



## **BOARD OF DIRECTORS MEETING**

September 11, 2018

4:00 PM

Auburn Hills City Hall, Administrative Conference Room • 1827 N. Squirrel Road, Auburn Hills, MI 48326  
Minutes of the TIFA Board Meeting will be on file in the City Clerk's Office • 248-370-9402

### **MEETING CALLED TO ORDER**

- 1) ROLL CALL
- 2) PERSONS WISHING TO BE HEARD
- 3) CORRESPONDENCE & PRESENTATIONS
- 4) APPROVAL OF MINUTES
  - a) TIFA Meeting Minutes from August 14, 2018
- 5) FINANCIAL REPORT
  - a) Financial Period Ending August 31, 2018
- 6) OLD BUSINESS
  - a) Approval of 2018 Amended Budget and Proposed 2019 Budget
- 7) NEW BUSINESS
- 8) BOARD MEMBER COMMENTS
- 9) DIRECTOR UPDATES
  - a) Dream Vacation Sweepstakes Update as of September 11, 2018
- 10) ADJOURNMENT



CITY OF AUBURN HILLS  
CITY COUNCIL AGENDA

MEETING DATE: AUGUST 27, 2018

AGENDA ITEM NO. .

**CITY OF AUBURN HILLS  
TAX INCREMENT FINANCE AUTHORITY MEETING**

**August 14, 2018**

**CALL TO ORDER:** Chairman Hassett called the meeting to order at 4:10 PM.

**ROLL CALL:** Present: Goodhall, Hassett, Kneffel, Molnar, Roberts  
Absent: Dolly, Price, Thornton, Waltenspiel  
Also Present: Samantha Seimer, Director of Authorities; Don Grice, Assistant City Manager;  
Aaron Stahly, Deputy Director of Public Works  
Guests: none

**LOCATION:** Fieldstone Golf Club Arrowhead Board Room, 1983 Taylor Road, Auburn Hills, Michigan 48326

**PERSONS WISHING TO BE HEARD**

None.

**APPROVAL OF MINUTES**

**A. Regular Meeting Minutes – July 10, 2018**

There was no additional discussion about the meeting minutes as presented.

**Moved by to Mr. Molnar approve the Regular TIFA Minutes from July 10, 2018 as presented.**

**Supported by Mr. Goodhall.**

**Yes: Goodhall, Hassett, Kneffel, Molnar, Roberts**

**No: none**

**Motion carried**

**FINANCIAL REPORT**

**A. Period ending June 30, 2018**

Ms. Seimer presented the financial report for period ending July 31, 2018. She reviewed the investment accounts stating that district A has \$1.44 million cash and \$1.2 million invested between three separate accounts including Investment Pooling, Cutwater and MiClass, District B has \$(162,507) cash, and \$7.86 million invested with Cutwater. The depletion of cash in District B is due to the onset of payments for the watermain replacement and pathway project for Opdyke Road. TIF District D has \$846,497 cash on hand and \$1.29 million invested with Cutwater.

TIF A has received 66% of its budgeted property tax revenue and utilized 39% of its expenditures. TIF B has received 68% of its budgeted property tax revenue and has only utilized 58% of its anticipated expenditures. TIF D has received 22% of the budgeted interest revenue for investments and utilized 35% of its budgeted expenditures, which is a 6% increase over the last month.

Ms. Seimer added that as of the time the financial report was produced, it did not include water payments, making the utility expenditures look low. Large increases are expected as billing for peak summer hours will take place in the next several months.

Mr. Molnar asked if the TIFA Board could evaluate its return on investments with Cutwater. Ms. Seimer stated that the investments that TIFA holds with Cutwater are part of a bigger portfolio within the city. She believed an investment report

was recently submitted to City Council and that she would send the Board a copy. Ms. Seimer stated that is something she will look into with Ms. Schulz.

TIFA 85-A	\$ 26,759,951	Available Cash (TIF-A)	\$ 2,661,580
TIFA 85-B	\$ 16,244,879	Available Cash (TIF-B)	\$ 7,697,930
TIFA 86-D	<u>\$ 27,167,234</u>	Available Cash (TIF-D)	<u>\$ 2,137,471</u>
	\$ 70,119,871		\$ 12,496,981

**Moved by Ms. Roberts to receive and file the financial report for period ending July 31, 2018.  
Supported by Mr. Kneffel.**

**Yes: Goodhall, Hassett, Kneffel, Molnar, Roberts  
No: none**

**Motion carried**

**OLD BUSINESS**

**A. Colored LED Elevated Planter Lights**

Mr. Grice presented a memo dated August 6, 2018 for Colored LED Elevated Planter Lights. He reviewed that last year DPW Prepared a video presentation for the TIFA Board to showcase the LED color changing lights proposed for the elevated planter boxes throughout downtown. Ms. Seimer added that this may have been done during Mr. Herczeg’s tenure with Auburn Hills and presented during the 2017 budget at the same time the artificial turf was being considered.

Mr. Grice added that the trees planted during the original redesign of the road had since become root bound and beginning to cause damage to the infrastructure within the planter boxes including the existing irrigation and lighting systems. After considering several options staff determined it would be best to remove the trees and replant after the current construction project is finished. Rather than replacing fixtures with traditional white lights, staff recommended the installation of color controllable LED up lights which would enhance the presentation of the raised planters. The TIFA Board approved \$60,000 for this project. On July 30<sup>th</sup>, the city received four bids for the project, with the lowest bidder bring Graybar Electric in the amount of \$66,452.40. The board needs to feel comfortable increasing the budget by just over \$6,000.

Mr. Grice added that the scope project has been as this is the second round of bids for the lights. He added this could explain why all of the numbers in the bid were so close together. The original scope called for the replacement of 81 lights, this bid is for 54 lights. The City recommends approval of the purchase and DPW will complete the installation as part of the auburn Road Construction Project.

Mr. Molnar asked how expensive it would be to go back to the original 81 lights. Mr. Hassett and Ms. Seimer confirmed it is approximately \$30,000 more to increase from 54 lights. The board said that this is something they could look at for Squirrel Court in future budget.

**Moved by Mr. Kneffel to approve the purchase of 54 color changing LED up-lights from the low bidder, Graybar Electric, in the amount of \$66,452.40. Funding to be provided from TIF-A Account #251-735-970.000.  
Supported by Ms. Roberts.**

**Yes: Goodhall, Hassett, Kneffel, Molnar, Roberts  
No: none**

**Motion carried**

**B. University Center Maintenance Update**

Mr. Stahly gave a brief update as to the conditions at the University Center (UC). He reviewed that Midpoint Construction began working on the upstairs floor of the UC only to find the floor and its joists in greater disrepair than originally anticipated. Staff has asked midpoint bring in an engineer to provide an evaluation for fixing the floor. Midpoint will then provide an updated estimate and anticipated timeline for permitting and repairs to come back before the Board by September at the latest.

In the meantime, staff will look at other options for Avondale and the currently scheduled OU classes for the fall semester. Chairman Hassett asked about a contract with Avondale that may have been put in place at the time the UC was renovated. Mr. Seimer and Mr. Grice stated that they would look for the contract. The Board discussed the possibility of

making the repair and eventually selling the building, pending what the contract states, to have an additional commercial space and potential restaurant in our Downtown.

### **NEW BUSINESS**

None.

