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## BOARD OF DIRECTORS MEETING

December 10, 2019

Immediately following the Informational Meeting at 4:00 P.M.

Auburn Hills City Hall, Administrative Conference Room • 1827 N. Squirrel Road, Auburn Hills, MI 48326  
Minutes of the TIFA Board Meeting will be on file in the City Clerk's Office • 248-370-9402

### MEETING CALLED TO ORDER

- 1) ROLL CALL
- 2) PERSONS WISHING TO BE HEARD
- 3) CORRESPONDENCE & PRESENTATIONS
  - a) None
- 4) APPROVAL OF MINUTES
  - a) TIFA Regular Meeting Minutes – November 12, 2019
- 5) FINANCIAL REPORT
  - a) FY 2019 Amended Budget and YTD Summary – November 30, 2019
- 6) OLD BUSINESS
  - a) Downtown Pedestrian Alleyway Archway Design
- 7) NEW BUSINESS
  - a) 2019 Year End Budget Amendments
  - b) Election of Officers
    - I. Chairperson
    - II. Vice-Chairperson
    - III. Secretary
- 8) BOARD MEMBER COMMENTS
- 9) DIRECTOR UPDATES
- 10) ADJOURNMENT

**Next Meeting is Scheduled for January 14, 2020 at 4:00 p.m.**



CITY OF AUBURN HILLS  
CITY COUNCIL AGENDA

MEETING DATE: DECEMBER 2, 2019

AGENDA ITEM NO. .

“Not Yet Approved”

**CITY OF AUBURN HILLS  
TAX INCREMENT FINANCE AUTHORITY MEETING**

**November 12, 2019**

**CALL TO ORDER:** Chairman Hassett called the meeting to order at 4:00 PM.

**ROLL CALL:**

Present:	Hassett, Kneffel, Goodhall, Thornton, Roberts, Price, Klemanski, Waltenspiel (Arrived at 4:04 PM), Dolly (Arrived at 4:07 PM)
Absent:	None
Also Present:	Brandon Skopek, Director of Authorities; Aaron Stahly, DPW Deputy Director; Sage Hegdal, Recreation Director
Guests:	None

**LOCATION:** Auburn Hills City Hall, Administrative Conference Room, 1827 N. Squirrel Road, Auburn Hills, MI 48326

**PERSONS WISHING TO BE HEARD**

Mr. Skopek introduced Ms. Hegdal to the Board.

**CORRESPONDENCE AND PRESENTATIONS**

None.

**APPROVAL OF MINUTES**

**A. TIFA Informational Meeting Minutes – October 8, 2019**

Moved by Mr. Goodhall to approve the TIFA Informational Meeting minutes from October 8, 2019 as presented.

Supported by Ms. Price

Yes: Hassett, Kneffel, Goodhall, Thornton, Roberts, Price, Klemanski  
No: none

Motion carried

**B. TIFA Regular Meeting Minutes**

Moved by Mr. Goodhall to approve the TIFA Informational Meeting minutes from October 8, 2019 as presented.

Supported by Ms. Price

Yes: Hassett, Kneffel, Goodhall, Thornton, Roberts, Price, Klemanski  
No: none

Motion carried

**FINANCIAL REPORT**

**A. FY 2019 Adopted Budget and YTD Summary – October 31, 2019**

Mr. Skopek stated the TIFA has received reimbursement for Personal Property Tax and that has been reflected in the financial report.

**Moved by Ms. Price to receive and file the financial report for period ending October 31, 2019.**

**Supported by Ms. Roberts**

**Yes: Hassett, Kneffel, Goodhall, Thornton, Roberts, Price, Klemanski**

**No: none**

**Motion carried**

## **OLD BUSINESS**

### **A. Downtown Pedestrian Alleyway Archway Design**

Mr. Waltenspiel arrived at 4:04 p.m.

Mr. Skopek provided a brief history for the Board on the Downtown Pedestrian Alleyway project and progress made to date on the archway. He stated that staff and the City Engineer had met with artist Tom Hoyt to discuss the pedestrian alleyway project and the archway specifically. Included in the Board's packet is the archway design submitted by Mr. Hoyt. Mr. Hoyt has quoted \$14,500 for the completion of the archways and the City Engineer believes the project can be substantially completed before the end of the year, however, the current weather may change that timeline. He concluded by stating the project will be a change order to the amphitheater project as the amphitheater contractor is taking over the alleyway project. Staff proposes to bring a change order to the Board at the December meeting for consideration.

Chairman Hassett stated that he was not fond of the design and contacted Mr. Hoyt requesting a new design. He added that Mr. Hoyt reached out to Mr. Skopek stating he would not be at the meeting this afternoon to present the design. Chairman Hassett recommended allowing Mr. Hoyt to come up with another design for the archway.

Ms. Roberts asked what direction was given to Mr. Hoyt.

Dr. Dolly arrived at 4:07 p.m.

Chairman Hassett stated that he gave Mr. Hoyt direction to remove the centerpiece of the archway and to have the archway come off the top of the pillars rather than the side. Chairman Hassett displayed a photo of an updated design which depicted the direction given to Mr. Hoyt.

Mr. Skopek added that he received an email from Mr. Hoyt this afternoon stating that he would be absent from the meeting and was not content with the design. Mr. Hoyt thanked the Board for the opportunity. Mr. Skopek stated he has unsure if Mr. Hoyt was pulling out from the project entirely, or just from this design. Mr. Hoyt could not be reached before the meeting for clarification.

Dr. Klemanski asked Chairman Hassett's impression on Mr. Hoyt's communication.

Chairman Hassett stated his impression was that Mr. Hoyt needs further direction on a design. Chairman Hassett's preferred direction is to work more closely with Mr. Hoyt.

Ms. Roberts recommended more leaves than flowers in the archway design and would like to see more of a focal point in the center of the design.

The Board discussed organic features sought on the archway design.

Mr. Skopek recommended forming a sub-committee of three to four Board members to meet with Mr. Hoyt and give him direction on a design. He added that the committee could then make a recommendation to the full Board once a design has been chosen by the committee.

Ms. Roberts offered to be part of the archway design sub-committee.

Dr. Klemanski recommended placing Ms. Roberts and Chairman Hassett on the sub-committee and asked if there were other volunteers.

Secretary Goodhall offered to sit on the sub-committee.

Mr. Skopek stated he will reach out to the sub-committee for meeting availability with Mr. Hoyt.

Vice-Chairman Kneffel inquired on the progress with the alley.

Mr. Skopek stated that the contractor was working on gathering quantities for materials and that the intent was to install the columns and lighting this season. Landscaping and final touches would take place in the spring.

Chairman Hassett asked if the columns would be installed over the conduit that currently existing in the alley.

Mr. Skopek stated that the columns would be installed over the conduit and the archway would be affixed to the side of the columns.

Chairman Hassett asked why the archway would not be installed on the top of the columns.

Mr. Skopek stated that the reasoning behind this is the archway would be too tall and interfere with the buildings surrounding the archway.

## **NEW BUSINESS**

### **A. Riverside Park Play Structure Replacement**

Mr. Skopek stated that the replacement of the Riverside Park play structure was originally budgeted for 2020; however, Recreation Director, Sage Hegdal, was awarded a dollar-for-dollar matching grant from GameTime for the acquisition of a new play structure in 2019. He added that the grant is only available for 2019 and staff is recommending advancing the purchase of the play structure to 2019. Installation would still commence in 2020. The TIFA's total cost is just under \$100,000 and the grant match is approximately \$50,000. The Department of Public Works has funding budgeted in the park maintenance fund in 2020 for ancillary costs associated with the installation of the play structure.

Mr. Stahly stated that the Department of Public Works would participate in the removal of the existing play structure, excavation, and grading for the installation of the new play structure.

Ms. Price asked if there was any remediation necessary and if the Department of Public Works would cover the cost of any remediation.

Mr. Stahly stated that the Department of Public Works will remove all woodchips and the felt barrier with the existing play structure.

Vice-Chairman Kneffel asked about the Davis Bacon prevailing wage rates note in the proposal.

Mr. Stahly stated that does not apply to this project.

