AUGUST 2014
(07-24-14)

11 Tax Incentive Review Committee, 5:30 p.m., Admin Conference Room •
11 City Council Workshop, 5:30 pm., Council Conference Room ◆
11 City Council, 7:00 p.m., Council Chamber ◆
12 Tax Increment Finance Authority, 4:00 p.m., University Center  LOCATION CHANGE
13 Retiree Health Care, 3:00 p.m., Admin Conference Room •
13 Pension Board, immediately following Retiree Health Care, Admin Conference Room •
14 Zoning Board of Appeals; 7:00 p.m., Council Chamber ◆ CANCELED
20 Beautification Advisory Commission, 5:30 p.m., Council Conference Room ◆
21 Planning Commission, 7:00 p.m., Council Chamber ◆
25 City Council, 7:00 p.m., Council Chamber ◆
26 Library Board, 5:00 p.m., Library, Conference Room 

◆ City Council Chamber (Conf. Rm.) – 1827 N. Squirrel Road
❖ Administrative Conference Room – 1827 N. Squirrel Road
❖ Public Safety Building – 1899 N. Squirrel Road
❖ Community Center – 1827 N. Squirrel Road
❖ Department of Public Services (DPS) – 1500 Brown Road
❖ Fieldstone Golf Course - 1984 Taylor Road
❖ Library - 3400 Seyburn Drive
❖ Downtown City Offices – 3395 Auburn Road, Suite A
❖ University Center, 3350 Auburn Road, Main Floor, Classroom AHUC-02
AGENDA

1. MEETING CALLED TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL OF COUNCIL
4. APPROVAL OF MINUTES
   4a. Regular City Council – July 14, 2014
   4b. Workshop City Council – July 14, 2014
   4c. Executive Session Minutes – 11/11/13, 1/20/14, 2/3/14, 2/17/14, 4/7/14, 5/17/14, 6/2/14, 6/16/14, 7/14/14
5. APPOINTMENTS AND PRESENTATIONS
   5a. New Marketing Concepts for the Community Center
6. PUBLIC COMMENT
7. CONSENT AGENDA
   All items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
   7a. Board and Commission Minutes
      7a.2. Beautification Advisory Commission – June 18, 2014
      7a.3. Public Safety Advisory Committee – July 22, 2014
   7b. Motion – Award of Bid for Purchase of Power Cots
   7c. Motion – Award of Bid for Building Access System
   7d. Motion – Approve Resolution Recognizing the Law Enforcement Benevolent Organization of Auburn Hills as a Non-Profit
8. OLD BUSINESS
   8a. City Council’s Rules and Order of Business, Revised
9. NEW BUSINESS
10. COMMENTS AND MOTIONS FROM COUNCIL
11. CITY ATTORNEY’S REPORT
12. CITY MANAGER’S REPORT
13. ADJOURNMENT

City Council meeting minutes are on file in the City Clerk’s office. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk’s Office at 370-9402 or the City Manager’s Office at 370-9440 48 hours prior to the meeting. Staff will be pleased to make the necessary arrangements.
**Call to Order:**
by Mayor McDaniel at 7:00 p.m.

**Location:**
City Council Chamber, 1827 N. Squirrel Road, Auburn Hills, MI 48326

**Present:**
Mayor McDaniel, Mayor Pro Tem Kittle, Council Members Burmeister, Hammond, Knight, Mitchell, Verbeke

**Absent:**
None

**Also Present:**
Acting City Manager Tanghe, Acting Assistant City Manager Grice, Director Olko, Deputy Director Manning, Community Development Director Cohen, Assistant City Planner Keenan, Deputy DPW Director - Infrastructure Herczeg, Manager of Roads and Fleet Brisson, City Clerk Kowal, Community Relations Coordinator Carroll, City Attorney Beckerleg, City Engineer Juidici

**Guests:**
13

4. APPROVAL OF MINUTES

4a. Regular City Council – June 16, 2014

Moved by Mitchell; Seconded by Burmeister.

RESOLVED: To approve the June 16, 2014 City Council meeting minutes.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke
No: None

Motion Carried (7-0)

Resolution No. 14.07.129


Moved by Knight; Seconded by Kittle.

RESOLVED: To approve the June 30, 2014 Workshop minutes.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke
No: None

Motion Carried (7-0)

Resolution No. 14.07.130

5. APPOINTMENTS AND PRESENTATIONS

5a. Proclamation for Bass Pro Shops Outdoor World

Mr. Keenan noted Bass Pro is a supporter of the annual Fishing Derby and Paddlepalooza and proceeded to read the Proclamation from the City, thanking Bass Pro Shops Outdoor World for their wonderful support.

Mary Callahan, Bass Pro Shops Outdoor World, thanked Council for the Proclamation, noting Bass Pro will be attending the August event.

Mayor McDaniel asked Ms. Callahan to extend the appreciation of the City to others at Bass Pro, appreciating all that has been done for the City.

Mr. Keenan recalled the first Fishing Derby in 2004; Bass Pro Shops Outdoor World purchased and stocked the river with all the fish for that event.

Moved by Knight; Seconded by Hammond.

RESOLVED: To approve the attached Proclamation for Bass Pro Shops Outdoor World to thank them for their ongoing support of City events.
VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke
No: None Motion Carried (7-0)

Resolution No. 14.07.131

5b. Helping Hands Scholarship Presentation

Fire Fighter Winn presented the Norval Jones scholarship to Trevaill Ross, and the Dennis Dearing Jr. scholarship to Shae’ Warman. Unable to attend this evening’s meeting, Karry Emretiyoma received the Arthur Petersen scholarship.

6. PUBLIC COMMENT

Tim Greimel, State Representative and House Minority Leader, noted $4 million was secured for the I-75/University Drive Bridge. He was pleased with all of the work done with the different levels of government, many departments, businesses and people working together for a common cause.

Continuing, Mr. Greimel stated Proposal 1, on the August ballot, is regarding personal property tax for machinery and equipment levied against businesses in the State. This is an annual tax based on the value of the personal property. The personal property tax generates a lot of revenue for local municipalities as well as counties, and without those taxes there will be a gap of lost revenue. If the ballot proposal passes, the personal property tax on industrial personal property and on commercial personal property will be eliminated and phased out over a number of years. To compensate the municipalities and counties for the lost revenue, a portion of the State Use Tax will be modified and reclassified as a tax for local municipalities. This will not increase taxes, but divert taxes from the State to the municipalities and counties. The State will recoup some of those diverted funds from tax credits for specific businesses and specific industries which are scheduled to expire; those credits may not be renewed. The legislature may not agree with the non-renewal of those credits, due to special interest groups lobbying for the renewal of those credits. With a few exceptions, he has been opposed to special tax credits, to benefit special interests.

Mr. Knight believes the taxing of personal property should be eliminated, but is fearful of not having those additional funds to run the City and the alternate funding for municipalities is very unclear. In the past, revenue sharing was a guarantee, but has been reduced over the years. He appreciated Mr. Greimel’s explanation.

Mr. Kittle asked if Mr. Greimel was alluding to supporting the ballot proposal, adding he believes both democrats and republicans are in full support of the proposal. There isn’t any opposition, it is just the legal maneuvering of laws in the sunset phase and the proposal protects the local government’s general fund revenue source which is used in many communities, including Auburn Hills, for police and fire and general government operations.

Mr. Greimel stated he is in support of this ballot proposal, though there is uncertainty about what future legislatures may do. The legislatures, over his and others objections, have cut revenue sharing to local municipalities. He believes the personal property tax has been an erroneous tax on businesses and is a disincentive to businesses and job creation in Michigan. This isn’t a perfect solution for municipalities, but a reasonable attempt to protect local communities while getting rid of taxes that everyone ends up paying for in the long run. The original version of the bill did not provide full reimbursement to local communities. This new bill makes sense to support, and he will support it.

Mayor McDaniel explained Wayne Holbrook and Tim Wisser, DPW employees, were one of many teams that participated in the Paddlepalooza and are attending this evening’s meeting to present the Mayor’s Cup to Council.

Tim Wisser noted he works in the Water Department at the DPW and has worked for the City for seven years. He enjoys the City and what it has to offer, including the Paddlepalooza.

Wayne Holbrook introduced himself as working at the City for the past 15 years, noting the Clinton River is a piece of upper-north in the backyard. He suggested everyone take advantage of running the river and to take in the seclusion and beauty. He thanked everyone that participates in making and keeping the River in great shape.

Mayor McDaniel thanked Mr. Wisser and Mr. Holbrook for taking back the Mayor’s Cup from Rochester Hills and bringing it back to Auburn Hills.

Mr. Knight noted there is more white-water between Opdyke Road and Rochester Hills, than in any other river in the Lower Peninsula and the portion of the Clinton River in Auburn Hills has never froze over, at least as far back to the time of Pontiac Township.

James Goebel, 1077 Ridgeview Circle, Lake Orion, Michigan, is a candidate for District 1, Board of County Commissioners, to represent Auburn Hills, Lake Orion and the east portion of Independence Township. He listed his work experience, prior experiences on many boards and commissions, his religious affiliation, and other club affiliations, noting he believes he is a good candidate for the position.

7. CONSENT AGENDA

All items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
7a. Board and Commission Minutes

7a.1. Retiree Health Care Board – May 14, 2014
7a.2. Pension Board – May 14, 2014
7a.3. Beautification Advisory Commission – May 21, 2014
7a.4. Public Safety Advisory Committee – May 27, 2014
7a.5. Tax Incentive Review Committee – June 9, 2014
7a.7. Tax Increment Finance Authority – July 8, 2014

7b. Motion – Approve Bulk Road Salt Purchase
RESOLVED: To approve the purchase of bulk road salt from Detroit Salt, Inc., 12841 Sanders, Detroit, Michigan 48217 for the 2014/15 season at $ 47.91 per ton and $ 49.35 per ton for the 2015/16 season. Funding is provided from Local Streets (203-453-784.000) and Major Streets (202-452-784.000).

Moved by Knight; Seconded by Mitchell.
RESOLVED: To approve the Consent Agenda.
VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke
No: None
Motion Carried (7-0)

Resolution No. 14.07.132

8. OLD BUSINESS

9. NEW BUSINESS

9a. Motion – Approval of Site Plan, Special Land Use Permit, and Tree Removal Permit / Noah’s Multi-Purpose Conference Center

Mr. Cohen explained this is a request for approval to construct a 10,300 sq. ft. conference/banquet center in the Oak Tech Park. Only half of the site will be developed because of the steep drop, leading to the Galloway Creek. The building will not be a typical conference center; it is high-end with high-end finishes to be used during the week for business conferences and on the weekends for weddings. The building has several segments, the main room with seating capability for 130, a conference room and a game room. The groundbreaking is proposed for early fall.

Brian Lorenz, company representative, explained for Mr. Knight, food and beverages will be catered for the facility; it will be the responsibility of the caterer for the liquor license. He also noted this is a smaller facility, perfect for smaller, more intimate type of wedding.

Ms. Hammond likes the project, but she isn’t a fan of the exterior. She asked about signage.

Mr. Cohen explained there will be a sign on the building and a monument sign on Cross Creek; a lot of signage isn’t necessary because this is a destination facility.

Mr. Knight asked if the company was comfortable that there is a market for such a facility.

Mr. Lorenz stated this is more than a weekend facility; the university is across the street and there are many businesses in the area. Due diligence was completed; other sites were investigated, but this site seems to be the right spot. This is the owner’s first facility in Michigan.

Mr. Burmeister asked who decides if trees are planted or if there is a contribution to the tree fund.

Mr. Cohen explained because the site is so heavily treed there isn’t any room to plant more trees. Mr. Grice provided a list of where in the City more trees are needed, suggesting 140 trees could be planted at Fieldstone Golf Club. The company would prefer to plant the remaining 105 trees; otherwise the contribution to the Tree Fund will be approximately $140,000.

Moved by Knight; Seconded by Burmeister.
RESOLVED: To accept the Planning Commission’s recommendation and approve the Site Plan, Special Land Use Permit, and Tree Removal Permit for Noah’s Multi-Purpose Conference Center, subject to staff and consultants’ conditions.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke
No: None
Motion Carried (7-0)

Resolution No. 14.07.133

Responding to Mr. Knight, Mr. Cohen explained because of planned vacations and other excused absences, there were only six Planning Commissioners present for that Planning Commission meeting which discussed Noah’s.

9b. Motion – Approve University Drive Concrete Repair Construction and Scope of Engineering Services

Mr. Herczeg explained the project budget originally accounted for asphalt reconstruction, but because of the Diverging Diamond Bridge Project, which will include doing the asphalt road surface repairs, it will only be necessary to repair the concrete surfaces. This is a federally funded project, with $750,000 from the Federal Surface Transportation Program Urban (STPU) and $386,000 from TIFA D.
Mr. Knight asked if there has been any consideration of requiring a warranty on concrete work being done in the City. There seems to be some concern among many, that it may be time to require warranties on concrete and asphalt work.

Mr. Juidici agrees there have been concerns with the durability of materials, especially with the concrete used over the last several years. There have been a number of experiments done with different materials, sands and aggregates that go into the concrete, with mixed success.

MDOT has been experimenting with warranties on some of their freeway projects over the past four or five years to determine if it makes economic sense to ask for a warranty from a contractor. The warranty option has not yet been opened to local projects, such as this, but he believes it may be opened to municipalities in the next few years. On local projects, it would be the City’s prerogative to pay for a warranty; we have to wait for MDOT’s findings.

Mr. Juidici confirmed for Mr. Knight OHM has guidelines or recommendations on the type of mix used on specific projects.

Ms. Hammond asked about a guarantee on workmanship.

Mr. Juidici explained that if the contractor is working to the specifications of the contract, there isn’t much that can be done. It is the engineer’s responsibility to make sure the contractor is doing the work correctly, and/or have the contractor make corrections after the work is done.

Moved by Knight; Seconded by Kittle.

RESOLVED: To award the University Drive Concrete Repair Construction to Florence Cement Company, in the amount of $1,024,803.65, OHM Construction Services in the not to exceed amount of $95,000.00 and the Material Testing estimate of $20,000.00, less STPU funding in the amount of $753,000.00 for an expense of $386,803.65 from TIFA D account 253-737-973.000-UNIVERSITYRD.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke
None: None
Motion Carried (7-0)

Resolution No. 14.07.134

9c. Motion – Approve Tri-Party Agreement for Concrete on Joslyn North of Pacific

Mr. Herczeg explained as part of the Joslyn Road concrete overlay scheduled earlier this year, additional funding is available for concrete patching to continue north of the project in the amount of $87,993.00. This project proposal will also take advantage of Tri-Party funding where the County, RCOC and City of Auburn Hills will participate equally in the costs. The City’s participation cost will be $29,331.00. The Tri-Party agreement was previously approved by City Council at the May 6, 2013 meeting. It is requested the low bid, Fiore Enterprises, LLC, be awarded the contract, the same concrete prices from the University Drive bid.

Moved by Verbeke; Seconded by Hammond.

RESOLVED: To award Fiore Enterprises LLC the Tri-Party Concrete Patching for Joslyn Road, North of Pacific Drive to I-75, with the City's participation cost being $29,331.00. Funding is provided from the Street Improvement Fund (101-446-973.202).

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke
None: None
Motion Carried (7-0)

Resolution No. 14.07.135

9d. Motion – Approve Forestry Aerial Lift Body Purchase

THIS ITEM WAS REMOVED FROM THE AGENDA AT THE REQUEST OF THE DPW DIRECTOR

9e. Motion – Adopt a Resolution of Intent to Establish a Public Hearing Date for Consideration of Amending the Ordinance Regarding the Boundaries of the Downtown District

Ms. Carroll explained this is a request to establish public hearing date of August 11, 2014 at 7:00 p.m., for the purpose of considering a proposed ordinance amending the boundaries of the downtown district.

Mayor McDaniel noted the Downtown Development District has been a City Council topic of discussion for quite some time.

Ms. Mitchell noted the start time for the public hearing is 7:00 p.m. and asked if there is any interest in holding the public hearing at 6:00 p.m.

Ms. Kowal explained there is a 5:30 p.m. workshop scheduled for that day, prior to the Council meeting that was moved from August 4th to August 11th, due to the primary election.

Ms. Mitchell thanked Ms. Kowal for the clarification.

Mr. Kittle asked about the timeline for amending the boundaries of the Downtown District; he recalled that December was a crucial time for establishing new boundaries, not in March as suggested in the memo.

Mr. Tanghe stated it wouldn’t have an impact, the December dates will still be used. The main concern was missing the window of opportunity for the capture; however, the projects have been postponed. The big capture opportunity was the Moceri project; however, that project has been delayed until the spring of 2015, because the boulevard supporting the project will be constructed this fall and into spring.

Moved by Hammond; Seconded by Burmeister.
RESOLVED: To adopt the attached resolution of intent (Attachment A), establishing a public hearing for August 11, 2014 at 7:00 p.m. for the purpose of considering the adoption of a proposed ordinance amending the boundaries of the downtown district.

Mr. Knight noted the motion indicates the public hearing will be held at 7:00 p.m. and asked Mr. Beckerleg if the motion shouldn’t read at the 7:00 p.m. Council meeting, because the public hearing will not begin at 7:00 p.m.

Mr. Beckerleg explained a public notice indicates the time the meeting begins.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke
No: None Motion Carried (7-0)

Resolution No. 14.07.136

10. COMMENTS AND MOTIONS FROM COUNCIL

Mr. Burmeister:
- He heard from Troy about residential backflow preventers on all sprinkler systems, requiring an annual inspection as a mandate from the State.
  - Mr. Melchert stated he has received word from the MDEQ, that consideration for residential backflow prevention would require annual testing.
  - Mr. Burmeister asked who would do the monitoring.
  - Mr. Melchert stated MDEQ, but the City has a cross-connection control inspector, Mr. Innes, who monitors all testing records for commercial property and he will also be inspecting the residential.
  - Mr. Kittle stated he has received two letters at his business and one at his home, with a threat that the water will be shut off if an inspection isn't completed. The cost of the inspections is between $140 and $200. This inspection applies to every building that has a sprinkler system. He doesn't believe it should be on the back of the residents. Upon investigation, he has found Waterford Township has software and technology that detects the backflow in their DPW building. He would like the option investigated.
- Asked if there is any progress on the Paramount crosswalk.
  - Director Olko stated there has been some progress with traffic studies and has talked with Dave Allen the TIA engineer. A final result will be forwarded from Mr. Allen when available.
- Captain Farrell at Station 1 is retiring, and one of his many accomplishments is being a member of the Oakland County Haz Mat Team. He was very instrumental in the development of that Team and he will be sorely missed. Mayor McDaniel wishes Mr. Farrell well in his retirement.

Ms. Mitchell:
- Complimented staff on the weekly concerts in the park; noting the concerts have been very well attended.

Ms. Hammond:
- Thanked City staff and all the volunteers for making Summerfest a success.

