hammond, Kittle, Knight, Mitchell, and Verbeke.
Absent: None
Also Present: City Manager Tanghe, Assistant City Manager Grice, City Attorney Beckerleg, Police Chief Olko, Deputy Clerk Pierce, Assistant City Planner Keenan, Senior Services Director Adcock, DPW Director Melchert, Recreation Director Marzolf, Management Intern Thomas.

18 Guests

4. APPROVAL OF MINUTES

4a. Regular City Council Minutes – May 8, 2017

Moved by Mitchell, Seconded by Hammond:

RESOLVED: To approve the May 8, 2017 City Council regular meeting minutes.

Mr. Knight clarified his comments under “Comments from Council” in regard to the landfill and the Palace. He stated that it was to the extent that his son had heard up in Caro that the Palace was going to become a recycling center and that people in Caro think they know exactly what was going on in Auburn Hills.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke

No: None

Resolution No. 17.05.081

Motion Carried (7 - 0)

4b. City Council Workshop Minutes – May 8, 2017

Moved by Verbeke, Seconded by Knight

RESOLVED: To approve the May 8, 2017 City Council workshop minutes.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke

No: None

Resolution No. 17.05.082

Motion Carried (7 - 0)

5. APPOINTMENTS AND PRESENTATIONS

5a. Senior Home Assistance Repair Program Annual Report

Ms. Adcock explained that the Senior Home Assistance Repair Program (SHARP) is a partnership between the City and the North Woodward Community Foundation. She explained that SHARP allows seniors to receive home repairs at virtually no cost to the senior. It is not an income driven program, so any of the City's senior citizens can apply for it.

Jim Cyrulewski, representing the North Woodward Community Foundation, explained that in 2016 there were 69 requests, which was 50% higher than 2015.

Mr. Burmeister noted that the SHARP committee is looking for volunteers to help with this program. Ms. Adcock added that they are always looking for more seniors as well.

5b. Rock the Prom

Ms. Adcock explained that Rock the Prom is a partnership between the Auburn Hills Community Center, Senior Services, and Recreation Department Teen Council.

Renee Perkins, from Rock the Prom, explained that the event was a two-day free prom dress give-away. She thanked the City for the use of the facility and stated that the staff were great and extremely helpful. She explained that 56 girls received free dresses in addition to jewelry, accessories, and shoes.

Mr. Knight commended the Teen Council for being active and supporting this event. Ms. Perkins explained the contributions to the event by the Teen Council, which included feedback on set up and assistance at the event.

In response to a question from Mr. Burmeister, Ms. Perkins explained that their focus is recycle, reuse, repurpose. She stated that 1,200 dresses were donated this year and Lapels Dry Cleaning in Rochester Hills dry-cleaned all the dresses for free. Anyone with a high school ID was allowed to choose a dress and accessories. She stated that there is a limited space for storing the dresses, so select dresses were kept to start the inventory for next year and the rest were donated to other groups.

5c. Donation from Taste of Auburn Hills

Jean Jernigan, Executive Director of the Auburn Hills Chamber of Commerce, introduced the committee members involved in the event. Kristen Baiardi, Chair of the Auburn Hills Community Foundation, explained the work of the Community Foundation in the community and noted that the proceeds from the event are donated to the Meals on Wheels program.

Ms. Jernigan mentioned that the event will be held on October 12th at the Palace. Ms. Adcock thanked the Chamber of Commerce and Community Foundation for the generous donation in support of the senior meals program. She noted that in 2016, 18,681 meals were served. Of that over 15,000 went to seniors that were homebound in our community.

On behalf of City Council and the residents of the City, Mayor McDaniel thanked the organizations for their contribution and looks forward to the future partnerships that we can continue to have.

6. PUBLIC COMMENT

Ms. Verbeke introduced two foreign exchange students from Mexico, whom she is hosting. Mayor McDaniel welcomed both students to the City.

Anthony Lewis, representing Congressman Trott's Office, explained that Congressman Trott represents Auburn Hills and the rest of the 11th Congressional District and his office is located in Troy. He noted that the services offered by Congressman Trott's office include case work, people who have a specific individual problem or concern with the federal government, IRS, Veteran's Administration, Medicare, or problems with other federal agencies. Another service offered is obtaining tour tickets for Washington DC, obtaining flags flown over the capital, and the nomination of young men and women for the armed forces service academies.