Ms. Hegdal stated that this play ground has a modern design and combines some traditional features with new modern features not seen in the area. Staff sought to incorporate amenities that children ages 2-12 could play on. She provided an overview of the project and the different amenities included in the new play structure.

Ms. Thornton asked if the swings would be replaced.

Ms. Hegdal stated that there will be new features on the swing set, but the existing swings will remain.

Mr. Stahly added that the Department of Public Works will work to refurbish the existing swing set.

Ms. Roberts stated she has seen similar amenities at other playgrounds and she agrees that the play structure would accompany all ages.

Ms. Price asked if there were ADA regulations that needed to be met.

Ms. Hegdal stated that the new play structure meets all ADA requirements.

**Moved by Ms. Price to approve the design for the replacement of the Riverside Park play structure in an amount not to exceed \$100,000. Furthermore, approve a budget amendment to the Fiscal Year 2019 Amended Budget to advance payment for the replacement of the Riverside Park play structure in 2019.**

**Supported by Dr. Klemanski**

**Yes: Hassett, Kneffel, Goodhall, Thornton, Roberts, Price, Klemanski, Waltenspiel, Dolly**  
**No: none**

**Motion carried**

#### **B. Downtown Pedestrian Alleyway Archway Lighting Design**

Mr. Skopek stated that included in the packet are a few decorative lighting designs proposed by the OHM to be affixed to the columns in the pedestrian alleyway.

The Board discussed the different lighting options presented.

Ms. Price inquired about light shining on the walls of buildings.

Mr. Skopek stated that all lights are dark sky compliant, but he is unsure of what the light output looks like.

The consensus of the Board was to proceed with lighting style number one as presented.

#### **BOARD MEMBER COMMENTS**

Ms. Thornton informed the Board that Larco Brothers Pizzeria stated they received their liquor license, but they wanted to do carry out so they needed additional approval from the City. She asked what was involved in that process.

Mr. Skopek stated that Larco Brothers Pizzeria received their liquor license from the State, however, they did not file the appropriate paperwork with the City for local approval. He added that staff and the Police Department have reached out to Larco Brothers Pizzeria, but have not yet received their paperwork.

Ms. Price asked if there was a fee associated with the paperwork.

Mr. Skopek stated there is a fee, but he is not familiar with the fee structure.

Ms. Thornton asked if Larco Brothers were aware of the local approval process.

Mr. Skopek stated that staff and the City Attorney have met and discussed the process with Larco Brothers Pizzeria multiple times.

Chairman Hassett discussed the downtown dining guide. He felt that the back of the brochure was underutilized and the text needed to be larger. He asked how much the materials cost.

Mr. Skopek stated that total cost for 5,000 guides was approximately \$400. That included printing and shipping, as well as ordering stands for the guides.

Ms. Roberts asked if they had been delivered to hotels.

Mr. Skopek stated he has not yet delivered the guides to hotels. He asked the Board if there were any volunteers willing to assist with delivering the print materials.

Ms. Thornton asked if staff assistance was hired yet.

Mr. Skopek stated the position has not yet been filled.

Ms. Roberts offered her assistance.

Ms. Price offered her assistance and asked who they needed to speak with at the hotels.

Vice-Chairman Kneffel stated that the front desk attendant or concierge in hotels could be spoken to for placing the guides.

Dr. Dolly asked if there was a list of hotels.

Mr. Skopek stated that he will distribute a list to the Board.

Chairman Hassett inquired if there were other advertising materials to utilize.

Mr. Waltenspiel suggested targeted advertisements for downtown.

Chairman Hassett asked Mr. Waltenspiel to spearhead targeted advertising for the Board.

Mr. Skopek added that targeted advertisements were utilized for SeptemBEERfest.

Vice-Chairman Kneffel suggested utilizing the same process as SeptemBEERfest.

Mr. Waltenspiel recommended a call to action to visit downtown Auburn Hills. He will reach out to staff.

Ms. Roberts suggested cross promoting with businesses during events.

Mr. Skopek stated that the DDA cross promoted merchant specials with SeptemBEERfest. This is something that the DDA will continue in the future.

## **DIRECTOR UPDATES**

### **A. 3346 Auburn Road Progress**

Mr. Skopek updated the Board that the Department of Public Works has removed all items from the building that are not able to be salvaged. The remaining items have been listed for sale on the City's bid network. Staff met with Fieldstone A&E at the building to discuss the need for architectural plans for the building in order to proceed with an interior demolition. Once drawings are created, staff will solicit bids for the interior demolition for the building. There are two interested parties in the building, both of which are restaurants.

### **B. Downtown Development Authority Update**

Mr. Skopek updated the Board that the DDA held the first annual SeptemBEERfest and the first movie night in Riverside Park. The DDA has also conducted a Resource Team visit with Main Street Oakland County to receive feedback on downtown Auburn Hills and to assist the DDA with developing a work plan. The Resource Team indicated that downtown is strong. Mr. Skopek noted that many of the recommendations outlined in the report are items either the TIFA or the DDA are already in the process of completing or have completed. Staff is anticipating the DDA Board to meet more frequently next year and to hold joint meetings with the TIFA Board.

## **ANNOUNCEMENT OF NEXT MEETING**

The next regularly scheduled TIFA Board of Directors meeting is scheduled for Tuesday, December 10, 2019 at 4:00 PM at Auburn Hills City Hall Administrative Conference Room, 1827 N. Squirrel Road, Auburn Hills, Michigan 48326.

**ADJOURNMENT**

**Moved by Mr. Kneffel to adjourn the TIFA Board meeting.**

**Supported by Mr. Goodhall**

**Yes: Hassett, Kneffel, Goodhall, Thornton, Roberts, Price, Klemanski, Waltenspiel, Dolly**

**No: none**

**Motion carried**

**The TIFA Board of Directors meeting adjourned at 5:20 p.m.**

Respectfully submitted,

Steve Goodhall  
Secretary of the Board

Brandon Skopek  
Executive Director



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TO: Chairman Hassett and Members of the TIFA Board of Directors

FROM: Brandon Skopek, Director of Authorities, TIFA Executive Director

DATE: December 4, 2019

SUBJECT: FY 2019 Amended Budget and YTD Summary – November 30, 2019

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Attached for your review are the TIFA Funds financial statements for the period ending November 30, 2019.

**TIFA STATEMENT OF NET POSITION**

- All districts have a majority of their cash invested in the following accounts:
  - TIF-A Cash \$633,454
  - \$1.27 million TIF-A
    - \$425,252 – Investment Pooling
    - \$315,606 – Insight
    - \$525,100 – MiClass
  - TIF-B Cash \$3.3 million
  - \$5.81 million TIF-B – Insight
  - TIF-D Cash \$1.83 million
  - \$1.35 million TIF-D – Insight

**TIFA 85-A STATEMENT OF REVENUES AND EXPENDITURES**

- Approximately 94% of budgeted revenues have been received for TIF-A in fiscal year 2019.

Property Taxes:	\$872,564
Electronic Vehicle Charging Fees:	\$342
Interest Revenue:	\$30,302
Building Rental:	\$26,277
State Shared Revenue:	<u>\$232,588</u>
	<b>\$1,162,073</b>
- Approximately 68% of budgeted expenditures have been utilized for fiscal year 2019.

**TIFA 85-B STATEMENT OF REVENUES AND EXPENDITURES**

- Approximately 97% of budgeted revenues for have been received for TIF-B in fiscal year 2019.

Property Taxes:	\$1,231,306
Interest Revenue:	\$182,379
State Shared Revenue:	<u>\$162,674</u>
	<b>\$1,576,360</b>
- Approximately 33% of budgeted expenditures have been utilized for fiscal year 2019.

**TIFA 86-D STATEMENT OF REVENUES AND EXPENDITURES**

- Approximately 99% of budgeted revenues have been received for TIF-D in fiscal year 2019.

Property Taxes:	\$90,948
Electronic Vehicle Charging Fees:	\$1,070
Interest Revenue:	\$43,968
State Shared Revenue:	\$731,592



**FY 2019 Amended Budget and YTD Summary – November 30, 2019**

\$867,577

Approximately 86% of budgeted expenditures have been utilized for fiscal year 2019.