Mr. Knight:
- Every year his church located in Troy, has had to have a backflow test.
- Suggested the City draft an ordinance to prohibit the sales of e-cigarettes to minors.
  - Mr. Beckerleg noted the State legislature is currently considering a bill banning e-cigarettes and currently there is an argument if the e-cigarettes fall in the tobacco category. He will draft an ordinance if directed, but the State is looking into the matter.
  - Mr. Knight noted the federal government is also looking at e-cigarettes; however, he believes Auburn Hills should be a leader and proceed with an ordinance. Both the State and federal government will likely be dragging their feet for some time before anything gets done.
- Regarding energy, he was curious if Oakland Heights Development might place energy plates in the south hill to collect solar energy. There are several projects that have collected energy by installing floating panels. He doesn't propose spending a lot of money, but it may be worth looking into.

Mr. Kittle:
- Is pleased the aerial lift body was removed from the agenda for further research.
- Reminded everyone there is a public meeting, Thursday, July 17th, at the North Baptist Church on Squirrel Road regarding the Squirrel Road paving project, from 4:00 p.m. until 7:00 p.m.
- Though a round-about would be a nice option for Squirrel Road, he understands the cost is prohibitive, recalling federal grant money wouldn’t be available until at least 2016.
Mayor McDaniel:

- He and Council are greatly appreciative of City staff for all of the work that is put into Summerfest and the Ice Cream Social, to make the events enjoyable for all. The event was bigger and better than ever, and hopefully next year it will be even better.

11. CITY ATTORNEY’S REPORT - none

12. CITY MANAGER’S REPORT

- He and Mr. Melchert went to Lansing and met with MDOT and Federal Highway Administration to discuss the DDI project; many bridge aesthetic decisions are being made with MDOT. The project is moving forward and the City is working hand-in-hand with OHM regarding all the details on how the one-of-a-kind bridge will look.

- Regarding downtown, there is a townhouse project going in on Primary Street; the Burton-Katzman project at Auburn and Squirrel Roads; and other projects for various reasons that have been delayed. There were some right-of-way issues with the old rail line and the Primary Street project which Mr. Beckerleg has resolved. There are soil issues that are being addressed for the Burton-Katzman project.

- Appreciates Council’s support and trust, for allowing him to be the Acting City Manager, and to thank the staff for their support.

- Mr. Knight asked when Mound Steel will be demolished.

  Ms. Carroll stated all the utilities are now disconnected, and she has forwarded all the paper work to Smalley Construction, who is currently working on a project in Pontiac, that should be completed by the end of July. Once Smalley has completed the Pontiac project, Mound Steel is next on the list.

13. EXECUTIVE SESSION

13a. Personnel Issue

13b. Sale of Land

Moved by Burmeister; Seconded by Verbeke.

RESOLVED: To adjourn to Executive Session.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke

No: None

Motion Carried (7-0)

Resolution No. 14.07.137

Adjourned to Executive Session at 8:18 p.m. and resumed the regular meeting at 9:19 p.m.

13a. Personnel Issue

Moved by Knight; Seconded by Verbeke.

RESOLVED: To approve the retirement of Gary Barnes with an effective date of December 31, 2014 as the date of his earned eligibility for retiree health care benefits. Furthermore, such retirement date shall provide for retiree health care benefits in accordance with the Benefits Resolution for Non-Union Personnel, as amended from time to time.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Verbeke

No: Mitchell

Motion Carried (6-1)

Resolution No. 14.07.138

13b. Sale of Land

Mr. Tanghe introduced Thomas Weeks, Principal with Clayco Realty Group and Russell Capeland, Managing Director of Finance for Clayco Realty Group (CRG).

Mr. Weeks explained Clayco is essentially a very large general contractor with many arms to its business, including real estate development, full service architecture, and concrete; the company grosses nearly $1 billion annually in construction. CRG performs all aspects of the real estate development; from land purchase through building completion.

Mr. Capeland showed a PowerPoint presentation of projects currently being constructed as well as completed projects. The projects are housing for university students, living off campus.

Mr. Knight asked if the off-campus housing is competitively priced with the on-campus housing.

Mr. Capeland explained the off-site housing is less expensive. The bedrooms each have their own bathroom in the off-site design; a private suite within the unit. Most units contain a full kitchen as well as full-sized washer and dryer. The cost of only a room at a university, is quite similar, minus the meal plan.

Mr. Kittle asked the number of acres included in the footprint from the picture where there is the cluster of four buildings.

Mr. Capeland noted there is almost 10 acres, which would allow for 552 beds. With the Auburn Hills proposed site, the goal is to have between 250 and 300 beds, allowing for a good parking ratio.

Mr. Knight asked the building height to accommodate the number of beds proposed and meeting the parking needs.
Mr. Capeland stated the architect has suggested a building height of four-stories.

Moved by Knight; Seconded by Mitchell.

RESOLVED: To authorize the Acting City Manager to execute the purchase agreement with CRG Acquisitions for +/- 4.00 acres of land, part of the land commonly known as the Mound Steel property, property identification number 14-25-451-008, under the terms and conditions of the proposed purchase agreement. Furthermore, authorize Acting City Manager Thomas Tanghe to execute all documents necessary to complete the sale, up to and including those required at closing.

VOTE: Yes: Burmeister, Hammond, Kittle, Knight, McDaniel, Mitchell, Verbeke

No: None

Motion Carried (7-0)

Resolution No. 14.07.139

14. ADJOURNMENT

Meeting adjourned at 9:34 p.m.
At a meeting of the Auburn Hills City Council held on the 14th day of July, 2014 at the City Hall at 1827 N. Squirrel Road, Auburn Hills, Michigan 48326.

It was moved by Council Member Hammond and seconded by Council Member Burmeister.

WHEREAS, on or about February 24, 1983 the Auburn Hills City Council adopted Ordinance No. 325, which created the Auburn Hills Downtown Development Authority and established the downtown district boundaries; and

WHEREAS, MCL 125.1653(5) authorizes the governing body of a municipality to alter or amend the boundaries of a downtown district to include or exclude lands from the downtown district pursuant to the same requirements for adopting the ordinance which initially created the Downtown Development Authority and downtown district boundaries; and

WHEREAS the City Council is desirous of amending the downtown district boundaries so that the downtown district will contain and consist of the properties described on Attachment A hereto; and

WHEREAS the City Council has determined that amending the boundaries of the downtown district is necessary for the best interest of the public to halt property value deterioration and increase property tax valuation in its business district and to eliminate causes of deterioration and to promote economic growth; and

WHEREAS the City Council has determined that it would be appropriate to hold a public hearing on the adoption of a proposed ordinance amending the boundaries of the downtown district so that the downtown district would contain and consist of the properties described on Attachment A hereto; and

WHEREAS the City Council has declared its intent to consider the adoption of an ordinance amending the boundaries of the downtown district as set forth herein.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Auburn Hills City Council that:

(1) On August 11, 2014 at 7:00 p.m., the Auburn Hills City Council will hold a public hearing in the City Council chambers at 1827 N. Squirrel Road, Auburn Hills, Michigan 48326 for the purpose of considering the adoption of a proposed ordinance amending the boundaries of the downtown district to provide that the downtown district shall contain, consist of and include the properties described on Attachment A, which is attached hereto and incorporated herein by reference.

(2) The City Clerk shall take all necessary action to ensure that the notice of the above-described public hearing is provided to the property taxpayers of record in the proposed downtown district within the amended boundaries as well as to the governing body of each taxing jurisdiction levying taxes that would be subject to capture if the downtown district’s boundaries are amended as provided herein with said notice of hearing to be in the manner as provided for in MCL 125.1653.

AYES: Mayor McDaniel, Mayor Pro Tem Kittle, Council Members Burmeister, Hammond, Knight, Mitchell, Verbeke

NAYES: None

ABSTENTIONS: None

Resolution No. 14.07.136 Approved (7-0)

STATE OF MICHIGAN

COUNTY OF OAKLAND

I, Terri Kowal, the duly qualified and acting Clerk of the City of Auburn Hills, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of the Resolution of Intent adopted by the City Council of the City of Auburn Hills at a duly called meeting held on the 14th day of July, 2014, the original of which is on file in my office. In witness whereof, I have hereunto affixed my official signature this 15th day of July, 2014.

____________________________________
Terri Kowal, City Clerk
CALL TO ORDER: by Mayor Kevin McDaniel at 5:30 p.m.

LOCATION: City Council Chambers, 1827 N. Squirrel Road, Auburn Hills, MI 48326

Present: Mayor McDaniel, Mayor Pro Tem Kittle, Council Members Burmeister, Hammond, Knight, Mitchell, Verbeke.

Also Present: Acting City Manager Tanghe, Acting Assistant City Manager Grice, Human Resource Generalist Parpart, Director of Community Development Cohen, Management Assistant Mariuz, Public Safety Director Chief of Police Olko, City Clerk Kowal, and City Attorney Beckerleg.

Discussion of Human Resources

Mayor McDaniel reminded Council Members that this is a continuation of the workshop of May 19, 2014 as Council wanted time to review the materials and information presented then. Council had several questions for Ms. Parpart and Acting City Manager Tanghe, concerning the following items:

- Lack of redundancy in the Human Resource (HR) Department.
- The Human Resource Audit.
- Possible staffing for HR in the future.
- The interview process for new hires.
- Human Resources Development staff.
- Performance reviews.
- Union contract negotiation by HR staff.
- Software availability for assessments.
- Psych exams for public safety employees.
- Jane Parpart’s roles and responsibilities.
- Feasibility of contracting HR staff.
- Performance reviews will be mainstreamed. Some suggestions included newer software that is more interactive, allowing the employee to respond to concerns or comments. The software would also be more job/department specific.

Council Member Knight would still like to see a report with gross pay and benefits. Mr. Tanghe responded that he can get a report with gross salary and benefit costs, but not a comprehensive per employee report at this time. Council Member Kittle would like Council to move forward with considering Mr. Tanghe for the permanent City Manager position, to which Mayor McDaniel responded that a draft contract will be forthcoming from the labor attorney.

The workshop adjourned at 6:50 p.m.

Kevin R. McDaniel, Mayor

Terri Kowal, City Clerk
Executive Session Minutes –

<table>
<thead>
<tr>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 11, 2013</td>
<td>April 7, 2014</td>
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<tr>
<td>January 20, 2014</td>
<td>May 17, 2014</td>
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<td>June 16, 2014</td>
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<tr>
<td>July 14, 2014</td>
<td></td>
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</tbody>
</table>

These minutes have been provided under separate - confidential cover.
To: Mayor and City Council
From: Thomas A Tanghe, Acting City Manager; Don Grice, Acting Assistant City Manager
Submitted: July 24, 2014
Subject: Advertising Concept

INTRODUCTION AND HISTORY
Over the past several months, the staff at the Community Center has been seeking input from residents and employees on ways to improve our service to the community. While most feedback indicated that the Community Center is doing a good job serving customers, one theme continued to surface. We need to do a better job of promoting the Community Center along with its programs and services.

In the spring of 2014, community center management conducted an internal SWOT analysis of employees. The number one weakness identified by employees was the lack of and/or ineffective promotion. Further evidence of our lack of promotion became apparent while hosting community conversations for the Age Friendly Program. Residents that utilize our current services couldn’t say enough good things about the programs. However, many residents repeatedly commented that they had no idea that the Community Center had so many programs and services to offer. These conversations reinforced the fact that our current form of advertising was not reaching the target audience, or achieving the desired results. Our current “passive” advertising such as flyers, catalogues, and webpages work fine for individuals that are actively seeking out information on our programs and services, but we want to reach those individuals that may not necessarily be looking for information. We decided it was important to move to a more “active” form of advertising. A form of advertising that would reach individuals that may not be actively seeking out information, but would be interested if they were invited to look. A prime example of a more active form of advertising is the business roadshow program organized by the City Manager’s office. These business roadshows will take our programs and services to organizations throughout the City. The employees of these organizations will be actively invited to look at what the City has to offer and then be provided the opportunity to investigate those programs, or services they may have interest in. The Community Center wants to take that active theme one step further and create a marketing program that has the potential to reach thousands of individuals. A marketing program that is fun, inviting and potentially profitable.

We think we have come up with an appealing, eye catching design that can be used in a variety of applications.

- Apparel- hats, tee shirts, sweat shirts, jackets.
- Signage- electronic billboard, City message board.
- Mobile Advertising – SMART Buses, Community Center van.
- Flyers, brochures, webpage.
This new concept is designed for advertising only and is not intended to replace the City logo that currently appears on Community Center letterhead, business cards, or other existing materials.

**MOTION**

No action required, informational only.
Call to Order
Chairperson Ormsbee called the meeting to order at 5:30pm

Roll Call
Present: Patricia Ormsbee, Rich Foster, Celeste Yoskovich, Karen Lewis, Ilene Ingram, Linda Hogan
Also Present: Elizabeth Brennan, Executive Assistant, Community Development
Absent: None
Guests: None

Location
Council Conference Room
1827 N. Squirrel Rd., Auburn Hills, MI 48326

Persons Wishing to Be Heard - Guests
None

Correspondence
None

Approval of Minutes
Mr. Foster moved to approve the minutes of May 21, 2014
Supported by Ms. Lewis.

Vote:
Yes: Ormsbee, Foster, Yoskovich, Lewis, Ingram, Hogan
No: None

Motion Carried (6-0)
OLD BUSINESS -

Budget Update
Ms. Brennan provided an updated budget report with a remaining year-to-date balance of $18,335.99.05.

NEW BUSINESS -

BCSEM Quarterly Meeting - Planning Items

Schedule
9:30am - Registration and light refreshments
10:10am - Mr. Keehn - Call to Order
Pledge of Allegiance
Ms. Ormsbee will welcome group and introduce BAC members and Ms. Verbeke
Ms. Verbeke - Welcome to Auburn Hills
10:30am - Amy Mangus of SEMCOG will present the NEW GREEN INFRASTRUCTURE VISION FOR SOUTHEAST MICHIGAN
11:45am - Break
12:00pm - Henry Knight - Invocation and Luncheon
1:00pm - BCSEM Quarterly Meeting
2:30ish - Gift Raffle / Close of Meeting

Catering
Final review of catering order - Kosch Catering (City Contracted) and confirmation of selections and pricing per person.

Morning / Registration
Light pastries / mini muffins / coffee / tea / water

Luncheon -
Chicken Picante
Herb Encrusted Whitefish
Parmesan Whipped Potatoes
Seasonal Medley
Mostaccioli w/ marinara
Lemonade / Ice Tea / Water

Dessert - cake purchased separately

Centerpieces
Board decided to purchase centerpieces from Yesterday’s Florist. Ms. Ormsbee will coordinate and place order.

Raffle Items
Ms. Yoskovich brought in all items to be raffled off at the end of the BCSEM meeting

Music
Ms. Brennan will provide music – utilizing sound system in the Community Center
Open Discussion - None

Confirm Next Meeting
Next meeting confirmed for June 18th

Page three
June 4, 2014

Adjournment
The meeting was adjourned at 6:30pm

Respectfully Submitted,
Elizabeth Brennan
BAC - City Staff Liaison
City of Auburn Hills
Community Development
CALL TO ORDER
Chairperson Ormsbee called the meeting to order at 5:30pm

ROLL CALL
Present: Patricia Ormsbee, Rich Foster, Celeste Yoskovich, Ilene Ingram

Also Present: Elizabeth Brennan, Executive Assistant, Community Development

Absent: Linda Hogan, Karen Lewis

Guests: None

LOCATION
Council Conference Room
1827 N. Squirrel Rd., Auburn Hills, MI 48326

PERSONS WISHING TO BE HEARD - GUESTS
None

CORRESPONDENCE
None

APPROVAL OF MINUTES
Ms. Verbeke moved to approve the minutes of June 4, 2014
Supported by Mr. Foster

VOTE:
Yes: Ormsbee, Foster, Yoskovich, Lewis, Ingram
No: None
OLD BUSINESS:

Budget Update
Ms. Brennan provided an updated budget report with a remaining year-to-date balance of $18,335.99

Island Clean-Up
Ms. Ormsbee reported that the island area located in the intersection of Squirrel and Walton had been cleaned and weeds pulled by the Department of Public Works. A big thank you to Diane Skinner and the DPW crew! The area looks much better.

NEW BUSINESS:

New Business was discussed at the June 4th meeting. The remainder of this meeting was spent preparing last minute details and set up for BCSEM meeting on June 19th.

Open Discussion – None

Confirm Next Meeting
Next meeting confirmed for July 16th

Adjournment
The meeting was adjourned at 5:50pm

Respectfully Submitted,
Elizabeth Brennan
BAC - City Staff Liaison
City of Auburn Hills
Community Development
CALL TO ORDER: Chairman Coolman called the meeting to order at 6:00 p.m.

ROLL CALL: Present: Boelter, Coolman, Petras, Taylor
Absent: Hammond
Also Present: Director Olko, Deputy Director/Police Hardesty, Deputy Director/Fire Manning, Lt. Gagnon, Assistant Fire Chief Macias, City Council Member Mitchell

LOCATION: Grusnick Public Safety Building, 1899 N. Squirrel Road, Auburn Hills MI 48326

3. APPROVAL OF MINUTES – February 25, 2014

Moved by Mr. Taylor to approve the May 27, 2014 minutes; Seconded by Mr. Boelter.

VOTE: Yes: Boelter, Coolman, Petras, Taylor
No: None

Motion Carried (4-0)

4. PUBLIC COMMENT – none

5. NEW BUSINESS

Director Olko requested the agenda be amended, moving Item 5b. Bid Award – Collection Agency for EMS Billing be moved after Item d. Bid Award – Building Access System, which will allow Lt. Gagnon to leave the meeting.

a. Bid award – Power Lift Cots

Assistant Fire Chief Macias presented a Power Point presentation. The Department received a $22,500 micro-grant, requiring a matching amount of $2,500 from the City for a total of $25,000. This $25,000 is for the purchase of two Power Lift Cots. An RFP was released to over 30 corporations; however, only two bids were received. One bid was from Ferno and one bid from Stryker. Stryker has been making the power assist stretcher for a longer period of time than Ferno; many of the surrounding communities use the Stryker power assist stretcher. Stryker has the better warranty of the two companies and the Stryker power stretcher is UL certified. The Stryker power cot has a rechargeable battery that can be removed and charged, the Ferno recharging is done through hard-wiring in the ambulance.

Both products have been evaluated by the firefighters and the preference is the Stryker model. The Stryker appears to be sturdier, has bigger wheels and moves much easier, and is more durable.

Power assist stretchers have proven to help decrease back injuries in those transporting patients. The Stryker bid exceeds the total grant amount by $1,334.79, which would require additional funding from the Fire Department; a total of $3,834.79 (including the $2,500 grant match). The Ferno bid is $22,560.68, requiring an additional purchase of $2,439.32, to satisfy the $25,000 grant that must be spent.

Prior to sending out proposals, estimates of the power cots were sought, both estimates were well over $30,000, so money has been budgeted for this purchase.

The recommendation is to purchase two Stryker power lift stretchers and mounting equipment in the amount of $26,334.79.
Assistant Fire Chief Macias stated he has used the Stryker power lift stretchers in Pontiac, and they worked well.

Mr. Coolman asked if currently, any personnel are off due to back injuries.

Director Olko stated there is not.

The current stretchers are 13 and 20 plus, years old.

Assistant Fire Chief Macias confirmed the $22,560.68 Ferno system, includes the installation. An additional $2,439.32 must be spent on accessories to meet the $25,000 requirement.

Deputy Director/Fire Manning explained there is concern when the electrical systems within a vehicle are accessed for another use by another user. At this time, there is only one community that has the Ferno product, so there isn’t any real data available, as opposed to the Stryker product that is proven and used by many communities.