7. CONSENT AGENDA

Ms. Mitchell requested Item 7c (Alcohol Sale and Service at Summerfest Event) be removed from the Consent Agenda.

Mr. Knight requested Items 7c and 7d (Marriage Ceremony Fees) be removed from the Consent Agenda.

7a. Board and Commission Minutes

7a1. Tax Increment Finance Authority – May 9, 2017

7a2. Planning Commission – May 10, 2017

7b. Motion – Approve the CDBG Program Cooperative Agreement for 2018, 2019, 2020

RESOLVED: To authorize the City Manager to enter into Oakland County’s urban county Community Development Block Grant (CDBG) programs for the years 2018, 2019 and 2020 and to remain in Oakland County’s urban county Community Development programs, which shall be automatically renewed in successive three-year qualification periods of time until such time that it is in the best interest of the City to terminate the agreement. (Attachment A)

Moved by Verbeke, Seconded by Mitchell:

RESOLVED: To approve the Consent Agenda items 7a1, 7a2, and 7b.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke

No: None

Resolution No. 17.05.083

Motion Carried (7 - 0)

7c. Motion – Approve Alcohol Sale and Service at Summerfest Event

In response to a question from Ms. Mitchell, Mr. Marzolf explained that staff is interested in securing a third party vendor for this activity. Through a recent survey and through comments in the past, there is an interest from adults in the community. He stated that staff is recommending that, in order to start small, the service area should not be extremely large. Two location options were provided: one in the large tent in the center of the event area and the second is in the food court area. He stated that it may be in our best interest to keep it small inside the large center tent.

Ms. Mitchell stated that she appreciates that we are trying to start in a very managed and controlled way. She stated that this is a process that she can support, having alcohol at an event using a third party vendor and having it be very controlled. She stated that Summerfest is an appropriate venue and it would be a good addition.

Mr. Knight stated that he is not opposed to this. He stated that is the ideal location would be the open lot between the buildings. He noted that he is adamantly opposed to serving beer in the middle of the street where it is completely accessible to the families. He commented that he will not vote for this unless he is assured that it will not be located in the middle of the road.

Mr. Knight stated that he would hope that, with the third party vendor, they do not charge \$6.00 for a little beer. The vendor should get a little premium, but it should be reasonably priced. He stated that he is concerned with location and it being fairly priced.

Mr. Grice confirmed for Mayor McDaniel that those final details have not been decided yet. The details would be worked out with the third party vendor, in-house staff, and the Police Department on how to control this. In terms of tent location, Mr. Grice explained that through internal discussions it was determined that it would be appropriate to locate the tent in an area where people could still observe the entertainment on the stage and the dance floor to ensure they could still partake in the event activities.

Mr. Knight stated that he does not have a problem with the beer out there, just that the service of beer should not be in the middle of the kids. Mr. Grice noted that they are also trying to prevent renting another tent for the event. Mayor McDaniel noted that the beer would be purchased and consumed in the tent. It will not be brought outside the tent. Chief Olko confirmed that consumption could only be done in a licensed area that is cordoned off.

Mayor McDaniel stated that if Council is comfortable that this will be explored and implemented at Summerfest, we leave it for the staff to research the appropriate venue.

Mr. Kittle questioned the vendor selection and expressed his hope that the restaurateurs in the City would have the ability to bid on or participate in this. Mr. Grice responded that staff has been informed that the restaurants do not have the necessary licensing in order to sell outside of their facilities. Mr. Kittle noted that the vendor that is awarded this opportunity could bring their own tent. Mayor McDaniel suggested that providing a tent be a requirement in the bid request.

Mayor McDaniel stated that he is in favor of giving this a shot, however families will be in the tent and may not want to be around the service of alcohol. He stated that he would prefer a separate tent be the licensed facility at the event.

Moved by Mitchell, Seconded by Verbeke:

RESOLVED: To grant the sale/service of alcohol at the Summerfest event, June 23-24, 2017 in downtown Auburn Hills and authorize the City Clerk to submit the attached resolution to the MLCC. (Attachment B)

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke

No: None

Resolution No. 17.05.084

Motion Carried (7 - 0)

7d. Motion – Approve Marriage Ceremony Fees

Mr. Knight stated that the mayor has the ability to marry someone, but he does not consider that in the scope of the responsibility for what he is paid. He stated that the City should not benefit from the fee if the mayor exercises his right to marry someone, unless it is given to him as a gratuity for his services.