**ADDITIONAL NOTES**

The financial statements will be presented for approval at the Board meeting on Tuesday, December 10, 2019. You are welcome to contact myself or Michelle Schulz prior to the meeting to discuss particular budget line items, budget capital items or any of the documents mentioned in this memo.

**An appropriate motion is:**

**Move to receive and file the TIFA Financial Report for period ending November 30, 2019.**

**City of Auburn Hills**  
**TIFA Statement of Net Position**  
**For the Period Ending November 30, 2019**

<u>ASSETS</u>	<u>TIFA 85-A</u>	<u>TIFA 85-B</u>	<u>TIFA 86-D</u>	<u>Total</u>
Cash and Cash Equivalents	\$ 1,899,412	\$ 9,111,924	\$ 3,180,305	\$ 14,191,641
Accounts Receivable	(25,789)	501	(1,680)	(26,968)
Land	6,116,086	-	2,017,211	8,133,297
Land Improvements (Net)	1,375,493	710,675	2,022,472	4,108,641
Machinery & Equipment (Net)	26,193	-	19,702	45,895
Buildings & Building Additions (Net)	5,521,994	-	12,807,628	18,329,622
Office Equipment & Furnishings (Net)	(0)	-	1	0
Construction in Progress	1,175,067	342,632	(0)	1,517,699
Roads & Infrastructure (Net of Depreciation)	10,347,613	7,500,594	7,344,448	25,192,654
<b>Total Assets</b>	<b>\$ 26,436,069</b>	<b>\$ 17,666,326</b>	<b>\$ 27,390,087</b>	<b>\$ 71,492,481</b>
 <b><u>LIABILITIES</u></b>				
Retainage Payable	12,080	5,000	-	17,080
Due to Taxpayers/Accounts Payable	3,432	2,626	8,000	14,058
<b>Total Liabilities</b>	<b>15,512</b>	<b>7,626</b>	<b>8,000</b>	<b>31,138</b>
 <b><u>NET POSITION</u></b>				
Beginning Net Position 1/1/2019 (Audited)	27,117,792	16,497,162	26,842,512	70,457,466
Excess of Revenues over Expenditures as of November 30, 2019	(697,236)	1,161,538	539,575	1,003,877
Net investment in capital assets	24,562,445	8,553,901	24,211,462	57,327,809
Unrestricted	1,858,112	9,104,799	3,170,625	14,133,535
<b>Total Net Position</b>	<b>26,420,557</b>	<b>17,658,700</b>	<b>27,382,087</b>	<b>71,461,344</b>
Total Liabilities and Total Net Position	<b>\$ 26,436,069</b>	<b>\$ 17,666,326</b>	<b>\$ 27,390,087</b>	<b>\$ 71,492,481</b>

**City of Auburn Hills**  
**Statement of Revenues, Expenditures, and Changes in Net Position-TIFA 85-A**  
**For the Period Ending November 30, 2019**

<b>Fund 251-735</b>		<b>Amended</b>	<b>Year-</b>	<b>Fav / (Unfav)</b>
		<b>Annual</b>	<b>To-Date</b>	
<b>REVENUES</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
20	402.000 Property Taxes	\$ 891,281	\$ 872,564	\$ (18,717)
	573.000 State Shared Revenue	232,588	232,588	0
35	651.001 U&A Fees - EV Charging	450	342	(108)
USEMP	664.000 Interest Revenue	33,000	30,302	(2,698)
35	670.001 Building Rental	52,521	26,277	(26,244)
	<b>Total Revenues</b>	<u>1,209,840</u>	<u>1,162,073</u>	<u>(47,767)</u>
<b>EXPENDITURES</b>				
50	703.000 Salaries & Wages	67,069	46,188	20,881
51	715.000 Fringe Benefits	5,311	3,756	1,555
55	729.000 Supplies	6,750	309	6,441
60	800.199 Landscape/General Maintenance	123,000	92,104	30,896
60	929.000 Repair & Maintenance	213,253	49,985	163,268
<b>Other Expenses</b>				
85	810.000 Investment Fees	474	362	112
85	885.000 Community Relations	52,000	20,028	31,972
85	901.000 Marketing	5,750	1,168	4,582
85	957.000 Miscellaneous	1,130	1,233	(103)
85	958.000 Membership Dues	3,000	1,955	1,045
85	959.000 Property Taxes	5,500	1,600	3,900
	960.000 Conferences/Workshops	-	1,739	(1,739)
76	817.000 Contractual Services	335,000	-	335,000
59	850.100 Utilities	160,891	140,656	20,235
65	957.002 Liability Insurance	6,832	6,303	529
<b>Capital Expenditures</b>				
70	970.000 Land and Improvements	830,208	582,702	247,506
70	973.000 Road and Traffic Improvements	-	-	0
	975.000 Bldg. Additions and Improvements	825,000	816,916	8,084
73	999.004 Administrative Charges	42,918	38,612	4,307
88	999.007 Interfund Services	46,572	53,692	(7,120)
	<b>Total Expenditures</b>	<u>2,730,658</u>	<u>1,859,309</u>	<u>871,349</u>
	Excess of Revenues over Expenditures as of November 30, 2019	(1,520,818)	(697,236)	\$ <u>823,582</u>
	Beginning Total Net Position (1/1/2019) (Audited)	<u>27,117,792</u>	<u>27,117,792</u>	
	Ending Total Net Position	<u>\$ 25,596,974</u>	<u>\$ 26,420,557</u>	

**City of Auburn Hills**  
**Statement of Revenues, Expenditures, and Changes in Net Position-TIFA 85-B**  
**For the Period Ending November 30, 2019**

<b>Fund 252-736</b>		<b>Amended</b>	<b>Year-</b>	<b>Fav / (Unfav)</b>
		<b>Annual</b>	<b>To-Date</b>	<b>Budget</b>
<b><u>REVENUES</u></b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
20	402.000 Property Taxes	\$ 1,265,760	\$ 1,231,306	\$ (34,454)
	573.000 State Shared Revenue	162,674	162,674	0
USEMP	666.000 Interest Revenue	200,000	182,379	(17,621)
	<b>Total Revenues</b>	<b>1,628,434</b>	<b>1,576,360</b>	<b>(52,074)</b>
<b><u>EXPENDITURES</u></b>				
60	800.199 Landscape/General Maintenance	95,000	82,124	12,876
60	929.000 Repair and Maintenance	149,000	49,077	99,923
<b><u>Other Expenses</u></b>				
85	810.000 Investment Fees	5,000	4,333	667
85	885.000 Community Relations	15,000	-	15,000
85	901.000 Marketing	1,000	-	1,000
85	957.000 Miscellaneous	600	40	560
76	967.100 Contractual Services	100,000	-	100,000
59	922.000 Utilities	15,500	14,611	889
<b><u>Capital Expenditures</u></b>				
70	970.000 Land and Improvements	500,000	-	500,000
70	971.000 W&S-Sewer Repair and Replacement	53,992	-	53,992
70	973.005 Non-Motorized Pathways	-	-	-
73	999.004 Administrative Charges	89,756	51,666	38,090
88	999.007 Interfund Services	72,298	52,972	19,326
	999.728 Transfer to DDA	160,000	160,000	-
	<b>Total Expenditures</b>	<b>1,257,146</b>	<b>414,822</b>	<b>842,324</b>
	Excess of Revenues over Expenditures as of November 30, 2019	371,288	1,161,538	\$ 790,250
	Beginning Total Net Position (1/1/2019) (Audited)	16,497,162	16,497,162	
	 Ending Total Net Position	 \$ 16,868,450	 \$ 17,658,700	

**City of Auburn Hills**  
**Statement of Revenues, Expenditures, and Changes in Net Position-TIFA 86-D**  
**For the Period Ending November 30, 2019**