Mr. Coolman asked if there is more than one battery for the Stryker stretchers and how long each battery charge lasts.

Assistant Fire Chief Macias explained each stretcher comes with two batteries, with a mount in the back of the ambulance and each charge is good for 15 to 20 incidents. He isn’t sure of the life span for a battery.

Moved by Mr. Taylor to recommend to City Council, the Fire Department purchases two EMS Power Lift Assist Stretchers and mounting equipment from Stryker, in the amount of $26,334.79. Seconded by Mr. Boelte.

VOTE: Yes: Boelte, Coolman, Petras, Taylor
No: None
Motion Carried (4-0)

C. Bid Award – Building Access System

Lt. Gagnon explained this system allows for employee identification cards as well as employee access to enter doors throughout the City buildings. Within the City there are currently 83 card readers. The current system, Identical system with Identical software, was installed in 2001 in the Public Safety Building. In 2008 the system was installed in the other City buildings, a total of 10 buildings and 14 control panels.

Because of the age of these products, they are no longer manufactured and as of January there is no longer service being provided for the system.

Knowing this system would need to be replaced, $85,000 was approved for the 2014 budget. The money comes from the Public Works budget because it involves the City buildings. Director Olko has the task of controlling security and card access. The software is housed in the Public Safety Building, and two police personnel create the cards and change access, once approved by Director Olko.

If there was a need to fix a control panel now, it would cost about $5,000 per control panel to get it fixed.

A bidders meeting and a walk-through was held, with 11 companies bidding on the project. An interview was held with himself, a Communications tech, and IT Director and the four most competitive companies that met specifications.

Four of the companies recommended upgrading the current product with the most recent software and using add-on components to each control panel in each building to dumb-down the non-compatible current equipment. By using this method, it would still cost about $5,000 to replace a control panel if needed.

The four companies interviewed were, PCT Security, Camtronics, Wiltec Technologies, and Conti. PCT Security would upgrade and utilize the current system; however, all the specifications were not met.

Camtronics was interviewed and is the company recommended to award the bid to. Camtronics bid is $35,914 for the building access system and $5,474.60 for the card printer, supplies and software for a total of $41,388.60. The biggest selling point for Camtronics is totally new software and hardware as well as the length of time they have been in business, and the positive references. Some of the references include the State Capital, Michigan Gaming Control Board, Novi Police Department, Canton Public Safety and Great Lakes Crossing Mall. The software manufacturer’s references were also checked, Oakland County, who is very satisfied with the product; having it for over 20 years and only calling five times for support.

This program allows changes made to each individual employee’s needs with ease, as opposed to a very difficult current system.

Lt. Gagnon noted there is a 5% contingency in the budget for any problems that may come up.
Deputy Director/Police Hardesty also noted it can take up to an hour to have card activation or deactivation; the new card will be instantaneous.

Mr. Coolman asked if there was another type of identification for building access besides a card.

Lt. Gagnon stated it would be an additional $8,000 to update the card readers for other reading capabilities. All of the personal information remains in the City; it isn’t taken to the Camtronics office in Detroit.

Mr. Boelter asked if this will have any effect on the moving of the dispatch office and the proposed updates.

Director Olko stated at this time the remodeling plan for the Public Safety Building has been abandoned. Lt. Gagnon explained this new system is network based, so more can be added as needed. Camtronics has stated if there is an update or changes made to the software, it will always be compatible with the controllers.

Moved by Mr. Boelter to recommend approval to purchase building access system, card printer and ID creation software from Camtronics and authorize the City Manager to convey acceptance by purchase order in the amount not to exceed $44,000.00.

Seconded by Mr. Taylor.

VOTE: Yes: Boelter, Coolman, Petras, Taylor
No: None

Motion Carried (4-0)

d. Memorandum of Understanding – Detroit Metro Identity Fraud Task Force

Deputy Director/Police Hardesty explained this is a recommendation from the Police Department the Memorandum of Understanding for the Detroit Metropolitan Identity Theft and Financial Crimes Task Force between the Federal Bureau of Investigation and the Auburn Hills Police Department

Financial crimes are constant and are constantly changing, in the past the City had a full time commitment to a fraud crimes task force. That team did great work to the point the team was no longer needed. There has been a rise in financial crimes the last couple of years and the FBI approached the City. In addition to Auburn Hills and the FBI, this proposed task force will include the U.S. Postal Service, Michigan State Police and Troy Police Departments. There is no intention to assign any investigators to this task force in a full-time status. This task force would meet approximately once a month to discuss different cases, unless a particular case warranted increased activity.

After a background investigation is completed by the FBI the investigators would have access to cases under investigation by the FBI. This will promote information sharing and may provide opportunities to prosecute some offenders federally that are difficult to track down with local resources. There is no financial commitment from Auburn Hills.

Mr. Coolman asked for a definition of Part A Fraud Crimes.

Deputy Director/Police Hardesty explained the FBI classifies different levels and Part A crimes are felony fraud crimes.

Fraud crimes are sometimes difficult to prosecute because they are generally more paper crimes than physically robbing a bank, the papers can be easily falsified. There is also wire fraud that can take place within minutes in different states, where it is beneficial to be coordinated with federal agencies. All agencies generally cooperate with each other regardless of jurisdiction or county and work together.

Deputy Director/Police Hardesty explained this is a commitment to share information and aid each other in prosecutions, sometimes federally. Currently the Department works with the FBI; this agreement allows the sharing of information. In order for the FBI to share information, there must be members of the Auburn Hills Police Force that have been investigated and cleared by the FBI to have full access to FBI information and cases.

Moved by Mr. Petras to recommend to City Council the approval of the Memorandum of Understanding for the Detroit Metropolitan Identity Theft and Financial Crimes Task Force between the Federal Bureau of Investigation and the Auburn Hills Police Department.

Supported by Mr. Boelter.

VOTE: Yes: Boelter, Coolman, Petras, Taylor
No: None

Motion Carried (4-0)

b. Bid Award – Collection Agency for EMS Billing

Assistant Fire Chief Macias explained there will be a need for a collection service for those who do not pay their EMS services. The City does not have a collection agency, because if a resident has
outstanding debts, those debts are rolled into the taxes. The collection service is only for delinquent accounts for emergency transport. The collection service will not begin until Mobile Health Resources, the City’s billing company, has exhausted their process. The list will then be turned over to Deputy Director/Fire Manning for review, prior to moving forward with the collection agency.

Four bids were received. Assistant Fire Chief Macias spoke with MHR, and there wasn’t any preference for a collection agency, they all are similar. The step following the collection agency is legal action, which again, is reviewed by the Department. Most communities do not proceed with legal action.

Low bidder and recommended, Penn Credit, offers a 2% discount for an invoice that is paid within 30 days. Penn Credit also has Spanish speaking capabilities, both written and oral for phone calls and online payment capabilities. This company has been in business for more than 27 years, and longer under another name. The company does a very good, professional job, both in letters sent and on phone calls. Assistant Fire Chief Macias noted a nearby community has sent about 20 accounts to collections in the last six months and other communities don’t keep any percentage of those accounts.

It was asked if a resident doesn’t pay, if the fee can be rolled into the tax bill.

Assistant Fire Chief Macias is waiting to hear back from the Treasurer’s Office.

Deputy Director/Fire Manning stated a policy is currently being written for those people that use the EMS services, but have no ability to pay.

Regarding the fees, the City will accept the coverage offered by Medicare, Medicaid, and Blue Cross, and the City charges the industry standards. The standard generally followed is Blue Cross-Blue Shield.

Mr. Coolman asked if a lesser amount will be accepted if paid by an insurance company other than Blue Cross/Blue Shield, Medicaid, or Medicare; an amount equal to what the other three pay.

Director Olko stated that will be a policy question. Deputy Director/Fire Manning stated the policy is being drafted, and the financial situation of the patient will be reviewed.

Deputy Director/Fire Manning stated he doesn’t recall the percentage of EMS calls for residents as opposed to the percentage of transients, but the majority is residents.

Moved by Mr. Taylor to recommend to City Council the contracted service of Penn Credit Corporation for the purpose of collecting delinquent ambulance billing accounts at the rate of 19% In-house and 29% Legal Action for a contract length of two years (2) with an option to renew for an additional one (1) year period.

Supported by Mr. Boelter.

VOTE: Yes: Boelter, Coolman, Petras, Taylor
No: None

Motion Carried (4-0)

6. OLD BUSINESS

Mr. Taylor asked how the new Fire-EMS software system is running in dispatch.

Director Olko stated it is running well, but there is one more step to go. Currently it is being used with the flip card chart, waiting for software to be written to connect with the computerized dispatch. Dispatchers are being trained and the transition hasn’t been as smooth as hoped for, but there have been no major incidents, and it’s moving forward. There is still one dispatch position open, but once filled, things will run smoother.

Deputy Director/Police Hardesty stated the certification of the interface between the Emergency Medical Dispatch (EMD) and the CAD, was received this afternoon. The last phase of the training will be conducted over the next week or so.

Deputy Director/Fire Manning stated with the new system in place, dispatch is already giving better information to the EMS team while in route to the call. Even the flip card chart has enabled better information to be forwarded.

7. REPORT FROM THE DEPARTMENTS

7a. Fire Department

Assistant Fire Chief Macias noted five graduated from the Fire Academy, and five part-time firefighter paramedics have been hired. Currently the Department is in the process of hiring six POC’s and three more part-time paramedics.

The budget process is underway and the 2014 budget included specs for a fire engine, which will go out for bid.
7b. Police Department

Deputy Director/Police Hardesty noted the Department hired Officer Alex Keebaugh, but with retirements there are still some openings, including a dispatch position.

He recently attended the Michigan Chief's Conference, where there was a Police Car Competition, with over 30 entries; the City's pick-up truck won second place. The competition is based on the design and features of the vehicle.

Budget meetings for the Police Department are also moving forward.

Though fraud crimes are up, violent crimes are very low; however, there was a recent armed robbery and within an hour, the subject was taken into custody.

Police and Fire are planning more training together, working in a partnership focusing on rescuing. Auburn Hills will be one of the first agencies in the county to proceed with partnering.

The Direct Patrol Unit has been very busy with complaints and investigations; there is a good process in place to evaluate the situation and finding a resolution.

Detective Edwards retired, and because it is a union position the process must be followed for filling the position.

8. COMMENTS FROM THE BOARD

Mr. Boelter noted Officer Miller made a difference when he spoke with the bicyclists; the bicyclists habits seemed to have changed. He would like his appreciation and thanks extended to Officer Miller.

Mr. Taylor noted skateboarders in the parking structure, shoot directly onto Primary Street. The stop sign at Juniper and Grey Roads is obscured by tree branches; there is also a Jeep that parks about 10 feet from the stop sign in the evening also impairing the view. Trucks are accessing Church's Lumber via Grey Road.

Mr. Coolman appreciated the meeting packet being available several days prior to the meeting, enabling him more time for review.

9. ADJOURNMENT

Hearing no objection, the meeting adjourned at 7:30 p.m.

Respectfully Submitted,

Kathleen Novak
Records Retention Clerk
Meeting Date: July 28, 2014

To: Mayor and City Council
From: Thomas Tanghe, Acting City Manager; James T. Manning, Deputy Director of Emergency Services/Fire
Submitted: July 24, 2014
Subject: Motion - Award of Bid to Purchase Two Power Lift Assist Stretchers

Introduction and History
A study by the National Association of Emergency Medical Technicians showed that 47% of EMS workers have suffered a back injury while performing EMS duties. Only the common cold exceeds back injuries as the primary reason for loss of work days. The primary cause of a back injury to an EMS employee occurs when lifting a patient on a stretcher. EMS employees go through regular training on how to properly lift patients and avoid injury. However, EMS employees continue to suffer from back injuries at a rate that exceeds the general population.

Patient stretcher technology has evolved and many EMS providers are now using power assist stretchers to reduce the number of back injuries. Departments that have switched to power assist stretchers have realized a significant drop in back injuries. Rockland EMS in New York experienced an 82% (11 to 2) decrease in back injuries in one year after moving to the power assist stretchers.

Currently the fire department has manual lift stretchers in the two ambulances. These stretchers are 13 and 23 years old. A power lift assist stretcher allows employees to lift patients by simply pushing a button. The power assist stretchers are capable of lifting a 700 pound patient. This eliminates the need for additional personnel to respond to a scene to lift a large patient. This is also much safer for the patient and the employees.

The fire department was successful in obtaining a Micro grant from the federal Assistance to Firefighters Grant program (AFG) in the amount of $22,500. The grant requires a city match of $2,500 for a total amount of $25,000. The grant was submitted with the intent to purchase two power assist stretchers.

A request for bids was placed on the Michigan Intergovernmental Trade Network (MITN) for the power assist stretchers and vehicle mounts. Two stretcher manufacturers submitted bids. The bid results are listed in the table below.

<table>
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<tr>
<th>Manufacturer</th>
<th>Two Power Stretchers With Mounting Hardware</th>
<th>Warranty</th>
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<tr>
<td>Stryker</td>
<td>$26,334.79</td>
<td>3 yrs drive / 2 yrs on structure</td>
</tr>
<tr>
<td>Ferno</td>
<td>$22,560.68</td>
<td>2 yrs drive / 2 yrs on structure</td>
</tr>
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Both Stryker and Ferno are long time manufactures of manual stretchers. Stryker leads the market in power assist stretchers and has many power assist stretchers in use across Michigan and the U.S. Ferno is relatively new to the power assist stretcher market. There is only one known fire department or ambulance company in Michigan using the Ferno power assist stretcher.

The Stryker system uses a rechargeable battery that is similar to battery operated tools. This is a simple system that only requires changing out a battery as needed. The Ferno system uses an onboard charging system that requires wiring into the ambulance electrical system which is very complex. Adding additional equipment to draw on the electrical system without a proven track record is a concern. The Ferno onboard electrical charging system is vulnerable to water damage during decontamination after transporting a traumatic injury patient. The Stryker power stretcher was subjected to Underwriters Laboratories, UL, testing and received favorable reviews. The Ferno power assist stretcher has not been UL tested.

Several AHFD employees evaluated the proposed Stryker and Ferno power assist stretchers. Employees gave a strong preference to the Stryker stretcher based on ease of operation, charging system, ergonomics, durability and ruggedness.

The Stryker bid exceeds the total grant amount by $1,334.79. This would require additional funding by the fire department above the $2,500 grant match. The total investment by the fire department for two power lift assist stretchers would be $3,834.79. This amount includes the required matching funds and the amount exceeding the total grant. The fire department has funds in the 2014 budget dedicated to cover this additional cost.

One of the requirements of the Micro grant is that all $25,000 be expended on the proposed project. If Ferno was awarded the purchase contract at $22,560.68 we would be required to purchase additional accessories in the amount of $2,439.32 to satisfy the total of $25,000. This means the net difference between the two proposals is actually $1,334.79. Prior to issuing a request for proposals we received quotes exceeding $30,000 for two power assist stretchers.

With proper care and maintenance the life span of the Stryker power assist stretchers is expected to exceed 10 years.

Based on the proven track record of the Stryker power assist stretcher it is our recommendation that the purchase contract be awarded to Stryker. The total investment by the city of $3,834.79 or 14.6% of the overall cost is a great value for the known quality of two Stryker power lift assist stretchers.

STAFF RECOMMENDATION

Staff recommends approval of the purchase of two Stryker power lift assist stretchers and mounting equipment.

MOTION

Move to approve the bid of Stryker for two power lift assist stretchers and mounting equipment and authorize the City Manager to convey acceptance by purchase order in the amount not to exceed $26,334.79

I CONCUR:

Thomas A. Tanghe, Acting City Manager
INTRODUCTION AND HISTORY

The City of Auburn Hills currently utilizes an Identicard access control system with Identipass software. The Identipass system where ID cards are made and access is controlled is on one computer at the Public Safety Building. This system was installed in 2001 and is also utilized to control the high security doors in the Police Department’s detention area. Dispatch controls the detention doors, detention cameras, and main building doors to the Public Safety Building by this system.

In 2008 the access system was expanded adding additional city buildings bringing the total to 10 buildings, 14 control panels, and 83 card readers throughout the city. City identification and access cards for this system are done with the Datacard ID Center software and hardware. The printer for this system is past its useful life and a printer is being rented as an interim solution pending selection of a new system.

In 2011 Identicard stopped producing the types of control panels used by our system and in January of this year they announced that they would no longer service or support components from this product line. As a result, the availability of replacement hardware components is extremely limited (and expensive) and could make our current system nonfunctional in the event that a panel should fail.

The Approved 2014 Department of Public Works Budget includes $85,000 to upgrade our Building Access Control & ID Creation systems. These systems are used to manage access to City Buildings through the use of proximity cards, key fobs, or RFID tags on Police vehicles. The proximity cards also function as photo identification for City employees.

An invitation to bid was placed on Michigan Inter-Governmental Trade Network and numerous vendors solicited. A bidder meeting was held on May 28, 2014 and the closing of the ITB was June 13, 2014 at 3:00 p.m. at the City Clerk’s office. Eleven companies submitted bids for the project. The chart below depicts the bids submitted by these companies:

<table>
<thead>
<tr>
<th>Company</th>
<th>Building Access System</th>
<th>Card Printer &amp; Supplies</th>
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<tr>
<td>PCT Security</td>
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<td>Camtronics</td>
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<td>$58,124.77</td>
</tr>
<tr>
<td>Conti</td>
<td>$59,466.00</td>
<td>$4,434.00</td>
<td>$63,900.00</td>
</tr>
<tr>
<td>Cross Town Wireless</td>
<td>$55,829.00</td>
<td>$7,900.00</td>
<td>$63,729.00</td>
</tr>
<tr>
<td>Peripheral Vision</td>
<td>$54,654.15</td>
<td>$12,852.83</td>
<td>$67,506.98</td>
</tr>
</tbody>
</table>
Lt. Ryan Gagnon, Communications Technician Chuck Marsh and IT Director Will Cagle interviewed the three most competitive vendors (PCT Security, Camtronics & Wiltec Technologies) along with our current vendor (Conti) to determine which proposal best suited our operations. Camtronics proposal is to replace our current Identicard system with new hardware manufactured by AMAG Technology, and to replace our Identipass Software with AMAG’s Symmetry Software. The other three vendors proposed to upgrade the panels we currently use with firmware updates that would make them compatible with the latest version of the Identipass Software, called Premisys. However, this firmware upgrade would still utilize the outdated control panels. PCT Security provided a proposal that is almost half the cost of their competitors who offer the same system but their proposal would utilize the old hardware. While the initial cost might be lower, system failure and hardware replacements likely needed in the near future would significantly increase the cost. PAT USA, Inc. does not provide an ID creation software, printer or supplies and does not meet all of our needs with their proposal. Camtronics either met or exceeded our expectations with their hardware, software and support features.