### **CORRESPONDENCE AND PRESENTATIONS**

#### **A. 2019 – 2022 Budget Presentation**

Ms. Seimer presented the 2019-2023 budget for each TIF District to the Board. She reviewed revenues and expenditures for each district. It is anticipated that property tax revenues will hover around 2% inflationary increases over the next five years. There is a large decrease in capital projects for 2018. Staff remains to conservatively estimate zero revenue for TIF District D due to negative capture. There is a negative \$5,000 line item in the district's revenues for any potential Michigan Tax Tribunal decision that may decrease TIF-D's position.

Increases in TIF-A primarily fall contractual services and repair and maintenance. The repair and maintenance includes HVAC work at the Downtown Office (Chamber of Commerce), The DEN and The University Center as well as parking lot resurfacing and maintenance at Riverside and the Primary Street Parking Lot. Contractual services increase is due to the inclusion of two grants, the Site Improvement Grant which is 3 matching grants for up to \$30,000 each and the other \$300,000 budgeted as a Business Recruitment Grant. There is \$5,000 for contractual services specific for attorney or engineering fees that may be associated with new projects.

In TIF District B, the overall expenditures from 2018 to 2019 decrease significantly. In 2018 large expenditures were due to the Opdyke Road water main and sewer replacement. In 2019, there are no planned large capital projects with the exception of maintenance, \$500,000 budgeted for strategic property purchases and \$100,000 for an Emerging Technologies Grant opportunity for building improvements and site readiness. Ms. Seimer reviewed that this is the grant that was used for Nexteer Automotive, a business ineligible for a tax abatement. Chairman Hassett and Mr. Molnar added that more should be budgeted to spend down the fund balance of this district. They asked when the TIFA's expire, Ms. Seimer stated that the TIF Districts sunset from county tax capture in 2031. The Board would like DPW to take a look at projects in the out years throughout the district to see if any of those can be pushed forward and TIFA can provide funding to complete projects sooner. Additionally the Board discussed budgeting for a sponsored survey to see what businesses need and completing the pathways through industrial parks and making good community investments. Ms. Seimer stated that this district typically captures \$1.2 million in tax increment revenue annually.

There is only a \$16,381 increase in district D from 2018 to 2019. Staff has been working to shift reasonable expenditures from TIF-D to TIF-B to help maintain a fund balance in this struggling district. The largest increase is \$10,000 for maintenance on the Civic Center play structure. Due to conservative budgeting and the shifting of expenditures, TIF-D still experiences a decreased fund balance, but the decrease has slowed its rate of decline as compared to previous year's budgets.

Overall, TIF Districts A & B maintain healthy fund balances despite large reductions in 2018 for capital projects. The magnitude of the projects had led to some cash depletion in the TIFA investment accounts. TIF District D continues to trend downward in its cash position, but much less drastically than in previous years. Ms. Seimer noted that the Board will see a few changes to the Budget at its September Board meeting where it will adopt the 2018 Amended and 2019 Proposed budgets. These changes include the addition of a \$160,000 transfer out of TIF B to the DDA for the Robertson Brothers incentive, the addition of an \$800,000 transfer from TIF B to TIF D for an incentive for the renovations to Seyburn Mansion and a change of \$170,000 in capital projects in TIF A. This change of \$170,000 pushes the boat launch project from 2018 to 2019.

### **BOARD MEMBER COMMENTS**

Chairman Hassett stated that Gail Cartwright, a staff member at The DEN, who has been integral in assisting enter ballots for the Dream Vacation Sweepstakes, should receive a bonus for going above and beyond her duties. Mr. Molnar stated that he would be comfortable with giving \$200 as a contribution award, rather than a bonus.

The Board requested that Ms. Seimer reach out to Terry Bailey for an update on The Residences at Thirty Two 50.

**ANNOUNCEMENT OF NEXT MEETING**

The next regularly scheduled TIFA Board of Directors meeting is Tuesday, September 11, 2018 at 4:00 PM at Auburn Hills City Hall Administrative Conference Room, 1827 N. Squirrel Road, Auburn Hills, Michigan 48326.

**ADJOURNMENT**

**There being no objections, the TIFA Board of Directors meeting adjourned at 6:28.**

Respectfully submitted,

*Steve Goodhall*  
Secretary of the Board

*Samantha Seimer*  
Executive Director



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TO: Chairman Hassett and Members of the TIFA Board of Directors

FROM: Donald K. Grice, Assistant City Manager

DATE: September 11, 2018

SUBJECT: Financial Report for period ending August 31, 2018

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Attached for your review are the TIFA Funds financial statements for the period ending August 31, 2018.

**TIFA STATEMENT OF NET POSITION**

- All districts have a majority of their cash invested in the following accounts:
  - o TIF-A Cash \$1,493,028
  - o 1.2 million TIF-A
    - \$413,928 - Investment Pooling
    - \$302,291 - Insight
    - \$509,095- MiClass
  - o TIF-B Cash \$2,247,079
  - o 5.56 million TIF-B – Insight
  - o TIF-D Cash \$782,217
  - o 1.29 million TIF-D – Cutwater

**TIFA 85-A STATEMENT OF REVENUES AND EXPENDITURES**

- 83% of budgeted property tax revenue has been received for TIF-A in 2018. A 17% increase from the previous reporting
- 44% of budgeted expenditures have been utilized to date. This is a 5% increase over the last month.
- Largest increases in expenditures are due to Auburn Road, the amphitheater and splash pad as well as summer maintenance

**TIFA 85-B STATEMENT OF REVENUES AND EXPENDITURES**

- 79% of budgeted property tax revenue for has been received for TIF-B in 2018. This is an 11% increase from the previous reporting.
- 61% of its budgeted expenditures have been utilized to date. This is 1% higher than the previous month.

### **TIFA 86-D STATEMENT OF REVENUES AND EXPENDITURES**

- Again, in 2018 we anticipate a negative capture situation that will be offset late into the fiscal year with a state appropriation of personal property tax loss reimbursement.
- 99% of budgeted property tax revenue for has been received for TIF-D in 2018.
- 55% of budgeted expenditures have been utilized to date.

### **ADDITIONAL NOTES**

These financial statements will be presented for approval at the Board meeting on Tuesday, September 11, 2018. You are welcome to contact myself or Michelle Schulz prior to the meeting to discuss particular budget line items, budget capital items or any of the documents mentioned in this memo.