<b>Fund 253-737</b>		<b>Amended</b>	<b>Year-</b>	<b>Fav / (Unfav)</b>	
		<b>Annual</b>	<b>To-Date</b>	<b>Budget</b>	
<b>REVENUES</b>		<b>Budget</b>	<b>Actual</b>		
20	402.000	Property Taxes	\$ 97,142	\$ 90,948	\$ (6,194)
35	651.001	U&A Fees - EV Charging	1,000	1,070	70
USEMP	666.000	Interest Revenue	51,000	43,968	(7,032)
25	573.000	Local Community Stabilization Share	731,591	731,592	1
<b>Total Revenue</b>		<b>880,733</b>	<b>867,577</b>	<b>(13,156)</b>	
<b>EXPENDITURES</b>					
50	703.000	Salaries & Wages	15,000	15,069	(69)
51	715.000	Fringe Benefits	1,148	1,153	(5)
60	800.199	Landscape and General Maintenance	60,000	51,838	8,162
60	929.000	Repair and Maintenance	79,500	41,604	37,896
	970.000	Land and Improvements	0	-	-
<b>Other Expenses</b>					
85	810.000	Investment Fees	1,400	1,006	394
85	885.000	Community Relations	1,000	-	1,000
85	957.000	Miscellaneous	100	40	60
59	922.00	Utilities	125,600	120,465	5,135
	975.000	Bldg. Additions and Improvements	74,500	74,500	(0)
73	999.004	Administrative Charges	20,112	18,444	1,668
88	999.007	Interfund Services	4,047	3,884	163
<b>Total Expenditures</b>		<b>382,407</b>	<b>328,002</b>	<b>54,405</b>	
Excess of Revenues over Expenditures as of November 30, 2019		498,326	539,575	\$ 41,249	
Beginning Total Net Position (1/1/2019) (Audited)		26,842,512	26,842,512		
Ending Total Net Position		\$ 27,340,838	\$ 27,382,087		

Fund 251 TIFA A

GL Number	Description	Balance
*** Assets ***		
251-000-001.000	CASH	633,453.93
251-000-008.000	CASH - INVESTMENT POOLING	425,251.98
251-000-008.500	INVESTMENT MANAGER - CUTWATER	315,606.33
251-000-011.000	CASH - MICLASS	525,100.08
251-000-040.000	ACCOUNTS RECEIVABLE	(25,789.00)
251-000-107.000	RESALE INVENTORIES - LAND	276,621.00
251-000-131.000	LAND	5,839,464.87
251-000-132.000	LAND IMPROVEMENTS	2,802,928.95
251-000-132.010	ACCUM DEPREC-LAND & IMPROV	(1,427,435.53)
251-000-134.000	MACHINERY & EQUIPMENT	43,655.23
251-000-134.010	ACCUM DEPREC-MACH & EQUIP	(17,462.10)
251-000-136.000	BLDGS, BLDG ADDITIONS AND	6,531,002.90
251-000-136.010	ACCUM DEPREC-BLDGS & ADDS & IMPROV	(1,009,009.20)
251-000-146.000	OFFICE EQUIPMENT AND FURN	279,783.35
251-000-147.000	ACC. DEPR. - OFFICE EQUIP	(279,783.64)
251-000-158.000	CONSTRUCTION-IN-PROGRESS	1,175,067.06
251-000-158.600	ROADS & INFRASTRUCTURE	17,713,486.23
251-000-158.610	ACCUM DEPREC-ROAD & INFRASTURE	(7,365,873.73)
<b>Total Assets</b>		<b>26,436,068.71</b>
*** Liabilities ***		
251-000-211.000	RETAINAGE PAYABLE	12,080.00
251-000-275.000	DUE TO TAXPAYERS	3,431.78
<b>Total Liabilities</b>		<b>15,511.78</b>
*** Fund Balance ***		
251-000-390.000	FUND BALANCE	27,117,792.47
<b>Total Fund Balance</b>		<b>27,117,792.47</b>
<b>Beginning Fund Balance</b>		<b>27,117,792.47</b>
<b>Net of Revenues VS Expenditures</b>		<b>(697,235.54)</b>
<b>Ending Fund Balance</b>		<b>26,420,556.93</b>
<b>Total Liabilities And Fund Balance</b>		<b>26,436,068.71</b>

Fund 252 TIFA B

GL Number	Description	Balance
*** Assets ***		
252-000-001.000	CASH	3,300,191.54
252-000-008.500	INVESTMENT MANAGER - CUTWATER	5,811,732.29
252-000-040.000	ACCOUNTS RECEIVABLE	500.83
252-000-132.000	LAND IMPROVEMENTS	1,415,205.92
252-000-132.010	ACCUM DEPREC-LAND & IMPROV	(704,531.05)
252-000-158.000	CONSTRUCTION-IN-PROGRESS	342,632.39
252-000-158.600	ROADS & INFRASTRUCTURE	9,430,222.66
252-000-158.610	ACCUM DEPREC-ROAD & INFRASTURE	(1,929,628.60)
<b>Total Assets</b>		<b>17,666,325.98</b>
*** Liabilities ***		
252-000-211.000	RETAINAGE PAYABLE	5,000.00
252-000-275.000	DUE TO TAXPAYERS	2,625.92
<b>Total Liabilities</b>		<b>7,625.92</b>
*** Fund Balance ***		
252-000-390.000	FUND BALANCE	16,497,161.82
<b>Total Fund Balance</b>		<b>16,497,161.82</b>
<b>Beginning Fund Balance</b>		<b>16,497,161.82</b>
<b>Net of Revenues VS Expenditures</b>		<b>1,161,538.24</b>
<b>Ending Fund Balance</b>		<b>17,658,700.06</b>
<b>Total Liabilities And Fund Balance</b>		<b>17,666,325.98</b>

Fund 253 TIFA D

GL Number	Description	Balance
*** Assets ***		
253-000-001.000	CASH	1,831,419.63
253-000-008.500	INVESTMENT MANAGER - CUTWATER	1,348,885.09
253-000-040.000	ACCOUNTS RECEIVABLE	(1,680.00)
253-000-131.000	LAND	2,017,211.00
253-000-132.000	LAND IMPROVEMENTS	2,916,274.44
253-000-132.010	ACCUM DEPREC-LAND & IMPROV	(893,801.95)
253-000-134.000	MACHINERY & EQUIPMENT	32,836.29
253-000-134.010	ACCUM DEPREC-MACH & EQUIP	(13,134.52)
253-000-136.000	BLDGS, BLDG ADDITIONS AND	20,186,490.92
253-000-136.010	ACCUM DEPREC-BLDGS & ADDS & IMPROV	(7,378,862.51)
253-000-146.000	OFFICE EQUIPMENT AND FURN	248,251.97
253-000-147.000	ACC. DEPR. - OFFICE EQUIP	(248,251.29)
253-000-158.000	CONSTRUCTION-IN-PROGRESS	(0.20)
253-000-158.600	ROADS & INFRASTRUCTURE	8,984,067.60
253-000-158.610	ACCUM DEPREC-ROAD & INFRASTURE	(1,639,619.75)
<b>Total Assets</b>		<b>27,390,086.72</b>
*** Liabilities ***		
253-000-275.000	DUE TO TAXPAYERS	8,000.00
<b>Total Liabilities</b>		<b>8,000.00</b>
*** Fund Balance ***		
253-000-390.000	FUND BALANCE	26,842,511.96
<b>Total Fund Balance</b>		<b>26,842,511.96</b>
<b>Beginning Fund Balance</b>		<b>26,842,511.96</b>
<b>Net of Revenues VS Expenditures</b>		<b>539,574.76</b>
<b>Ending Fund Balance</b>		<b>27,382,086.72</b>
<b>Total Liabilities And Fund Balance</b>		<b>27,390,086.72</b>