Benefits of Camtronics Badging and Access Control System:

- Replaces all existing control panels with new hardware
- Enhanced network connectivity through on board connection instead of additional aftermarket components
- Access management software is intuitive & easy to use
- Software & access control boards are manufactured and supported by one manufacturer
- Visitor access module included in management software
- Manufacturer has over 40 years of proven experience
- Seamless integration with existing video and intercom systems
- Card printing software allows for creation of enhanced, professional ID Cards
- On-site software training for users and administrator

Camtronics is located in Detroit, Michigan and has been in business since 1971 providing access control and video management solutions to government and private sector clients. They provided several references, including the Michigan Gaming Control Board, Novi Police Department, Canton Public Safety and Great Lakes Crossing Mall. All of these references spoke favorably about their experiences during installation and support of their systems. Additional references were contacted that use the AMAG Symmetry Software and they recommended it for its ease of use and adaptability. These references were Oakland County and Calvin College Public Safety.

STAFF RECOMMENDATION

$85,000.00 was approved in the 2014 Department of Public Works Budget to upgrade the hardware and software of the Building Access System. Staff recommends the bid be awarded to Camtronics for the purchase of a building access system, ID card printer and ID creation software/supplies with a 5% contingency for any necessary cabling and/or camera replacement(s) if needed.

MOTION

Move to approve the purchase of a building access system, card printer and ID creation software from Camtronics in the amount not to exceed $44,000.00.

I CONCUR:

Thomas A. Tanghe, Acting City Manager
JULY 28, 2014

To: Mayor and City Council
From: Thomas Tanghe, Acting City Manager; Doreen E. Olko, Director, Emergency Services
Submitted: July 24, 2014
Subject: Motion: Approve Resolution Recognizing the Law Enforcement Benevolent Organization of Auburn Hills as a Non-Profit

INTRODUCTION AND HISTORY
The Law Enforcement Benevolent Organization of Auburn Hills (LEBOAH) is an association of members of the Police Department that formed in 2009 to provide financial assistance to its members and their families or a third party in the event of the death or catastrophic career-ending injury of a member, arising from an incident related to their employment with the Auburn Hills Police Department and to provide charitable assistance to members of the general public and other charitable organizations or groups and to provide other charitable assistance as determined by the elected board of the organization.

To accomplish their goals, LEBOAH raises funds, in part by charitable gaming which is a licensed activity of the State. In order for the group to secure a license, the Charitable Gaming Division of the Bureau of State Lottery requires that City Council approve a resolution recognizing LEBOAH as a nonprofit. The license allows LEBOAH to conduct raffles as well as other charitable gaming events. The City Council last approved a resolution for this group for the same purpose in October 2011. The group has been advised by Gaming Division that they have met all other conditions for a license.

STAFF RECOMMENDATION
Staff recommends approval of the resolution.

MOTION
Move to approve a resolution recognizing the Law Enforcement Benevolent Organization of Auburn Hills as a non profit in the community.

I CONCUR:
Thomas Tanghe, Acting City Manager
Ms. Stephanie Carroll  
Community Relations / Legislative Affairs  
City of Auburn Hills  
1827 N. Squirrel Road  
Auburn Hills, MI 48326  

Dear Stephanie,

The Law Enforcement Benevolent Organization of Auburn Hills is in the process of requesting a Charitable Gaming license from the State of Michigan Lottery Division. As part of the application for approval of this license, an Annual Resolution from the Local Governing Body is required. I have compiled all of the other requirements for issuance of this license except the Resolution. I have attached the previous resolution which passed on October 17th, 2011 for your review. I have also called the Charitable Gaming Division and found that we meet all of the requirements to receive this license once the Resolution is obtained.

This license will allow our organization to have raffles and other charitable gaming events which will assist us in raising money for our organization. As stated in our by-laws, all monies that are raised are strictly to provide one-time monetary assistance to members and/or their family in the event the member is killed or suffers a career ending catastrophic injury in the line of duty and monetary donations to members of the general public and other charitable organizations.

If you need any further information from me, please let me know. I look forward to the City Council once again approving or Local Governing Body Resolution from the City of Auburn Hills City Council.

Sincerely,

Brian Martin  
Secretary  
Law Enforcement Benevolent Organization of Auburn Hills
LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
(Required by MCL 432.103(K)(ii))

At a __________________________ meeting of the __________________________
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD called to order by __________________________ on __________________________
DATE

at __________________________ a.m./p.m. the following resolution was offered:

Moved by __________________________ and supported by __________________________
that the request from __________________________ of __________________________,
NAME OF ORGANIZATION __________________________,
CITY county of __________________________, asking that they be recognized as a
COUNTY nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for __________________________.
APPROVAL/DISAPPROVAL

APPROVAL

Yeas: __________________________

Nays: __________________________

Absent: __________________________

DISAPPROVAL

Yeas: __________________________

Nays: __________________________

Absent: __________________________

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the __________________________ at a __________________________
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL
meeting held on __________________________ .

DATE

SIGNED: __________________________
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

Authority: Act 382 of the Public Acts of 1972, as amended
MGCB-MP-5036(2) (Rev. 05-13)
LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
(Required by MCL 432:1509(3))

At a Regular meeting of the Auburn Hills City Council
called to order by Mayor James McDonald on October 17, 2011
at 7:00 p.m. the following resolution was offered:

Moved by Mr. Newkirk and supported by Mr. McDaniel

That the request from LEOAH of Auburn Hills
county of Oakland, acting that they be recognized as a
nonprofit organization operating in the community for the purposes of obtaining charitable
gaming licenses, be considered for Approval

APPROVAL

Year: 7
Nays: 0
Absent: 

DISAPPROVAL

Year: 
Nays: 
Absent: 

I hereby certify that the foregoing is a true and complete copy of a resolution offered and
adopted by the City of Auburn Hills at a Regular meeting held on October 17, 2011

SIGNED: Thomas A. Tanghe, Acting City Clerk

1827 N. Squirrel Road, Auburn Hills, Michigan 48326
Friday, June 20, 2014

Charitable Gaming Division
c/o Fund Accounting
101 E. Hillsdale, Box 30023
Lansing, MI 48909

Charitable Gaming Division:

The Law Enforcement Benevolent Organization of Auburn Hills is requesting review and
approval of a Charitable Gaming License under the Local Civic Organization heading. I have
reviewed the qualification requirements and have prepared the enclosed packet including the
requested documentation from our organization.

Thank you for taking the time to review our application and please contact me with any
questions or concerns which may arise in the review of our application.

Sincerely,

Brian Martin
Secretary,
Law Enforcement Benevolent Organization of Auburn Hills
1899 North Squirrel Rd
Auburn Hills, MI 48326
248-364-6866
bmartin@auburnhills.org
QUALIFICATION INFORMATION

The organization must complete this form and submit with the qualification documents. If this form does not accompany the qualification documents, documents will be returned to contact person. This will delay processing. Any misrepresentation is grounds for denial.

Please check the appropriate box(es) for the license you wish to obtain.


Application(s) and fee(s) enclosed?  [ ] Yes  [X] No

1. Name of Organization
   Law Enforcement Benevolent Organization of Auburn Hills

2. Doing Business As (DBA) (if applicable)

3. US Federal Employer Identification Number
   26-4577033

4. Organization Physical Address
   P.O. Box 214853
   City  Auburn Hills
   State  MI  Zip  48326  County  Oakland

5. Organization Mailing Address  [X] Same as Physical Address

6. Telephone Number
   248-841-3397

7. Fax Number
   248-370-9369

8. Date Organization Established
   April 28, 2009

9. Briefly describe the purpose of the organization
   To receive and administer funds and property of a charitable nature in order
to provide financial assistance to its members, family members, the general
public and other charitable organizations to provide assistance to those in need.

10. Name of Authorized Contact Person
    Brian Martin

11. Authorized contact person's position or role with organization
    Secretary

12. Mailing Address
    P.O. Box 214853
    City  Auburn Hills
    State  MI  Zip  48326  County  Oakland

13. Email Address
    bmartin@auburnhills.org

14. Telephone Number
    248-841-3397

15. Fax Number
    248-370-9369

The undersigned hereby certifies that the representations, information and data, presented are true, accurate and complete
to the best of the undersigned's knowledge. The undersigned understands that failure to answer truthfully, completely and
accurately could preclude the organization from receiving an approval to obtain a gaming license.

Authorized Contact Signature

Print Name and Title
Brian Martin, Secretary

Date  June 20th, 2014

PLEASE READ CAREFULLY

If you are qualifying for a millionaire party license, mail this completed form and the required qualification
documentation to Michigan Gaming Control Board, PO Box 30786, Lansing, MI 48909.

If you are qualifying for a raffle, bingo, or charity game ticket license, mail this completed form and the
required qualification documentation to Charitable Gaming Division, PO Box 30023, Lansing, MI 48809.

If you are qualifying for a millionaire party AND raffle, bingo, or charity game license, you must submit
copies of this form and all qualification documents to BOTH agencies.

Please allow at least 8 weeks for the qualification process.

If the organization has never submitted qualifying information as a local civic organization, the following information shall be submitted in the name of the organization prior to being approved to conduct a bingo, millionaire party, raffle, or charity game. A previously qualified organization may be required to submit updated qualification information to assure its continued eligibility under the act.

1. A signed and dated copy of the organization’s current bylaws or constitution, including membership criteria.

2. A complete copy of the organization’s Articles of Incorporation that have been filed with the Corporations and Securities Bureau, if the organization is incorporated.

3. A copy of the letter from the IRS stating the organization is exempt from federal tax under IRS code 501(c)
   OR
   copies of one bank statement per year for the previous five years, excluding the current year.

4. A provision in the bylaws, constitution, or Articles of Incorporation that states should the organization dissolve, all assets, and real and personal property will revert:
   A. If exempt under 501(c)3, to another 501(c)3 organization.
   B. If not exempt under 501(c)3, to the local government.

5. A revenue and expense statement for the previous 12 month period to prove all assets are used for charitable purposes, i.e. 990’s, treasurer’s report, audit. Do not send check registers or cancelled checks. Explain the purpose of each expenditure made to an individual. Once the organization has conducted licensed gaming events, the Bureau may require the organization to provide additional proof that all assets are being used for charitable purposes.

6. A copy of a resolution passed by the local body of government stating the organization is a recognized nonprofit organization in the community (form attached).

7. A provision in the bylaws, constitution, or Articles of Incorporation indicating the organization will remain nonprofit forever.

Additional information may be requested after the initial documents submitted have been reviewed. If you have any questions or need further assistance, please call our office at (517) 335-5780.

Act 382 of the Public Acts of 1972, as amended, defines a local civic organization as an organization "that is organized not for pecuniary profit; that is not affiliated with a state or national organization; that is recognized by resolution adopted by the local governmental subdivision in which the organization conducts its principal activities; whose constitution, charter, articles of incorporation, or bylaws contain a provision for the perpetuation of the organization as a nonprofit organization; whose entire assets are used for charitable purposes; and whose constitution, charter, articles of incorporation, or bylaws contain a provision that all assets, real property, and personal property shall revert to the benefit of the local governmental subdivision that granted the resolution upon dissolution of the organization."
GUARDIANS BY CHOICE

What is The Law Enforcement Benevolent Organization of Auburn Hills?

The Law Enforcement Benevolent Organization of Auburn Hills is a 501(c)(3) nonprofit organization formed to provide financial assistance to its members and their families or third party designee in the event of the death or catastrophic career ending injury of a member, arising from an incident related to their employment with the Auburn Hills Police Department, and to provide charitable assistance to members of the general public, and other charitable organizations or groups, and to provide other charitable assistance as determined by the elected board of the organization.

The Law Enforcement Benevolent Organization of Auburn Hills is governed by an elected board comprised of Police Officers, Sergeants, Public Service Officers and Detectives, who make nonprofit fundraising, and financial assistance distribution decisions.

Corporation Identification Number 70540N
GUARDIANS BY CHOICE

Mission Statement

(Attachment A, 1.1)

The mission of The Law Enforcement Benevolent Organization of Auburn Hills is to provide financial assistance for the families of all participating members of the Auburn Hills Police Department should that participating member fall victim to a line of duty death or catastrophic career ending injury. The intent of the organization is to develop a benevolent fund to provide a one-time monetary assistance donation to an organization’s member and/or their family in time of need. The fund’s intent is to lessen the financial burden incurred by that family during their bereavement period and to make the adjustment period following that time an easier transition.

The Organization will also establish itself as a benevolent organization focused on serving the general public, the community, and other charitable organizations by providing charitable financial support in furtherance of fundamentals of civic responsibility.

The Law Enforcement Benevolent Organization of Auburn Hills will be managed by a Benevolent Fund Committee elected by its membership. The Benevolent fund committee will be responsible for the management of the organization. The Benevolent Fund Committee shall function in accordance with the by-laws, state, and federal laws.

The Law Enforcement Benevolent Organization of Auburn Hill’s benevolent fund will be financed by dues collection, private donations, and all profits obtained from fundraising events. The organization will host at least one fundraising event per year. Should there be no immediate need for the assistance of the Benevolent fund, all monies shall remain in the account and is not subject to any other use than in support of the above mentioned circumstances or the organization’s by-laws. The account may be used in an attempt to raise other funds for the purpose mentioned above.

All financial distribution to beneficiaries shall be made IAW the Financial Distribution Policy listed in the by-laws.

The Law Enforcement Benevolent Organization of Auburn Hills shall be an organization functioning autonomously and irrespective of the Auburn Hills Police Officers Association, Auburn Hills Police Department and the City of Auburn Hills except in its adherence and support of the above listed mission statement and its by-laws.

The Organization’s Board members will comply with the organizations established financial distribution policy. A permanent board elected by the organizations membership may make modifications to the financial distribution policy that supports the Auburn Hills Police Department’s line of duty death policy. A revised distribution policy adopted by the first permanent board shall be adopted by the board IAW Article IV section 3 of the by-laws. Any alteration of the adopted Financial distribution policy will
GUARDIANS BY CHOICE

be subject to a properly established Quorum and majority vote as established in Article V, section 5 of the by laws of this organization.

ARTICLE I

NAME

The name of this organization shall be The Law Enforcement Benevolent Organization of Auburn Hills (referred to herein as the Organization or Corporation). The Organization is incorporated under the laws of the state of Michigan as a 501 (c)(3) charitable organization. The Organization is located in Auburn Hills Michigan.

ARTICLE II

PURPOSE

SECTION 1. Purpose of the Organization.

The Purpose of the Organization includes;

a) To receive and administer funds and property and to operate exclusively for charitable, religious, scientific, or educational purposes within the meaning of section 501(c)(3) of the Internal Revenue Code of 1986, or comparable provisions of subsequent legislation (the "Code"), and in particular to facilitate the fostering, promoting, and collecting of charitable donations for the distribution to provide financial assistance to its members and their families or third party designee in the event of the death or catastrophic career ending injury of a member, arising from an incident related to their employment with the Auburn Hills Police Department, and to provide charitable assistance to members of the general public, and other charitable organizations or groups, and to provide other charitable assistance as determined by the elected board of the organization.

b) To do such things and to perform such acts to accomplish its purposes as the Board of Directors may determine to be appropriate and as are not forbidden by section 501(c)(3) of the Code, with all the power conferred on nonprofit corporations under the laws of the State of Michigan.

c) To acquire, own, dispose of and deal with real and personal property and interests therein and to apply gifts, grants, bequests and devises and their proceeds in furtherance of the purposes of the corporation.
GUARDIANS BY CHOICE

d) Any other purpose consistent with the mission statement of The Law Enforcement Benevolent Organization of Auburn Hills (Hereby incorporated to this document by reference as Attachment A, 1.1).

SECTION 2. The Intent of the Organization.

The intent of the organization is to develop a benevolent fund to provide one-time monetary assistance donations to organization members and/or their family in time of need, and to provide charitable assistance to members of the general public, and other charitable organizations or groups, and to provide other charitable assistance as determined by the elected board of the organization. The fund’s intent is to lessen the financial burden incurred by that family during their bereavement period and to make the adjustment period following that time an easier transition. Donations must adhere to the organizations Financial distribution policy (Hereby incorporated by reference to this document as Attachment B, 1.1).

ARTICLE III

MEMBERSHIP

SECTION 1. Eligible Employee Members.

Membership shall be comprised of any Auburn Hills Police Department (AHPD) employee(s) – to include members of the AHPD Patrol union, AHPD Detective Union, AHPD Command Union, AFSCME union members employed at the Police Department, and non-union command personnel. Membership shall be voluntary; each member has the right to join or refrain from joining this organization. The board shall retain the right to allow membership to non-employee community members for the purpose of advancing the charitable goals of the Organization.


a. Inception of the Organization – Current Employees

Upon the inception of this organization, inception defined as the date that the organization becomes a legally operating entity formed under Michigan law as a charitable organization and assignment of the initial operating board occurs, current employees will be offered membership consistent with the provisions of this document. Current employees will be given notice that the Organization is operating, and will have thirty days from that notice to accept membership consistent with the provisions of this document.
b. Admission of Newly Hired Employees

Newly hired employees that meet the requirements of Section 1 (above), hired after the inception date of the organization, will be offered membership in the Organization that is consistent with the provisions of this document. Newly hired employees will be given notice of the Organization's existence, and will have thirty days from this notice to accept membership.

c. Admission of Other Employees – Annual Review

Employees who did not accept initial membership in the Organization will be given an opportunity to join the Organization annually in the month of January. Newly joining members must conform to the requirements stated in this document for membership, including the payment of retroactive membership dues. The Organization shall not be required to give notice of this annual membership admittance to individual non-member employees. The annual posting of a notice on the AHPD Union bulletin board will be regarded as sufficient notice to all.

d. Admission of Non-Employee Community Members

On a case-by-case basis, the Board may admit members of the community who are not affiliated with the Auburn Hills Police Department. These appointments shall be focused on the charitable goals of the Organization and for the purpose of advancing those goals. The Non-Employee Memberships may be honorary (where no dues are required).

e. All members will be encouraged to complete a beneficiary identification document. It is recommended that a personal financial diary provided by the Auburn Hills Police Department is completed. Members of the organization can identify the location of that completed document or the point of contact with that document or other beneficiary designation to the Benevolent fund Treasurer. If no other source to identify a beneficiary has been noted members will be advised to inform the beneficiary of their Auburn Hills City insurance policy elected beneficiary to show the policy as proof for financial distribution. All members will be required to read, agree to, and sign the "Guardian's Creed".

SECTION 3. Dues for Membership

Dues for membership in the Organization shall be $5.00 (Five Dollars) per month, per member. Payments of dues begin at the inception of the Organization, and continue until the Board determines the Organization reaches a point of financial autonomy. Dues may be reactivated at the discretion of the Board.
GUARDIANS BY CHOICE

New members, newly hired or otherwise, shall be required to pay dues amounts retroactively consistent with the maximum amount paid by current members.

Dues can be paid in lump sum or monthly payment of $5.00 monthly.

SECTION 4. Termination of membership.

Membership and all benefits associated with this Organization will cease upon resignation, termination, death unrelated to duty, or retirement from the Auburn Hills Police Department. Dues and donations made by resigned, terminated, deceased, or retired members are nonrefundable.

Membership may be terminated by the Board of Officers on the occurrence of any of the following events:

- Failure to pay membership dues for a period of 90 days after written notice of payment due.
- Any other reason consistent with these bylaws.

ARTICLE IV

Benevolent Fund Board

SECTION 1. General.

The affairs and business of the organization shall be managed by a Board of Officers known as the Benevolent Fund Board (referred to herein as the Board). The Board shall be elected by the members of the Organization. No member above the rank of Sergeant can hold a board position within the organization - However, this shall not affect any member or member’s family from receiving a benefit irregardless of rank.