### **An appropriate motion is:**

**Move to receive and file the TIFA Financial Report for period ending August 31, 2018.**

User: dgrice

PERIOD ENDING 08/31/2018

DB: Auburn Hills

% Fiscal Year Completed: 66.58

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

FUND ACCOUNT	DESCRIPTION	2018 AMENDED BUDGET	YTD BALANCE 08/31/2018	ACTIVITY FOR MONTH 08/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 251 - TIFA A						
PROPERTY TAXES						
251 402.000	AD VALOREM	896,555.00	736,339.80	142,038.51	160,215.20	82.13
251 418.000	DELINQUENT PERSONAL PROPERTY	0.00	6,355.82	17.78	(6,355.82)	100.00
251 421.000	TAX CHARGEBACK	(2,500.00)	0.00	0.00	(2,500.00)	0.00
251 422.000	MTT YE ACCRUAL	(3,382.00)	(3,382.00)	(422.75)	0.00	100.00
Net PROPERTY TAXES		890,673.00	739,313.62	141,633.54	151,359.38	83.01
CHARGES FOR SERVICES						
251 651.001	U&A FEES - ELECTRIC VEHICLE CHARGING	0.00	300.62	21.56	(300.62)	100.00
251 670.001	BUILDING RENTAL - EXTERNAL	61,577.00	29,847.00	1,418.00	31,730.00	48.47
Net CHARGES FOR SERVICES		61,577.00	30,147.62	1,439.56	31,429.38	48.96
INTEREST INCOME						
251 664.000	INTEREST REVENUE	4,974.00	8,828.90	0.00	(3,854.90)	177.50
251 666.000	INTEREST REV EXT MANAGERS	3,775.00	1,102.00	0.00	2,673.00	29.19
Net INTEREST INCOME		8,749.00	9,930.90	0.00	(1,181.90)	113.51
SALARIES & WAGES						
251 703.000	WAGES - TEMPORARY & PART-TIME	64,592.00	24,858.99	3,574.61	39,733.01	38.49
Net SALARIES & WAGES		64,592.00	24,858.99	3,574.61	39,733.01	38.49
FRINGE BENEFITS						
251 715.000	SOCIAL SECURITY	4,942.00	1,901.69	273.45	3,040.31	38.48
251 722.000	WORKERS COMPENSATION	252.00	174.41	0.00	77.59	69.21
Net FRINGE BENEFITS		5,194.00	2,076.10	273.45	3,117.90	39.97
SUPPLIES						
251 729.000	PRINTING	1,000.00	721.01	0.00	278.99	72.10
251 730.000	POSTAGE	150.00	163.45	18.45	(13.45)	108.97
251 757.000	OPERATING SUPPLIES	1,000.00	318.51	129.24	681.49	31.85
251 799.000	EQUIPMENT UNDER \$5,000	3,500.00	0.00	0.00	3,500.00	0.00
Net SUPPLIES		5,650.00	1,202.97	147.69	4,447.03	21.29
CAPITAL EXPENDITURES						
251 790.000	LAND & IMPROVEMENTS	0.00	17,526.25	2,497.50	(17,526.25)	100.00
251 970.000	LAND AND IMPROVEMENTS	780,000.00	428,783.41	7,936.74	351,216.59	54.97
251 973.000	ROAD & TRAFFIC IMPROVEMENTS	63,000.00	0.00	0.00	63,000.00	0.00
Net CAPITAL EXPENDITURES		843,000.00	446,309.66	10,434.24	396,690.34	52.94
REPAIR & MAINT.						
251 800.199	DECORATIONS/LANDSCAPE/GEN MAINT	183,000.00	67,374.73	0.00	115,625.27	36.82
251 929.000	IRRIGATION WATER AND MAINT.	14,000.00	6,750.00	6,153.11	7,250.00	48.21
251 931.000	BLDG. MAINTENANCE	68,556.00	102,288.88	0.00	(33,732.88)	149.20
251 935.000	ROAD MAINTENANCE	103,500.00	53,155.90	53,155.90	50,344.10	51.36
251 937.000	PARKING LOT MAINTENANCE	87,500.00	0.00	0.00	87,500.00	0.00
Net REPAIR & MAINT.		456,556.00	229,569.51	59,309.01	226,986.49	50.28
OTHER EXPENSES						
251 810.000	INVESTMENT MANAGEMENT FEES	466.00	265.20	21.23	200.80	56.91



User: dgrice

PERIOD ENDING 08/31/2018

DB: Auburn Hills

% Fiscal Year Completed: 66.58

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

FUND ACCOUNT	DESCRIPTION	2018 AMENDED BUDGET	YTD BALANCE 08/31/2018	ACTIVITY FOR MONTH 08/31/2018	AVAILABLE BALANCE	% BDGT USED
<b>Fund 251 - TIFA A</b>						
251 885.000	COMMUNITY RELATIONS	54,000.00	3,066.63	0.00	50,933.37	5.68
251 901.000	ADVERTISING/MARKETING	5,750.00	3,480.92	0.00	2,269.08	60.54
251 955.001	RUBBISH REMOVAL	0.00	771.32	111.27	(771.32)	100.00
251 957.000	MISC/CONTINGENCY	100.00	69.69	0.00	30.31	69.69
251 958.000	MEMBERSHIP DUES	280.00	30.00	0.00	250.00	10.71
251 959.000	PROPERTY TAXES	3,500.00	2,799.26	0.00	700.74	79.98
Net OTHER EXPENSES		64,096.00	10,483.02	132.50	53,612.98	16.36
<b>CONTRACTUAL SERVICES</b>						
251 817.000	CONSULTANT SERVICES	5,000.00	9,441.96	0.00	(4,441.96)	188.84
251 967.100	SITE IMPROVEMENT GRANTS	330,000.00	16,000.01	0.00	313,999.99	4.85
Net CONTRACTUAL SERVICES		335,000.00	25,441.97	0.00	309,558.03	7.59
<b>UTILITIES</b>						
251 850.100	CABLE TV SERVICES	3,430.00	1,627.12	0.00	1,802.88	47.44
251 920.000	TELEPHONE	1,619.00	1,078.04	0.00	540.96	66.59
251 921.000	ELECTRIC	44,685.00	23,251.36	279.55	21,433.64	52.03
251 922.000	STREET LIGHTING	61,700.00	36,817.14	3,205.22	24,882.86	59.67
251 923.000	HEAT	4,600.00	3,372.89	74.55	1,227.11	73.32
251 927.000	WATER CONSUMPTION	3,570.00	5,888.94	761.37	(2,318.94)	164.96
Net UTILITIES		119,604.00	72,035.49	4,320.69	47,568.51	60.23
<b>INSURANCE</b>						
251 957.002	LIABILITY INSURANCE	6,938.00	4,625.36	578.17	2,312.64	66.67
Net INSURANCE		6,938.00	4,625.36	578.17	2,312.64	66.67
<b>ADMIN &amp; DPW ADMIN CHARGES</b>						
251 999.004	ADMINISTRATIVE CHARGES	46,069.00	30,712.64	3,839.08	15,356.36	66.67
Net ADMIN & DPW ADMIN CHARGES		46,069.00	30,712.64	3,839.08	15,356.36	66.67
<b>INTERFUND CHG EXPENS</b>						
251 999.007	INTERFUND SERVICES	66,572.00	44,381.36	5,547.67	22,190.64	66.67
Net INTERFUND CHG EXPENS		66,572.00	44,381.36	5,547.67	22,190.64	66.67
<b>Fund 251 - TIFA A :</b>						
TOTAL REVENUES		960,999.00	779,392.14	143,073.10	181,606.86	81.10
TOTAL EXPENDITURES		2,013,271.00	891,697.07	88,157.11	1,121,573.93	44.29
NET OF REVENUES & EXPENDITURES		(1,052,272.00)	(112,304.93)	54,915.99	(939,967.07)	10.67
<b>Fund 252 - TIFA B</b>						
<b>PROPERTY TAXES</b>						
252 402.000	AD VALOREM	1,176,162.00	932,903.40	128,097.29	243,258.60	79.32
252 418.000	DELINQUENT PERSONAL PROPERTY	0.00	2,964.21	27.59	(2,964.21)	100.00
252 421.000	TAX CHARGEBACK	(2,500.00)	0.00	0.00	(2,500.00)	0.00
252 422.000	MTT YE ACCRUAL	(15,012.00)	(15,012.00)	(1,876.50)	0.00	100.00