PERIOD ENDING 11/30/2019

ACCOUNT DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 11/30/2019	ACTIVITY FOR MONTH 11/30/2019	AVAILABLE BALANCE	% BDGT USED
<b>Revenues</b>					
Dept 735 - TIFA A					
PROPERTY TAXES					
402.000 AD VALOREM	890,631.00	876,053.41	15.63	14,577.59	98.36
418.000 DELINQUENT PERSONAL PROPERTY	1,000.00	510.66	0.00	489.34	51.07
421.000 TAX CHARGEBACK	(350.00)	0.00	0.00	(350.00)	0.00
422.000 MTT YE ACCRUAL	0.00	(4,000.00)	0.00	4,000.00	100.00
PROPERTY TAXES	891,281.00	872,564.07	15.63	18,716.93	97.90
STATE SHARED REVENUE					
573.000 LOCAL COMMUNITY STABILIZATION SHARE APPR	232,588.00	232,588.38	0.00	(0.38)	100.00
STATE SHARED REVENUE	232,588.00	232,588.38	0.00	(0.38)	100.00
CHARGES FOR SERVICES					
651.001 U&A FEES - ELECTRIC VEHICLE CHARGING	450.00	341.59	10.71	108.41	75.91
CHARGES FOR SERVICES	450.00	341.59	10.71	108.41	75.91
INTEREST REVENUE					
664.000 INTEREST REVENUE	21,000.00	20,832.68	807.43	167.32	99.20
666.000 INTEREST REV EXT MANAGERS	12,000.00	9,469.33	0.00	2,530.67	78.91
INTEREST REVENUE	33,000.00	30,302.01	807.43	2,697.99	91.82
OTHER REVENUE					
670.001 BUILDING RENTAL - EXTERNAL	52,521.00	26,277.00	2,794.00	26,244.00	50.03
675.000 CONTRIBUTIONS/DONATIONS	30,000.00	0.00	0.00	30,000.00	0.00
OTHER REVENUE	82,521.00	26,277.00	2,794.00	56,244.00	31.84
Total Dept 735 - TIFA A	1,239,840.00	1,162,073.05	3,627.77	77,766.95	93.73
TOTAL REVENUES	1,239,840.00	1,162,073.05	3,627.77	77,766.95	93.73

PERIOD ENDING 11/30/2019

ACCOUNT DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 11/30/2019	ACTIVITY FOR MONTH 11/30/2019	AVAILABLE BALANCE	% BDGT USED
<b>Expenditures</b>					
Dept 735 - TIFA A					
SALARIES & WAGES					
703.000 WAGES - TEMPORARY & PART-TIME	67,069.00	46,188.20	3,573.69	20,880.80	68.87
SALARIES & WAGES	67,069.00	46,188.20	3,573.69	20,880.80	68.87
FRINGE BENEFITS					
715.000 SOCIAL SECURITY	5,131.00	3,533.39	273.40	1,597.61	68.86
722.000 WORKERS COMPENSATION	180.00	222.88	0.00	(42.88)	123.82
FRINGE BENEFITS	5,311.00	3,756.27	273.40	1,554.73	70.73
SUPPLIES					
729.000 PRINTING	1,000.00	0.00	0.00	1,000.00	0.00
730.000 POSTAGE	250.00	212.72	13.50	37.28	85.09
757.000 OPERATING SUPPLIES	500.00	96.14	0.00	403.86	19.23
799.000 EQUIPMENT UNDER \$5,000	5,000.00	0.00	0.00	5,000.00	0.00
SUPPLIES	6,750.00	308.86	13.50	6,441.14	4.58
REPAIR & MAINT.					
800.199 DECORATIONS/LANDSCAPE/GEN MAINT	123,000.00	92,104.12	0.00	30,895.88	74.88
929.000 IRRIGATION WATER AND MAINT.	14,000.00	9,367.35	139.33	4,632.65	66.91
931.000 BLDG. MAINTENANCE	109,253.00	37,359.86	313.90	71,893.14	34.20
933.000 EQUIPMENT MAINTENANCE	0.00	210.00	210.00	(210.00)	100.00
933.000 EQUIPMENT MAINTENANCE	0.00	2,837.97	525.00	(2,837.97)	100.00
933.000 EQUIPMENT MAINTENANCE	0.00	210.00	105.00	(210.00)	100.00
937.000 PARKING LOT MAINTENANCE	90,000.00	0.00	0.00	90,000.00	0.00
REPAIR & MAINT.	336,253.00	142,089.30	1,293.23	194,163.70	42.26
OTHER EXPENSES					
810.000 INVESTMENT MANAGEMENT FEES	474.00	362.28	21.06	111.72	76.43
885.000 COMMUNITY RELATIONS	52,000.00	20,027.99	1,663.00	31,972.01	38.52
901.000 ADVERTISING/MARKETING	5,750.00	1,167.74	0.00	4,582.26	20.31
955.001 RUBBISH REMOVAL	800.00	1,051.47	116.83	(251.47)	131.43
955.001 RUBBISH REMOVAL	230.00	116.83	0.00	113.17	50.80
957.000 MISC/CONTINGENCY	100.00	64.53	0.00	35.47	64.53
958.000 MEMBERSHIP DUES	3,000.00	1,955.00	0.00	1,045.00	65.17
959.000 PROPERTY TAXES	5,500.00	1,600.46	0.00	3,899.54	29.10
960.001 CONFERENCES/WORKSHOPS	0.00	1,738.83	0.00	(1,738.83)	100.00
OTHER EXPENSES	67,854.00	28,085.13	1,800.89	39,768.87	41.39
CONTRACTUAL SERVICES					
817.000 CONSULTANT SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
967.100 SITE IMPROVEMENT GRANTS	330,000.00	0.00	0.00	330,000.00	0.00
CONTRACTUAL SERVICES	335,000.00	0.00	0.00	335,000.00	0.00
UTILITIES					
850.100 CABLE TV SERVICES	3,321.00	2,783.03	0.00	537.97	83.80
920.000 TELEPHONE	2,886.00	1,459.49	0.00	1,426.51	50.57
921.000 ELECTRIC	38,244.00	29,382.73	1,396.29	8,861.27	76.83
922.000 STREET LIGHTING	61,200.00	52,322.66	5,363.54	8,877.34	85.49
923.000 HEAT	5,850.00	4,873.85	901.04	976.15	83.31
927.000 WATER CONSUMPTION	49,390.00	49,833.86	292.88	(443.86)	100.90
UTILITIES	160,891.00	140,655.62	7,953.75	20,235.38	87.42
INSURANCE					
957.002 LIABILITY INSURANCE	6,832.00	6,303.35	569.33	528.65	92.26
INSURANCE	6,832.00	6,303.35	569.33	528.65	92.26
CAPITAL EXPENDITURES					
970.000 LAND AND IMPROVEMENTS	830,208.00	582,701.67	0.00	247,506.33	70.19
975.000 BLDG. ADDITIONS & IMPROVEMENTS	825,000.00	816,916.33	0.00	8,083.67	99.02
CAPITAL EXPENDITURES	1,655,208.00	1,399,618.00	0.00	255,590.00	84.56
ADMIN. INTERFUND CHG					
999.004 ADMINISTRATIVE CHARGES	42,918.00	38,611.50	3,576.50	4,306.50	89.97
ADMIN. INTERFUND CHG	42,918.00	38,611.50	3,576.50	4,306.50	89.97
INTERFUND CHG EXPENS					
999.007 INTERFUND SERVICES	46,572.00	53,692.36	3,881.00	(7,120.36)	115.29
INTERFUND CHG EXPENS	46,572.00	53,692.36	3,881.00	(7,120.36)	115.29
Total Dept 735 - TIFA A	2,730,658.00	1,859,308.59	22,935.29	871,349.41	68.09
TOTAL EXPENDITURES	2,730,658.00	1,859,308.59	22,935.29	871,349.41	68.09

PERIOD ENDING 11/30/2019

ACCOUNT DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 11/30/2019	ACTIVITY FOR MONTH 11/30/2019	AVAILABLE BALANCE	% BDGT USED
TOTAL REVENUES	1,239,840.00	1,162,073.05	3,627.77	77,766.95	93.73
TOTAL EXPENDITURES	2,730,658.00	1,859,308.59	22,935.29	871,349.41	68.09
NET OF REVENUES & EXPENDITURES	(1,490,818.00)	(697,235.54)	(19,307.52)	(793,582.46)	46.77