Mayor McDaniel explained that he asked that this be placed on the agenda. He stated that those who have been asking, are only asking for an informal short ceremony. He pointed out that it is a requirement in the law that the City actually charge a fee for this service. He stated that he did ask whether the fee could go into the Auburn Hills Community Foundation, however the fee has to go to the General Fund.

Mr. Knight commented that getting married requires counseling and review to give it a chance to work. This gives a way for someone to thoughtlessly decide that they are going to get married. He stated that from time to time, the Mayor may want to refuse to perform the ceremony. Mayor McDaniel stated that he had a request recently with a short amount of lead time which he was unable to perform. He stated that this will be for residents and not an avenue for people outside of the City to utilize.

Moved by Knight, Seconded by Hammond:

RESOLVED: To authorize the addition of a \$50 fee for performance of a marriage ceremony to the 2017 Fee Schedule.

Ms. Verbeke agreed with Mr. Knight and stated that she is not really in favor of this. However, the only reason she is going to vote for it is that it is a requirement that a fee be charged. It would be nice if it could be a donation.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke

No: None

Resolution No. 17.05.085

Motion Carried (7 - 0)

8. OLD BUSINESS

9. NEW BUSINESS

9a. Motion – Approve Special Land Use Permit (SLUP) and Site Plan / The HUB Stadium Addition

Mr. Keenan explained the request to construct a 9,200 square foot addition on the existing building. The restaurant/banquet facility use requires a SLUP since it is located within the B2 General Business District. The new area will serve as a banquet facility called @ The Hub and is designed to accommodate up to 300 people with the ability to be divided to allow for two smaller rooms. The parking calculations are based on the buildings maximum occupancy load. 373 spaces are provided on-site which is ten spaces more than required by ordinance. The total investment in the project is estimated at \$1.1 million. Construction is expected to begin in June, with completion in November. He stated that the City's Administrative Review Team and the Planning Commission recommend approval of this project.

Roman Bonislawski, of Ron and Roman Inc, representing The Hub, explained that having built a rather tremendous kitchen in the facility they can accommodate the proposed banqueting. Based on other successful projects, they believe that facilities that can host larger parties are in demand. This is also an opportunity to remedy the existing dumpster area.

Ms. Hammond questioned what happens if the newness wears off with the Hub. Mr. Bonislawski commented that there are numerous options that they have entertained for a facility as open as this one that permits for reuse in numerous different functions. He stated that he cannot speak to some of those as a lot of information has to be kept proprietary. He stated that the facility has a great infrastructure and is very flexible with its potential use.

Mayor McDaniel commented that he is thoroughly impressed with the way it has been built out and with the level of service from the staff. He stated that he thinks there will be a huge demand for the banquet center.

Moved by Burmeister, Seconded by Verbeke:

RESOLVED: To accept the Planning Commission's recommendation and approve the Special Land Use Permit and Site Plan for The HUB Stadium restaurant / banquet facility building addition subject to the conditions of the administrative review team.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke

No: None

Resolution No. 17.05.086

Motion Carried (7 - 0)

9b. Motion - Approve Special Land Use Permit / AM General

Mr. Keenan explained the request for the outside storage of vehicles. The site is zoned I-1 Light Industrial and will serve as the home of their new engineering advanced technology and prototype development center where they will manufacture heavy duty military equipment and civilian vehicles. The proposed outside storage area is approximately 30,000 square feet in size. To ensure the fire lane remains clear, the boundaries of the storage area will be outlined with a two-foot wide black line. It will also be striped with yellow paint and labeled "No Parking, Fire Lane". The storage area will be screened with an eight-foot

high vinyl fence along the southern and eastern portion of the property line. A letter was provided from the applicant that they would comply with all state and federal regulations related to fuel storage and recycling. He stated that the City's Administrative Review Team and the Planning Commission recommend approval of this project.

Jim Butler, representing PEA, clarified that there is no manufacturing done at this facility. Nancy Lurch, representing AM General, confirmed that it is a prototype R&D technologies. All manufacturing is done down south.

Mr. Knight commented that they have proprietary military related designs. He expressed concern with the security of the facility from a police standpoint. Ms. Lurch stated that in order to keep a certain level of clearance with the Department of Defense, they have many guidelines that they must adhere to and part of their build-out plan is how they keep items secure.