PERIOD ENDING 08/31/2018

% Fiscal Year Completed: 66.58

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FUND ACCOUNT	DESCRIPTION	2018 AMENDED BUDGET	YTD BALANCE 08/31/2018	ACTIVITY FOR MONTH 08/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 252 - TIFA B						
Net PROPERTY TAXES		1,158,650.00	920,855.61	126,248.38	237,794.39	79.48
INTEREST INCOME						
252 666.000	INTEREST REV EXT MANAGERS	98,179.00	28,501.00	0.00	69,678.00	29.03
Net INTEREST INCOME		98,179.00	28,501.00	0.00	69,678.00	29.03
CAPITAL EXPENDITURES						
252 970.000	LAND AND IMPROVEMENTS	180,000.00	0.00	0.00	180,000.00	0.00
252 971.000	W&S-SEWER REPAIR & REPLACEMENT	2,000,000.00	1,903,760.53	0.00	96,239.47	95.19
252 973.005	NON MOTORIZED PATHWAYS	650,000.00	326,000.00	0.00	324,000.00	50.15
Net CAPITAL EXPENDITURES		2,830,000.00	2,229,760.53	0.00	600,239.47	78.79
REPAIR & MAINT.						
252 800.199	DECORATIONS/LANDSCAPE/GEN MAINT	107,500.00	24,575.98	0.00	82,924.02	22.86
252 929.000	IRRIGATION WATER AND MAINT.	33,000.00	10,291.71	9,962.70	22,708.29	31.19
252 935.000	ROAD MAINTENANCE	525,000.00	176,769.75	0.00	348,230.25	33.67
Net REPAIR & MAINT.		665,500.00	211,637.44	9,962.70	453,862.56	31.80
OTHER EXPENSES						
252 810.000	INVESTMENT MANAGEMENT FEES	8,232.00	4,616.03	548.79	3,615.97	56.07
252 885.000	COMMUNITY RELATIONS	401,000.00	4,000.00	0.00	397,000.00	1.00
252 901.000	ADVERTISING/MARKETING	1,000.00	0.00	0.00	1,000.00	0.00
252 957.000	MISC/CONTINGENCY	100.00	38.15	0.00	61.85	38.15
Net OTHER EXPENSES		410,332.00	8,654.18	548.79	401,677.82	2.11
CONTRACTUAL SERVICES						
252 967.100	SITE IMPROVEMENT GRANTS	100,000.00	0.00	0.00	100,000.00	0.00
Net CONTRACTUAL SERVICES		100,000.00	0.00	0.00	100,000.00	0.00
UTILITIES						
252 922.000	STREET LIGHTING	15,400.00	7,913.82	956.16	7,486.18	51.39
Net UTILITIES		15,400.00	7,913.82	956.16	7,486.18	51.39
ADMIN & DPW ADMIN CHARGES						
252 999.004	ADMINISTRATIVE CHARGES	29,325.00	19,550.00	2,443.75	9,775.00	66.67
Net ADMIN & DPW ADMIN CHARGES		29,325.00	19,550.00	2,443.75	9,775.00	66.67
INTERFUND CHG EXPENS						
252 999.007	INTERFUND SERVICES	53,574.00	35,716.00	4,464.50	17,858.00	66.67
Net INTERFUND CHG EXPENS		53,574.00	35,716.00	4,464.50	17,858.00	66.67
Fund 252 - TIFA B :						
TOTAL REVENUES		1,256,829.00	949,356.61	126,248.38	307,472.39	75.54
TOTAL EXPENDITURES		4,104,131.00	2,513,231.97	18,375.90	1,590,899.03	61.24

User: dgrice

PERIOD ENDING 08/31/2018

DB: Auburn Hills

% Fiscal Year Completed: 66.58

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

FUND ACCOUNT	DESCRIPTION	2018 AMENDED BUDGET	YTD BALANCE 08/31/2018	ACTIVITY FOR MONTH 08/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 252 - TIFA B						
NET OF REVENUES & EXPENDITURES		(2,847,302.00)	(1,563,875.36)	107,872.48	(1,283,426.64)	54.92
Fund 253 - TIFA D						
PROPERTY TAXES						
253 418.000	DELINQUENT PERSONAL PROPERTY	0.00	15.90	0.00	(15.90)	100.00
253 422.000	MTT YE ACCRUAL	(3,000.00)	(3,000.00)	(375.00)	0.00	100.00
Net PROPERTY TAXES		(3,000.00)	(2,984.10)	(375.00)	(15.90)	99.47
CHARGES FOR SERVICES						
253 651.001	U&A FEES - ELECTRIC VEHICLE CHARGING	0.00	625.47	79.00	(625.47)	100.00
Net CHARGES FOR SERVICES		0.00	625.47	79.00	(625.47)	100.00
INTEREST INCOME						
253 666.000	INTEREST REV EXT MANAGERS	16,125.00	4,681.00	0.00	11,444.00	29.03
Net INTEREST INCOME		16,125.00	4,681.00	0.00	11,444.00	29.03
SALARIES & WAGES						
253 703.000	WAGES - TEMPORARY & PART-TIME	15,000.00	10,728.00	10,728.00	4,272.00	71.52
Net SALARIES & WAGES		15,000.00	10,728.00	10,728.00	4,272.00	71.52
FRINGE BENEFITS						
253 715.000	SOCIAL SECURITY	1,148.00	820.70	820.70	327.30	71.49
253 722.000	WORKERS COMPENSATION	39.00	0.00	0.00	39.00	0.00
Net FRINGE BENEFITS		1,187.00	820.70	820.70	366.30	69.14
REPAIR & MAINT.						
253 800.199	DECORATIONS/LANDSCAPE/GEN MAINT	75,000.00	13,398.90	0.00	61,601.10	17.87
253 929.000	IRRIGATION WATER AND MAINT.	71,000.00	44,547.57	31,865.83	26,452.43	62.74
253 931.200	ASPHALT RECONSTRUCTION	5,000.00	0.00	0.00	5,000.00	0.00
253 935.000	ROAD MAINTENANCE	0.00	897.50	0.00	(897.50)	100.00
253 937.003	SIDEWALK MAINTENANCE	5,000.00	0.00	0.00	5,000.00	0.00
Net REPAIR & MAINT.		156,000.00	58,843.97	31,865.83	97,156.03	37.72
OTHER EXPENSES						
253 810.000	INVESTMENT MANAGEMENT FEES	1,352.00	758.33	90.16	593.67	56.09
253 885.000	COMMUNITY RELATIONS	2,500.00	30.99	0.00	2,469.01	1.24
253 957.000	MISC/CONTINGENCY	100.00	38.14	0.00	61.86	38.14
Net OTHER EXPENSES		3,952.00	827.46	90.16	3,124.54	20.94
UTILITIES						
253 922.000	STREET LIGHTING	79,590.00	47,573.69	5,749.90	32,016.31	59.77
253 927.000	WATER CONSUMPTION	22,000.00	31,376.45	11,196.74	(9,376.45)	142.62
Net UTILITIES		101,590.00	78,950.14	16,946.64	22,639.86	77.71
ADMIN & DPW ADMIN CHARGES						
253 999.004	ADMINISTRATIVE CHARGES	21,610.00	14,406.64	1,800.83	7,203.36	66.67
Net ADMIN & DPW ADMIN CHARGES		21,610.00	14,406.64	1,800.83	7,203.36	66.67