PERIOD ENDING 11/30/2019

ACCOUNT DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 11/30/2019	ACTIVITY FOR MONTH 11/30/2019	AVAILABLE BALANCE	% BDGT USED
<b>Revenues</b>					
Dept 736 - TIFA B					
PROPERTY TAXES					
402.000 AD VALOREM	1,257,160.00	1,222,637.43	7,067.60	34,522.57	97.25
418.000 DELINQUENT PERSONAL PROPERTY	9,000.00	9,668.99	13.83	(668.99)	107.43
421.000 TAX CHARGEBACK	(400.00)	0.00	0.00	(400.00)	0.00
422.000 MTT YE ACCRUAL	0.00	(1,000.00)	0.00	1,000.00	100.00
PROPERTY TAXES	1,265,760.00	1,231,306.42	7,081.43	34,453.58	97.28
STATE SHARED REVENUE					
573.000 LOCAL COMMUNITY STABILIZATION SHARE APPR	162,674.00	162,674.40	0.00	(0.40)	100.00
STATE SHARED REVENUE	162,674.00	162,674.40	0.00	(0.40)	100.00
INTEREST REVENUE					
664.000 INTEREST REVENUE	0.00	7,999.82	0.00	(7,999.82)	100.00
666.000 INTEREST REV EXT MANAGERS	200,000.00	174,379.37	0.00	25,620.63	87.19
INTEREST REVENUE	200,000.00	182,379.19	0.00	17,620.81	91.19
Total Dept 736 - TIFA B	1,628,434.00	1,576,360.01	7,081.43	52,073.99	96.80
TOTAL REVENUES	1,628,434.00	1,576,360.01	7,081.43	52,073.99	96.80

PERIOD ENDING 11/30/2019

ACCOUNT DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 11/30/2019	ACTIVITY FOR MONTH 11/30/2019	AVAILABLE BALANCE	% BDGT USED
<b>Expenditures</b>					
Dept 736 - TIFA B					
REPAIR & MAINT.					
800.199 DECORATIONS/LANDSCAPE/GEN MAINT	95,000.00	82,124.44	11,343.29	12,875.56	86.45
929.000 IRRIGATION WATER AND MAINT.	40,000.00	45,688.73	1,083.05	(5,688.73)	114.22
935.000 ROAD MAINTENANCE	109,000.00	3,388.00	0.00	105,612.00	3.11
REPAIR & MAINT.	244,000.00	131,201.17	12,426.34	112,798.83	53.77
OTHER EXPENSES					
810.000 INVESTMENT MANAGEMENT FEES	5,000.00	4,332.83	387.71	667.17	86.66
885.000 COMMUNITY RELATIONS	15,000.00	0.00	0.00	15,000.00	0.00
901.000 ADVERTISING/MARKETING	1,000.00	0.00	0.00	1,000.00	0.00
957.000 MISC/CONTINGENCY	600.00	39.58	0.00	560.42	6.60
OTHER EXPENSES	21,600.00	4,372.41	387.71	17,227.59	20.24
CONTRACTUAL SERVICES					
967.100 SITE IMPROVEMENT GRANTS	100,000.00	0.00	0.00	100,000.00	0.00
CONTRACTUAL SERVICES	100,000.00	0.00	0.00	100,000.00	0.00
UTILITIES					
922.000 STREET LIGHTING	15,500.00	14,610.69	1,407.95	889.31	94.26
UTILITIES	15,500.00	14,610.69	1,407.95	889.31	94.26
CAPITAL EXPENDITURES					
970.000 LAND AND IMPROVEMENTS	500,000.00	0.00	0.00	500,000.00	0.00
971.000 W&S-SEWER REPAIR & REPLACEMENT	53,992.00	0.00	0.00	53,992.00	0.00
CAPITAL EXPENDITURES	553,992.00	0.00	0.00	553,992.00	0.00
ADMIN. INTERFUND CHG					
999.004 ADMINISTRATIVE CHARGES	89,756.00	51,665.65	7,479.67	38,090.35	57.56
ADMIN. INTERFUND CHG	89,756.00	51,665.65	7,479.67	38,090.35	57.56
INTERFUND CHG EXPENS					
999.007 INTERFUND SERVICES	72,298.00	52,971.85	6,024.83	19,326.15	73.27
INTERFUND CHG EXPENS	72,298.00	52,971.85	6,024.83	19,326.15	73.27
TRANS TO OTHER FUNDS					
999.728 TRANSFER TO DDA	160,000.00	160,000.00	0.00	0.00	100.00
TRANS TO OTHER FUNDS	160,000.00	160,000.00	0.00	0.00	100.00
Total Dept 736 - TIFA B	1,257,146.00	414,821.77	27,726.50	842,324.23	33.00
TOTAL EXPENDITURES	1,257,146.00	414,821.77	27,726.50	842,324.23	33.00
Fund 252 - TIFA B :					
TOTAL REVENUES	1,628,434.00	1,576,360.01	7,081.43	52,073.99	96.80
TOTAL EXPENDITURES	1,257,146.00	414,821.77	27,726.50	842,324.23	33.00
NET OF REVENUES & EXPENDITURES	371,288.00	1,161,538.24	(20,645.07)	(790,250.24)	312.84

PERIOD ENDING 11/30/2019

ACCOUNT DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 11/30/2019	ACTIVITY FOR MONTH 11/30/2019	AVAILABLE BALANCE	% BDGT USED
<b>Revenues</b>					
Dept 737 - TIFA D					
PROPERTY TAXES					
402.000 AD VALOREM	102,142.00	95,914.66	0.00	6,227.34	93.90
418.000 DELINQUENT PERSONAL PROPERTY	0.00	33.29	17.25	(33.29)	100.00
422.000 MTT YE ACCRUAL	(5,000.00)	(5,000.00)	0.00	0.00	100.00
PROPERTY TAXES	97,142.00	90,947.95	17.25	6,194.05	93.62
STATE SHARED REVENUE					
573.000 LOCAL COMMUNITY STABILIZATION SHARE APPR	731,591.00	731,591.54	0.00	(0.54)	100.00
STATE SHARED REVENUE	731,591.00	731,591.54	0.00	(0.54)	100.00
CHARGES FOR SERVICES					
651.001 U&A FEES - ELECTRIC VEHICLE CHARGING	1,000.00	1,069.63	107.49	(69.63)	106.96
CHARGES FOR SERVICES	1,000.00	1,069.63	107.49	(69.63)	106.96
INTEREST REVENUE					
664.000 INTEREST REVENUE	0.00	3,495.19	0.00	(3,495.19)	100.00
666.000 INTEREST REV EXT MANAGERS	51,000.00	40,472.78	0.00	10,527.22	79.36
INTEREST REVENUE	51,000.00	43,967.97	0.00	7,032.03	86.21
Total Dept 737 - TIFA D	880,733.00	867,577.09	124.74	13,155.91	98.51
TOTAL REVENUES	880,733.00	867,577.09	124.74	13,155.91	98.51