Mr. Kittle questioned if the height of the fence would be an issue due to the variety of vehicles that may be parked there. Ms. Lurch explained that they have taken it into consideration and do not believe it will be an issue when the vehicles are positioned.

Moved by Knight, Seconded by Burmeister:

RESOLVED: To accept the Planning Commission's recommendation and approve the Special Land Use Permit for the outside storage of vehicles for AM General subject to staff and consultants' conditions

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke

No: None

Resolution No. 17.05.087

Motion Carried (7 - 0)

9c. Motion – Accept Planning Commission's Findings and Grant Staff Permission to Distribute the Draft Amendment to the Master Land Use Plan / 1500 and 1700 Brown Road

Mr. Keenan explained the amendment to change the land use classification of the City's DPW Facility and the Oakland County Animal Shelter and Pet Adoption Center from Public to Non-Residential. He stated that the use would match the surrounding parcels both in the City and Orion Twp. The purpose of the amendment is to facilitate the rezoning of Brown Road in August, 2017. He stated that staff and the Planning Commission recommends approval of the draft amendment since the proposed change will be consistent with the Future Land Use Plan classification of the adjacent and surrounding properties in Auburn Hills and Orion Twp,

Ms. Verbeke noted that this is just an excerpt from the Master Plan. She questioned if the entire Master Plan for that area will be redone. Mr. Keenan confirmed that it would be done in the future.

Moved by Hammond, Seconded by Knight:

RESOLVED: To accept the Planning Commission's findings and grant staff permission to distribute the draft amendment to the Master Land Use Plan, as proposed, per State law requirements.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke

No: None

Resolution No. 17.05.088

Motion Carried (7 - 0)

10. COMMENTS AND MOTIONS FROM COUNCIL

Mr. Kittle

- The Beautification Committee clean-up was held one week ago on Saturday. The Will Rogers site was cleaned.
- The Perennial Exchange Day was held on this past Saturday. Attendance was down, but it was a nice event. He stated that about one in four were Auburn Hills residents.
- With the Summerfest event coming up, he expressed concern with a street full of people and potential cars driving through the crowds. He questioned if additional safety precautions would be taken. Mr. Marzolf commented that they will certainly take it into consideration for this event.

Ms. Hammond

- Stated that the bushes near the clock area need to be trimmed back. People have to pull out way too far to turn onto Squirrel Road.
- Suggested timing the Perennial Exchange with the tulips being pulled. This would be a great way to get rid of all the bulbs and the residents would not have to drive to Brown Road for them.

Mr. Burmeister

- Commented that he recently dealt with Jack Skinner who did an awesome job resolving an ordinance violation with one of his neighbors. He expressed his kudos and commented on a job well done.
- Received several complaints about the light on southbound Squirrel Road at Tienken Road during the evening rush hour as it takes a long while to turn east on Tienken Road. He questioned whose road it is and if there was any consideration to adding a green arrow.

Chief Olko explained that it is a City light which has been studied in the past. She stated that in their studies, they did not find that the backup was longer than it should be to maintain a good service level. She stated that they never found the backup to be more than just a couple cars.

Mr. Kittle noted that it is longer than a couple cars at its peak and questioned if the yellow could be extended several more seconds. Chief Olko stated that the lights are adjustable and they will review the signal again.

Mr. Knight

- Thanked the Community Foundation for the carpet that will be installed at the Boys and Girls Club.
- Commented that Mr. Melchert informed him, when he questioned why the City was patching the interchange of M-59, that the agreement with the Road Commission is that the City would do the patching. He complimented the crews on the good job patching as it was very smooth and looked professionally done.
- The budget meeting was held today, progress was made, and there will be a recommendation eventually.
- Invited people to come back to the American Legion for a hot dog following the Memorial Day event.

Ms. Verbeke

- Commented that the last few days when driving past the landfill, there has been a lot of garbage on the fence. It looks like they cleaned it but tonight it was pretty bad. She requested staff contact the company to clean it up.
- Commented that there is an area with lots of potholes at entrance to I-75 southbound off of Joslyn. She questioned if there was anything the City could do about this.

Mr. Melchert stated that DPW will make phone calls to try to get that area moved up on the priority list. He explained that it is an MDOT road that the Road Commission maintains.