PERIOD ENDING 08/31/2018

% Fiscal Year Completed: 66.58

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

FUND ACCOUNT	DESCRIPTION	2018 AMENDED BUDGET	YTD BALANCE 08/31/2018	ACTIVITY FOR MONTH 08/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 253 - TIFA D						
INTERFUND CHG EXPENS						
253 999.007	INTERFUND SERVICES	20,860.00	13,906.64	1,738.33	6,953.36	66.67
Net INTERFUND CHG EXPENS		20,860.00	13,906.64	1,738.33	6,953.36	66.67
STATE SHARED REVENUE & REFUNDS						
253 573.000	LOCAL COMMUNITY STABILIZATION SHARE APPR	255,357.00	0.00	0.00	255,357.00	0.00
Net STATE SHARED REVENUE & REFUNDS		255,357.00	0.00	0.00	255,357.00	0.00
Fund 253 - TIFA D :						
TOTAL REVENUES		268,482.00	2,322.37	(296.00)	266,159.63	0.87
TOTAL EXPENDITURES		320,199.00	178,483.55	63,990.49	141,715.45	55.74
NET OF REVENUES & EXPENDITURES		(51,717.00)	(176,161.18)	(64,286.49)	124,444.18	340.63
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		2,486,310.00	1,731,071.12	269,025.48	755,238.88	69.62
TOTAL EXPENDITURES - ALL FUNDS		6,437,601.00	3,583,412.59	170,523.50	2,854,188.41	55.66
NET OF REVENUES & EXPENDITURES		(3,951,291.00)	(1,852,341.47)	98,501.98	(2,098,949.53)	46.88



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TO: Chairman Hassett and Members of the TIFA Board of Directors

FROM: Donald K. Grice, Assistant City Manager

DATE: September 11, 2018

SUBJECT: Approval of 2018 Amended and 2019 Proposed Budget

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At the August meeting, the TIFA Board was provided the opportunity to review the amended 2018 and proposed 2019 budgets for TIF Districts A,B and D. Since that meeting, several minor changes have been made to the budget that was presented at that time. Those worth noting are as follows:

- TIFA A – Is projected to see an increase in property tax revenues beyond what was reviewed at the August meeting. A combination of increasing values and further development are expected to increase these revenues an additional 3.9% for 2020, with an anticipated growth of between 1.5 to 4.5% in the years 2021-2023.
  - The \$150,000 scheduled for the Riverside Canoe Launch project in 2018 was increased to \$170,000 and moved to the 2019 budget year.
- TIFA B- Is also projected to see an increase in property tax revenues in the out years. An increase of 3.3% is expected for 2020 with an anticipated growth of between 1.2 to 3.7% in the years 2021-2023.
  - An additional \$160,000 is reflected in this budget update. This funding reflects the approved transfer from TIF-B to the DDA as part of the construction incentives for the Riverside Townes project.
- TIFA D- Unfortunately, TIF-D will not see a property tax revenue increase. Revenues in this district are expected to remain in a negative capture for the foreseeable future.
  - Updated budget includes an additional \$33,500 in wages and benefits that was not included in the August presentation.

The 2018 budget year included significant investment in the community. Projects including the Reconstruction of Downtown, Riverside Park Amphitheater and Splash Pad, the Opdyke Water and Sewer Project, as well as, the Opdyke Pathway Project reflect nearly \$4 million dollars of capital investments for Auburn Hills. In contrast to 2018, there appears to be financial relief from capital projects beginning in 2019 and beyond.

Please take the time to review the documents prior to the meeting so that you can prepare any questions you may want to direct to staff. If you have any questions regarding the Budget, you may contact me at (248) 370-9440 or Michelle Schulz at (248) 364-6819 prior to the meeting.

**An appropriate motion is:**

**Move to approve the 2018 Amended Budget and 2019 Proposed Budget as presented, furthermore, recommend to the City Council the inclusion of these budgets for adoption in the City's overall budget documents.**

## 2018 Amended/2019 – 2023 Proposed Budgets

<b><u>Fund 251 - TIFA A</u></b>								
	<b>2017</b>	<b>2018</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
<b><u>DESCRIPTION</u></b>	<b><u>ACTUAL</u></b>	<b><u>BUDGET</u></b>	<b><u>BUDGET</u></b>	<b><u>BUDGET</u></b>	<b><u>PROJECTION</u></b>	<b><u>PROJECTION</u></b>	<b><u>PROJECTION</u></b>	<b><u>PROJECTION</u></b>
<b><u>REVENUES</u></b>								
PROPERTY TAXES	\$ 879,142	\$ 890,673	\$ 858,849	\$ 879,450	\$ 914,379	\$ 941,136	\$ 956,696	\$ 972,028
STATE SHARED REVENUE & REFUNDS	182,142	-	110,000	110,000	110,000	83,800	55,000	
INTEREST INCOME	11,359	8,749	16,498	16,498	16,662	16,829	17,166	17,509
CHARGES FOR SERVICES	49,690	61,577	52,678	57,386	58,144	59,201	59,909	60,617
OTHER REVENUE	7,651	-	-	-	-	-	-	-
NONOPERATING REVENUE	250	-	-	-	-	-	-	-
TRANSFERS FROM GENERAL FUND	-	-	569,739	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 1,130,234</b>	<b>\$ 960,999</b>	<b>\$ 1,607,764</b>	<b>\$ 1,063,334</b>	<b>\$ 1,099,185</b>	<b>\$ 1,100,966</b>	<b>\$ 1,088,771</b>	<b>\$ 1,050,154</b>
<b>TOTAL REVENUE CHANGE PERCENT</b>		<b>-15.0%</b>	<b>67.3%</b>	<b>-33.9%</b>	<b>3.4%</b>	<b>0.2%</b>	<b>-1.1%</b>	<b>-3.5%</b>
<b><u>EXPENDITURES</u></b>								
SALARIES & WAGES	\$ 47,573	\$ 64,592	\$ 49,733	\$ 67,069	\$ 67,069	\$ 67,069	\$ 67,069	\$ 67,069
FRINGE BENEFITS	3,817	5,194	4,025	5,373	5,397	5,424	5,453	5,485
SUPPLIES	4,546	5,650	1,750	5,250	4,000	2,000	5,000	2,250
UTILITIES	107,870	119,604	117,214	116,191	117,675	119,169	120,924	122,689
REPAIR & MAINTENANCE	329,175	456,556	278,200	335,253	216,953	164,753	188,253	164,753
INSURANCE	6,801	6,938	6,894	7,032	7,173	7,316	7,462	7,611
CAPITAL EXPENDITURES		843,000	1,203,000	170,000	100,000	-	-	-
DEPRECIATION & AMORTIZATION	821,354	-	-	-	-	-	-	-
ADMIN & DPW ADMIN CHARGES	46,069	46,069	41,205	41,823	42,450	43,087	43,733	44,389
CONTRACTUAL SERVICES	12,650	335,000	120,000	335,000	335,000	335,000	335,000	335,000
OTHER EXPENSES	18,784	64,096	42,642	62,624	42,879	43,135	43,391	43,647
INTERFUND CHARGE EXPENSE	66,572	66,572	62,142	63,074	64,020	64,980	65,955	66,944
<b>TOTAL EXPENSES</b>	<b>\$ 1,465,211</b>	<b>\$ 2,013,271</b>	<b>\$ 1,926,805</b>	<b>\$ 1,208,689</b>	<b>\$ 1,002,616</b>	<b>\$ 851,933</b>	<b>\$ 882,240</b>	<b>\$ 859,837</b>