PERIOD ENDING 11/30/2019

ACCOUNT DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 11/30/2019	ACTIVITY FOR MONTH 11/30/2019	AVAILABLE BALANCE	% BDGT USED
<b>Expenditures</b>					
Dept 737 - TIFA D					
SALARIES & WAGES					
703.000 WAGES - TEMPORARY & PART-TIME	15,000.00	15,069.00	112.00	(69.00)	100.46
SALARIES & WAGES	15,000.00	15,069.00	112.00	(69.00)	100.46
FRINGE BENEFITS					
715.000 SOCIAL SECURITY	1,148.00	1,152.78	8.58	(4.78)	100.42
FRINGE BENEFITS	1,148.00	1,152.78	8.58	(4.78)	100.42
REPAIR & MAINT.					
800.199 DECORATIONS/LANDSCAPE/GEN MAINT	60,000.00	51,838.07	6,803.86	8,161.93	86.40
929.000 IRRIGATION WATER AND MAINT.	72,000.00	41,603.97	94.36	30,396.03	57.78
931.000 BLDG. MAINTENANCE	2,500.00	0.00	0.00	2,500.00	0.00
937.003 SIDEWALK MAINTENANCE	5,000.00	0.00	0.00	5,000.00	0.00
REPAIR & MAINT.	139,500.00	93,442.04	6,898.22	46,057.96	66.98
OTHER EXPENSES					
810.000 INVESTMENT MANAGEMENT FEES	1,400.00	1,005.63	89.99	394.37	71.83
885.000 COMMUNITY RELATIONS	1,000.00	0.00	0.00	1,000.00	0.00
957.000 MISC/CONTINGENCY	100.00	39.57	0.00	60.43	39.57
OTHER EXPENSES	2,500.00	1,045.20	89.99	1,454.80	41.81
UTILITIES					
922.000 STREET LIGHTING	82,000.00	69,897.37	7,212.38	12,102.63	85.24
927.000 WATER CONSUMPTION	43,600.00	50,567.77	3,606.88	(6,967.77)	115.98
UTILITIES	125,600.00	120,465.14	10,819.26	5,134.86	95.91
CAPITAL EXPENDITURES					
975.000 BLDG. ADDITIONS & IMPROVEMENTS	74,500.00	74,500.42	0.00	(0.42)	100.00
CAPITAL EXPENDITURES	74,500.00	74,500.42	0.00	(0.42)	100.00
ADMIN. INTERFUND CHG					
999.004 ADMINISTRATIVE CHARGES	20,112.00	18,444.00	1,676.00	1,668.00	91.71
ADMIN. INTERFUND CHG	20,112.00	18,444.00	1,676.00	1,668.00	91.71
INTERFUND CHG EXPENS					
999.007 INTERFUND SERVICES	4,047.00	3,883.75	337.25	163.25	95.97
INTERFUND CHG EXPENS	4,047.00	3,883.75	337.25	163.25	95.97
Total Dept 737 - TIFA D	382,407.00	328,002.33	19,941.30	54,404.67	85.77
TOTAL EXPENDITURES	382,407.00	328,002.33	19,941.30	54,404.67	85.77
Fund 253 - TIFA D :					
TOTAL REVENUES	880,733.00	867,577.09	124.74	13,155.91	98.51
TOTAL EXPENDITURES	382,407.00	328,002.33	19,941.30	54,404.67	85.77
NET OF REVENUES & EXPENDITURES	498,326.00	539,574.76	(19,816.56)	(41,248.76)	108.28
TOTAL REVENUES - ALL FUNDS					
TOTAL REVENUES - ALL FUNDS	3,749,007.00	3,606,010.15	10,833.94	142,996.85	96.19
TOTAL EXPENDITURES - ALL FUNDS	4,370,211.00	2,602,132.69	70,603.09	1,768,078.31	59.54
NET OF REVENUES & EXPENDITURES	(621,204.00)	1,003,877.46	(59,769.15)	(1,625,081.46)	161.60



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TO: Chairman Hassett and Members of the TIFA Board of Directors

FROM: Brandon Skopek, Director of Authorities, TIFA Executive Director

DATE: December 4, 2019

SUBJECT: Downtown Pedestrian Alleyway Archway Design

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### **INTRODUCTION AND HISTORY**

At the November 12, 2019 TIFA Board meeting, the Board reviewed the designs submitted by artist Tom Hoyt for the archway pieces that are to be installed in the pedestrian alleyway downtown. Following the discussion, the Board formed a sub-committee of three Board members to meet with staff and Tom Hoyt to discuss the design sought for the archway.

Attached to this memo is the new archway design which has been proposed by Tom Hoyt and reviewed by the sub-committee. The updated design contains tumbled brick rather than stone on the archway columns and has the archway mounted to the top of the columns as opposed to being affixed to the sides of the columns as originally presented. The City Engineer has confirmed that the archway may be mounted to the top of the columns and Tom Hoyt believes the archway will be able to be constructed and installed in a way that it does not impact the adjacent buildings.

The design, fabrication, galvanizing, painting, and installation of the archway has been quoted at \$27,000 – this quote includes both arches.