Ms. Mitchell

- Expressed gratitude to Ms. Adcock and Ms. Hammond as they were instrumental in having the foresight to lay the foundation for the creation of SHARP in the community. It is a fabulous addition to the City and she is proud that it is here.

Mayor McDaniel

- Announced Paddlepalooza will be held on Saturday, June 3rd. He reminded Council to return their participation forms for this event.

11. CITY ATTORNEY'S REPORT

12. CITY MANAGER'S REPORT

Mr. Tanghe

- Recognized Kristen Baiardi's contributions to the community. He explained that half of the contribution for the new carpeting installed at the Boys and Girls Club was donated by the Baiardi Family Foundation from Ms. Baiardi. He stated that Ms. Baiardi is participating in the amphitheater and splash pad project and has committed \$100,000.00 to that project.
- Congratulated Rochester Mills Production Brewery on the grand opening of their new public tap room. The ribbon cutting ceremony was held last Thursday evening.
- Friday evening, he and Mr. Grice attended the graduation of our newest recruit from the Auburn Hills / Rochester Hills Joint Fire Academy. He thanked Rochester Hills for partnering with the City on this joint venture.
- Recognized Jimmy John's Field in Utica for hosting Auburn Hills Day at the ballfield yesterday. Mayor McDaniel threw out the first pitch.

13. ADJOURNMENT

Hearing no objections, the meeting adjourned at 8:25 PM.

Kevin R. McDaniel, Mayor

Terri Kowal, City Clerk

ATTACHMENT A

**CITY OF AUBURN HILLS RESOLUTION
AUTHORIZING PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM,
OAKLAND COUNTY, MICHIGAN, URBAN COUNTY QUALIFICATION 2018 - 2020**

At a regular meeting of the City Council of the City of Auburn Hills, Oakland County, Michigan, held in the Council Chamber at 1827 N. Squirrel Road, Auburn Hills, Michigan 48326, at 7:30 p.m. on the 22nd day of May, 2017;

The following resolution was offered by Council Member Verbeke and supported by Council Member Mitchell:

WHEREAS, The City of Auburn Hills resolves to opt into Oakland County's Urban County Community Development Block Grant (CDBG) programs for the program years 2018, 2019 and 2020. Furthermore, we resolve to remain in Oakland County's Urban County Community Development programs, which shall be automatically renewed in successive three-year qualification periods of time, or until such time that it is in the best interest of the local Community to terminate the Cooperative Agreement.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Auburn Hills City Council opt into Oakland County's urban county Community Development Block Grant (CDBG) programs for the years 2018, 2019 and 2020. Furthermore, we resolve to remain in Oakland County's urban county Community Development programs.

AYES: 7
NAYS: None
ABSENT: None
ABSTAIN: None

RESOLUTION ADOPTED

STATE OF MICHIGAN)

)SS

COUNTY OF OAKLAND)

I, the undersigned, the duly appointed City Clerk for the City of Auburn Hills, Oakland County, Michigan do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Auburn Hills City Council held on the 22nd day of May, 2017.

IN WITNESS WHEREOF, I have hereunto affixed my official signature on _____, 2017.

Terri Kowal
City Clerk

ATTACHMENT B



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Mailing Address: P.O. Box 30005, Lansing, MI 48909
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC Use Only)

Certified Resolution of the Membership or Board of Directors Authorizing the Application for Special License

(Required under Administrative Rule R 436.576 - Not Required for Candidate Committee)

At a regular meeting of the Auburn Hills City Council
(Regular or Special) (Membership or Board of Directors)

called to order by Mayor McDaniel on May 22, 2017 at 7:00 PM
(Date) (Time)

the following resolution was offered:

Moved by Council Member Mitchell and supported by Council Member Verbeke

that the application from _____
(Name of Organization)

for a Special License to serve alcohol on June 23-24, 2017
(Event Date or Dates)

to be located at _____
(Physical Address - Include Location Name, Street Address, City, State, & Zip Code)

It is the consensus of this body that the application be recommended for issuance.
(Recommended or Not Recommended)

Approval Vote Tally

Yeas: 7
Nays: none
Absent: none

Certification by Authorized Officer of Organization:

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the Auburn Hills City Council
(Membership or Board of Directors)
at a regular meeting held on May 22, 2017
(Regular or Special) (Date)

Print Name & Title of Authorized Officer Signature of Authorized Officer Date