The Benevolent Fund Board shall have the control and management oversight of the affairs and business of the Organization. The Board may adopt rules and regulations for the conduct of their meetings and the management of the Organization and fundraisers as they may deem proper, consistent with these Bylaws and the Laws of the State of Michigan.

SECTION 2. Board of Officers – Positions.

The Board shall consist of positions including only President, Vice President, Secretary, Sgt-At-Arms, and Treasurer.
GUARDIANS BY CHOICE

SECTION 3. Members Eligible for Board Positions.

The management of the Organization shall consist of members of the Law Enforcement Benevolent Organization of Auburn Hills. Therefore, the members eligible for board positions shall consist of any member in good standing receiving a nomination for the available position. Board Positions shall consist of the following:

a) President  
b) Vice-President  
c) Secretary  
d) Sergeant at Arms  
e) Treasurer

SECTION 4. Duties of Board Members

a. President:

- The President shall be the principal executive officer of the Organization and shall in general supervise and control all of the business and affairs of the organization.
- The President shall preside at all the meetings. The President can call regular and special meetings in accordance with these Bylaws.
- The President or his or her designee shall approve all contracts and agreements in the name of the Organization, subject to the advice and approval of the Board.
- The President shall have the power and authority to appoint ad hoc committees and chairmen as needed.
- The President shall also perform other duties and functions as from time to time may be directed by the Board.
- The President shall coordinate with the treasurer quarterly to audit the financial records of the Benevolent Fund to ensure strict accountability. Any evidence of embezzlement or fund mismanagement shall compel the President to notify the appropriate authorities.
- The President will annually compel an audit and the completion of all required legal and tax documents for the organization.

b. Vice-President:

- To perform the duties of the President in their absence. The Vice President Functions as a voting member of the board on all Organization matters during board meetings.

HEROS BY CHANCE
GUARDIANS BY CHOICE

c. Secretary:

- The Secretary shall be the custodian and guarantor of the Corporate records.
- The Secretary shall keep and maintain the minutes of the meetings of the Board of Directors and shall perform such other functions as may be directed by the President or the Board.
- The Secretary shall maintain and certify a current list of members in good standing who are entitled to vote on Organization business.

d. Sergeant-At-Arms:

- Maintains controls of the meeting, ensuring discussions are relevant to the topic on the floor and all members desiring to address the membership and the board are given that opportunity.
- Ensures members are given respect addressing their opinions.
- Ensures all motions are seconded and any vote is properly measured.
- Maintains a democratic process during all meetings using Roberts Rules of Order Revised as a guide.
- Manages all votes cast by secret ballot and or during organization meetings relaying results to the secretary for documentation.

e. Treasurer:

- The Treasurer shall be the chief accounting and financial officer of the Organization and shall have active control and supervision of all matters pertaining to the finances and accounts and records of the Organization.
- The Treasurer shall ensure that the financial policies adopted by the Board are duly followed, and at each regularly scheduled meeting shall provide financial reports to the Board of Directors.
- The Treasurer shall perform such other functions as may be directed by the President or the Board.
- Shall cooperate with the designated tax accountant to complete the annual audit. Shall assist in the completion of all required tax documents.

SECTION 5. Compensation of Officers.

It is the intent of this organization that no board member or general member will receive compensation for their regular board position or services rendered. In the event a special situation arises where a board member is considered for compensation he/she shall receive no compensation for services rendered without a majority vote of the
GUARDIANS BY CHOICE

membership. During said vote the membership will also propose and affirm by a vote any compensation for services rendered by any member.

SECTION 6. Term of Office.

The Board position terms of office shall be staggered in durations.

a. Initial Term of Office - Upon Organization Inception.

The initial term of office for the Board shall be as follows; President, Secretary, and Treasurer - 2 year term of office. Vice-President and Sergeant at Arms - 1 year term of office.

b. Continuing Term of Office.

Continuing terms of office for Board members shall be 2 years in duration.

SECTION 7. Election of Board of Officers

The Benevolent Fund Board Members shall be nominated by the members of The Law Enforcement Benevolent Organization of Auburn Hills in good standing as follows;

1. Nominations will be determined at an annual meeting at least twenty days prior to the ballot casting deadline.
2. Nominated member’s desire to hold office will be confirmed by the current Sgt-at-arms,
3. Confirmed nominations will be listed on a ballot sheet which will be posted in a manner consistent with current technology and information sharing methods determined by the board,
4. Simultaneously ballots will be distributed as described in 2 above by the Sgt-at-arms,
5. Members will be given at least ten days to deposit their secret ballot vote in a ballot box conveniently located for the entire organizations member’s access,
6. The votes shall be delivered to an impartial party for tabulation, or three members of the organization shall tabulate the votes. The results of the election will be certified by the Sgt-at-arms and distributed to the organization’s members,
7. For accountability purposes ballots shall be marked or sequentially numbered for any vote cast outside a membership meeting. The initial executive board shall devise a ballot accountability system to be used in elections and votes.

SECTION 8. Removal and Resignation of Board Members.

Any Board member may be removed by resignation, or by a majority vote of the Board of Directors for good cause. Good Cause will include;

HEROS BY CHANCE
GUARDIANS BY CHOICE

- Failure to attend three consecutive Board meetings.
- A legal conviction that would appear to impede the Board Member’s ability to properly execute the duties of his/her office.
- Violation of the Organizations by-laws that would appear to impede the Board Member’s ability to properly execute the duties of his/her office. The process for removal of any board member shall followed as listed in article IV Section 9.
- A change of status of the individual member, to include change of rank or change of employment status.

SECTION 9. Due Process

A. Any board member shall be subject to discipline for violation of this Constitution and By-Laws or engaging in conduct inimical to the best interest of this Organization; provided, however, charges are first filed against said member. Charges against any member of the organization shall be submitted to the organization’s Executive Board in writing and signed by the member making such charges. The Executive Board shall present said charges to the membership as an order of new business. The membership shall determine by an affirmative vote at the meeting held where the charges are introduced, if the charges are worthy of a removal hearing.
If the charges are deemed worthy by an affirmative vote, the Secretary shall furnish, by certified mail, to the accused member at his last known address, a copy of such charges together with a notice of the time and place of the trial.

B. Such trial shall take place not more than thirty (30) days after the mailing of such notice.

C. The Executive Board shall elect a Trial Committee of five (5) members and designate the Chairman thereof. The Trial Committee shall hear the accused, the accuser and their witnesses shall report its findings to the membership at a regular or special membership meeting with its recommendation for the penalties, if any. The membership shall accept, reject or amend the findings of the Trial Committee. The membership shall have the right to set the penalty of expulsion, suspension or any lesser punishment including a fine not to exceed One Hundred Dollars ($100).

SECTION 10. Board Vacancies

Board vacancies may be filled for the unexpired portion of the term by a majority vote of the remaining board members.

HEROS BY CHANCE
ARTICLE V
MEETINGS

SECTION 1. Regular Meetings

Regular meetings of the Board shall be held at dates fixed by the Board. At least two regular meetings shall be held each year. Notice of Regular Meetings will be given by a posting on the Patrol Union posting board no less than thirty (30) days prior to the meeting, and shall give the location, date, and time of the meeting.

SECTION 2. Annual Meetings

Annual membership meetings shall be held at a date to be fixed by the Board. Notice of Annual Meetings will be given by a posting on the Patrol Union posting board no less than thirty (30) days prior to the meeting, and shall give the location, date, and time of the meeting.

SECTION 3. Special Meetings

Special meetings may be called by the President of the Organization, and may also be called upon the written request of any three voting members of the Board.

SECTION 4. Notice of Special Meetings

Notice of special meetings shall be posted and given to each board member in writing in person or mailed, e-mailed to his or her last known e-mail address, address, at least seven days prior to the date of such meeting, specifying the time and place of such meeting and the business to be brought before the meetings.

SECTION 5. Quorum and Vote Requirements

a. ONE VOTE PER MEMBER: Each member of the Organization is entitled to one (1) vote. Board members are also entitled to one (1) vote.
b. BY-LAW CHANGES: Must be posted to every member of the organization by posting, e-mail, or mail. A Quorum to change the By-Laws of this organization shall be three-quarters (¾) of the membership casting ballots with a two-thirds (2/3) majority vote. A vote can be cast by a secret ballot distributed to its voting members or at a membership meeting. The same quorum ratio applies for open meetings regarding by-law changes.
c. REGULAR BUSINESS: A Quorum for regular business votes shall be a majority vote by one-third (1/3) of its voting members or one-third (1/3) voting members casting secret ballots.
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d. **BOARD VOTING QUORUM:** A quorum for the Board to vote on issues shall be a majority vote of at least 3 board members present at a board meeting.
e. **VOTING DISPUTES:** The Board President may compel any issue brought forward at a membership meeting to be deferred to a ballot vote of the membership. Roberts Rules of Order Revised shall be given deference when negotiating disputes.

ARTICLE VI

COMMITTEES

SECTION 1. General Powers.

The board, by resolution adopted by a vote of a majority of its officers, may designate one or more committees, each committee consisting of one or more officer, or no officers at all. The board may also designate one or more officer as alternate committee members who may replace an absent or disqualified member at a committee meeting. If a committee member is absent or disqualified from voting, then members present at a meeting who are not disqualified from voting may, whether or not they constitute a quorum, unanimously appoint an alternate committee member to act at the committee meeting in place of the absent or disqualified member. All committees designated by the board shall serve at the pleasure of the board.

A committee designated by the board may exercise any powers of the board in managing the corporation’s business and affairs, to the extent provided by resolution of the board. However, no committee shall have the power to

a. amend the articles of incorporation;
b. adopt an agreement of merger or consolidation;
c. amend the bylaws of the corporation;
d. fill vacancies on the board;
e. fix compensation of the directors for serving on the board or on a committee.
f. recommend to the members a dissolution of the Organization or a revocation of a dissolution;
g. or terminate memberships.

SECTION 2. Consent to Committee Actions

Any action required or permitted to be taken pursuant to authorization of a committee may be taken without a meeting if, before or after the action, all members of the

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committee consent to the action in writing. Written consents shall be filed with the minutes of the committee’s proceedings.

SECTION 3. Specific Committees

a. Fund Development Committee - Under the supervision of the Board, the Fund Development Committee shall be responsible for planning fundraising activities and/or events to raise funds to further the Organization’s mission. The President shall appoint the chairperson of the committee, and the President and committee chairperson shall appoint the members of the committee.

b. Other Committees - The Board may designate other committees as it deems desirable to support the mission statement and purpose of the organization. The President shall appoint the chairperson of such committees.

ARTICLE VII

FISCAL YEAR

The fiscal year of the Organization shall begin on the first day of January and end on the last day of December in each year.

ARTICLE VIII

BOOKS AND RECORDS

Annually in January after the annual audit the Treasure shall distribute, post, mail, or e-mail a copy of the organization’s financial report to every member of the organization.

All account information shall be made available to any member of the organization in good standing within 5 working days of a request.

The Organization shall keep correct and complete books and records of account and shall keep minutes of the proceedings of the Board and committees. All books and records of the Organization may be inspected by any Board member, or his agent, or attorney for any purpose at any reasonable time.
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ARTICLE IX

DISTRIBUTIONS OF FINANCIAL ASSISTANCE

Prior to the initial creation of this Organization, a functional Financial Assistance Distribution Policy shall be established, and incorporated by reference to this document as Attachment B, 1.1.

Distributions of financial assistance to Members, the general public, and for other charitable purposes shall be made in accordance with the Organization’s financial assistance distribution policy. Said policy may be modified if approved by the Board, and if modified, shall be incorporated by reference to this document as an attachment.

ARTICLE X

INDEMNIFICATION / LIMITATION OF LIABILITY

SECTION 1. INDEMNIFICATION

Each person who is or was a trustee, board member, director, member or officer of the corporation or member of a committee of the corporation and each person who serves or has served at the request of the corporation, as a trustee, director, officer, partner, employee or agent of any other corporation, partnership, joint venture, trust or other enterprise shall be indemnified by the corporation to the fullest extent permitted by the corporation laws of the State of Michigan as they may be in effect from time to time; provided, however, that the preceding shall not require the corporation to indemnify any person for any liability, tax or expense to the extent it results in the imposition of tax under Section 4958 of the Internal Revenue Code. The corporation may purchase and maintain insurance on behalf of any such person against any liability asserted against and incurred by such person in any such capacity or arising out of his or her status as such, whether or not the corporation would have power to indemnify such person against such liability under the preceding sentence. The corporation may, to the extent authorized from time to time by the Board, grant rights to indemnification to employees or agents of the corporation and others to the fullest extent provided under the laws of the State of Michigan as they may be in effect from time to time.

SECTION 2. LIMITATION OF LIABILITY

A. No member of the Board, Officer, or Member of the corporation who is a volunteer director, as that term is defined in the Michigan Nonprofit Corporation Act (the "Act"), and no volunteer officer or member shall be personally liable to
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this corporation or its members, if any, for monetary damages for a breach of the
trustee’s or officer’s fiduciary duty; provided, however, that this provision shall
not eliminate or limit the liability of a trustee or officer for any of the following:

1. A breach of the trustee’s, board’s or officer’s duty of loyalty to the
corporation or to its shareholders or members, if any;

2. Acts or omissions not in good faith or that involve intentional misconduct
or a knowing violation of law;

3. A violation of Section 551(1) of the Act;

4. A transaction from which the trustee or officer derived an improper
personal benefit;

5. An act or omission of a trustee who is a volunteer director or an act or
omission of a volunteer officer occurring before filing these Articles of
Incorporation;

6. An act or omission that is grossly negligent.

B. The corporation hereby assumes all liability to any person other than the
corporation or its members, if any, for all acts or omissions of a trustee, board
member, member, or officer who is a volunteer director as defined in the Act, or a
member as described by this document, incurred in the good faith performance of
the member’s / trustee’s duties as such; provided, however, that the corporation
shall not be considered to have assumed any liability to the extent such
assumption is inconsistent with the status of the corporation as an organization
described in Section 501(c)(3) of the Internal Revenue Code or results in the
imposition of tax under Section 4958 of the Internal Revenue Code.

C. The corporation hereby assumes the liability for all acts or omissions of a
volunteer officer (to include all volunteer members of the organization) if all of
the following are met:

1. The volunteer officer was acting or reasonably believed he or she was
acting within the scope of his or her authority.

2. The volunteer officer was acting in good faith.

3. The volunteer officer’s conduct did not amount to gross negligence or
willful and wanton misconduct.

4. The volunteer officer’s conduct was not an intentional tort.

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5. The volunteer officer’s conduct was not a tort arising out of the ownership, maintenance, or use of a motor vehicle for which tort liability may be imposed as provided in Section 3135 of the Insurance Code of 1956, Act No. 218 of the Public Acts of 1956, being Section 500.3135 of the Michigan Compiled Laws.

Provided, however, that the corporation shall not be considered to have assumed any liability of a volunteer officer (to include all volunteer members of the organization) to the extent such assumption is inconsistent with the status of the corporation as an organization described in Section 501(c)(3) of the Internal Revenue Code or results in the imposition of tax under Section 4958 of the Internal Revenue Code.

D. If the Act is amended after filing this document to authorize the further elimination or limitation of the liability of directors or officers of nonprofit corporations, then the liability of members of the Board of Trustees, the Board, its members and of officers of the corporation, in addition to the limitation, elimination and assumption of personal liability contained in this document, shall be assumed by the corporation or eliminated or limited to the fullest extent permitted by the Act as so amended, except to the extent such limitation, elimination or assumption of liability is inconsistent with the status of the corporation as an organization described in Section 501(c)(3) of the Internal Revenue Code or results in the imposition of tax under Section 4958 of the Internal Revenue Code. No amendment or repeal of this document shall apply to or have any effect on the liability or alleged liability of any member of the Board of Trustees, the Board, the Members or officers of this corporation for or with respect to any acts or omissions of such trustee occurring prior to the effective date of any such amendment or repeal.

E. In the event of a conflict between the provisions of this document and applicable provisions of the Act, the provisions of document shall govern.

ARTICLE XII

PROHIBITED ACTS

SECTION 1. Prohibited Acts

As long as the Organization exists, and except with the Board’s prior approval, no director, officer, or committee member of the Organization may:

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a. Do any act in violation of these Bylaws or a binding obligation of the Organization.
b. Do any act with the intention of harming the Organization or any of its operations.
c. Do any act that would make it impossible or unnecessarily difficult to carry on the Organization’s business.
d. Wrongfully transfer or dispose of Organization property, including intangible property such as good will.
e. Use the Organization name (or any substantially similar name) or any trademark or trade name adopted by the Organization, except on behalf of the Organization in the ordinary course of its business.
f. Disclose any of the Organization’s business practices, trade secrets or any other information not generally known to the business community or to any person not authorized to receive it.

ARTICLE XIII

CONFLICTS OF INTEREST

SECTION 1. Purpose.

The purpose of this conflict of interest policy is to protect the interest of this tax-exempt organization ("Organization") when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of the Organization or might result in a possible excess benefit transaction. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

A financial interest is not necessarily a conflict of interest. Under Paragraph 3(b), a person who has a financial interest may have a conflict of interest only if the appropriate governing board or committee decides that a conflict of interest exists.

a. Definitions.

- Interested Person: Any director, principal officer, or member of a committee with governing board delegated powers, who has a direct or indirect financial interest, as defined below, is an interested person.
- Financial Interest: A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:
  - An ownership or investment interest in any entity with which the Organization has a transaction or arrangement; sda

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- A compensation arrangement with the Organization or with any entity or individual with which the Organization has a transaction or arrangement; or
- A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Organization is negotiating a transaction or arrangement.

- Compensation: Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.

SECTION 2. Procedures.

a. Duty to Disclose. In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the directors and members of committees with governing board delegated powers considering the proposed transaction or arrangement.

b. Determining Whether a Conflict of Interest Exists. After disclosure of the financial interest and all material facts, and after any discussion with the interested person, the interested person shall leave the governing board or committee meeting while the determination of a conflict of interest is discussed and voted upon. The remaining board or committee members shall decide if a conflict of interest exists.

c. Procedures for Addressing the Conflict of Interest.
   i. An interested person may make a presentation at the governing board or committee meeting, but after the presentation, the interested person shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflict of interest.

   ii. The chairperson of the governing board or committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.

   iii. After exercising due diligence, the governing board or committee shall determine whether the Organization can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.

   iv. If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the governing board or committee shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in the Organization’s best interest, for its own benefit, and whether it is fair and reasonable. In conformity with
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the above determination it shall make its decision as to whether to enter into the transaction or arrangement.

d. Violations of the Conflicts of Interest Policy.
   i. If the governing board or committee has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.

   ii. If, after hearing the member’s response and after making further investigation as warranted by the circumstances, the governing board or committee determines the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.


The minutes of the governing board and all committees with board delegated powers shall contain:

- The names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the governing board’s or committee’s decision as to whether a conflict of interest in fact existed.

- The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings.


A voting member of the governing board who receives compensation, directly or indirectly, from the Organization for services is precluded from voting on matters pertaining to that member’s compensation. A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Organization for services is precluded from voting on matters pertaining to that member’s compensation. No voting member of the governing board or any committee whose jurisdiction includes compensation matters and who receives

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compensation, directly or indirectly, from the Organization, either individually or collectively, is prohibited from providing information to any committee regarding compensation.

