

**City of Auburn Hills Community
Development Building Services**
1827 N. Squirrel Road
Auburn Hills, MI 48326
Phone: 248.364.6900 Fax: 248.364.6939
Inspection Line: 248.364.6949



Requirements for Building Permits/Construction Site

The following items are required to be installed or completed prior to the start of the project AND before a final building inspection can be completed:

1. Install soil erosion fabric on property lines. (Fabric shall be trenched 6" into ground and stakes shall be installed to back of fabric.)
2. Place an address identification board on your site. The board and numbers must be large enough to be read from the thoroughfare.
3. Install required protective fencing around appropriate species trees, typically 4' plastic fencing in line with drop edge of tree.
4. Obtain a soil erosion permit from Oakland County Drain Commission (248.858.1075) as required.
5. Install a crushed stone drive to stop mud/dirt from being tracked onto roads. Road is your responsibility to keep clean on a daily basis.
6. Contact Department of Public Works to verify fees for water/sewer hook ups or adjustments **prior** to picking up a building permit - 248.391.3777.
7. Building construction must comply with the City Engineer and DPW requirements.
8. All paperwork; truss specifications, insulation certificates, final grade certificates, etc. must be submitted to our office.
9. Last inspection called in should be the Building Inspection – all other inspections; trades, DPW and Fire need to be completed and approved PRIOR to calling in final building/site inspection.

If you have any questions or for further clarification of this package, please contact the Department of Building Services at 248.364.6900.