

**CITY OF AUBURN HILLS  
FIRE DEPARTMENT  
ADMINISTRATIVE GUIDELINE**

<b>SUBJECT:</b> Hazardous Material Operating Permit Fee's and Guidelines	<b>NUMBER:</b> # 401
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<b>EFFECTIVE DATE:</b> January 1, 2012	<b>REEVALUATION DATE:</b> January 1, 2013
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**GENERAL**

The purpose of this guideline is to establish fees for the issuance of a permit for all businesses that use, handle, store, possess and/or locate a hazardous material within the City of Auburn Hills. All businesses subject to Article III, Hazardous Materials Disclosure, of Chapter 38, Fire Prevention and Protection, of the Auburn Hills City Code, as amended, shall not operate without first obtaining a permit from the Fire Department.

**DEFINITIONS**

Refer to Article III, Hazardous Materials Disclosure, of Chapter 38, Fire Prevention and Protection, of the Auburn Hills City Code, as amended.

**GUIDELINE**

No business shall be issued a hazardous materials operating permit without first meeting the following requirements for the calendar year in which they are applying. All businesses in the City, regardless of whether they use, handle, store, possess and/or locate a hazardous material in the City or not are required to complete a Hazardous Materials Operating Permit Application and Chemical Survey Form. Fees are assessed based on whether the quantities of hazardous materials present on an individual site exceed thresholds set by MIOSHA and local building and fire codes.

**ANNUAL PERMIT FEES**

No Hazardous Materials	<u>No Charge</u>
Hazardous Materials Less Than Established Thresholds	<u>\$200.00</u>

Hazardous Materials Greater Than Established Thresholds

\$500.00

*Businesses that are delinquent in filling a permit application, paying the permit fee, or fail to accurately disclose amounts of hazardous materials, shall be subject to late fee's as established by resolution of the Auburn Hills City Council, currently 100% increase of permit fee.*