



CITY OF AUBURN HILLS  
CITY COUNCIL AGENDA

MEETING DATE: OCTOBER 21, 2019

AGENDA ITEM NO. .

**CITY OF AUBURN HILLS  
TAX INCREMENT FINANCE AUTHORITY MEETING**

**October 8, 2019**

**CALL TO ORDER:** Chairman Hassett called the meeting to order at 4:22 PM.

**ROLL CALL:**

Present:	Hassett, Kneffel, Goodhall, Thornton, Dolly, Roberts, Price (Arrived at 4:33 p.m.)
Absent:	Klemanski, Waltenspiel
Also Present:	Brandon Skopek, Director of Authorities
Guests:	None

**LOCATION:** Auburn Hills City Hall, Administrative Conference Room, 1827 N. Squirrel Road, Auburn Hills, MI 48326

**PERSONS WISHING TO BE HEARD**

None.

**CORRESPONDENCE AND PRESENTATIONS**

None.

**APPROVAL OF MINUTES**

**A. Regular Meeting Minutes – September 10, 2019**

Dr. Dolly noted she was present for the meeting.

**Moved by Mr. Goodhall to approve the Regular TIFA Minutes from September 10, 2019 as amended.**

**Supported by Ms. Thornton**

**Yes: Hassett, Kneffel, Goodhall, Thornton, Dolly, Roberts**

**No: none**

**Motion carried**

**FINANCIAL REPORT**

**A. FY 2019 Adopted Budget and YTD Summary – September 30, 2019**

Mr. Skopek stated the 2019 budget has been amended and was approved by City Council on October 7. The financial report has been updated with amended budget numbers for fiscal year 2019.

**Moved by Mr. Kneffel to receive and file the financial report for period ending September 30, 2019.**

**Supported by Ms. Thornton**

**Yes: Hassett, Kneffel, Goodhall, Thornton, Dolly, Roberts**

**No: none**

**Motion carried**

**OLD BUSINESS**

None.

**NEW BUSINESS**

**A. Adoption of 2020 Meeting Dates**

Mr. Skopek stated the proposed meeting dates for 2020 will take place on the second Tuesday of the month at 4:00 p.m. in the City Hall Administrative Conference Room. He added that the required Informational Meetings will be scheduled at a later date.

**Moved by Mr. Goodhall to approve the 2020 Auburn Hills Tax Increment Finance Authority Board of Directors meeting schedule as the second Tuesday of each month at 4:00 p.m. in the City Hall Administrative Conference Room.**

**Supported by Ms. Thornton**

**Yes: Hassett, Kneffel, Goodhall, Thornton, Dolly, Roberts**

**No: none**

**Motion carried**

**BOARD MEMBER COMMENTS**

Vice-Chairman Kneffel presented a copy of Oakland County Prosper magazine. He stated that all the Oakland County cities are in it, but Auburn Hills is not.

Mr. Skopek stated he would look into it with other staff.

Ms. Roberts stated that downtown Auburn Hills does not appear on Google or Apple maps, but downtown Rochester is a populated location. She asked how downtown Auburn Hills can be made to appear the same way.

Secretary Goodhall stated Google Maps receives a majority of their data from municipal GIS mapping data. Individual business data is gathered from directories and news information. Sometimes Google needs to receive a request to add data.

Mr. Skopek stated he could explore options with Google Maps.

Ms. Price arrived at 4:33 p.m.

**DIRECTOR UPDATES**

Mr. Skopek provided an update on the pedestrian alley downtown. He stated that he and OHM met with the new alleyway contractor and an artist to discuss the alleyway project. He stated the amphitheater contractor would be taking over the project and they are in the process of gathering quantities and pricing on the outstanding items for the alley. The plan is to complete the columns for the archway this fall, as well as, installing the lighting elements. Previous discussions with the Board prompted staff to reach out to an artist for the creation of the archway for the alley. The artist will need the columns to be installed in order to receive accurate dimensions for the creation of the archway. Once the columns are installed, the artist anticipates the fabrication of the archway to take approximately three weeks. The new columns will contain stonework and decorative lighting. Staff will bring lighting options to the next Board meeting.

Mr. Skopek provided the Board with an update on the SeptemBEERfest event held by the Downtown Development Authority. He stated that the attendance goal was reached and a majority of attendees were from outside of Auburn Hills and throughout metro

Detroit and beyond. Staff sent a follow-up survey to event attendees for feedback on the event and a majority of responses have been positive. Staff anticipates making this an annual event.

Chairman Hassett asked for a status update on Residences at Thirty-Two 50.

Mr. Skopek stated that City Council approved an amendment to the development agreement with conditions. The developer will need to show proof of financing by December 1, 2019 and that construction of the project will need to be substantially underway by June 30, 2020.

Chairman Hassett asked for a status update on the interior demolition of the TIFA owned building at 3346 Auburn Road.

Mr. Skopek stated that staff is in the process of removing furniture from the building. Next steps are to go out to bid for the interior demolition.

Mr. Skopek informed the Board that the Recreation Department is in the process of drafting a grant application for a dollar-for-dollar matching grant for the replacement of the Riverside Park play structure. There is currently funding in the 2020 TIFA budget for the replacement of the structure, but there may be an opportunity to complete the work this year with cost savings. The application is due by the end of October and staff will provide the Board with an update on the status of the application.

#### **ANNOUNCEMENT OF NEXT MEETING**

The next regularly scheduled TIFA Board of Directors meeting is scheduled for Tuesday, November 12, 2019 at 4:00 PM at Auburn Hills City Hall Administrative Conference Room, 1827 N. Squirrel Road, Auburn Hills, Michigan 48326.

#### **ADJOURNMENT**

**Moved by Ms. Thornton to adjourn the TIFA Board meeting.**

**Supported by Mr. Goodhall**

**Yes: Hassett, Kneffel, Goodhall, Thornton, Dolly, Roberts, Price**

**No: none**

**Motion carried**

**The TIFA Board of Directors meeting adjourned at 5:02 p.m.**

Respectfully submitted,

Steve Goodhall  
Secretary of the Board

Brandon Skopek  
Executive Director