SECTION 5. Annual Statements.

Each director, principal officer and member of a committee with governing board delegated powers shall annually sign a statement which affirms that such person:

1. Has received a copy of the conflict of interest policy,
2. Has read and understands the policy.
3. Has agreed to comply with the policy, and
4. Understands the Organization is charitable and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

SECTION 6. Periodic Reviews.

To ensure that the Organization operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:

- Whether compensation arrangements and benefits are reasonable, based on competent survey information, and the result of arm’s length bargaining.
- Whether partnerships, joint ventures, and arrangements with management organizations conform to the Organization’s written policies, are properly recorded, reflect reasonable investment or payments for goods and services, further charitable purposes and do not result in imurement, impermissible private benefit or in an excess benefit transaction.

SECTION 7. Use of Outside Experts.

When conducting the periodic reviews as provided for in Section 6, the Organization may, but need not, use outside advisors. If outside experts are used, their use shall not relieve the governing board of its responsibility for ensuring periodic reviews are conducted.
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ARTICLE XIV

DISSOLUTION

SECTION 1. Dissolution.

Upon dissolution of the Organization, the Board shall dispose of all assets of the Organization in accordance with the stated purpose of the Organization. Assets are required to be distributed in a manner consistent with 501(c)(3) charitable organizations, and consistent with the intent of this Organization. The Board shall make every attempt to distribute remaining assets to another charitable organization that supports the families of injured or fallen law enforcement officers (such as the Thin Blue Line).
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Financial Assistance Distribution Policy

(Attachment B, 1.1)

PURPOSE

The bylaws and mission statement of the Law Enforcement Benevolent Organization of Auburn Hills state that distributions of financial assistance to its members are to be made in accordance with the Organization’s financial assistance distribution policy.

ORGANIZATION MISSION

The mission of the organization is to provide financial assistance to the organizations members and their immediate families, and the general public, in accordance with the Mission statement and the organizations by-laws.

DEFINITIONS

Financial assistance

Financial assistance may include direct monetary assistance or payments to third parties on the behalf of beneficiaries or other assistance as appropriate.

Families

Member’s personal financial diary or other beneficiary source should be utilized to identify beneficiaries before distribution. Otherwise a member of their immediate family means, spouses, dependent children, or dependants by law. Beneficiaries may receive distributions in accordance with our By-Laws.

Career ending catastrophic injury

Any injury occurring where a member was considered on duty with the Auburn Hills Police Department or the injury occurred arising from the member’s official duties. Furthermore the injury has incapacitated the member or prevented the member from acquiring employment as a result of the injuries.

Other charitable purpose

Any other charitable purpose consistent with the goals stated in the attached bylaws, including, but not limited to one time or annual donations or fundraising efforts to other 501(c)3 charitable organizations, civic groups, educational groups, and other organizations; donations or fundraising efforts for any member of the general public in need of assistance due to some qualifying event as determined by the Board; or any other charitable donation of any kind.
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Charitable Purpose, Charity, Charitable Contribution

In general the sentiment of benevolence, doing good works, assisting the less fortunate, philanthropy and contributing to the general public.

A contribution to an organization which is officially created for charitable, religious, educational, scientific, artistic, literary, or other good works.

ELIGIBILITY REQUIREMENTS

To be eligible for distributions the beneficiary must:

1. Be an active employee the Auburn Hills Police Department and a member of the Organization at the time the need occurs,

2. Be a victim of an incident occurring as outlined in the organization’s mission statement or Article II of the Organization’s By-laws. An incident justifying distribution can be identified by any member of the organization, to any board member of the Organization, to initiate benefit.

3. Be a member of the general public, a charitable organization, educational institution or student group, scientific organization, or other organization or designation as allowed by the Board the Organization.

DISTRIBUTION DECISION CRITERIA

The board will make decisions regarding distribution requests of monies/funds based on the following considerations:

1. Whether adequate funds are available for distribution.

2. Whether eligibility requirements as defined Article III have been met.

3. The board shall determine a specified amount of financial assistance to be distributed based on the criteria listed in sections 4 and 5 below.

4. If required to select among otherwise eligible applicants, the board shall convene and determine which applicants have the most critical needs or distribute funds appropriately following the mission statement, Purpose, and by-laws.

5. Even if member is deemed otherwise eligible for distribution in accordance with this policy, financial assistance will be granted only if sufficient funds are available or can be raised. The Organization reserves the right to deny or defer distribution requests if

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the Organization's board deems that net assets are not sufficient to support grant distributions.

6. Fundraising may be initiated preceding a catastrophic event in the name of any member contributing to any monies/funds distributed to a member or member’s beneficiary.

DISTRIBUTIONS TO THIRD PARTIES

MICOPS, Thin Blue Line of Michigan, Chaplain Assistance, Union business agents, or another benevolent organization can be used to assist with distribution to a beneficiary. The Board has the authority to develop a distribution strategy with these or similar organizations as it deems necessary. Organization should otherwise make payments directly to third parties on the behalf of beneficiaries as defined in the financial distribution policy.

CONFIDENTIALITY

All individual requests for distribution and grant distributions are confidential. Such information will not be released without the express prior consent of the applicant or beneficiary. The Organization reserves the right to promote distribution activities by describing distributions granted without disclosing the names of individual recipients.

REPAYMENT

No repayment of financial assistance as such may be made. However, recipients who desire to do so may make contributions, as may any other contributor, to the Organization, but with the distinct understanding that it is the individual’s desire to contribute to the Organization, and that the contribution is not in repayment of the financial assistance granted.

BOARD DECISION-MAKING PROCESS

All fund distribution decisions will be made in accordance with the organization's mission statement, by-laws, and this financial distribution policy. Fund distribution decisions may be made based on a simple majority vote of active board members. The board may communicate regarding fund distribution decisions in person, by email, by phone, or by other means considered reasonable.
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Proposed 03/30/2009 The Law Enforcement Benevolent Organization of Auburn Hills by an affirmation vote of its Board of Officers can make a one-time charitable donation no greater than $500, to any fallen Police officer in the state of Michigan. The donation circumstance must meet the criteria set in the mission statement, by-laws, and purpose of the Law Enforcement Benevolent Association of Auburn Hills.

Yes-Super
Yes- Martin
Yes-Sparre
Yes-Marsh
Yes- McDonnell
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How to Contribute to
The Law Enforcement Benevolent Organization of Auburn Hills

As a 501(c)(3) charitable organization, The Law Enforcement Benevolent Organization of Auburn Hills may receive contributions from the public, and such contributions may be tax deductible to the donor. Donors will be sent a donation acknowledgement letter for their tax records.

Individuals and business can make the following types of contributions to The Law Enforcement Benevolent Organization of Auburn Hills—

- Check or cash donations
- In-kind donations

Community Donations

If you are a member of the community and wish to make a cash or in-kind donation to The Law Enforcement Benevolent Organization of Auburn Hills, you can send it to the following address:

PO BOX 214853
Auburn Hills, MI 48326
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Initial Startup and Dues Collection

Membership Dues

To establish an operating budget the Law Enforcement Benevolent Organization of Auburn Hills will require its members to complete a payroll deduction, monthly payment, or initial payment amounting to $60.00 per year for the initial three years of the organizations establishment. The Board may extend or cease all payments and/or deductions by a majority vote at any time while the organization remains in operation. The Organization should strive for financial independence irrespective of dues collection as quickly as possible.

Fund Raising efforts

All fund raising efforts shall be lawful and legal and avoid bringing discredit to the Organization or its membership.

Initial startup

Initial funding for startup of the Organization may be funded by the Auburn Hills Police Officers Association budget.

A dual signature checking account shall be opened upon establishment of an employer identification number (EIN) with the proper authorities.

The temporary Benevolent Fund Committee will be established until the first regular meeting whereby a permanent board will be elected.
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Law Enforcement Benevolent Organization of Auburn Hills

Guardian's creed

I _____________________________ As a member of the Law Enforcement Benevolent Organization of Auburn Hills pledge the following:

1. I understand that as a member of the Law Enforcement Benevolent Organization of Auburn Hills my participation is absolutely critical to the success of the organization's goals.

2. That when called upon to assist our organization with fundraising activities I will assist in any way possible, understanding that our goal is to provide as much support as is possible to our members and their families after a catastrophic event.

3. I will promote the Law Enforcement Benevolent Organization of Auburn Hills positively, and will share my suggestions and opinions about the organization's activities during organizational meetings, recognizing that my contribution is critical to the organization's growth and success.

4. I also understand that membership means that I am part of a time-honored tradition where fallen heroes are honored by their peers after making the ultimate sacrifice for the community they serve. Being part of that tradition I am as much a part of the organization as the organization is part of me.

5. I pledge my support when advised that an officer of our organization has fallen; I will muster all the energy, courage, and creativity I have available in an effort to initiate any support and/or fundraising effort deemed necessary which is legally, morally, and ethically possible, to support members or the family members of a fallen member. I pledge my support remaining mindful that my mission is to support the family of a hero who has made the ultimate sacrifice for our community.

6. I will take pride and be honored to participate in a benevolent organization that is comprised of Police Employees honoring their fallen heroes.

SIGNED _______________________ DATED ____________________

HEROS BY CHANCE
Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.
Sincerely,

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)
Statement of Revenues, Expenditures and Changes in Fund Balance
JUNE 1ST, 2013 – JUNE 1ST, 2014

Beginning Balance $11,538.95

Revenues:
Vending Machine Proceeds $352.53
Membership Dues $2,857.50
Golf Outing $7,793.09
Tee Shirt sales $760.00
**50 tee shirts still in inventory representing $644.00 of non cash assets on hand

Expenditures:
PO Box payments $80.00
State of Michigan $20.00
Tee shirts $960.00
Donation to Auburn Hills Helping Hands $3,839.32

Ending Balance $18,402.75
To: Mayor and City Council
From: Thomas A. Tanghe, Acting City Manager; Terri Kowal, City Clerk
Submitted: July 24, 2014
Subject: Motion – Approve City Council Rules of Order and Business

INTRODUCTION AND HISTORY

At the City Council workshop of June 30, changes to the current Rules of Order and Business were discussed. The draft copy submitted for this agenda incorporates both new language, and deletion of old language. The old language, of which we are recommending removal, is indicated by red print with strikeout font. The new language is highlighted in yellow.

Attorney Derk Beckerleg and City Clerk Terri Kowal collaborated on the proposed changes. Please do not hesitate to contact either one with questions or concerns.

STAFF RECOMMENDATION

The recommendation is to approve the changes to the Rules as presented or with additional changes proposed at the City Council meeting.

MOTION

Move to approve the proposed revisions to the Auburn Hills City Council Rules of Order and Business, adopted June 7, 2010.

I CONCUR: 

THOMAS A. TANGHE ACTING CITY MANAGER
AUBURN HILLS CITY COUNCIL
RULES OF ORDER AND BUSINESS

RULES OF ORDER AND BUSINESS AS ADOPTED BY CITY COUNCIL, IN ACCORDANCE WITH SECTION 4.19 OF THE CITY CHARTER

Adopted June 7, 2010
Revised July 28, 2014
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PREAMBLE
In addition to the Rules delineated herein, City Council Members shall at all times conduct themselves and the business of the City in accordance with the provisions of the City Charter, the City Code and the laws of the State of Michigan. Rules established herein, not governed by State law or the City Code may be suspended at the discretion of the Mayor and a majority vote of City Council.

All meetings of the City Council shall be held in accordance with the Charter of the City of Auburn Hills, the City Code, the Open Meetings Act, the statutes of the State of Michigan and the Rules of Order and Business as herein adopted this 7th day of June, 2010.

ARTICLE I: THE RULES

1. ADOPTION AND AMENDMENT OF RULES OF ORDER AND BUSINESS In accordance with the City Charter, the Rules of Order and Business of Council shall be placed on the agenda for review and adoption at the first meeting of Council following the seating of the newly elected Council Members. A copy of the rules adopted shall be distributed to each councilmember. The council may alter or amend its rules at any time by a vote of a majority of its members after notice has been given of the proposed alteration or amendment. (Charter: 4.19)

2. SUSPENSION OF RULES
The Rules of Order and Business may be suspended for a specified portion of a meeting by an affirmative vote of two-thirds of the members present, except that council actions shall conform to the City Charter, the Auburn Hills City Code and the statutes and Constitutions of the State of Michigan and the United States.

ARTICLE II: STANDARDS OF CONDUCT FOR CITY COUNCIL MEMBERS

1. PROHIBITED CONDUCT
The City of Auburn Hills does, hereby, establish and enforce the following standards of conduct for elected officials (public officials), in accordance with State Statute - §15.342, Sec. 2:

(1) A public officer or employee shall not divulge to an unauthorized person, confidential information acquired in the course of employment/service in advance of the time prescribed for its authorized release to the public.

(2) A public officer or employee shall not represent his or her personal opinion as that of an agency.

(3) A public officer or employee shall use personnel resources, property, and funds under the officer’s or employee’s official care and control judiciously and solely in accordance with prescribed constitutional, statutory, and regulatory procedures and not for personal gain or benefit.

(4) A public officer or employee shall not solicit or accept a gift or loan of money, goods, services, or other thing of value for the benefit of a person or organization, other than the state, which tends to influence the manner in which the public officer or employee or another public officer or employee performs official duties.

(5) A public officer or employee shall not engage in a business transaction in which the public officer or employee may profit from his or her official position or authority or benefit financially from confidential information which the public officer or employee has obtained or may obtain by reason of that position or authority. Instruction which is not done during regularly scheduled working hours except for annual leave or vacation time shall not be considered a business transaction pursuant to this subsection, if the
instructor does not have any direct dealing with or influence on the employing or contracting facility associated with his or her course of employment with this state.

(6) Except as provided in section 2a, below, a public officer or employee shall not engage in or accept employment or render services for private or public interest when that employment or service is incompatible or in conflict with the discharge of the officer or employee's official duties or when that employment may tend to impair independent judgment or action in the performance of official duties.

(7) Except as provided in section 2a, below, a public officer or employee shall not participate in the negotiation or execution of contracts, making of loans, granting of subsidies, fixing of rates, issuance of permits or certificates, or other regulation or supervision relating to a business entity in which the public officer or employee has a financial or personal interest.

2. VOTING ON, MAKING, OR PARTICIPATING IN GOVERNMENTAL DECISIONS - §15.342, Sec. 2a

The City of Auburn Hills does, hereby, establish and enforce the following standards of conduct for elected officials (public officials), in accordance with State Statute - §15.342, Sec. 2a:

(1) This act shall not in any manner amend or modify the terms of Act No. 317 of the Public Acts of 1968, being sections 15.321 to 15.330 of the Michigan Compiled Laws and Act No. 318 of the Public Acts of 1968, being sections 15.301 to 15.310 of the Michigan Compiled Laws.

(2) This act is intended as a code of ethics for public officers and employees and not as a rule of law for public contracts. A contract in respect to which a public officer or employee acts in violation of this act shall not be considered to be void or voidable, unless the contract is a violation of another statute which specifically provides for the remedy.

(3) Subject to subsection (4), section 2(6) and (7) shall not apply and a public officer shall be permitted to vote on, make, or participate in making a governmental decision if all of the following occur:

(a) The requisite quorum necessary for official action on the governmental decision by the public entity to which the public officer has been elected or appointed is not available because the participation of the public officer in the official action would otherwise violate section 2(6) or (7).

(b) The public officer is not paid for working more than 25 hours per week for the City.

(c) The public officer promptly discloses any personal, contractual, financial, business, or employment interest he or she may have in the governmental decision and the disclosure is made part of the public record of the official action on the governmental decision.

(4) If a governmental decision involves the awarding of a contract, section 2(6) and (7) shall not apply and a public officer shall be permitted to vote on, make, or participate in making the governmental decision if all of the following occur:

(a) All of the conditions of subsection (3) are fulfilled.

(b) The public officer will directly benefit from the contract in an amount less than $250.00 or less than 5% of the public cost of the contract, whichever is less.

(c) The public officer files a sworn affidavit containing the information described in subdivision (b) with the legislative or governing body making the governmental decision.

(d) The affidavit required by subdivision (c) is made a part of the public record of the official action on the governmental decision.

(5) As used in this section, “governmental decision” means a determination, action, vote, or disposition upon a motion, proposal, recommendation, resolution, ordinance, or measure on which a vote by the members of a legislative or governing body of a public entity is required and by which a public entity formulates or effectuates public policy.
3. **CITY'S ETHICS POLICY**

The City Council and its members shall at all times comply and act in accordance with City Policy Number 80-06, as amended, titled “Employee, City Council and City Boards and Commissions Ethics and City Policy Number 150-01, as amended, entitled “Gifts and Gratuities”.

**ARTICLE III: MEETINGS OF COUNCIL**

1. **OPEN MEETINGS ACT**

   All meetings of the City Council shall be conducted in accordance with the Open Meetings Act and all notices required by the Act shall be given by the City. *(Open Meetings Act: Public Act 267 of 1976)*

2. **PRESIDING OFFICER**

   The Mayor shall be executive officer of the City and shall preside at all its meetings. *(Charter Excerpt: 4.13)*

3. **REGULAR MEETINGS and REQUIREMENTS**

   (a) The Council shall, at its first meeting following each regular city election, elect one member to serve as mayor and one to serve as mayor pro tem by a majority vote of the Members elect. *(Charter: 4.12)*

   (b) The Council shall, at its first meeting held following each regular city election, establish the annual meeting schedule and within 10 days of such action, public notice stating the dates, times and places of the regular monthly Council meetings shall be posted in the following locations: *(Charter: 4.12)*

   i. The City’s cable television station
   ii. The City’s website
   iii. The Auburn Hills City Hall
   iv. The newspaper of local circulation

   (c) As presently established, Regular Meetings of the City Council shall be held on the first and third Monday of each month, beginning at 7:00 p.m., in the Council Chamber at the Auburn Hills City Hall, 1827 N. Squirrel Road, Auburn Hills, Michigan, unless rescheduled by the Council or City Administration.

   (d) If the meeting schedule is changed, public notice shall be given within 3 days after the meeting at which the change is made. *(Open Meetings Act)*

   (e) All meetings of the Council shall be open to the public and the citizens shall have a reasonable opportunity to be heard, subject to these rules, at any such meeting on matters within the jurisdiction of the Council. *(Charter: 4.12)*

   (f) Public meetings are open to the media and may be recorded for radio, television and/or photographic services, provided that this will not interfere with the meeting process or audience access to such. *(Open Meetings Act)*

4. **QUORUM**

   (a) Four (4) Members of Council shall constitute a quorum for the transaction of business. However, no ordinance or resolution shall be adopted by less than four (4) affirmative votes. *(Charter: 4.19; 4.20)*

   (b) Council Members unable to attend a scheduled meeting shall, at the earliest convenience, notify the Mayor and either the City Clerk or the City Manager.