## 2018 Amended/2019 – 2023 Proposed Budgets

<b><u>Fund 252 - TIFA B</u></b>								
<u>DESCRIPTION</u>	<u>2017 ACTUAL</u>	<u>2018 ORIGINAL BUDGET</u>	<u>2018 AMENDED BUDGET</u>	<u>2019 BUDGET</u>	<u>2020 PROJECTION</u>	<u>2021 PROJECTION</u>	<u>2022 PROJECTION</u>	<u>2023 PROJECTION</u>
<b>REVENUES</b>								
PROPERTY TAXES	\$ 1,152,644	\$ 1,158,650	\$ 1,170,827	\$ 1,199,429	\$ 1,244,573	\$ 1,278,512	\$ 1,295,192	\$ 1,312,287
STATE SHARED REVENUE & REFUNDS	146,511	-	85,000	85,000	85,000	67,400	44,000	
INTEREST INCOME	62,940	98,179	42,592	42,592	43,018	43,448	44,317	45,203
TRANSFERS FROM DDA	-	-	-	43,044	43,044	43,044	43,045	
<b>TOTAL REVENUES</b>	<b>\$ 1,362,095</b>	<b>\$ 1,256,829</b>	<b>\$ 1,298,419</b>	<b>\$ 1,370,065</b>	<b>\$ 1,415,635</b>	<b>\$ 1,432,404</b>	<b>\$ 1,426,554</b>	<b>\$ 1,357,490</b>
<b>TOTAL REVENUE CHANGE PERCENT</b>		<b>-7.7%</b>	<b>3.3%</b>	<b>5.5%</b>	<b>3.3%</b>	<b>1.2%</b>	<b>-0.4%</b>	<b>-4.8%</b>
<b>EXPENDITURES</b>								
REPAIR & MAINTENANCE	\$ 524,931	\$ 665,500	\$ 270,500	\$ 198,000	\$ 89,000	\$ 89,000	\$ 89,000	\$ 89,000
OTHER EXPENSES	10,402	410,332	28,729	24,851	25,975	26,100	26,228	25,357
CONTRACTUAL SERVICES	25,800	100,000	25,000	100,000	100,000	100,000	100,000	100,000
UTILITIES	15,190	15,400	15,400	15,500	15,600	15,700	15,800	15,900
DEPRECIATION	335,680	-	-	-	-	-	-	-
CAPITAL EXPENDITURES	59,482	2,830,000	2,506,000	500,000	-	-	-	-
ADMIN & DPW ADMIN CHARGES	29,325	29,325	43,192	43,840	44,498	45,165	45,842	46,530
INTERFUND CHARGE EXPENSE	53,574	53,574	51,572	52,346	53,131	53,928	54,737	55,558
TRANSFER TO OTHER FUNDS				160,000				
<b>TOTAL EXPENSES</b>	<b>\$ 1,054,384</b>	<b>\$ 4,104,131</b>	<b>\$ 2,940,393</b>	<b>\$ 1,094,537</b>	<b>\$ 328,204</b>	<b>\$ 329,893</b>	<b>\$ 331,607</b>	<b>\$ 332,345</b>
<b>TOTAL EXPENSES CHANGE PERCENT</b>		<b>289.2%</b>	<b>-28.4%</b>	<b>-62.8%</b>	<b>-70.0%</b>	<b>0.5%</b>	<b>0.5%</b>	<b>0.2%</b>
<b>NET OF REVENUES/EXPENSES</b>	<b>\$ 307,711</b>	<b>\$ (2,847,302)</b>	<b>\$ (1,641,974)</b>	<b>\$ 275,528</b>	<b>\$ 1,087,431</b>	<b>\$ 1,102,511</b>	<b>\$ 1,094,947</b>	<b>\$ 1,025,145</b>
<b>ESTIMATED UNRESTRICTED NET POSITION</b>	<b>\$ 9,351,837.00</b>	<b>\$ 6,504,535.00</b>	<b>\$ 7,709,863.00</b>	<b>\$ 7,985,391.00</b>	<b>\$ 9,072,822.00</b>	<b>\$ 10,175,333.00</b>	<b>\$ 11,270,280.00</b>	<b>\$ 12,295,425.00</b>



2018 Amended/2019 – 2023 Proposed Budgets

**Fund 253 - TIFA D**

		2018	2018	2019	2020	2021	2022	2023
	2017	ORIGINAL	AMENDED	2019	2020	2021	2022	2023
<u>DESCRIPTION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>PROJECTION</u>	<u>PROJECTION</u>	<u>PROJECTION</u>	<u>PROJECTION</u>
<b><u>REVENUES</u></b>								
PROPERTY TAXES	\$ 1,799	\$ (3,000)	\$ (3,000)	\$ (5,000)	\$ (5,000)	\$ (5,000)	\$ (5,000)	\$ (5,000)
STATE SHARED REVENUE & REFUNDS	601,122	255,357	368,000	368,000	368,000	276,500	184,000	-
OTHER REVENUE	-	-	600	\$ 600	\$ 625	\$ 625	\$ 625	\$ 650
INVESTMENT INCOME	10,338	16,125	6,996	6,996	7,066	7,137	7,280	7,426
<b>TOTAL REVENUES</b>	<b>\$ 613,259</b>	<b>\$ 268,482</b>	<b>\$ 372,596</b>	<b>\$ 370,596</b>	<b>\$ 370,691</b>	<b>\$ 279,262</b>	<b>\$ 186,905</b>	<b>\$ 3,076</b>
<b>TOTAL REVENUE CHANGE PERCENT</b>		<b>-56.2%</b>	<b>38.8%</b>	<b>-0.5%</b>	<b>0.0%</b>	<b>-24.7%</b>	<b>-33.1%</b>	<b>-98.4%</b>
<b><u>EXPENDITURES</u></b>								
SALARIES & WAGES	\$ 17,193	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
FRINGE BENEFITS	1,339	1,187	1,148	1,148	1,148	1,148	1,148	1,148
UTILITIES	119,819	101,590	124,300	125,300	126,300	127,300	128,300	129,300
REPAIR & MAINTENANCE	109,880	156,000	129,500	134,500	305,500	156,500	157,500	133,500
INSURANCE	587	-	-	-	-	-	-	-
CAPITAL EXPENDITURES	-	-	-	10,000	-	-	-	-
DEPRECIATION	830,566	-	-	-	-	-	-	-
ADMIN & DPW ADMIN CHARGES	21,610	21,610	19,827	20,124	20,426	20,732	21,043	21,359
OTHER EXPENSES	1,433	3,952	2,435	2,455	2,476	2,746	2,767	3,039
INTERFUND CHARGE EXPENSE	20,860	20,860	4,244	4,308	4,373	4,439	4,506	4,574
<b>TOTAL EXPENSES</b>	<b>\$ 1,123,287</b>	<b>\$ 320,199</b>	<b>\$ 296,454</b>	<b>\$ 312,835</b>	<b>\$ 475,223</b>	<b>\$ 327,865</b>	<b>\$ 330,264</b>	<b>\$ 307,920</b>
<b>TOTAL EXPENSES CHANGE PERCENT</b>		<b>-71.5%</b>	<b>-7.4%</b>	<b>5.5%</b>	<b>51.9%</b>	<b>-31.0%</b>	<b>0.7%</b>	<b>-6.8%</b>
<b>NET OF REVENUES/EXPENSES</b>	<b>\$ (510,028)</b>	<b>\$ (51,717)</b>	<b>\$ 76,142</b>	<b>\$ 57,761</b>	<b>\$ (104,532)</b>	<b>\$ (48,603)</b>	<b>\$ (143,359)</b>	<b>\$ (304,844)</b>
<b>UNRESTRICTED NET POSITION</b>	<b>2,247,350</b>	<b>2,195,633</b>	<b>2,323,492</b>	<b>2,381,253</b>	<b>2,276,721</b>	<b>2,228,118</b>	<b>2,084,759</b>	<b>1,779,915</b>