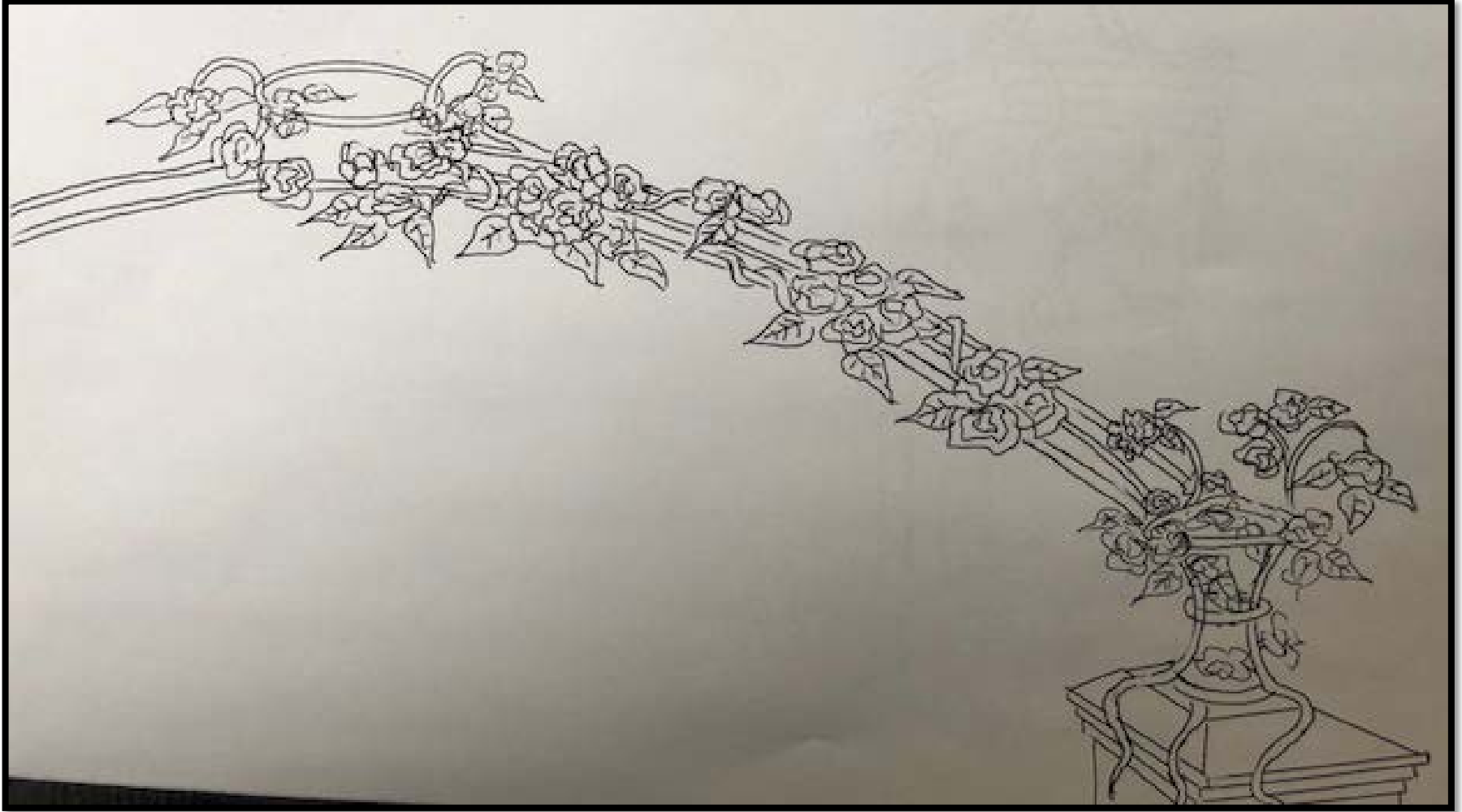
### **STAFF RECOMMENDATION**

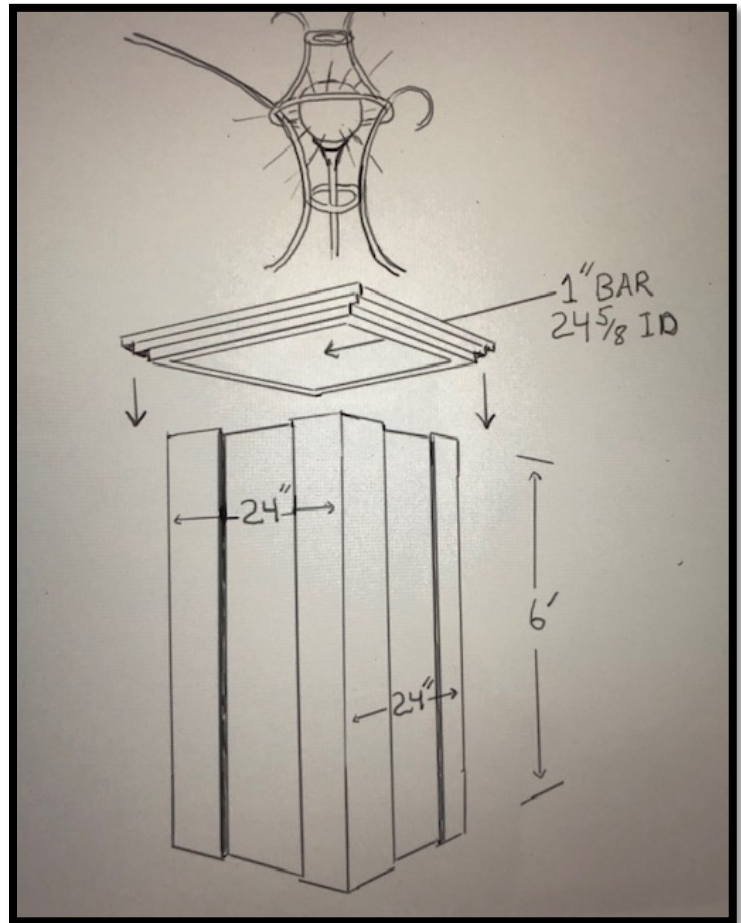
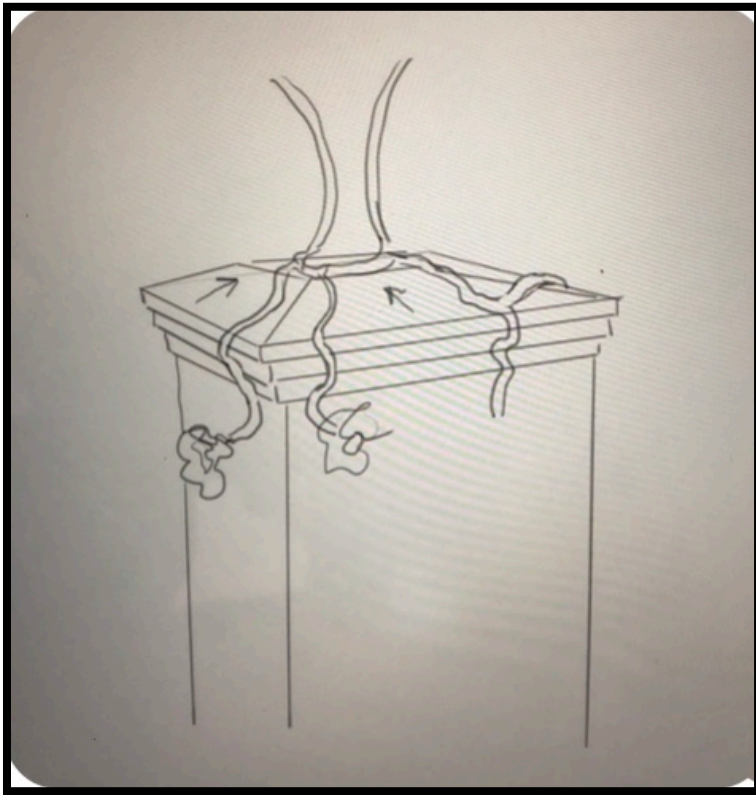
Staff recommends approval of the design proposed by Tom Hoyt and reviewed by the TIFA sub-committee for the pedestrian alleyway archway.

#### **An appropriate motion is:**

**Move to commission art pieces as proposed by Tom Hoyt for the downtown pedestrian alleyway archway in the not-to-exceed amount of \$27,000. Such pieces will be made of materials as presented by the artist. Additionally, waive the purchasing ordinance competitive bid requirement and award the commission to a single source vendor due to the unique nature of the project.**











TO: Chairman Hassett and Members of the TIFA Board of Directors

FROM: Brandon Skopek, Director of Authorities, TIFA Executive Director

DATE: December 2, 2019

SUBJECT: 2019 Year End Budget Amendments

**INTRODUCTION AND HISTORY**

In September 2019, the Tax Increment Finance Authority reviewed and made amendments to the 2019 budget. At the time of amendments, staff works to make their best educated guess as to what may be spent in each fund throughout the remainder of the year.

Below are details of expenditure funds that require an additional amendment to balance at the end of FY 2019.

FINAL TIFA BUDGET AMENDMENTS - FY 2019							
		Current Budget	Utilized	% Used	Proposed Amendment		Increase/(Decrease)
<b>Dept 735 - TIFA A</b>							
251-735-800.199	DECORATIONS/LANDSCAPE/GENERAL MAINTENANCE	123,000	92,104	0.7	133,500		10,500
251-735-927.000	WATER CONSUMPTION	-	8,721		8,721		8,721
251-735-970.000	LAND AND IMPROVEMENTS	45,000	-	0.0	145,000		100,000
251-735-970.000-PED ALLEYWAY	LAND AND IMPROVEMENTS	132,474	36,962	0.3	159,474		27,000
						<b>Total</b>	<b>146,221</b>
<b>Dept 736 - TIFA B</b>							
252-736-800.199	DECORATIONS/LANDSCAPE/GENERAL MAINTENANCE	95,000	82,124	0.9	101,300		6,300
252-736-929.000	IRRIGATION WATER AND MAINTENANCE	40,000	45,689	1.1	46,000		6,000
						<b>Total</b>	<b>12,300</b>
<b>Dept 737 - TIFA D</b>							
253-737-800.199	DECORATIONS/LANDSCAPE/GENERAL MAINTENANCE	60,000	51,838	0.9	63,000		3,000
253-737-927.000	WATER CONSUMPTION	400	2,045	5.1	2,500		2,100
253-737-927.000-PUBLICSAFETY	WATER CONSUMPTION	20,000	31,257	1.6	35,000		15,000
						<b>Total</b>	<b>20,100</b>

**TIFA – A**

- Decorations, Landscape, and General Maintenance Fund
  - Higher than anticipated costs due to a new horticulture service contract awarded in fiscal year 2019.
  - There will be one payment in FY 2019 for the planting of tulip bulbs.
- Water Consumption Fund
  - Higher than anticipated costs for water consumption at the splash pad
- Land and Improvements Fund
  - Approval of a budget amendment for the advanced purchase of the Riverside Park play structure
  - Anticipated approval of the pedestrian alleyway archway project

**2019 Year End Budget Amendments**

**TIFA – B**

- Decorations, Landscape, and General Maintenance Fund
  - Higher than anticipated costs due to a new horticulture service contract awarded in fiscal year 2019.
  - There will be one payment in FY 2019 for the planting of tulip bulbs.
- Irrigation Water and Maintenance Fund
  - Higher than anticipated costs for irrigation

**TIFA – D**

- Decorations, Landscape, and General Maintenance Fund
  - Higher than anticipated costs due to due to a new horticulture service contract awarded in fiscal year 2019.
  - There will be one payment in FY 2019 for the planting of tulip bulbs.
- Water Consumption Fund
  - Higher than anticipated costs for water consumption on the municipal campus

**STAFF RECOMMENDATION**

Staff recommends approval of the final 2019 budget amendments to include \$178,621 in expenditures for work completed in fiscal year 2019.

**An appropriate motion is:**

**Move to approve the final 2019 budget amendments for the Auburn Hills Tax Increment Finance Authority as of November 30, 2019.**



TO: Chairman Hassett and Members of the TIFA Board of Directors

FROM: Brandon Skopek, Director of Authorities, TIFA Executive Director

DATE: December 4, 2019

SUBJECT: Election of Officers

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No additional written material provided.

At this time, the floor will be opened up for nomination of Chairperson, Vice Chairperson, and Secretary of the Board for 2020.