   (c) The seat of a Council Member with three (3) consecutive absences, without written notification to the Mayor, City Manager or City Clerk, is deemed vacant. *(Charter: 4.7)*

5. **SPECIAL MEETINGS**

   (a) A special meeting of the City Council may be called by the Clerk on the written request of the Mayor or any two (2) Members of the Council or the City Manager on eighteen (18) hours written notice to each
Council member and the public, stating the purpose of such meeting and served personally or left at his/her usual place of residence by the Clerk or someone designated by the Clerk. *(Charter: 4.15)*

(b) The Council shall conduct no business at any Special Meeting, the purpose and/or nature of which has not been stated in the required notice of such meeting. *(Charter: 4.15)*

(c) The notice described above is not required for a meeting of the Council in emergency session in the event of a severe and imminent threat to the health, safety or welfare of the public when two-thirds of the Members of the Council determine that delay would be detrimental to the City’s efforts in responding to the threat. *(Open Meetings Act)*

6. **JOINT MEETINGS**

The City Council may hold Joint Meetings with School Boards, Boards, Commissions, Committees, and municipal governments who share a community interest with the City of Auburn Hills. Such meetings shall be scheduled for a specific purpose or goal, agreed to by the Council and any other entity or entities before the meeting.

7. **WORK/STUDY SESSIONS**

Work/Study Sessions may be held upon the call of the Mayor, the City Manager or the Council, which sessions shall be open meetings that the public may attend. With appropriate notice to the Council Members and the public, the Council may convene a work/study session devoted exclusively to the exchange of information relating to municipal affairs. *No votes shall be taken It is preferred that votes not be taken at Work/Study Sessions, but under certain circumstances on any matters under discussion a vote may be taken. Certain circumstances include time sensitive matters that cannot wait until the next regular meeting.* nor shall any. *No Council member shall enter* into a formal commitment with another member regarding a vote to be taken subsequently.

8. **EXECUTIVE (CLOSED) SESSION** *(Open Meetings Act)*

(a) Under a limited number of circumstances, Council may convene in Executive or Closed Session to discuss matters as permitted in the Open Meetings Act. The motion to move into Executive Session shall be made in the Open Meeting and shall include the reason for going behind closed doors. The motion requires a two-thirds (2/3) roll call vote of all Members elected and serving, except in the following instances, in which case only a two-thirds (2/3) majority or of those present is required:

(i) To consider the dismissal, suspension, or disciplining of, to hear complaints or charges brought against or to consider the periodic personnel evaluation of a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing. A person requesting a closed hearing may rescind the request at any time, in which case the matter at issue shall be considered after the rescission only in open sessions.

(ii) For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.

(iii) To consider the purchase or lease of real property up to the time an option to purchase or lease the property is obtained.

(iv) To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body.

(v) To review and consider the contents of an application for employment or appointment to a public office if the candidate requests that the application remain confidential. However, except as otherwise provided in this subdivision, all interviews by a public body for employment or appointment to a public office shall be held in an open meeting pursuant to the Open Meetings Act.
(vi) To consider material exempt from discussion or disclosure by state or federal statute.
(b) A separate set of minutes shall be taken by the clerk or the designated secretary of the public body at the closed session.
(i) These minutes shall be retained by the clerk of the public body, are not available to the public, and shall only be disclosed if required by a civil action filed under sections 10, 11, or 13 of the Open Meetings Act. These minutes must be approved in a regular meeting of Council and must be maintained for one (1) year and one (1) day after the date of approval.

9. THE MEETING AGENDA
(a) Agenda Preparation
The Agenda preparation process shall be established by the Mayor, City Manager and City Clerk and is set forth below:
(i) Departments having business for Council consideration shall submit the item(s) on the approved Council Cover Memo by noon on the Thursday prior to the meeting date.
(ii) Staff shall name the completed Council Cover Memo so as to identify it by subject, ie Name of Agenda Item.Cover and save the document in the date-appropriate folder at, O:\CITY COUNCIL PACKET\Meeting Date.
(iii) All substantiating documents shall be saved in the above name folders so as to link them to the Cover Memo and to indicate the order in which the documents are to appear, ie Name of Agenda Item.1, Name of Agenda Item.2, etc.
(iv) When all documentation has been saved in the Meeting Folder, email City Manager to advise that the Council Item has been placed in Council Packet Folder for review and approval. Send a copy of the email to the Clerk’s Office Group email address.
(b) Order of Business shall be established by the Mayor, City Manager and City Clerk and unless altered by the same, shall appear on the Agenda as follows:

AGENDA FORMAT
1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Council
4. Approval of Minutes
5. Appointments and Presentations
6. Public Comment – Time Limit of Three (3) Minutes
7. Consent Agenda
8. New Business
9. Old Business
10. Council Comments and Motions
11. Attorney’s Report
12. City Manager’s Report
13. Executive Session – as needed
14. Adjournment
(c) After the meeting has been convened and in order to facilitate the meeting process, the Chair may amend the Agenda.
(d) The Consent Agenda, Agenda Item No. 7, is utilized to facilitate the business before Council. Routine administrative, noncontroversial items may be placed on the Consent Agenda to be heard and acted upon with one motion.

(i) There is no separate discussion on an item unless so requested by a Council Member or a member of the audience, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

(ii) In that the Consent Agenda is prepared for the purpose of expediting the business before Council, it is understood that Council Members will make an effort to contact the City Manager or Department Head(s) prior to the meeting to gain an understanding of the item in order to avoid having the item removed from the Consent Agenda.

(iii) Items approved on the Consent Agenda shall appear individually, in standard format in the meeting minutes.

10. CONDUCT OF MEETINGS

(a) No business shall be conducted without the presence of a quorum, except that the Mayor or two (2) Council Members may act to adjourn the meeting.

(b) In the absence of the Mayor, the Mayor pro tem shall be the Chair, and in the pro tem’s absence, the Council Member, in attendance, with the longest continuous service shall preside. *Charter: 4.12*

(c) The Mayor shall speak and vote as any other member of the Council. *Charter: 4.13*

(d) Every Council Member present, including the Mayor, is required to vote on all matters before the Council, except where such vote would create a conflict of interest. *Charter: 4.19*

(e) A Council Member who requests to abstain shall be required to provide the reason(s) for such, which reason(s) shall be acceptable to a majority of the Council, as shown by a vote. *Charter: 4.19*

(f) The Mayor shall seek the attorney’s opinion if the existence of a conflict of interest claim be disputed.

(g) Conflict of interest, as defined by law, shall be the sole reason a member may abstain from voting. The city attorney’s opinion shall be binding on council with respect to the existence of a conflict of interest.

(h) Speakers shall address all remarks to the Chair.

(i) During discussion or debate, no Council Member shall speak until recognized by the Chair.

(j) Discussion shall be confined to the question at hand and shall only be interrupted by a point of order.

(k) Any item on the Council agenda that has not been introduced by 11:00 p.m. on the evening of the meeting shall be continued to the next regular meeting as a Carryover Item, unless City Council takes action to the contrary.

(l) All cell phones shall be placed in silent mode before the meeting is called to order.

11. COUNCIL ACTION

(a) The Chair shall introduce each Agenda Item.

(b) Comments and questions shall be entertained by the Chair, with no Council Member speaking until acknowledged by the Chair. Each Council Member shall be permitted to speak no longer than five minutes, but may, at the Chair’s discretion, speak again after all other Members have had an opportunity to do so.

(b) Following such, the Chair shall end discussion by calling for a motion.

(i) Wishing to close discussion or debate, the Chair shall call for the Previous Question.

(c) Hearing such, he shall call for a Second.

(d) The Chair shall identify the motion maker and the second for entry into the official record.
The Chair shall ask for and entertain further discussion before calling for the vote. At the request of the Chair, the Clerk shall ascertain the vote of each Council Member by Roll Call vote.

In calling the Roll Call vote, the Clerk shall first call for the vote of the Motion Maker, followed by that of the Second. The Chair shall be called last.

Except for Emergency Ordinances and Amendments to Zoning Ordinance Text and the Zoning Map, no ordinance shall pass without having been introduced, advertised and heard at a public hearing, notice of which shall be published in a paper of local circulation, in accordance with pertinent regulations.

No ordinance or resolution shall be passed/adopted by less than four (4) affirmative votes. (*Charter: 4.20*)

Every attempt shall be made to use gender inclusive language in all resolutions and ordinances that are presented to, considered by and adopted by the Auburn Hills City Council.

Remarks made under *Council Comments and Motions* shall be limited to announcements, acknowledgments, concerns, inquiries, and matters introduced so as to determine the interest of and/or seek consensus, in the form of a motion, from Council for the purpose of engaging or directing Staff with regard to such matters.

The following motions are germane to Council processes and procedures and are to be used as appropriate. (*ROBERT’S RULES OF ORDER/NEWLY REVISED*)

(i) *Withdrawal of a Motion*
A motion may be withdrawn or amended by its maker, until the motion has received a second. If the mover wishes to withdraw the motion after it has received a second, the mover shall ask the second for permission to withdraw and, receiving such, shall seek consensus of the Council. If consensus cannot be reached, any member may make a motion allowing withdrawal. Upon receiving a second, the withdrawal may be voted upon. The motion requires a two-thirds vote (2/3 of the votes cast).

(ii) *Reconsider*
A motion to reconsider can be made only on the day the vote to be reconsidered was taken or at the next City Council meeting. The motion must be made by one who voted with the prevailing side. Any member may second it. It can be made while any other question is pending, even if another member has the floor, or after the vote to adjourn, unless the chair has declared the assembly adjourned.

(iii) *Rescind a Vote*
Council may rescind a vote at any time, except for those specifically noted below. The vote to do so requires a majority of the Council Members present, if prior notice has been given. If prior notice has not been given, the vote to rescind shall require a 2/3 Vote (2/3 of the votes cast).

- Something has been done as a result of that vote that the Council cannot undo
- The vote was of a contractual nature and the other party has already been informed
- The vote resulted in a resignation, election, expulsion, membership, or office and the affected party has been notified of such

(iv) *Table*
The object of this motion is to lay aside the item, in order to attend to more urgent business. The tabled item can be removed from the table and acted on at any time later in the meeting, as if it were a new question.

(v) *Postpone to a Date Certain*
The item is postponed until a specific date.

(vi) *Postpone Indefinitely*
The object of this motion is really not to postpone, but to reject, the main motion. It is made by those who oppose the motion and are in doubt as to their being in the majority. If the indefinite...
postponement is carried, the main question is suppressed; if the motion to postpone indefinitely fails, the vote is called on the main motion.

(vii) Electronic Communications

All communications are subject to the Michigan Open Meetings Act, which restricts the use of wire/wireless communication devices during a Council meeting. Therefore, no Council Member shall engage in any form of electronic communication while in session.

12. AUDIENCE

(a) All cell phones and other forms of electronic media that may cause noise and/or distraction shall be in silent mode before the meeting is called to order.
(b) No Council Member shall engage the speaker in discourse or debate, nor make a promise of resolution. The Chair shall direct the issue to the City Manager who shall attend to the matter or assign such to the appropriate staff member(s) for follow-up.
(c) Speaker Cards shall be provided at all meetings of Council. Attendees who wish to address Council are encouraged to complete the Speaker Card, upon which they can indicate the nature of their address. Participant will be recognized by the Chair at the appropriate time and will have an opportunity to speak one (1) time for up to five (5) three (3) minutes.
(d) One speaker, who represents a group of persons at the meeting, in speaking for them may use up to five (5) minutes to address Council.
(e) Persons wishing to address Council shall approach the podium and wait to be recognized by the Chair.
(f) In instances where numerous participants wish to speak on one issue, whether a regular agenda item, a public hearing or under public comment, the Chair, with a majority vote of Council, may limit the time and/or number of speakers.
(g) Disruptive, disorderly or noncompliant persons shall be called to order by the Chair, and those failing comply shall forfeit the right to speak. Should such action breach the peaceful conduct of the meeting, the Mayor may request the offender be escorted from the building by a law enforcement official.

13. PUBLIC HEARINGS

(a) Each Public Hearing shall be conducted in conjunction with its item of business and in the order the item appears on the agenda.
(b) The Chair shall introduce the item of business and the presenting City staff member.
(c) The Chair shall continue to preside and shall maintain the order of the public hearing.
(d) The staff member shall present item of business from the City’s perspective, and introduce applicant.
(e) The applicant shall provide detailed information in a manner sufficient for public understanding and Council action.
(f) At the conclusion of applicant’s presentation, Chair shall call for questions and comments from Council.
(g) Closing Council comments, the Chair shall cite the time and open the public hearing, which shall be made part of the official record of the meeting.
(h) Persons wishing to speak during the public hearing shall do so from the podium and shall speak one (1) time for a period of up to five (5) minutes.
(i) Groups or organizations shall select a spokesperson to represent them at the podium.

14. ROBERTS RULES OF ORDER

The Open Meetings Act and these Auburn Hills City Council Rules of Order and Business shall govern the conducting of City Council meetings, however, to the extent that the Open Meetings Act and this Auburn Hills City Council Rules of Order and Business do not address a particular matter than the most recent edition of
Robert’s Rules of Order shall apply to and govern that matter.

15. MINUTES
(a) Council shall keep minutes of each meeting, which shall be prepared in accordance with Robert’s Rules of Order/Newly Revised. Corrections to the minutes shall be made no later than the next meeting after the meeting to which the minutes refer. Corrected minutes shall be available no later than the next subsequent meeting after correction. The corrected minutes shall show both the original entry and the correction. (Open Meetings Act)
(b) A synopsis of Council action shall be prepared and available on the day following the meeting.
(c) Proposed minutes shall be available for public inspection not more than 8 business days after the meeting to which the minutes refer. (Open Meetings Act)
(d) Approved minutes shall be available for public inspection not later than 5 business days after the meeting at which the minutes are approved by the public body. (Open Meetings Act)
(e) The minutes shall be a record of Council action, only. If so requested by a Council Member, relevant comment will be made part of the record. (Charter: 6.3)
(f) The minutes shall be signed by the Mayor and the Clerk. (Charter: 4.19)
(g) A copy of the minutes of each regular or special Council meeting shall be published within twenty (20) days after passage thereof. A synopsis of such minutes showing the substance of each separate proceeding of the Council shall suffice for publication. (Charter: 4.19)
(h) Meetings of Council shall be tape recorded or videotaped for transcription purposes only. The tapes are maintained by the Clerk’s office only until the minutes have been approved by the Council, and are but a copy is then kept electronically for viewing on streaming video or cable by the IT Staff for not less than one year. disposed of in accordance with the City’s Record Retention and Disposal Schedule.

16. ADVISORY COMMITTEES OR BOARDS
(a) The Mayor or City Manager with the advice and consent of the City Council may, from time to time, appoint such committees or boards as are deemed appropriate to advise and consult with them, and with appropriate departments, regarding any municipal activity. Such committees or boards shall be advisory, serve temporarily and without compensation unless otherwise provided by the City Council.
(b) At the second meeting following the local election, the Mayor shall appoint City Council Members to the various representative positions on Boards/Commission.
(c) Council Members shall serve in the appointed positions until the second meeting following the next local election.

17. EXPENSES: OUT-OF-TOWN TRAVEL - CITY BUSINESS
Conferences/seminars germane to City business or municipal matters that are of interest to members of Council shall be considered during budget preparation. The approved budget shall be equitably allocated to each Member, limiting the number of conferences/seminars a member may attend to the cost thereof. Unencumbered funds may be used for additional opportunities subject to Council approval. Covered costs shall include registration, accommodations, travel and meals not provided in the cost of registration.
A public officer or employee shall use personnel resources, property, and funds under the officer or employee’s official care and control judiciously and solely in accordance with prescribed constitutional, statutory, and regulatory procedures and not for personal gain or benefit.
July 15, 2014

Detective Jeramey Peters  
Auburn Hills Police Department  
1899 North Squirrel Road  
Auburn Hills, MI 48326

Dear Detective Jeramey Peters:

It is my pleasure to award you this "Letter of Appreciation" for your outstanding work performance in 2013. In March of 2013, surveillance was conducted on Dmario Thornton, a Home Invasion suspect. Unaware he was under surveillance, Thornton was taken into custody while in the process of committing a Home Invasion first degree. Due to the cooperation of several law enforcement agencies, Thornton was linked to 31 Home Invasions throughout Oakland and Macomb Counties and over $300,000 worth of stolen property was recovered. I would like to take this opportunity to thank you personally for the outstanding work performance that you displayed during 2013.

I am extremely proud of the manner in which you have performed and hereby praise your efforts. Thank you and keep up the great work!

Sincerely,

[Signature]

Michael J. Bouchard  
Sheriff

C:

- Awards Council  
- Pamela Newsom - Personnel File  
- Kristy Slosson – Human Resources
The Fire Departments Staffing did change this month. We hired on 5 new part time paramedics (below). We currently employ 17 full-time staff and a total of 28 paid on Call personnel: 5 assigned to Station 1, 14 to Station 2, and 9 to Station 3 with an additional 11 part time medics.

**Personnel**

*Combined (POC and Full time) years of service*

- Inspector Fred Solomon 6/10/1993 23 Years of Service*
- FF/Medic Sumi Dinda 6/14/2000 14 Years of Service
- FF David Burnett 6/22/2013 1 Year of Service
- FF Christian Penn 6/22/2013 1 Year of Service
- FF Cameron Selden 6/22/2013 1 Year of Service
- FF Anthony Summers 6/22/2014 1 Year of Service
- FF/Medic Keith Krueger 6/22/2014 1 Year of Service

**June Anniversaries**

- Paul Dallas
- Michael McIntyre
- Todd Wieckowski
- Archie Tacderas
- Ryan Wood

**Congratulations**

Congratulations to Jesse Beaton, Joshua Raczka, David Burnett, Christian Penn and Anthony Summers (not picture) on completion of the North Oakland Fire Academy.

**“Employee Spotlight”**

__Firefighter Cameron Selden__

1 Year of Service

What did you do before you started at AHFD?

I went to Our Lady of the Lakes K-12 – graduated in 2011 and that fall I attended the OCC Fire Academy. Previous Employment – I worked at Pine Knob Ski Resort for a winter then got into landscaping and renovation jobs after that.

Married? Kids? Pets?

Not married, no kids, no pets anymore.

What do you like to do outside of work?

Outside of work I like to go up north with family & friends and ride ATV’s & snowmobiles, spearing frogs, fishing and have fun. Other than that I just like to hangout and relax.

Career Highlights/Awards/Commendations:

My career highlights in my short time working with the fire department would be finally getting my EMT basic license and working my first house fire in early June.

What do you enjoy most about working in the fire service?

I enjoy it because it’s what I have always wanted to do. I enjoy and look forward to getting up and going into work. I truly enjoy the opportunity to make a difference in people’s lives and making their worst day a little better. I also enjoy the training and education that is offered that not many other people know how to do. The biggest thing for me would have to be the camaraderie between all the people and everyone being there to help you out.
This Month
The fire department has put two Blitzfire portable monitors into service this week. The Blitzfire monitor only weighs 22 pounds so it is easily deployed by one firefighter. One of greatest advantages is the monitor’s ability to operate on its own. A fire fighter can simply set it down, point the nozzle in the desired direction, and walk away to handle another task. The monitor has an internal safety feature that will shut down the water if it moves abruptly in any direction. Once deployed, the monitor is capable of delivering 500 gallons of water per minute. The volume of water delivered is critical on large fires. Based on the square footage of a building, fire fighters can use a mathematical equation to determine how many gallons per minute are needed to extinguish a fire. The monitors are a nice addition to the fire fighter’s “toolbox.”