## **AUBURN HILLS TAX INCREMENT FINANCE AUTHORITY DREAM VACATION SWEEPSTAKES**

### **OFFICIAL RULES**

**NO PURCHASE NECESSARY TO ENTER OR WIN. PURCHASE DOES NOT INCREASE YOUR CHANCE OF WINNING.**

**DESCRIPTION:** The City of Auburn Hills Dream Vacation Sweepstakes ("Sweepstakes") begins on 6/1/18 and ends on 8/31/18 ("Sweepstakes Period").

**SPONSOR:** City of Auburn Hills Tax Increment Finance Authority, Michigan, 1827 N. Squirrel Road, Auburn Hills, MI 48326.

**ADMINISTRATOR:** Exposure Marketing & Promotion, Inc., 1000 North Opdyke Rd, Auburn Hills, MI 48326.

**ELIGIBILITY:** The Sweepstakes is open only to legal residents of the United States, who are 18 years of age or older at the time of entry ("Entrant"). Employees, directors, officers and public officials (as applicable) and their immediate families (defined as spouses and siblings, parents and children and its spouses) of the City of Auburn Hills Tax Increment Finance Authority ("Sponsor") including, without limitation, the City of Auburn Hills' Departments, Boards, Commissions and Councils) and Exposure Marketing & Promotion, Inc. ("Administrator") (collectively the "Sweepstakes Entities") are not eligible. Sweepstakes is offered only in Auburn Hills, Michigan and is void elsewhere and where prohibited.

**AGREEMENT TO THE OFFICIAL RULES:** By participating in the Sweepstakes, each participant fully and unconditionally agrees to and accepts these Official Rules and the decisions of the Sponsor, which are final and binding in all matters related to the Sweepstakes. Winning a prize is contingent upon fulfilling all requirements set forth herein.

**HOW TO ENTER THE SWEEPSTAKES:** Visit any participating retail store or business\*\* in the City of Auburn Hills. At a participating retail store or business:

- (1) Complete the official entry form on the take-one tear pad with all required contact information and deposit in the entry box provided. (If a given participating retail store or business runs out of official entry forms prior to 8/31/18, handprint your name, address, daytime phone number, email address and year of birth on a 3x5 card and mail in a business-size (#10) envelope to Auburn Hills Dream Vacation Sweepstakes, 1000 N. Opdyke Rd. Ste M, Auburn Hills, MI 48326 for receipt by 9/7/18 ("Form Entry").
- (2) Using a compatible mobile device, scan the Code posted at a participating retail store or business. On the website, complete the online official entry form with all required contact information for receipt by 8/31/18 at 11:59:59 PM ET ("Mobile Entry").

{Collectively, "Form Entry" and "Mobile Entry" are referred to herein as an "Entry."}

\*\*A list of participating retail stores is available at [www.auburnhills.org](http://www.auburnhills.org).

**LIMIT: One (1) Entry per person or email address per day, for a maximum of (92) Entries per person or email address.**

In the event more than one (1) Entry is received from any one person or email address per day, the first Entry processed will be considered the only valid Entry received for that day. In the event of a dispute, Mobile Entries will be deemed made by the authorized account holder of the email address provided on the online official entry form. The authorized account holder is the natural person who is assigned to the email address by an internet access provider, online service provider, or other organization that is responsible for

assigning email addresses or the domain associated with the submitted email address. Any potential prize winner who entered via Mobile Entry may be required to show proof of being the authorized account holder. Any attempt by any participant to obtain more than the stated number of Entries by using multiple/different identities, registrations or any other methods will void that participant's Entries and that participant may be disqualified. Should a participant enter the Sweepstakes via mobile device, he/she understands that use of the mobile device may be subject to the charges imposed by participant's carrier's rate plan: participant should review his/her carrier's rate plan before attempting to enter the Sweepstakes via Mobile Entry. Proof of sending an Entry does not constitute proof of actual receipt by Administrator of an Entry. Only eligible Entries actually received by Administrator by the applicable deadline (see HOW TO ENTER THE SWEEPSTAKES above and SWEEPSTAKES WINNER SELECTION below) will be included in the applicable Sweepstakes drawing(s). Sponsor and Administrator are not responsible for lost, late, incomplete, invalid, unintelligible, garbled, corrupted, damaged, delayed or misdirected Entries which will be disqualified. Sponsor is also not responsible for postage due or copied Mail Entries which will also be disqualified. Sponsor will not accept (Mobile Entry) submissions from wireless domains, blacklist domains, or any email address Sponsor deems to be potentially harmful to the Website. Use of any automated system to submit an Entry is prohibited and will result in disqualification.

**SWEEPSTAKES WINNER SELECTION:** The potential Sweepstakes prize winners will be selected via random drawing. The first drawing, in which one (1) First Prize winner will be selected, will be conducted on or about 6/29/18; the first drawing will consist of all eligible Entries received by 6/28/18 at 11:59:59 PM ET. The second drawing, in which one (1) First Prize winner will be selected, will be conducted on or about 7/31/18; the second drawing will consist of all eligible Mobile Entries received by 7/30/18 at 11:59:59 PM ET. The third drawing, in which one (1) Grand Prize winner will be selected, will be conducted on or about 9/10/18; the third drawing will consist of all eligible Mobile Entries received by 8/31/18 at 11:59:59 PM ET and all eligible Mail Entries received by 9/7/18. Non-winning eligible Entries will be retained for subsequent drawing(s). Odds of winning a prize depends on the number of eligible Entries received for the applicable drawing. All Sweepstakes drawings will be conducted by Administrator, an independent judging organization. Potential prize winners will be contacted by the Administrator approximately two (2) business days after applicable drawing by telephone and/or email and will be required to complete and return an Affidavit of Eligibility and Liability Release and except where prohibited by law, a Publicity Release Form ("Affidavit/Release") within five (5) days of receipt. If the prize notification is rejected, returned, or deemed undeliverable or the potential winner fails to execute and return the Affidavit/Release within the specified time or if he/she is otherwise ineligible to receive the prize, that potential prize winner will be deemed ineligible and the prize will be forfeited and may be awarded to an alternate selected from among all remaining eligible Entries received for the applicable drawing. In the event that a potential prize winner is disqualified for any reason, that prize will be forfeited and may be awarded to an alternate.