Practicing a “blitz attack” delivering a high volume of water

Nozzle and hose loaded for quick deployment

FD Assists with Destruction of Election Records
It’s not as bad as it sounds. Actually, it is required by law. The Clerk is required to burn all past election records after they have exceeded a specific retention period. Due to a recent 5 year reduction in the retention period for election records, the Clerk’s office had a large amount of documents to burn. Fire personnel, trained observers that they are, noticed personnel from the Clerk’s office burning the records in a half barrel. Due the density of the records and the large quantity to be destroyed it would take a long time to burn several years worth of records. Fire personnel volunteered to assist. The records were taken to a safe location where they could be spread out and burned at a much faster rate. With the assistance of a torch borrowed from the DPS the records were quickly burned, meeting the mandate of the law.

Community Outreach
The Fire Prevention division is tasked with public education. This week Inspector Josh Boyce attended the Auburn Elementary Fun Day. Inspector Boyce talked to the children about fire safety. The highlight of the day for the kids was running through the giant sprinkler provided by the ladder truck. Inspector Boyce also gave a fire safety presentation to the senior community at the Meadows of Auburn Hills on Squirrel Rd. The presentation included safe cooking tips, reporting a fire, response to a fire alarm and how to assist each other during a fire.

Fire Safety at the Meadows of AH  Auburn Elementary Fun Day

Annual Hose Testing
On June 11th, the fire department tested over 19,000 feet of fire hose. This test is conducted yearly to make sure they will hold up to the pressures of firefighting. The process of testing includes charging the hose lines with water and 300 pounds of pressure. The hose must hold that pressure for five minutes. If the hose fails the test, it is removed from service. This process is vital to the fire department and its operations for safe working.

Annual Ladder Testing
On June 17th, the fire department had over 400 feet of ground ladders and over 225 feet of aerial ladders tested. Along with the annual testing this year, the three aerial trucks had to have a more intense five year test. This testing covered structural integrity, heat exposure, and operational performance. The fire department continues to keep preventative maintenance on top of the priority list to extend the life of the equipment.
During the month of June the department responded to 273 calls for service. This represents a decrease of 4 incidents from May. 46% of all calls for service were in Station 2’s district. Responses for station 1 and 3 were 27% and 26% respectively. There were 7 actual fires and 266 non-fire related incidents.

Incident Type by Station
Station 2’s area continues to be the most requested for calls for service. This is due to the fact that this area has several high occupancy buildings within its response area, including Oakland University, medical facilities, large office buildings, and several senior housing complexes making up the bulk of the call volume. The department had a total of 186 EMS calls in June. Within that total, 114 of these were actual transports to a local hospital. 83 of the transports were ALS (advance life support) which requires one of the following procedures: drug therapy, advanced airway management or advance cardiac care. 31 were BLS (basic life support), which represents a stable patient who does not require any ALS procedures.

EMS calls remain the highest requested service; remained the same at 69% of our total calls. Fire activity remained the same at 3% for the month. False alarms increased for the month at 9%.

Firefighter Fitness
Fire personnel are encouraged to maintain a healthy lifestyle through proper diet and exercise. During the month of June fire personnel logged 21.91 hours of workout time.

Response by Location Type
In June, 45% of all emergency responses were to residential occupancies, 19% were at businesses and public places such as restaurants, retail stores and other buildings open to the public.
Incidents by day of the week
The data below reflects that Monday and Wednesday were our busiest days of the month, reporting 46 calls for service.

Training Hours
Suppression training continues to account for the most hours in June’s training report. This includes the monthly scheduled training dates, FTO and technical rescue. Suppression training of our personnel, particularly the Paid on Call staff is critically important due to the high risk/low frequency nature of fire fighting.

Public Education
We conducted 17 programs during the month of June. Public education continues to be a very important part of the Fire Department. There were a total of 145 programs delivered last year.

Prevention Division
The graphs below reflect the activity of the Fire Prevention Division. The main focus of their efforts has been directed at getting new businesses into their buildings in an efficient and timely manner and ensuring fire safety of existing businesses as well.

The Prevention Division has also been working diligently on processing Hazardous Materials applications and issuing permits. At the end of June they have collected $55,900 in fees and have a total of 99% reported and 90% paid.
Hawk Woods Nature Center offers outdoor workshop

Hawk Woods Nature Center in Auburn Hills is offering a pre-school early elementary workshop from 9 a.m. to 3:30 p.m. Thursday, July 31 at Auburn Hills Community Center.

Participants in the workshop will work with others indoors and outdoors. To promote outdoor and environmental experiences with the children, two national curriculum guides will be featured at the workshop for purchase — Project WILD’s Growing Up WILD and Project Learning Tree’s Early EI Experiences. Both curriculums can be reviewed at www.projectwild.org and www.plt.org.

Head Start, Nursery Schools, and other early elementary teachers and care takers are invited to register with the City of Auburn Hill’s Recreation Department. To register, call 248-370-9353. For further clarification, call 248-672-0682 or email Mike Mansour at mmansour001@comcast.net.

The Auburn Hills Community Center is located at 1827 N Squirrel Road.

— Special writer Erin Hampton

Hirotec America expanding in Auburn Hills, adding new jobs

Hirotec America Inc. is expanding in Auburn Hills with support from the Michigan Strategic Fund, the Michigan Economic Development Corporation announced. The expansion is expected to generate up to $26 million in new capital investment and bring 140 new jobs, resulting in a $1 million Michigan Business Development Program performance-based grant.

"Hirotec America is a global automotive supplier and its decision to invest, grow and create jobs in Michigan is a testament to our much-improved business climate and world-class workforce," said MEDC President and CEO Michael A. Finney. "We appreciate the company's commitment to our state, and we look forward to a long and mutually beneficial partnership."

Hirotec America Inc., a subsidiary of Hiroshima, Japan-based Hirotec Corporation, specializes in the engineering and manufacture of automotive parts and assembly systems. The company plans to construct a new facility with plant and office space in Oakland Technology Industrial Park in the City of Auburn Hills.

The City of Auburn Hills is offering support to the project in the form of property tax abatement valued at $3 million.

"This expansion increases our local capacity to provide our customers technologically advanced, high quality, and lean manufacturing solutions," said Katsu Uno, Chairman and CEO of Hirotec America Inc.

Repairs to cost about $2.2 million, be completed by fall

By Paul Kampe
paul.kampe@oakpress.com
@paulkampe on Twitter

Commuting around Great Lakes Crossing may be slower for the rest of the summer, but many agree the ride will be much better.

Work is expected to begin Monday, July 14 on the first of two projects to repair Baldwin Road near Great Lakes Crossing Outlets in Auburn Hills.

"Thank God. Driving to work's been atrocious," Michael Kreski told us on Facebook.

And Michael Abbott said, "I'm never 'excited' about construction, but I accept that it needs to be done. This road clearly needs repair and they might as well get it done before the holiday shopping season is in full swing."

The projects will cost about $2.2 million and are expected to be completed by the fall, according to the Oakland County road commission.

In the first phase, half of the road's concrete will be replaced from Delevan Street to I-75. Traffic will be reduced to one lane in each direction until the project is completed by

Traffic heading northbound on Baldwin Road, at Brown Road in Auburn Hills, on Friday.
Repairs

FROM PAGE 1

the end of September.

The second project, which will not commence until completion of the first, involves the complete replacement of the concrete on Baldwin south of I-75 to north of Brown Road. Traffic will also be reduced to just one lane during this work, which is expected to be finished in November.

Area motorists are relieved after much frustration due to the conditions of the roadway there and other nearby areas. Here is what you had to say to us on www.facebook.com/TheOaklandPress:

• Peggy Coppersmith Tobar: “Hooray!”
• Jeff Richmond: “Had a BUNCH of rough drives there lately. Glad to see they got NB Joslyn done at least; although, it would have been nice if they had taken it all the way to 75.”
• Kris Wagener Murphy: “This road is too new to be in such poor shape! Why aren’t they put in or fixed correctly the FIRST time? There is zero incentive to do the job well, and zero consequences for the crappy jobs they do!”
• Mary Sargent: “This has been bad for way too long. Hopefully they use good material and proper labor.”
• J Kendall Smith: “You should have seen it before they patched it.”
• Elena Villa: “Roads are awful all over.”
• Garry Watts: “The roads are disgusting. The politicians should be ashamed of themselves for not spending our money properly, the road departments for not overseeing the projects and making sure we are getting our money’s worth and not enforcing warranties, and the companies for not doing the best work and cost cutting.”
• Cecilia Davis: “A little too late to save me having to replace these tires over the last six months. Well, hopefully they do it right this time and with the proper materials.”
• Jessica Witten: “Drove over that way once. Haven’t since. Those ain’t pot holes, those are craters! Good to hear they’re finally being fixed, as is other roads as well around Pontiac.”
• Sharon Cunningham Blake: “Looks like a foreign country.”
• Karen Oberst: “One of the hubeaps on my car came off after hitting a pothole on Baldwin two days ago.”
• Mike Soto: “This particular road is bad because of bad construction methods if you ever look at where these craters are, they are located on every joint. Others states separate control joints at farther distances with no problem.”
• Ilene Squiers: “This is why I moved to Florida, your roads are a discussion that never ends in Mi. Where does the money go that is to take care of the roads?”
• Ken Frick: “Be grateful for everything God provides us with, even with road crews.”

—Online editor Stephen Frye contributed to this story.
French-owned auto supplier uses facility to test seats and interior components for car companies

By Dustin Bitchok
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AUBURN HILLS Faurecia, one of the nation’s largest automotive suppliers, has invested about $30 million in new North American headquarters near University Drive and I-75 where about 700 employees work.

The French company has about 100,000 employees worldwide, and North American sales totaled $6.25 billion last year, or one-third of the company’s business.

The Auburn Hills headquarters and automotive seating technical center is “a key milestone in our development in North America and worldwide,” Faurecia Chairman and CEO Yann Delabrière said Wednesday.

Seats and interior components for Faurecia’s automotive clients are developed and tested in labs at the three-story, 278,000-square-foot building on High Meadows Drive. The company moved employees to the new facility from other locations in Auburn Hills and Troy.

Michigan Economic Development Corporation

"Innovation is clearly driving the success of this company." — L. Brooks Patterson, Oakland County executive, on Faurecia grand opening.

On the web: For more photos from the Faurecia grand opening, go to WWW.THEOAKLANDPRESS.COM
CEO Michael Finney said the state is home to more than 375 research-and-development centers.

“We’ve never had the focus on growing the auto sector that we have now.”

Finney said that when his son graduated from college, he told his father he wanted to work in the auto industry because of the technology that’s developed in the field.

Oakland County Executive L. Brooks Patterson said employment growth in the research-and-development side of the automotive business shows progress in diversifying Oakland County’s economy.

“Innovation is clearly driving the success of this company,” Patterson said of Faurecia.

The R & D work Patterson referenced was visible in the large, bright labs at Faurecia that work with everything from prototype construction to endurance testing.

Christopher Kus, 33, of Troy, conducts noise, vibration and harshness testing at Faurecia. Seats and even entire cars can be moved inside a room where the walls and ceiling are covered in dozens of perforated sound-deadening cones that bring noise levels to about 0 decibels.

When someone steps into the room and closes the door, their voice sounds different and even their balance can be affected by the deadened environment, which is used to evaluate the sounds made by parts such as seat motors.

“You can’t hear any quieter than this lab,” Kus said.

A dummy wearing a bin-
Auburn Hills Mayor Kevin McDaniel (from left), Faurecia Chairman and CEO Yann Delabrière, Michigan Economic Development Corporation CEO Michael Finney, Faurecia North America President Mike Heneka and Oakland County Executive L. Brooks Patterson at the grand opening Wednesday of the company's $30 million Auburn Hills headquarters.
Faurecia Celebrates Opening Of New North American Headquarters And Seating Technical Center

Company holds flag-raising ceremony in Auburn Hills, Mich., to commemorate opening.

By aftermarketNews staff

Wednesday, July 16, 2014

AUBURN HILLS, Mich. – Faurecia North America, the region’s sixth-largest automotive supplier, celebrated the opening of its new North American Headquarters and Automotive Seating Technical Center in Auburn Hills, Mich., this week with a flag-raising ceremony.

The new facility, which encompasses 278,000 square feet, includes a prototype metal shop; trim development lab; just-in-time (JIT) manufacturing lab; structural testing lab; environmental testing chambers; noise, vibration and harshness (NVH) and electrical lab; and semi-anechoic chamber for sound testing.

The site also features an information-sharing hub called the "Innovation Plateau." This area serves as a creative center for Faurecia employees to foster ideas and inspire new technology developments for the company’s seating business. Faurecia University North America, the company’s local training arm, also calls the Auburn Hills headquarters building home. Faurecia University coordinates the professional development of employees across the region. More than 700 people are based in the new building.

"Our new Headquarters and Seating Technical Center adds to our already growing footprint in Michigan and North America and underscores our commitment to the region," said Faurecia North America President Mike Heneka. "Southeast Michigan is a center of automotive excellence that offers us access to the right people, technologies and ideas to help us design and manufacture advanced vehicle systems that meet the auto industry’s evolving needs."

In North America, Faurecia had sales of $6.25 billion in 2013. It employs more than 20,000 people at 47 locations in the U.S., Canada and Mexico.

"Over the past decade, our North American operations have grown to outpace much of the supplier industry globally and have maintained a remarkable record of innovation and expansion throughout the most challenging of economic times," said Faurecia Chairman and CEO Yann Delabriere. "Since 2010, we've opened 15 new plants and technology centers in North America and have nearly doubled our
workforce. Our new North American headquarters reflects Faurecia Group’s balanced presence across the region by serving as an innovation hub at the focal point of the American auto industry. It stands as a continuing commitment to our groundbreaking work in lightweighting, reduction of emissions and new levels of driver comfort that we have introduced to the auto industry."

With operations at 76 sites in 25 countries, Faurecia Automotive Seating is the world leader in the manufacture of high-performance seating mechanisms, global-standard frames and advanced mechatronics systems. The company ranks in the top three for production of complete seats and is renowned for its seating innovations that provide smart comfort solutions. North America is the second-largest region for Faurecia Automotive Seating, following Europe.

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Projects to repair Baldwin Road in Auburn Hills to begin Monday

Thursday, July 10, 2014

Work is expected to begin Monday, July 14, on the first of two projects to repair Baldwin Road near Great Lakes Crossing Outlets in Auburn Hills.

The projects will cost more than $2 million and are expected to be completed in the fall, according to a press release from the Road Commission for Oakland County.

In the first phase, half of the road’s concrete will be replaced from Delevan Street to I-75. Traffic will be reduced to one lane in each direction until the project is completed by the end of September.

The second project, which will not commence until completion of the first, involves the complete replacement of the concrete on Baldwin south of I-75 to north of Brown Road. Traffic will also be reduced to just one lane during this work, which is expected to be finished in November.

— Online coordinator Paul Kampe


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President to earn $400K per year

He gets a car allowance if vehicle is American-made

By Andrew Kidd
and bonuses.
The contract also stipulates:
- The university will also reimburse Hynd up to $15,000 for moving expenses.
- He will get at least five round-trip flights between Charleston, S.C., and Detroit through the end of the winter 2015 semester for his wife to attend university events.
- He will receive additional three round-trip flights to return to Charleston.
- The university will reimburse Hynd for a furnished two-bedroom apartment near the university until Aug. 14, 2015 and until renovations to Sunset Terrace, the on-campus residence for the university president, are complete.
- Hynd will also receive a $750 monthly vehicle stipend, according to the contract, but the vehicle must be American-made.
The term of the contract is for three years from Aug. 15, 2014 to Aug. 14, 2017 with the Board of Trustees allowed to grant an extension at its discretion.
The Board of Trustees named Hynd as Oakland University’s new president following a brief meeting on July 9, and he will replace interim president Betty Youngblood and assume his duties as the sixth president of the Rochester-area school of 20,000 students Aug. 15.

Newly appointed Oakland University president George Hynd will make nearly $43,000 more than his predecessor, according to a finalized contract released by the university Wednesday.

According to the contract, the university will pay Hynd, 66, a $400,000 annual salary — compared with the nearly $358,000 salary that his predecessor, Gary Russi, raked in — and is eligible for annual raises.

On the web: To see the contract, go to www.thaoaklandpress.com

President
FROM PAGE 1

The Board of Trustees named George Hynd as Oakland University's new president following a brief meeting on July 9, and he will replace interim president Betty Youngblood and assume his duties as the sixth president of the Rochester-area school of 20,000 students Aug. 15.

Youngblood has served in the role for nearly a year after former president Gary Russi abruptly announced his retirement in June 2013, the same day his wife, women's basketball coach Beckie Francis, was fired.

Russi earned $357,875 in his last year, making him the fourth-highest paid state university president in Michigan. When hired in 1996, Russi made $150,000 a year.
New chief to rethink growth at OU

Incoming president says fewer graduates force new strategies

BY KIM KOZLOWSKI

The Detroit News

When George W. Hynd takes the helm of Oakland University next month, he plans to examine whether the school should keep pursuing the rapid growth it has enjoyed over the past 15 years.

As OU's new president, he also intends to promote some of the lesser-known qualities about the Rochester-based university, such as the numerous female faculty in the engineering school and the medical school's holistic approach to training physicians.

Hynd, provost and executive vice president of the College of Charleston, is a psychologist by training. So he plans to seek input from others on campus as he leads the state's eighth-largest public university.

"It's important to emphasize that the faculty, board of trustees and students need to have input in framing that strategy and moving forward," Hynd, 66, said in an interview this week.

Last week, the board of trustees hired Hynd as OU's sixth president, to begin on Aug. 15. On Wednesday, the university released his contract, which includes a three-year term in which he will earn $450,000 annually.

He steps into a role that will oversee an institution with 20,169 students and a budget of $234 million.

Hynd was born in Portland, Ore. His father was in the Air Force, and his family lived in California, Hawaii and Italy.

When he was in high school in San Bernardino, he was a bass guitarist in a band known as The Six Pack, which opened once for the Beach Boys.

He earned his bachelor's and master's degrees in psychology at Pepperdine University, then in Los Angeles. He later earned his Ph.D. in psychology at Northern Colorado University, and did post-doctoral work in neuropsychology at the Minneapolis Veterans Administration Hospital and a Fulbright fellowship in child neuropsychology in Finland.

Hynd was an assistant professor of psychology at Northern Arizona University for three years before a 24-year tenure at the University of Georgia.

He then became a dean at Purdue University and at Arizona State University before he became provost at the College of Charleston.

Hynd takes over at OU following 15 years of rapid growth in enrollment, curriculum and buildings.

But in an interview this week, Hynd plans to rethink the growth strategy since projections call for the state's pool of high school graduates to shrink. "We need to be very strategic moving forward," he said.

He also wants to make sure more people know about OU's success stories, such as its recent recognition by the American Society for Engineering Education for being fourth in the nation for the percentage of women faculty in engineering.

Louay M. Chamra, dean of the OU School of Engineering and Computer Science, is thrilled that Hynd has recognized this at OU, especially since it was by design.

"We're trying very hard to recruit women into engineering and science," Chamra said. "In order to recruit women into engineering, we need to recruit more role models. Other women will encourage them to go into the field."

Hynd says he is excited about OU's future.

"By working with the board and all the stakeholders on and off campus," Hynd said, "I am confident a consensus vision will emerge that allows everyone to take pride in the university and feel a sense of ownership on moving forward in exciting new directions."

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