#### **PRIZES:**

**ONE (1) GRAND PRIZE:** "Dream Vacation" awarded as a \$5,000 credit to a travel agency/travel supplier of Sponsor's sole choosing. (Winner may accept a prize of \$5,000 cash in lieu of credit to travel agency/travel supplier.)

**TWO (2) FIRST PRIZES:** \$100 (awarded as gift card, issuer being of Sponsor's sole choosing) and one (1) round of golf (18 holes) for winner and a guest with a cart at Fieldstone Golf Club in Auburn Hills, Michigan. Approximate Retail Value: \$180 each.

Round of golf is subject to availability, blackout dates and other restrictions. Reservation of tee time is required; and, round of golf must be used by 9/1/19. Winner's guest (if a minor, his/her parent or legal guardian) must sign a Liability Release and, except where prohibited by law, a Publicity Release, prior to prize award. If guest is a minor, the minor's parent/legal guardian must be the First Prize winner. But, if winner elects to accept the round of golf without a guest, no compensation or alternate prize will be awarded, with the Approximate Retail Value of the First Prize being reduced accordingly.

**GENERAL PRIZE RESTRICTIONS: Limit one (1) prize per family, household or email address.** All expenses and costs related to acceptance and use of prize not expressly stated herein are the winner's sole responsibility. For the Grand Prize, such unspecified costs/expenses include without limitation travel costs in excess of \$5,000. For the First Prize, such unspecified costs/expenses include travel to and from Fieldstone Golf Club as well as golf club/equipment rental. Gift card/credit prizes are subject to terms and conditions of use of issuer, which are provided therewith or indicated thereon; such terms/conditions may include expiration date as permitted by law. Prize may not be transferred or assigned. No cash or other substitution may be made, except as otherwise indicated herein or by the Sponsor, who reserves the right to substitute the prize in whole or in part with another prize of comparable or greater value if the intended prize is not available for any reason as determined by the Sponsor in its sole discretion. Winner will be responsible for all taxes (federal, state, local and/or income) related to acceptance and use of prize. Grand Prize Winner will be required to provide, to Administrator, his/her Social Security number or tax ID for tax reporting purposes. Administrator will file an IRS Form 1099 with the Internal Revenue Service for the value of the Grand Prize (i.e., \$5,000). Except where prohibited by law, acceptance of prize constitutes permission for Sponsor and its designees to use winner's name, hometown, likeness, statements and other personally identifiable information for promotional, advertising and marketing purposes in any media throughout the world without additional prize, incentive, consideration, consent or review; and upon request, winner will provide written consent to such use.

**GENERAL CONDITIONS / RELEASE:** By participating, (a) Entrants release Sweepstakes Entities as well as Fieldstone Golf Club, their respective directors, officers, agents and employees from any and all liability for any claims, costs, injuries, losses or damages of any kind caused by their participation, including the unauthorized or illegal access to personally identifiable or sensitive information or the acceptance, possession, use, or misuse of any prize; and (b) acknowledge that said parties have neither made nor are in any manner responsible or liable for any warranty representation or guarantee, expressed or implied, in fact or in law, relative to any prize including, but not limited to the prize quality or availability, except with regard to First Prize, for any warranty provided by Fieldstone Golf Club as to usage of its golf course (with such warranty – if any – being expressly limited to its terms). Neither Sweepstakes Entities nor any service providers are responsible for incorrect or inaccurate transcription of Entry information, or for any human or other error, technical malfunctions, lost/delayed data or voice transmission, omission, interruption, deletion, defect, line failures of any telephone network, computer equipment, software, inability to access any online service or Website or to complete a telephone call or facsimile transaction, or any other error or malfunction, or late, lost or misdirected mail, or any injury or damage to participant's or any other person's mobile device related to or resulting from participation in this Sweepstakes. **CAUTION: ANY ATTEMPT BY AN ENTRANT OR ANY OTHER INDIVIDUAL TO DELIBERATELY DAMAGE ANY WEBSITE, TAMPER WITH THE ENTRY PROCESS, OR OTHERWISE UNDERMINE THE LEGITIMATE OPERATION OF THE SWEEPSTAKES MAY BE A VIOLATION OF CRIMINAL AND CIVIL LAWS AND SHOULD SUCH AN ATTEMPT BE MADE, SPONSOR RESERVES THE RIGHT TO COOPERATE IN THE PROSECUTION OF ANY SUCH INDIVIDUAL(S) AND TO PURSUE ALL REMEDIES TO THE FULLEST EXTENT PERMITTED BY LAW.** (For the avoidance of doubt, tampering includes acting in an inappropriate manner toward personnel at any participating retail store or business.) Sponsor's failure to enforce any term of these Official Rules shall not constitute a waiver of that provision. If for any reason this Sweepstakes is not capable of being executed as planned, or infection by computer virus, bugs, tampering, unauthorized intervention, fraud, action of Entrants, technical failures or any other causes which in the opinion of Administrator and/or Sponsor, corrupt or affect the administration, security, fairness, integrity, or proper conduct of this Sweepstakes, Administrator reserves the right at its sole discretion to disqualify any suspect Entry or Entrant and to cancel, terminate, modify or suspend this Sweepstakes. In the event of any cancellation, termination or suspension, notice thereof will be posted at participating retail stores and businesses as well as on the website accessible by scanning the Code and the determination of the prize winners for this Sweepstakes will be made, from among all eligible, non-suspect Entries received for this Sweepstakes as of the date of the termination, cancellation or suspension, as Administrator determines in its sole discretion. Entries not complying with all rules are subject to disqualification.

**GOVERNING LAW/JURISDICTION/DISPUTE RESOLUTION:** Entrants agree that (a) any and all disputes, claims and causes of action arising out of, or connected with, the Sweepstakes or the awarding of prizes shall be resolved individually, without resort to any form of class action, and exclusively by the United States District Court for the Eastern District of Michigan or the appropriate Michigan State Court located in Oakland County, Michigan; (b) any and all claims, judgments and awards shall be limited to actual out-of-pocket costs incurred, including costs associated with entering this Sweepstakes but in no event attorneys' fees; and (c) under no circumstances will Entrant be permitted to obtain awards for, and Entrant hereby waives all rights to, claim punitive, incidental and consequential damages and any other damages, other than out-of-pocket expenses, and any and all rights to have damages multiplied or otherwise increased. SOME JURISDICTIONS DO NOT ALLOW THE LIMITATIONS OR EXCLUSION OF LIABILITY FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES, SO THE ABOVE MAY NOT APPLY TO YOU. All issues and questions concerning the construction, validity, interpretation and enforceability of these Official Rules, Entrant's rights and obligations, or the rights and obligations of the Sponsor in connection with the Sweepstakes, shall be governed by, and construed in accordance with, the laws of State of Michigan, without giving effect to any choice of law or conflict of law rules (whether of the State of Michigan or any other jurisdiction), which would cause the application of the laws of any jurisdiction other than State of Michigan.

**WINNERS:** To receive Sweepstakes results (winners' list), go to [www.promodetails.com](http://www.promodetails.com) and enter the promo code "TIFADREAMVACATION". Results will be available after 10/1/18.

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